



LNCT/AAC/2025/01

Date: 13/01/2025

**ACADEMIC ADVISORY COMMITTEE**

**Objective/Functions:**

To discuss & ensure assurance of quality delivery of education system contents pertaining to engineering the technology as per requirement of time.

**Function of body:**

- (a) Quality assurance of educational system of engineering and technology
- (b) Academic Progress
- (c) Smooth running of classes
- (d) Library Development
- (e) Co-curricular activities
- (f) Training & Placement Activities
- (g) Extra-curricular activities & club activities
- (h) Sports Activities
- (i) Up-gradation of existing facilities and creation of new infrastructural as per the need of the time.

**Responsibility:**

- (a) Assurance of delivering total quality of engineering and technology education management system and standards as required from time to time
- (b) Monitor achievements and attainments with planned aims, goals and targets
- (c) Advise on achievement and attainments of improvised growth of the College.

## Compositions:

The Academic Advisory Body of the College shall consist as under:

S.No	Participation	Designation
1.	Principal	Head
2.	Advisor	Member
3.	Director Administration	Member
4.	HOD CSE/Senior Professor	Member
5.	HOD EC/Senior Professor	Member
6.	HOD EX/Senior Professor	Member
7.	HOD ME/Senior Professor	Member
8.	HOD CE/Senior Professor	Member
9.	HOD Physics/Senior Professor	Member
10.	HOD Chemistry/Senior Professor	Member
11.	HOD Mathematics/Senior Professor	Member
12.	HOD Humanities/Senior Professor	Member
13.	DSW	Member
14.	Idea lab/R&D	Member
15.	Incubation	Member
16.	Exam Section	Member
17.	T&P	Member
18.	NCC (Army)	Member
19.	NCC (Naval)	Member
20.	Hackathon Club	Member
21.	Admission	Member
22.	Librarian	Member
23.	Scholarship Section	Member

24.	Sports	Member
25.	Ratanpur Warden (Boys)	Member
26.	Kalyani Warden (Boys)	Member
27.	Saryupara Warden (Girls)	Member
28.	Mahishmati Warden (Girls)	Member
29.	Tripuri (Girls Hostel)	Member

Frequency: Every Month or as decided.



**Principal**

Principal

Kshri Narain College of Technology  
BHOPAL

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/AAC/2025/01

Date: 13/01/25

Subject: Formation of Academic Advisory Committee - 2025

S.No	Name	Department	Signature	Remarks
1.	Dr. V.K. Sahu	Principal	[Signature]	
2.	Dr. Ashok Kumar Rai	Dirac. Admin.	[Signature]	
3.	Dr. Sangeeta Dhole	Eugy. Chemistry	[Signature]	
4.	Dr. Shamer Kumar	Mechanical	[Signature]	
5.	Dr. NAREEN ASAN	EX	[Signature]	
6.	Dr. ROYEEV KHANNA	Humanities	[Signature]	
7.	Dr. S. Bhatnagar	PHY	[Signature]	
8.	Dr. Anurita Parodia	ECE	[Signature]	
9.	Dr. Jitendra Raju	EXAM	[Signature]	
10.	Dr. A.P. Rai	Advisor	[Signature]	
11.	Dr. Supendra K. Sharma	Maths	[Signature]	
12.	Dr. R. K. Sakale	Maths	[Signature]	
13.	Pranavjit Singh	Admin	[Signature]	
14.	Gracelahn Rai	Hostel	[Signature]	
15.	Amar L. Sujane	Library	[Signature]	
16.	mehtap Patel	Scholarship Dept.	[Signature]	
17.	Dr. Ambakumar Patil	Admin	[Signature]	
18.	Sangeeta Rai	Hostel	[Signature]	
19.	Pavitra	Hostel	[Signature]	
20.	mahesh sodhiva	SPORTS	[Signature]	
21.	Sonika Yadav	Hostel	[Signature]	
22.	CHEENA DHAKAD	NOSTEL	[Signature]	
23.				
24.				
25.				



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

Ref : LNCT/ADM/2025/33

Date : 29/01/2025

## MINUTES OF MEETING

A fortnight meeting of Principal, Director, OSDs, HODs and FICs was conducted in the Board Room from 1.30 PM onwards on 25/01/2025 (Saturday).

Point discussed:

S. No.	Point	Compliance By
1	It is informed that henceforth, this meeting will take place regularly on 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday of every month (1.30 PM onwards). The venue of the future meetings will be APJ Abdul Kalam Conference Hall (T&P). All Principal, Directors, OSDs, HODs & FICs at LNCT, Raisen Road Campus will attend the meeting.	All Principal, Directors/ OSDs, HODs, FICs to note.
2	Academic Semester of July-December 2024 is over now. All the faculty must complete their course files and get it timely signed by the HODs & Principal and shall store them properly.	Concerned HODs
3	Academic Semester of January-June 2025 has started. Faculties must properly prepare their course files, refer sufficient course books and upkeep the lab for experiments and get them ready for new semester.	Concerned HODs
4	It was checked to confirm the availability of sufficient books for ensuing semesters.	Confirmed by all HODs
5	It was advised to check books on NLP & its requirement with the faculty.	HODs AIML/AIDS
6	HOD CSE/AIML/AIDS LNCT had shown their activity files which were property maintained. All the departments were advised to maintain the records for every activity/events.	All HODs
7	As a regular practice in every Semester, all departments must prepare Activity Calendar well before start of new academic semester as per excel format. The same should be sent to Prof. Vikas Kumar, Dept. of EX (Mob:- 9826961805)	All HODs
8	The Activity Calendar for January-June 2025 has been published. Everyone must organize their suggested events & must prepare reports. The Geo-Tagged photographs should be included in the reports and apprised to all concerned.	All HODs
9	HOD CSE, LNCT&S had briefed about successful completion of their Conference. They apprised of their Expert Lecture competition on designing the wall magazine in coming month.	-
10	HOD CSE LNCTE had briefed about their successful completion of previous semester and conduct of planned activities. They had briefed about future activities which are	-

Page 1 of 4

	maintained in the activity chart. They are conducting one day workshop on entrepreneurship on 30/01/2025 and expert lecture on IPR on 31/01/2025.	
11	HOD EC, LNCT talked about their ISRO student training, and virtual lab presentations. They will be organizing hands on workshop on designing IOT applications in electronics.	
12	HOD EC informed that they plan to organize an IEEE International Conference on 4 to 5 July, 2025.	All to note and extend full cooperation to the organizers.
13	HOD EC LNCT&S/LNCTE informed about updation and preparedness of the labs for new semester. They are planning for opening of IEEE chapter.	All to note and disseminate
14	HOD EX/EE informed about their past activities, forthcoming activities and preparedness for new Semester.	
15	It was suggested that faculty must ensure to improve the quality of the projects.	All HODs
16	HOD ME confirmed updating of their labs. They prepared uniform assignments for their subjects in 1 <sup>st</sup> year. They implemented successfully	
17	It was advised that all the departments must prepare uniform assignments and implement in the current semester January-June 2025.	All HODs
18	HOD ME informed that they are planning for a Scopus indexed conference on 01 to 02 August, 2025.	All to note and extend full cooperation to the organizers.
19	HOD CE informed preparedness for current semester. They signed 2 MOUs in past months.	
20	Principal LNCP explained their past activities and future preparedness for the semester. Workload & Time-Table were prepared. They require Python practical based training for their students and requested T&P to support them.	T&P
21	Director MCA confirmed preparedness for new semester.	
22	Director R&D apprised about their modules on ACC Soft and apprised about their research award plan on 02/02/2025.	
23	T&P asked for volunteers from department on Java & Python training. It was suggested to appoint new trainers.	Concerned HODs
24	Director T&P apprised of students cheating during placements and suggested to educate students not to indulge in unethical practices.	Concerned HODs
25	Director T&P assured to provide selected-students data to department once in a month. He advised HODs to motivate teachers to participate in company sponsored FDPs.	Concerned HODs
26	HOD IDEA LAB apprised of their internships, projects & works. He informed about visit of DPS to their lab.	

27	Dr. Anoop suggested about the designing of the courses referring the letter of AICTE.	All concerned HODs
28	Director, T&P suggested to include all the colleges for ranking and awards.	Dr. Anup Chaturvedi
29	HOD, Alumni Cell brought out their regular online alumni interaction activities every Saturday.	-
30	HOD, Alumni requested that coordinators from departments must actively cooperate with them, whenever they ask for some data.	Concerned HODs
31	It was suggested that Alumni meet should be planned regularly every year.	HOD Alumni Cell
32	Infra-Head brought out that someone had written by permanent marker on projects lens making it unusable. All HODs are requested to educate their students and their faculties.	Concerned HODs
33	It was advised to keep subject allocation and load charts readily available by HODs so that faculty where-about is immediately known, whenever is required.	HODs
34	It was brought out that while feeding the Mid Sem./Sessional marks, errors are committed by faculties. A proper check should be carried out by departments to ensure correctness in feeding.	HODs
35	HOD Physics, LNCT&S & HOD CE brought out that their printers were not working & need necessary repairs.	Infra Head
36	For the current semester; Humanities Department LNCT will be responsible for capturing the essence of the meeting and provide manuscript copy of minutes to Registrar LNCT. For the next semester July-December 2025; Humanities Department LNCTS will take over the responsibilities.	HOD Humanities Department LNCT/LNCTS

The Meeting was closed at 3.30 PM.

Kindly do complete all the actionable points as soon as possible. It is desired to submit Action-taken-report (ATR), as per procedure already explained in earlier letter to all concerned; mentioning point number, point, action taken and its status (completed/PDC). In case of any point not completed due to some reason, please do mention reason and probable date of completion (PDC). The point should be carried forward till it is completed.



Principal  
LNCT, Bhopal

**Copy to:**

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Principal LNCTS/LNCTE/LNCP
3. Director Administration
4. Group OSD
5. OSD LNCT&S/LNCTE
6. Director T&P/Incubation /R&D/MCA/MBA
7. Dean Student Welfare
8. All HODs

9. School of Agriculture
10. Registrar LNCT/LNCT&S/LNCTE
11. Guard File

**LNCTE, Bhopal**  
**Department of CSE**

Ref. LNCTE/2025/CSE/01

Date: 07/02/2025

**ACTION TAKEN REPORT**

A fortnight meeting of Principal, Director, OSD's, HOD'S & FIC's was conducted in the Board Room from 1:30 pm onwards on 25/01/2025. The action taken against the Minutes of Meeting vide Reference No. LNCT/ADM/2025/33.

<b>S. No.</b>	<b>Point</b>	<b>Action taken by the Department</b>
1	It is informed that henceforth, this meeting will take place regularly on 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday of every month (1.30 PM onwards). The venue of the future meetings will be APJ Abdul Kalam Conference Hall (T&P). All Principal, Directors, OSDs, HODs & FICs at LNCT, Raisen Road Campus will attend the meeting.	Noted
2	Academic Semester of July-December 2024 is over now. All the faculty must complete their course files and get it timely signed by the HODs & Principal and shall store them properly.	Completed
3	Academic Semester of January-June 2025 has started. Faculties must properly prepare their course files, refer sufficient course books and upkeep the lab for experiments and get them ready for new semester.	We are in the process of checking the Course file for the current semester, and the <b>PDC is 10 Feb 2025.</b>
4	It was checked to confirm the availability of sufficient books for ensuing semesters.	Completed
5	It was advised to check books on NLP & its requirement with the faculty.	Completed
6	HOD CSE/AIML/AIDS LNCT had shown their activity files which were property maintained. All the departments were advised to maintain the records for every activity/events.	Completed
7	As a regular practice in every Semester, all departments must prepare Activity Calendar well before start of new academic semester as per excel format. The same should be sent to Prof. Vikas Kumar, Dept. of EX (Mob:- 9826961805)	Completed
8	The Activity Calendar for January-June 2025 has been published. Everyone must organize their suggested events & must prepare reports. The Geo-Tagged photographs should be included in the reports and apprised to all concerned.	Work is going on
9	HOD CSE, LNCT&S had briefed about successful completion of their Conference. They apprised of their Expert Lecture competition on designing the wall magazine in coming month.	Not Applicable
10	HOD CSE LNCTE had briefed about their successful completion of previous semester and conduct of planned	Completed

	activities. They had briefed about future activities which are maintained in the activity chart. They are conducting one day workshop on entrepreneurship on 30/01/2025 and expert lecture on IPR on 31/01/2025.	
11	HOD EC, LNCT talked about their ISRO student training, and virtual lab presentations. They will be organizing hands on workshop on designing IOT applications in electronics.	Not Applicable
12	HOD EC informed that they plan to organize an IEEE International Conference on 4 to 5 July, 2025.	
13	HOD EC LNCT&S/LNCTE informed about updation and preparedness of the labs for new semester. They are planning for opening of IEEE chapter.	Completed
14	HOD EX/EE informed about their past activities, forthcoming activities and preparedness for new Semester.	Not Applicable
15	It was suggested that faculty must ensure to improve the quality of the projects.	To improve the quality of project meetings taken & take necessary actions.
16	HOD ME confirmed updating of their labs. They prepared uniform assignments for their subjects in 1 <sup>st</sup> year. They implemented successfully	Not Applicable
17	It was advised that all the departments must prepare uniform assignments and implement in the current semester January-June 2025.	It was discussed in the departmental meeting, and we decided to give 4-6 Questions per unit after the completion of the unit. All the faculties will be coordinated with each other section-wise.
18	HOD ME informed that they are planning for a Scopus indexed conference on 01 to 02 August, 2025.	Completed
19	HOD CE informed preparedness for current semester. They signed 2 MOUs in past months.	Not Applicable
20	Principal LNCP explained their past activities and future preparedness for the semester. Workload & Time-Table were prepared. They require Python practical based training for their students and requested T&P to support them.	Not Applicable
21	Director MCA confirmed preparedness for new semester.	Not Applicable
22	Director R&D apprised about their modules on ACC Soft and apprised about their research award plan on 02/02/2025.	Completed
23	T&P asked for volunteers from department on Java & Python training. It was suggested to appoint new trainers.	It was discussed in the departmental meeting
24	Director T&P apprised of students cheating during placements and suggested to educate students not to indulge in unethical practices.	It is strictly instructed to the students.
25	Director T&P assured to provide selected-students data to department once in a month. He advised HODs to motivate teachers to participate in company sponsored FDPs.	Completed
26	HOD IDEA LAB appraised of their internships, projects & works. He informed about visit of DPS to their lab.	Not Applicable
27	Dr. Anoop suggested about the designing of the courses referring the letter of AICTE.	It was discussed in the departmental meeting and ask for suggestion
28	Director, T&P suggested to include all the colleges for ranking and awards.	Work is in progress.
29	HOD, Alumni Cell brought out their regular online alumni	Work is in progress.

	interaction activities every Saturday.	
30	HOD, Alumni requested that coordinators from departments must actively cooperate with them, whenever they ask for some data.	Discuss this with the departmental alumni coordinator and motivate them.
31	It was suggested that Alumni meet should be planned regularly every year.	Noted
32	Infra-Head brought out that someone had written by permanent marker on projects lens making it unusable. All HODs are requested to educate their students and their faculties.	Discussed in the meeting and informed the Faculties and students.
33	It was advised to keep subject allocation and load charts readily available by HODs so that faculty where-about is immediately known, whenever is required.	Completed
34	It was brought out that while feeding the Mid Sem./Sessional marks, errors are committed by faculties. A proper check should be carried out by departments to ensure correctness in feeding.	Completed
35	HOD Physics, LNCT&S & HOD CE brought out that their printers were not working & need necessary repairs.	Not Applicable
36	For the current semester; Humanities Department LNCT will be responsible for capturing the essence of the meeting and provide manuscript copy of minutes to Registrar LNCT. For the next semester July-December 2025; Humanities Department LNCTS will take over the responsibilities.	Not Applicable

Dr. Megha Kamble  
HOD, CSE

Copy to:

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Principal LNCT/LNCTS/LNCTE/LNCP
3. Director Administration
4. Group OSD
5. OSD LNCT&S/LNCTE
6. Director T&P/Incubation /R&D/MCA/MBA
7. Dean Student Welfare
8. All HODs
9. School of Agriculture
10. Registrar LNCT/LNCT&S/LNCTE
11. Guard File

**DEPARTMENT OF CIVIL ENGINEERING, LNCT BHOPAL**  
**Academic Year 2024-2025**

Date: 07/02/2025

LNCT/CE/February 2025/09

**Action Taken Report**

**A fortnight meeting of Principal ,Director ,OSDs, HODs and FICs was conducted in the Board Room from 1.30 PM onwards on 25/01/2025 (Saturday). Following Action taken plan**

S. No.	Point	Action Taken
18	HOD CE Informed preparedness for current semester they sign two MOU in Past semester	Planned 2 FDPs, 1 Research paper, 1 Combined patent, 1 NPTEL per semester for all faculties
35	HOD Physics LNCT& S and HOD CE brought out that their printers were not working and need necessary repairs	Communicated with infra Head and printer already sent for replacement
1	It is informed that henceforth, this meeting will take place regularly on 2nd& 4th Saturday of every month (1.30 PM onwards). The venue of the future meetings will be APJ Abdul Kalam Conference Hall (T&P). All Principal, Directors, OSDs, HODs & FICs at LNCT, Raisen Road Campus will attend the meeting.	Noted
2	Academic Semester of July-December 2024 is over now. All the faculty must complete their course files and get it timely signed By the HODs &Principal and shall store them properly.	Ongoing it will be completed probably 10 Feb.

3	Academic Semester of January-June 2025 has started. Faculties must properly prepare their course files, refer sufficient course books and up keep the lab for experiments and get them ready for new semester.	Instructed to the faculty and the new course file completed in Feb. (after section Allotment )
4	It was checked to confirm the availability of sufficient books for ensuing semesters.	Under process,
6	HOD CSE/AIML/AIDS LNCT had shown their activity files which were property maintained. All the departments were advised to maintain the records for every activity/events.	Noted already on going in the department
7	As a regular practice in every Semester, all departments must prepare Activity Calendar well before start of new academic semester as per excel format .The same should be sent to Prof. Vikas Kumar, Dept. of EX (Mob:- 9826961805)	Already sent and plan as per the schedule
8	The Activity Calendar for January-June 2025 has been published. Everyone must organize their suggested events & must prepare reports. The Geo-Tagged photographs should be included in the reports and apprised to all concerned.	The needful will be done as instructed.
17	It was advised that all the departments must prepare uniform assignment sand implement in the current semester January-June 2025.	Noted

HOD CIVIL

**Department of Engineering Physics (LNCT)**  
**MINUTES OF MEETING**

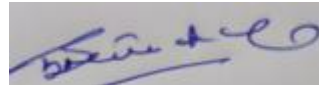
A fortnight meeting of Principal, Director, OSDs, HODs and FICs was conducted in the Board Room from 1.30 PM onwards on 25/01/2025 (Saturday).

Point discussed:

S. No.	Point	Compliance By (ATR)
1	It is informed that henceforth, this meeting will take place regularly on 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday of every month (1.30 PM onwards). The venue of the future meetings will be APJ Abdul Kalam Conference Hall(T&P). All Principal, Directors, OSDs, HODs & FICs at LNCT, Raisen Road Campus will attend the meeting.	Point has been Noted
2	Academic Semester of July-December 2024 is over now. All the faculty must complete their course files and get it timely signed by the HODs & Principal and shall store them properly.	Under process,PDC-07.02.2025
3	Academic Semester of January-June 2025 has started. Faculties must properly prepare their course files, refer sufficient course books and upkeep the lab for experiments and get them ready for new semester.	Work in progress as new session of second sem is scheduled from 17 <sup>th</sup> March2025.
4	It was checked to confirm the availability of sufficient books for ensuing semesters.	Under process,PDC-07.02.2025
6	HOD CSE/AIML/AIDS LNCT had shown their activity files which were property maintained. All the departments were advised to maintain the records for every activity/events.	Has been complied already
7	As a regular practice in every Semester, all departments must prepare Activity Calendar well before start of new academic semester as per excel format. The same should be sent to Prof. Vikas Kumar, Dept. of EX (Mob:- 9826961805)	The same has already been sent to concern and incorporated in the activity calender
8	The Activity Calendar for January-June 2025 has been published. Everyone must organize their suggested events & must prepare reports. The Geo-Tagged photographs should be included in the reports and apprised to all concerned.	The needful will be done as instructed.
12	HOD EC informed that they plan to organize an IEEE International Conference on 4 to 5 July, 2025.	Noted to be briefed in upcoming dept. Meeting.
17	It was advised that all the departments must prepare uniform assignments and implement in the current semester January-June 2025.	This practice is already followed in the department
18	HOD ME informed that they are planning for a Scopus indexed conference on 01 to 02 August, 2025.	Noted to be briefed in upcoming dept. Meeting.
22	Director R&D apprised about their modules on ACC Soft and apprised about their research award plan on 02/02/2025.	Rescheduling information received
32	Infra-Head brought out that someone had written by permanent marker on projects lens making it unusable. All HODs are requested to educate their students and their faculties.	Noted to be briefed in upcoming dept. Meeting

33	It was advised to keep subject allocation and load charts readily available by HODs so that faculty where-about is immediately known, whenever is required.	Work in progress
34	It was brought out that while feeding the Mid Sem./Sessional marks, errors are committed by faculties. A proper check should be carried out by departments to ensure correctness in feeding.	Marks are cross verified to ensure error free work

Submitted for your kind perusal.



**Dr. S. Bhattacharya**  
**HoD, Engineering Physics**

**Copy to:**

1. Departmental File



Ref.: LNCT/ADM/2025/42

Date : 10/02/2025

## MINUTES OF MEETING NO. 2

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 1.30 PM onwards on 08/02/2025 (Saturday).

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
37	As per the HODs of the CSE & AIDS departments, the ATR has already been submitted. The department is planning a Science Day activity, an expert lecture, and is also making preparations for the IEEE Conference.	HODs (CSE/AIDS/AIM L/DS)- LNCT, LNCTS, LNCTE	
38	The Head of Department (HOD) of EC has stated that two faculty members are needed before the upcoming session begins.	HR	
39	According to the HOD of the EC LNCTS, the IEEE Drive Week has successfully been celebrated. Additionally, a Science Day activity is planned for 28th February 2025, and one SCI paper has been published by an EC faculty member. A Virtual Lab Week is planned for the next 15 days. Additionally, an industrial visit is to be arranged as soon as possible.	HOD (EC) LNCTS	
40	As per the HOD of EX, the ATR has already been prepared. An expert lecture on automobiles is planned, along with a hands-on workshop on CATLAB. The plan for an industrial visit is being made and will be arranged as soon as possible.	HOD(EX)	
41	As per the HOD of the ME department, the fourth-semester lab has been inspected and found to be in good condition. An FDP (Faculty Development Program) is planned for the upcoming session.	HOD(ME)	
42	As per the HOD of the Civil department, the FDP has been successfully conducted by the faculty members. An activity on Vastu Shastra is planned, and the machinery needs to be refixed rapidly. It was advised to complete repair of machineries	HOD (CE)	

	asap using own financial powers/take sanctions earliest and get it done.		
43	The Head of Department (HOD) of Humanities has confirmed that the course files have been completed and all faculty members have been instructed to prepare for the upcoming session.	HOD (Humanities)	
44	The Head of Department (HOD) of Physics has confirmed that all course files are completed. Instructions have been given to prepare the course files, improve materials before the next session begins. Additionally, one faculty member is required.	HOD (Physics) HR	
45	The Head of the Chemistry Department has reported that the course files are completed. The teachers load has been decided, and NPTEL courses have been completed by the faculty. Six faculty members have completed hands-on training, and the labs are ready for the next session. Additionally, the proposal for Science Day has been submitted.	HOD (Chemistry)	
46	According to the HOD of Mathematics, the course file work has been completed.		
47	As per the Head of MCA, projectors and cameras need to be fixed in the classrooms.	Head Infra Director-MCA	
48	MBA Department is advised to collect the sessional form format and use prescribed format and exam cell guidelines. The MBA department has planned a FDP, a visit to Patanjali, and is also organizing a guest lecture on Leadership and Business.	Director -MBA	
49	The T&P (Training and Placement) department has raised concerns that the MBA department did not ensure enough students' registration for the TCS campus.	Director-MBA	
50	As per the HOD of the Agriculture Department, the registration for the fourth and sixth semesters have been completed, while the registration for the eighth semester is ongoing. The second-semester registration will be done soon. A hands-on training session and workshop are planned as soon as possible. Industrial visits for the IV and VI semester students are also planned. The department has completed the purchase of necessary goods, and the required structures for the lab has been arranged. The lights and fans in the building has been checked, and maintenance has been carried out.	Head Infra Director (Agriculture)	

	Additionally, the department needs two new projectors.		
51	According to the Dean of Student Welfare (DSW), club activities has been completed for previous semesters, but reports from various clubs have not yet been received.	HODs	
52	The IDEA Lab program has been proposed, with 200 consent applications already received. It is expected to organize the program by 17th February, 2025. Additionally, they have scheduled a Drone Expert lecture in February 2025 and a workshop for the 6th-semester students on IoT.	Head-Idea Lab	
53	As per the Head of Accounts, the following tasks are in progress: <ul style="list-style-type: none"> <li>• TDS declaration form</li> <li>• Fee collection</li> </ul>	HOD (Accounts)	
54	The Alumni Cell has released a podcast featuring an IAS officer who passed from LNCT and is planning an interaction with students. Additionally, another alumni who is holding a prominent position at Samsung will interact with the students as soon as possible. It was advised to Head (Alumni cell) to finalize the date of Alumni Meet.	Head (Alumni Cell)	
55	The point was raised by Alumni Cell that during their alumni interaction programs, the teacher in charge (conducting class) should be present during sessions to ensure discipline of the students. It was also discussed that during all programs in Auditorium/Seminar Halls or at similar other places, faculties and staff should be seated interspersed (intermingled) between students on most of the rows of seating arrangement. The faculties should then ensure the students' discipline in more effective way.	HODs	
56	Dr. Amitbodh Upadhyaya has suggested conducting an introduction program for newly joined faculties. It was suggested to him to plan a session for such faculties on one of the coming Saturdays.	OSD, LNCTS	
57	The Senior Librarian shall also attend the meeting compulsorily.	Librarians all Colleges	
57	Head R&D confirmed of receiving info on patents filed by LNCT Group. He briefed of CAPT (Central Academy for Police Training) consent for MOU and possible visit to LNCT Group.	Director (R&D)	
58	It is advised by Director Administration that all departments should submit the names of the	HODs HR	

	available faculty members (who has no/lesser teaching load) to HR.		
59	It was advised to prepare arrangements for classes in the newly constructed building up to 3 <sup>rd</sup> floor. Details should be worked out with discussion with Director Administration.	Group OSD	

The Meeting was closed at 3.30 PM.

Kindly do complete all the actionable points as soon as possible. It is desired to submit Action-taken-report (ATR), as per procedure already explained earlier. Please send your report to all addressees as mentioned below in this letter.

For compliance please.



Principal  
LNCT, Bhopal

Copy to:

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Principal LNCTS/LNCTE/LNCP
3. Director Administration
4. Group OSD
5. OSD LNCT&S/LNCTE
6. Director T&P/Incubation /R&D/MCA/MBA
7. Dean Student Welfare
8. All HODs
9. School of Agriculture
10. Registrar LNCT/LNCT&S/LNCTE
11. Guard File

**ATTENDANCE SHEET**

Meeting: Postnightly Meeting Date: 08/02/25 Time: 1:30

S. No.	Name	College	Dept.	Signature
1.	A. K. Rai	LNCT	Admn.	
2.	Dr. A. K. Seehra	LNCTV	Admn	
3.	Prof. Dr. A. K. Saxena	LNCTE	Admin	
4.	Dr. V. N. Bartaria	LNCTS	Admn.	
5.	Dr. V. K. Sahu	LNCT	Admn	
6.	MUKESH NARUJA	LNCTE	IT/Infra	
7.	Dr. Neetesh Gupta	LNCTE	OSOS	
8.	Dr. Anand Singh	LNCT	Ex	
9.	Naveen Asari	LNCT	Ex	
10.	DR SANDEEP CHOUDHARY	LNCT	CE	
11.	Dr. Neeraj Kumar GUPTA	LNCT	Agric	
12.	Dr. Shankar Kumar	LNCT	MCA	
13.	Dr. S. Bhattacharya	LNCT	Phy	
14.	Dr. Abhinav Bhargava	LNCTS	EC	
15.	Prof. Rajdeep Srivastava	LNCTE	EC	
16.	Dr. Ashish K. Mishra	LNCTE	PHYS.	
17.	Dr. Alok Chandrayan	LNCTS	chem.	
18.	Dr. Sanjeet Kumar	LNCTS	Mathe	
19.	Dr. Pankaj Sharma	LNCT.MCA	MCA	
20.	Dr. Shailendra Gupta	LNCTS	Admn	
21.	Dr. Ashish Kumar Khan	LNCTS	CSE/CYBER	
22.	Hitesh Gupta	LNCT	CSE/IT	
23.	Prof. Nagendra Sharma	LNCTE	Hum.	
24.	Dr. Rajesh Sharma	LNCT	HUM	
25.	Dr. Prem S. Jadhav	LNCTS	HUM	
26.	Dr. Sangeeta Kapoor	LNCTE	Phy	
27.	Dr. Alka Gulati	LNCT	MCA	
28.	Dr. Kavita Kanathay	LNCT	MCA	
29.	Dr. Anjali Tiwari	LNCT	Chemistry	
30.	Dr. Sangeeta Dhole	LNCT	chemistry	
31.	Dr. Pratiksha Saxena	LNCTE	chemistry	
32.	Shamir Felix	LNCT.	Alumni	
33.	Dr. Jayanti Mehra	LNCT	MCA	
34.	Dr. Niketa Pansari	LNCTS	Phy	
35.	Dr. Smriti Gupta	LNCTE	FMC	
36.	Dr. Khushboo S. Gupta	LNCTE.	FMC	
37.	Dr. Vaishali Parnal	LNCTS	chem.	
38.	Dr. Amrita Panadia	LNCT	EC	

*Handwritten note:* 08/2/25

39.	Dr. Tripti Sarseng	LNCT	AIML/AIDS	<u>Phys</u>
40	Dr. S. K. Parde	LNCTU	Agriculture	<u>SC</u>
41	Dr. Abhinav Goyal	LNCTU	R&D	<u>AB</u>
42	Dr. Anil Shekhar	LNCT	EE	<u>Anil</u>
43	Sanjay Kumar Gupta	LNCT	Acco.	<u>Sanjay</u>
44	Mansi Tripathi	LNCTS	Hum	<u>Mansi</u>
45	USHA Singh	LNCTE	Admin	<u>Usha</u>
46	Prof. (Dr.) Amitabh Pratap Singh	LNCT	Admin	<u>Amitabh</u>
47	Prof. (Dr.) Anuj Singh	LNCT	T&P	<u>Anuj</u>
48	Damanjot Singh	LNCT	Adm.	<u>Damanjot</u>

**ACTION TAKEN REPORT**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 1.30 PM onwards on 08/02/2025 (Saturday).

Point discussed:

S.No.	Point	Compliance By
54	<p>The Alumni Cell has released a podcast featuring an IES officer who passed from LNCT and is planning an interaction with students.</p> <p>Additionally, another alumni who is holding a prominent position at Samsung will interact with the students as soon as possible. It was advised to Head (Alumni cell) to finalize the date of Alumni Meet.</p>	<p>Our upcoming podcast will feature an engaging conversation with an IES officer from the batch 2001, specializing in Electronics and Communication.</p> <p>The Alumni Interaction Session with the Senior Director of Samsung R&amp;D Institute, Bangalore, has been successfully concluded, providing valuable insights and enriching experiences for all participants.</p>
55	<p>The point was raised by Alumni Cell that during their alumni interaction programs, the teacher in charge (conducting class) should be present during sessions to ensure discipline of the students.</p> <p>It was also discussed that during all programs in Auditorium/Seminar Halls or at similar other places, faculties and staff should be seated interspersed (intermingled) between students on most of the rows of seating arrangement. The faculties should then ensure the students' discipline in more effective way.</p>	<p>Having the teacher in charge during alumni interactions will help maintaining discipline.</p> <p>Additionally, seating faculties among students in the auditorium will further improve supervision and ensure a focused environment.</p>

Submitted for your kind review.



Prof. Sherin Felix  
Head, Alumni Cell

Copy to:

1. Department File

To,  
The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref: LNCT/ADM/2025/42] dated 10/02/2025, kindly find the responses to the points discussed in the meeting held in Vikram Sarabhai Seminar Hall dated 08/02/2025 (Saturday) in terms of action taken report (ATR-2) in tabulated manner below:

S. No.	Point	Compliance By	Action Taken Details
37	As per the HODs of the CSE & AIDS departments, the ATR has already been submitted. The department is planning a Science Day activity, an expert lecture, and is also making preparations for the IEEE Conference.	HODs (CSE/AIDS/AI ML/DS)- LNCT, LNCTS, LNCT E	<ul style="list-style-type: none"> <li>As conduction of planning, two expert has been conducted on 12 &amp; 19 Feb.</li> <li>Science Day activity will be going on February 28, 2025.</li> <li>We are planning three more activities in Next 15 days.</li> </ul>
38	The Head of Department (HOD) of EC, LNCTS has stated that two faculty members are needed before the upcoming session begins.	HOD(EC) LNCTS HR	-NA-
39	According to the HOD of the EC LNCT , the IEEE Drive Week has successfully been celebrated. Additionally, a Science Day activity is planned for 28th February 2025, and one SCI paper has been published by an EC faculty member. A Virtual Lab Week is planned for the next 15 days. Additionally, an industrial visit is to be arranged as soon as possible.	HOD (EC) LNCT	-NA-
40	As per the HOD of EX, the ATR has already been prepared. An expert lecture on automobiles is planned, along with a hands-on workshop on CATLAB. The plan for an industrial visit is being made and will be arranged as soon as possible.	HOD(EX)	-NA-

41	As per the HOD of the ME department, the fourth-semester lab has been inspected and found to be in good condition. An FDP (Faculty Development Program) is planned for the upcoming session.	HOD(ME)	-NA-
42	As per the HOD of the Civil department, the FDP has been successfully conducted by the faculty members. An activity on Vastu Shastra is planned, and the machinery needs to be refixed rapidly. It was advised to complete repair of machineries asap using own financial powers/take sanctions earliest and get it done.	HOD (CE)	-NA-
43	The Head of Department (HOD) of Humanities has confirmed that the course files have been completed and all faculty members have been instructed to prepare for the upcoming session.	HOD (Humanities)	-NA-
44	The Head of Department (HOD) of Physics has confirmed that all course files are completed. Instructions have been given to prepare the course files, improve materials before the next session begins. Additionally, one faculty member is required.	HOD (Physics) HR	-NA-
45	The Head of the Chemistry Department has reported that the course files are completed. The teachers load has been decided, and NPTEL courses have been completed by the faculty. Six faculty members have completed hands-on training, and the labs are ready for the next session. Additionally, the proposal for Science Day has been submitted.	HOD (Chemistry)	-NA-
46	According to the HOD of Mathematics, the course file work has been completed.	-	-NA-
47	As per the Head of MCA, projectors and cameras need to be fixed in the classrooms.	Head Infra Director-MCA	-NA-
48	MBA Department is advised to collect the sessional form format and use prescribed format and exam cell guidelines. The MBA department has planned a FDP, a visit to Patanjali, and is also organizing a guest lecture on Leadership and Business.	Director - MBA	-NA-
49	The T&P (Training and Placement) department has raised concerns that the MBA department	Director-MBA	-NA-

	did not ensure enough students' registration for the TCS campus.		
50	<p>As per the HOD of the Agriculture Department, the registration for the fourth and sixth semesters have been completed, while the registration for the eighth semester is ongoing. The second-semester registration will be done soon. A hands-on training session and workshop are planned as soon as possible. Industrial visits for the IV and VI semester students are also planned.</p> <p>The department has completed the purchase of necessary goods, and the required structures for the lab has been arranged. The lights and fans in the building has been checked, and maintenance has been carried out.</p> <p>Additionally, the department needs two new projectors.</p>	Head Infra Direcor (Agriculture)	-NA-
51	According to the Dean of Student Welfare (DSW), club activities has been completed for previous semesters, but reports from various clubs have not yet been received.	HODs	Already submitted
52	The IDEA Lab program has been proposed, with 200 consent applications already received. It is expected to organize the program by 17th February 2025. Additionally, they have scheduled a Drone Expert lecture in February 2025 and a workshop for the 6th-semester students on IoT.	Head-Idea Lab	-NA-
53	<p>As per the Head of Accounts, the following tasks are in progress:</p> <ul style="list-style-type: none"> <li>● TDS declaration form</li> <li>● Fee collection</li> </ul>	HOD (Accounts)	-NA-
54	<p>The Alumni Cell has released a podcast featuring an IAS officer who passed from LNCT and is planning an interaction with students.</p> <p>Additionally, an other alumni who is holding a prominent position at Samsung will interact with the students as soon as possible.</p> <p>It was advised to Head(Alumni cell) to finalize the date of Alumni Meet.</p>	Head (Alumni Cell)	-NA-
55	The point was raised by Alumni Cell that during their alumni interaction programs, the teacher in charge (conducting class) should be	HODs	Noted

	present during sessions to ensure discipline of the students. It was also discussed that during all programs in Auditorium/Seminar Halls or at similar other places, faculties and staff should be seated interspersed (intermingled) between students on most of the rows of seating arrangement. The faculties should then ensure the students' discipline in more effective way.		
56	Dr. Amitbodh Upadhyaya has suggested conducting an introduction program for newly joined faculties. It was suggested to him to plan a session for such faculties on one of the coming Saturdays.	OSD, LNCTS	-NA-
57	The Senior Librarian shall also attend the meeting compulsorily.	Librarians all Colleges	-NA-
57	Head R&D confirmed of receiving info on patents filed by LNCT Group. He briefed of CAPT (Central Academy for Police Training) consent for MOU and possible visit to LNCT Group.	Director (R&D)	-NA-
58	It is advised by Director Administration that all departments should submit the names of the available faculty members (who has no/lesser teaching load) to HR.	HODs HR	<b>Noted</b>
59	It was advised to prepare arrangements for classes in the newly constructed building up to 3 <sup>rd</sup> floor. Details should be worked out with discussion with Director Administration.	Group OSD	-NA-



**(Dr. Tripti Saxena)**  
HoD, AIML & AIDS  
LNCT, Bhopal



**(Dr. Vivek Richhariya)**  
HoD, CSE & IoT  
LNCT, Bhopal

**Copy to:**

1. Office of the Secretary
2. Director Administration
3. Principal LNCT/LNCT&S/LNCTE
4. Registrar LNCT/LNCT&S/LNCTE



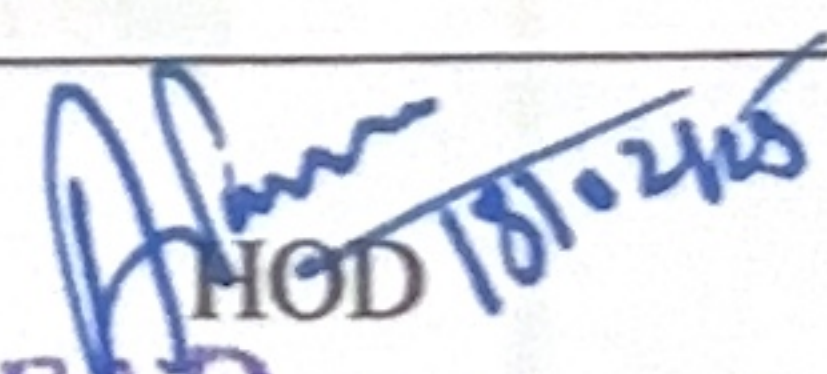
**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL**  
DEPARTMENT OF ELECTRONICS & COMMUNICATION

**Action Taking Report**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 1.30 PM onwards on 08/02/2025 (Saturday).  
Related to Department following Points were discussed and action taken over status/probable date of completion is also mentioned here:

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
39	According to the HOD of the EC LNCT , the IEEE Drive Week has successfully been celebrated. Additionally, a Science Day activity is planned for 28th February 2025, and one SCI paper has been published by an EC faculty member. A Virtual Lab Week is planned for the next 15 days. Additionally, an industrial visit is to be arranged as soon as possible.	HOD (EC) LNCT	<ul style="list-style-type: none"><li>• IEEE drive week celebrated successfully</li><li>• ISRO exams of eligible students conducted in LNCT Nodal centre</li><li>• SCI paper has been published by Dr. Amrita pahadia &amp; co-author Dr. Govind p. pandiya in January-2025 (affiliation LNCT)</li><li>• Proposal for science day-2025 has been sent to MPCST,Bhopal</li><li>• Virtual lab workshop is been planned for IV semester students (PDC is 25 th march )</li></ul>
55	It was also discussed that during all programs in Auditorium/Seminar Halls or at similar other places, faculties and staff should be seated interspersed (intermingled) between students on most of the rows of seating arrangement. The faculties should then ensure the students' discipline in more effective way.	HODs	<ul style="list-style-type: none"><li>• Instructed to all the faculties to follow in all upcoming events</li></ul>

  
HOD LNCT, Bhopal  
Department of Electronics & Communication  
Lakshmi Narain College of Technology  
BHOPAL — (M. P.)



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/Adm/2025/53

Date: 27/02/2025

## MINUTES OF MEETING NO. 3

A fortnight meeting of Principals, Directors, OSDs, HODs, FICs and Librarians was conducted in the Vikram Sarabhai Seminar Hall, LNCT from 1.30 PM onwards on Saturday, 22<sup>nd</sup> February, 2025.

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1.	As informed 2 Expert lectures on 12 & 19 <sup>th</sup> Feb. 2025. The department has planned Science Day Online Quiz Activities, Idea Presentation on Engineering Day of Sustainable Development on 4 <sup>th</sup> March and lecture and poster making completion on Women's Day on 8 <sup>th</sup> March, 2025. Faculties have completed 2 ATAL FDPs. 8 faculties done UHV (AICTE) completed. CRISP 10 days Training of Trainers is going on from 17 <sup>th</sup> Feb to 27 <sup>th</sup> March '25.	HOD LNCT CSE/AIML/ AIDS	
2.	It was informed that the department has implemented assignment policy, as per the instructions in the last meeting. Now no faculty members give long assignments to students. Department has successfully organized three days Hands on Workshop on Data Science using Python from 20-22 Feb, 2025. Department has planned to organize Science days on National Science Day on 28 <sup>th</sup> Feb, 2025.	HOD LNCTS CSE/AIML/CY	
3.	Information on Student Registration was discussed. BA-Group students who have not the registration will be called. Activities have been completed: Celebration of Matra Bhasha Diwas and IIC Calendar activity. Activity on National Science Day and IEEE Conference work are planned. NAAC work is in progress. Timetable and Lab are complete.	HOD LNCTE & U	

4.	An industrial visit to CPRI and a presentation on 21st February have been completed, where the best presenter award was received at SATI Vidisha. Matra Bhasha Diwas was also celebrated, and preparations are underway for the upcoming National Science Day event.	HOD (EC) LNCT LNCTS & LNCTE	
5.	As informed a Bal Vivah Roktham Seminar was conducted and Matra Bhasha Diwas Celebrated. Expert Talk on the occasion of National Science Day, one seminar on next generation technology and planned one Industrial visit for VI Sem Students.	HOD LNCTS & LNCTE	
6.	A hands-on workshop was conducted on 22 <sup>nd</sup> February 2025. An industrial visit to the Power Unit in Itarsi is being planned. Additionally, 8 faculty members have completed the AICTE FDP, 12 faculties of EX & EE have joined the NPTEL course. Two faculties have attended ATAL FDP last week and some are doing so. Have conducted a one day workshop on MATLAB.	HOD EX	
7.	As informed, the ongoing FDP on CNC Programing for faculty members is scheduled from 19th February to 4th March. A hands-on training session was conducted on project development for Mechanical Engg. from 17 <sup>th</sup> to 20 <sup>th</sup> February 2025. Activities such as essay writing and poster making were carried out on Matra Bhasha Diwas. ISHRAE chapter and SAE Club membership renewed. ATV Vehicle Development task for ATVC 2025 completed. Value Added Course on CAD for ME Students to enhance the skills of students. Published Two Utility Patents by faculties. Faculties presented papers at the International Conference ICET 2025 held at MANIT from 21-22, 2025 with papers to be published in Scopus Journals. Published one SCI Journal paper by faculty. Additionally,	HOD(ME)	

	two patents were filed with involvement from 8 faculty members, and a research paper was published with contributions from 3 faculty members. Nine faculty members will participate in a paper presentation at MANIT, and value addition classes for AutoCAD have been planned. Assignment and Tutorial Modifications in first year assignments and tutorials according to the current RGPV question paper to enhance the quality of assignment and tutorials.		
8.	As per the latest updates, an expert lecture was successfully conducted on 21st February. A planned field visit is scheduled for 28th February 2025. Additionally, 3 faculty members have completed their FDP, and a Vastu Shastra workshop is in the planning stages.	HOD CE	
9.	As per the latest updates, the marks policy for externals has been explained. Additionally, 6 faculty members have completed their FDP.	HOD Physics	
10.	As per the latest updates, the last ATR is submitted and an FDP is planned for 28th February. Faculties attended AICTE (UHV) 5 days FDP. Labs are ready for the upcoming semester, and externals have been called for the viva.	HOD Chemistry	
11.	Faculties have attended AICTE FDP and an activity is planned on National Science Day.	HOD Mathematics	
12.	As informed that the faculty members have registered for the AICTE FDP. Load distribution has been completed, and the names of free faculty members have been provided to HR. Two faculty members will be involved in conducting soft skills classes for higher semesters. Additionally, the Matra Bhasha Diwas activity was successfully carried out at LNCTS.	HOD Humanities	

13.	Registration status of II&IV Sem MCA LNCTU and MCA RGPV was updated. As per the latest updates, 5 faculty members have completed their FDP. 4 Faculties published a book chapter in an international book. An AI workshop was successfully conducted on 17/02/25, and Matra Bhasha Diwas was celebrated on 21st February 2025.	MCA/BCA	
14.	Informed the registration status. Expert session on Road Safety Rules & Regulations by Mr. Ashish Pandey , BADA President (Association with Police Training Research Institute) on 12.02.2025. Students visited Coca Cola, Bharat Tex and Pantanjali Hospital on an industrial visit to Delhi, Haridwar, and Rishikesh from 13th to 17th February 2025. FDP on AI and emerging technologies in search and patent by Dr, Rovin Tiwari (founder and Director of ResearchTech India) A lecture on traffic rules was conducted on 12th February. NAAC preparation has begun, and work is ongoing for the placement record. Additionally, an expert lecture was held on 17th February 2025. On International Maha Bhasha Diwas on 20 <sup>th</sup> & 21 February an Essay Writing and Speech competitions were held. Expert Talk on Research & Development by Prof. Ajay Khare , BU Research Guide on 15/02/2025 and by Dr. Param Jeet Singh, Assoc. Prof. and Corporate trainer.	HOD- BBA	
15.	As per the latest updates, an alumni talk was conducted on 19th February 2025 with an alumnus who secured one of the highest packages. A workshop is planned for 26th February 2025.	Director Pharmacy	

16.	It was informed by Dr. Anup that FDP on UHV is being attended by many faculties. It is requested to collect the certificates & send a copy to him. We have tied up with CRISP for a FDP on drone technology. The schedule will be shared in due course.	Dr. Anup Chaturvedi Sir	
17.	It was shared that Most the registration are complete. Planned activities as per activity calendar are complete. As per the latest updates, the HOD Agriculture has requested for a projector. The Science Day activity is planned for 28th February 2025. Discussions are underway with companies for internship and placement opportunities. A guest lecture is also being planned soon. An industrial visit to Dawat Rice is scheduled, and the MOU with Tissue Lab is in process.	HOD Agriculture	
18.	As per the latest updates, few admissions for 2025 were completed. Additionally, 30 admissions have been made for the paramedical course, and the CBSE board exams have been covered. The first round of data calling has been completed for 4 districts.	Head Admissions Cell	
19.	As per the latest updates, a hands-on IoT workshop was successfully conducted, and the necessary AICTE documents have been shared as per the requirements. Planning visit to Acropolis Institute, Indore	Head-Idea Lab	
20.	The Accounts Head confirmed that TDS deductions have been completed. Additionally, it was requested that the department's needs to maintain records of expert lectures for future reference.	HOD (Accounts)	
21.	As per the latest updates, the alumni cell head mentioned that the alumni talk by Pooja Ma'am will be podcasted. Planning to organize a Special Silver Jubilee event with the Alumni of Dr. Anupam Sir and wants a tentative date for the event.	Head (Alumni Cell)	

22.	Dr. Varsha Parmar informed FIC has requested for the numbering of rooms in the new building.	FIC	
23.	Hostellers and other students are required to come in uniform during college hours. 289 Printed Journals are ordered.	Librarians all Colleges	
24.	The R&D head has requested a faculty member from the AIML (Artificial Intelligence and Machine Learning) department for an interdisciplinary project.	Director (R&D)	
25.	As per the latest updates, GPU-based systems are expected to arrive soon. A promotional email has been sent, and the website and flyer are ready for promotion. Asked the Lab requirement for Projectors	IT Infra Head	
26.	As per the latest update, it has been noted that 6th-semester students are not attending T&P classes. Hence, it was decided that the attendance will be shared with the department on a daily basis to ensure proper tracking.	T&P	
27.	It was advised that the guests who are conducting FDP should have relevant and prominent experience in their field. A bio-data of them should be collected and also, should insist on online payment instead of cash.	Director Admin	

The meeting was concluded with the work-shop by Dr. Sanjay Bajpai, Director MCA on hall bookings on ACCSoft app.

  
 Director Administration  
 LNCT Group

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Footnight Meeting

Date: 22/12/25

Time: 1:30pm

S. No.	Name	College	Dept.	Signature
1.	Dr A.K. Rai	LNCT	Adm	
2.	Dr A.K. Sachan	LNCT V	A	
3.	Dr Sushma Jais	LNCTE	Maths	
4.	Dr. Tupti Saxena	LNCT	AIM/AIDS	
5.	Dr. Amrita Parodiya	LNCT	EC	
6.	Dr. Sarin Chaglar	LNCT	EC	
7.	Dr. Jayanti Mehra	LNCT	MCA	
8.	Dr. Niketa Puri	LNCTS	phy	
9.	Dr. Sangeeta Dube	LNCT	chem	
10.	Shreya Felix	LNCT	Alumni	
11.	Dr. Alka Gulati	LNCT	MCA	
12.	Dr. Kavita Khathey	LNCT	MCA	
13.	Dr. Khushboo S. Gupta	LNCTE	MBA	
14.	Dr. Smriti Gupta	LNCTE	MBA	
15.	Dr. Pankaj Sharma	LNCT	MBA	
16.	Dr. Rojesh Sharma	LNCT	HUM	
17.	Prof. Nagendra Sharma	LNCTE	HUM	
18.	Dr. Naveen Kumar Gupta	LNCTU	Admin	
19.	Dr. Sanjeet Kumar	LNCTS	Maths	
20.	Dr. Prem S. Parihar	LNCTE	HUM	
21.	Dr. Anand Singh	LNCT	IDEATED	
22.	Anmol Kumar	LNCT	CS	
23.	Naveen Asari	LNCT	EX	
24.	Rejdeep Shrivastava	LNCTE	EC	
25.	Dr. SANDEEP CHAUDHARY	LNCT	CE	
26.	Dr. Shankar Kumar	LNCT	M.A	
27.	Amal S. Sujana	LNCT	Library	
28.	Tinora Suggawshi	LNCTS	Library	
29.	MUKESH NARULA	LNCTE	IT/Infra	
30.	Mansi Tripathi	LNCTS	Hum.	
31.	Ms. Usha Singh	LNCTE	Admin	
32.	Dr. Sangeeta Kapoor	"	PHY	
33.	Dr. Valsar Parnal	LNCTS	Ch	
34.				

To,  
The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref: LNCT/ADM/2025/53] dated 27/02/2025, kindly find the responses to the points discussed in the meeting held in Vikram Sarabhai Seminar Hall dated 22/02/2025 (Saturday) in terms of action taken report (ATR-3) in tabulated manner below:

S. No.	Point	Compliance By	Action Taken Details
1.	As informed 2 Expert lectures on 12 & 19 <sup>th</sup> Feb. 2025. The department has planned Science Day Online Quiz Activities, Idea Presentation on Engineering Day of Sustainable Development on 4 <sup>th</sup> March and lecture and poster making completion on Women's Day on 8 <sup>th</sup> March, 2025. Faculties have completed 2 ATAL FDPs. 8 faculties done UHV (AICTE) completed. CRISP 10 days Training of Trainers is going on from 17 <sup>th</sup> Feb to 27 <sup>th</sup> March '25.	HOD LNCT CSE/AIML/ AIDS	<ul style="list-style-type: none"> <li>Activity Planned for Science Day , Engg. Day for sustainable Development and Women's Day has been done successfully.</li> <li>6 Faculties got UHV FDP Certificates.</li> <li>10 Day TOT Completed successfully.</li> </ul>
2.	It was informed that the department has implemented assignment policy, as per the instructions in the last meeting. Now no faculty members give long assignments to students. Department has successfully organized three days Hands on Workshop on Data Science using Python from 20-22 Feb, 2025. Department has planned to organize Science days on National Science Day on 28 <sup>th</sup> Feb, 2025.	HOD LNCTS CSE/AIML/CY	--NA--
3.	Information on Student Registration was discussed. BA-Group students who have not the registration will be called. Activities have been completed: Celebration of Matra Bhasha	HOD LNCTE & U	--NA--

	Diwas and IIC Calendar activity. Activity on National Science Day and IEEE Conference work are planned. NAAC work is in progress. Timetable and Lab are complete.		
4.	An industrial visit to CPRI and a presentation on 21st February have been completed, where the best presenter award was received at SATI Vidisha. Matra Bhasha Diwas was also celebrated, and preparations are underway for the upcoming National Science Day event.	HOD (EC) LNCT LNCTS & LNCTE	--NA--
5.	As informed a Bal Vivah Roktham Seminar was conducted and Matra Bhasha Diwas Celebrated. Expert Talk on the occasion of National Science Day, one seminar on next generation technology and planned one Industrial visit for VI Sem Students.	HOD LNCTS & LNCTE	--NA--
6.	A hands-on workshop was conducted on 22 <sup>nd</sup> February 2025. An industrial visit to the Power Unit in Itarsi is being planned. Additionally, 8 faculty members have completed the AICTE FDP, 12 faculties of EX & EE have joined the NPTEL course. Two faculties have attended ATAL FDP last week and some are doing so. Have conducted a one day workshop on MATLAB.	HOD EX	--NA--
7.	As informed, the ongoing FDP on CNC Programing for faculty members is scheduled from 19th February to 4th March. A hands-on training session was conducted on project development for Mechanical Engg. from 17 <sup>th</sup> to 20 <sup>th</sup> February 2025. Activities such as essay writing and poster making were carried out on Matra Bhasha Diwas. ISHRAE chapter and SAE Club membership renewed. ATV Vehicle Development task for ATVC 2025 completed. Value Added Course on CAD for ME Students to enhance the skills of students. Published Two Utility Patents by faculties. Faculties presented papers at the International Conference ICET 2025 held at MANIT from 21-22, 2025 with papers to be published in Scopus Journals. Published one SCI Journal paper by faculty. Additionally, two patents were filed with involvement from 8 faculty members, and a research paper was	HOD(ME)	--NA--

	published with contributions from 3 faculty members. Nine faculty members will participate in a paper presentation at MANIT, and value addition classes for AutoCAD have been planned. Assignment and Tutorial Modifications in first year assignments and tutorials according to the current RGPV question paper.to enhance the quality of assignment and tutorials.		
8.	As per the latest updates, an expert lecture was successfully conducted on 21st February. A planned field visit is scheduled for 28th February 2025. Additionally, 3 faculty members have completed their FDP, and a Vastu Shastra workshop is in the planning stages.	HOD CE	--NA--
9.	As per the latest updates, the marks policy for externals has been explained. Additionally, 6 faculty members have completed their FDP.	HOD Physics	--NA--
10.	As per the latest updates, the last ATR is submitted and an FDP is planned for 28th February. Faculties attended AICTE (UHV) 5 days FDP. Labs are ready for the upcoming semester, and externals have been called for the viva.	HOD Chemistry	--NA--
11.	Faculties have attended AICTE FDP and an activity is planned on National Science Day.	HOD Mathematics	--NA--
12.	As informed that the faculty members have registered for the AICTE FDP. Load distribution has been completed, and the names of free faculty members have been provided to HR. Two faculty members will be involved in conducting soft skills classes for higher semesters. Additionally, the Matra Bhasha Diwas activity was successfully carried out at LNCTS.	HOD Humanities	--NA--
13.	Registration status of II&IV Sem MCA LNCTU and MCA RGPV was updated. As per the latest updates, 5 faculty members have completed their FDP. 4 Faculties published a book chapter in an international book. An AI workshop was successfully conducted on 17/02/25, and Matra Bhasha Diwas was	MCA/BCA	--NA--

	celebrated on 21st February 2025.		
14.	Informed the registration status. Expert session on Road Safety Rules & Regulations by Mr. Ashish Pandey , BADA President (Association with Police Training Research Institute) on 12.02.2025. Students visited Coca Cola, Bharat Tex and Pantanjali Hospital on an industrial visit to Delhi, Haridwar, and Rishikesh from 13th to 17th February 2025. FDP on AI and emerging technologies in search and patent by Dr, Rovin Tiwari (founder and Director of ResearchTech India) A lecture on traffic rules was conducted on 12th February. NAAC preparation has begun, and work is ongoing for the placement record. Additionally, an expert lecture was held on 17th February 2025. On International Maha Bhasha Diwas on 20 <sup>th</sup> & 21 February an Essay Writing and Speech competitions were held. Expert Talk on Research & Development by Prof. Ajay Khare , BU Research Guide on 15/02/2025 and by Dr. Param Jeet Singh, Assoc. Prof. and Corporate trainer.	HOD- BBA	--NA--
15.	As per the latest updates, an alumni talk was conducted on 19th February 2025 with an alumnus who secured one of the highest packages. A workshop is planned for 26th February 2025.	Director Pharmacy	--NA--
16.	It was informed by Dr. Anup that FDP on UHV is being attended by many faculties. It is requested to collect the certificates & send a copy to him. We have tied up with CRISP for a FDP on drone technology. The schedule will be shared in due course.	Dr. Anup Chaturvedi Sir	--NA--
17.	It was shared that Most the registration are complete. Planned activities as per activity calendar are complete. As per the latest updates, the HOD Agriculture has requested for a projector. The Science Day activity is planned for 28th February 2025. Discussions are underway with companies for internship and placement opportunities. A guest lecture is also being planned soon. An industrial visit	HOD Agriculture	--NA--

	to Dawat Rice is scheduled, and the MOU with Tissue Lab is in process.		
18.	As per the latest updates, few admissions for 2025 were completed. Additionally, 30 admissions have been made for the paramedical course, and the CBSE board exams have been covered. The first round of data calling has been completed for 4 districts.	Head Admissions Cell	--NA--
19.	As per the latest updates, a hands-on IoT workshop was successfully conducted, and the necessary AICTE documents have been shared as per the requirements. Planning visit to Acropolis Institute, Indore	Head-Idea Lab	--NA--
20.	The Accounts Head confirmed that TDS deductions have been completed. Additionally, it was requested that the department's needs to maintain records of expert lectures for future reference.	HOD (Accounts)	Noted
21.	As per the latest updates, the alumni cell head mentioned that the alumni talk by Pooja Ma'am will be podcasted. Planning to organize a Special Silver Jubilee event with the Alumni of Dr. Anupam Sir and wants a tentative date for the event.	Head (Alumni Cell)	--NA--
22.	Dr. Varsha Parmar informed FIC has requested for the numbering of rooms in the new building.	FIC	--NA--
23.	Hostellers and other students are required to come in uniform during college hours. 289 Printed Journals are ordered.	Librarians all Colleges	--NA--
24.	The R&D head has requested a faculty member from the AIML (Artificial Intelligence and Machine Learning) department for an interdisciplinary project.	Director (R&D)	Discussing
25.	As per the latest updates, GPU-based systems are expected to arrive soon. A promotional email has been sent, and the website and flyer are ready for promotion. Asked the Lab requirement for Projectors	IT Infra Head	--NA--
26.	As per the latest update, it has been noted that 6th-semester students are not attending T&P classes. Hence, it was decided that the attendance will be shared with the department on a daily basis to ensure proper tracking.	T&P	--NA--
27.	It was advised that the guests who are	Director Admin	

	conducting FDP should have relevant and prominent experience in their field. A bio-data of them should be collected and also, should insist on online payment instead of cash.		Noted
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**(Dr. Tripti Saxena)**  
HoD, AIML & AIDS  
LNCT, Bhopal



**(Dr. Vivek Richhariya)**  
HoD, CSE & IoT  
LNCT, Bhopal

**Copy to:**

1. Office of the Secretary
2. Director Administration
3. Principal LNCT/LNCT&S/LNCTE
4. Registrar LNCT/LNCT&S/LNCTE

Date: 08/03/2025

To,  
The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref: LNCT/ADM/2025/53] dated 27/02/2025, kindly find the responses to the points discussed in the meeting held in Vikram Sarabhai Seminar Hall dated 22/02/2025 (Saturday) in terms of action taken report (ATR-3) in tabulated manner below:

S. No.	Point	Compliance By	Action Taken Details
1.	As informed 2 Expert lectures on 12 & 19 <sup>th</sup> Feb. 2025. The department has planned Science Day Online Quiz Activities, Idea Presentation on Engineering Day of Sustainable Development on 4 <sup>th</sup> March and lecture and poster making completion on Women's Day on 8 <sup>th</sup> March, 2025. Faculties have completed 2 ATAL FDPs. 8 faculties done UHV (AICTE) completed. CRISP 10 days Training of Trainers is going on from 17 <sup>th</sup> Feb to 27 <sup>th</sup> March '25.	HOD LNCT CSE/AIML/ AIDS	<ul style="list-style-type: none"><li>• Activity Planned for Science Day , Engg. Day for sustainable Development and Women's Day has been done successfully.</li><li>• 6 Faculties got UHV FDP Certificates.</li><li>• 10 Day TOT Completed successfully.</li></ul>
	It was informed that the department has		
24.	The R&D head has requested a faculty member from the AIML (Artificial Intelligence and Machine Learning) department for an interdisciplinary project.	Director (R&D)	Discussing



**(Dr. Tripti Saxena)**  
HoD, AIML & AIDS  
LNCT, Bhopal



**(Dr. Vivek Richhariya)**  
HoD, CSE & IoT  
LNCT, Bhopal



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

DEPARTMENT OF ELECTRONICS & COMMUNICATION

## Action Taking Report

A fortnight meeting of Principals, Directors, OSDs, HODs, FICs and Librarians was conducted in the Vikram Sarabhai Seminar Hall, LNCT from 1.30 PM onwards on Saturday, 22<sup>nd</sup> February, 2025.

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
4.	An industrial visit to CPRI and a presentation on 21st February have been completed, where the best presenter award was received at SATI Vidisha. Matra Bhasha Diwas was also celebrated, and preparations are underway for the upcoming National Science Day event.	HOD (EC) LNCT	<ul style="list-style-type: none"><li>● VI semester industrial visit conducted as per scheduled ,Proper report for the same has been prepared</li><li>● Best research paper award nominated and win at SATI Vidisha (Author 1:Dr. Amrita pahadia Author 2:Dr. Govind p. pandiya Student 1: Rhytm Doshi(VI Sem)</li><li>● Activites conducted by department :<ol style="list-style-type: none"><li>1. Matribhaasha diwas celebration</li><li>2.IEEE student chapter recruitment drive for PG students conducted</li><li>3.Poster making and slogan competition conducted on National science day</li><li>4.Result of ISRO START-25 has been Declared officially and certificates distribution ceremony in presence of Respected Director Administration sir has been conducted .</li></ol></li></ul>

  
HOD

ECE LNCT BHOPAL

HEAD

Department of Electronics & Communication  
Lakshmi Narain College of Technology  
BHOPAL — (M. P.)

To,

The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref: LNCT/ADM/2025/] dated 27/02/2025, kindly find the responses to the points discussed in the meeting held in Vikram Sarabhai Seminar Hall, LNCT from 1.30 PM onwards on Saturday, 22<sup>nd</sup> February, 2025 (Saturday) in terms of action taken report in tabulated manner below:

S. No.	Point	Compliance By	Action Taken Details
1.	As informed, the ongoing FDP on CNC Programming for faculty members is scheduled from 19th February to 4th March. A hands-on training session was conducted on project development for Mechanical Engg. from 17 <sup>th</sup> to 20 <sup>th</sup> February 2025. Activities such as essay writing and poster making were carried out on Matra BhashaDiwas. ISHRAE chapter and SAE Club membership renewed. ATV Vehicle Development task for ATVC 2025 completed. Value Added Course on CAD for ME Students to enhance the skills of students. Published Two Utility Patents by faculties. Faculties presented papers at the International Conference ICET 2025 held at MANIT from 21-22, 2025 with papers to be published in Scopus Journals. Published one SCI Journal paper by faculty. Additionally, two patents were filed with involvement from 8 faculty members, and a research paper was published with contributions from 3 faculty members. Nine faculty members will participate in a paper presentation at MANIT, and value addition classes for AutoCAD have been planned. Assignment and Tutorial Modifications in first year assignments and tutorials according to the current RGPV	HOD(ME)	Successfully completed and conveyed.



	question paper to enhance the quality of assignment and tutorials.		
2.	As informed 2 Expert lectures on 12 & 19 <sup>th</sup> Feb. 2025. The department has planned Science Day Online Quiz Activities, Idea Presentation on Engineering Day of Sustainable Development on 4 <sup>th</sup> March and lecture and poster making completion on Women's Day on 8 <sup>th</sup> March, 2025. Faculties have completed 2 ATAL FDPs. 8 faculties done UHV (AICTE) completed. CRISP 10days Training of Trainers is going on from 17 <sup>th</sup> Feb to 27 <sup>th</sup> March '25.	HOD LNCT CSE/AIML/ AIDS	Kindly noted
3.	It was informed that the department has implemented assignment policy, as per the instructions in the last meeting. Now no faculty members give long assignments to students. Department has successfully organized three days Hands on Workshop on Data Science using Python from 20-22 Feb, 2025. Department has planned to organize Science days on National Science Day on 28 <sup>th</sup> Feb, 2025.	HOD LNCTS CSE/AIML/CY	Kindly noted
4.	Information on Student Registration was discussed. BA-Group students who have not the registration will be called. Activities have been completed: Celebration of Matra BhashaDiwas and IIC Calendar activity. Activity on National Science Day and IEEE Conference work are planned. NAAC work is in progress. Timetable and Lab are complete.	HOD LNCTE & U	Kindly noted
5.	An industrial visit to CPRI and a presentation on 21st February have been completed, where the best presenter award was received at SATI Vidisha. Matra Bhasha Diwas was also celebrated, and preparations are underway for the upcoming National Science Day event.	HOD (EC) LNCT LNCTS & LNCTE	Not applicable
6.	As informed a BalVivah Roktham Seminar was conducted and Matra Bhasha Diwas Celebrated. Expert Talk on the occasion of	HOD LNCTS & LNCTE	Not applicable



	National Science Day, one seminar on next generation technology and planned one Industrial visit for VI Sem Students.		
7.	A hands-on workshop was conducted on 22 <sup>nd</sup> February 2025. An industrial visit to the Power Unit in Itarsi is being planned. Additionally, 8 faculty members have completed the AICTE FDP, 12 faculties of EX & EE have joined the NPTEL course. Two faculties have attended ATAL FDP last week and some are doing so. Have conducted a one day workshop on MATLAB.	HOD EX	Not applicable
8.	As per the latest updates, an expert lecture was successfully conducted on 21st February. A planned field visit is scheduled for 28th February 2025. Additionally, 3 faculty members have completed their FDP, and a VastuShastra workshop is in the planning stages.	HOD CE	Kindly noted
9.	As per the latest updates, the marks policy for externals has been explained. Additionally, 6 faculty members have completed their FDP.	HOD Physics	Not applicable
10.	As per the latest updates, the last ATR is submitted and an FDP is planned for 28th February. Faculties attended AICTE (UHV) 5 days FDP. Labs are ready for the upcoming semester, and externals have been called for the viva.	HOD Chemistry	Not applicable
11.	Faculties have attended AICTE FDP and an activity is planned on National Science Day.	HOD Mathematics	Not applicable
12.	As informed that the faculty members have registered for the AICTE FDP. Load distribution has been completed, and the names of free faculty members have been provided to HR. Two faculty members will be involved in conducting soft skills classes for higher semesters. Additionally, the Matra BhashaDiwas activity was successfully carried out at LNCTS.	HOD Humanities	Not applicable


13:	Registration status of II&IV Sem MCA LNCTU and MCA RGPV was updated. As per the latest updates, 5 faculty members have completed their FDP. 4 Faculties published a book chapter in an international book. An AI workshop was successfully conducted on 17/02/25, and Matra BhashaDiwas was celebrated on 21st February 2025.	MCA/BCA	Not applicable
14.	Informed the registration status. Expert session on Road Safety Rules & Regulations by Mr. Ashish Pandey , BADA President (Association with Police Training Research Institute) on 12.02.2025. Students visited Coca Cola, Bharat Tex and Pantanjali Hospital on an industrial visit to Delhi, Haridwar, and Rishikesh from 13th to 17th February 2025. FDP on AI and emerging technologies in search and patent by Dr, RovinTiwari (founder and Director of ResearchTech India) A lecture on traffic rules was conducted on 12th February. NAAC preparation has begun, and work is ongoing for the placement record. Additionally, an expert lecture was held on 17th February 2025. On International Maha BhashaDiwas on 20 <sup>th</sup> & 21 February an Essay Writing and Speech competitions were held. Expert Talk on Research & Development by Prof. Ajay Khare , BU Research Guide on 15/02/2025 and by Dr. Param Jeet Singh, Assoc. Prof. and Corporate trainer.	HOD- BBA	Not applicable
15.	As per the latest updates, an alumni talk was conducted on 19th February 2025 with an alumnus who secured one of the highest packages. A workshop is planned for 26th February 2025.	Director Pharmacy	Kindly noted
16.	It was informed by Dr. Anup that FDP on UHV is being attended by many faculties. It is requested to collect the certificates & send a copy to him. We have tied up with CRISP for a FDP on drone technology. The schedule	Dr. Anup Chaturvedi Sir	Kindly noted

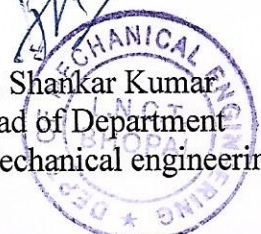


	will be shared in due course.		
17.	It was shared that Most the registration are complete. Planned activities as per activity calendar are complete. As per the latest updates, the HOD Agriculture has requested for a projector. The Science Day activity is planned for 28th February 2025. Discussions are underway with companies for internship and placement opportunities. A guest lecture is also being planned soon. An industrial visit to Dawat Rice is scheduled, and the MOU with Tissue Lab is in process.	HOD Agriculture	Not applicable
18.	As per the latest updates, few admissions for 2025 were completed. Additionally, 30 admissions have been made for the paramedical course, and the CBSE board exams have been covered. The first round of data calling has been completed for 4 districts.	Head Admissions Cell	Kindly noted
19.	As per the latest updates, a hands-on IoT workshop was successfully conducted, and the necessary AICTE documents have been shared as per the requirements. Planning visit to Acropolis Institute, Indore	Head-Idea Lab	Kindly noted
20.	The Accounts Head confirmed that TDS deductions have been completed. Additionally, it was requested that the department's needs to maintain records of expert lectures for future reference.	HOD (Accounts)	Kindly noted
21.	As per the latest updates, the alumni cell head mentioned that the alumni talk by Pooja Ma'am will be podcasted. Planning to organize a Special Silver Jubilee event with the Alumni of Dr. Anupam Sir and wants a tentative date for the event.	Head (Alumni Cell)	Kindly noted
22.	Dr. Varsha Parmar informed FIC has requested for the numbering of rooms in the	FIC	Kindly noted



	new building.		
23.	Hostellers and other students are required to come in uniform during college hours. 289 Printed Journals are ordered.	Librarians all Colleges	Kindly noted
24.	The R&D head has requested a faculty member from the AIML (Artificial Intelligence and Machine Learning) department for an interdisciplinary project.	Director (R&D)	Kindly noted
25.	As per the latest updates, GPU-based systems are expected to arrive soon. A promotional email has been sent, and the website and flyer are ready for promotion. Asked the Lab requirement for Projectors	IT Infra Head	Kindly noted
26.	As per the latest update, it has been noted that 6th-semester students are not attending T&P classes. Hence, it was decided that the attendance will be shared with the department on a daily basis to ensure proper tracking.	T&P	Kindly noted
27.	It was advised that the guests who are conducting FDP should have relevant and prominent experience in their field. A bio-data of them should be collected and also, should insist on online payment instead of cash.	Director Admin	Kindly noted

  
 Dr. Shankar Kumar  
 Head of Department  
 [Mechanical engineering]



**Copy to: LNCT, Bhopal**

1. Office of the Secretary
2. Director Administration
3. Principal LNCT/LNCT&S/LNCTE
4. Registrar LNCT/LNCT&S/LNCTE



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute

Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

UG Program Accredited by NBA

Ref: LNCT/ADM/2025/62

Date: 13/03/2025

## MINUTES OF MEETING NO. 4

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 08/03/2025 (Saturday).

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	Hon'ble Secretary Sir advised that the NBA extension process should be completed by the concerned departments.	MCA	
2	Hon'ble Secretary Sir advised that NAAC preparation should be on top priority now and once the new format is received, Colleges should file the same earliest. Alongside this, the NAAC committee should be formed, and incharges should be appointed. They should prepare data as on date as per the existing criterias and quickly align the same to new formats, as and when received.	All Colleges	
3	Director R&D has confirmed receipt of nominations from faculty for full time research with lesser teaching load. For this, Hon'ble Secretary Sir advised to look into load sharing and if required, appointment of more faculties.	HR R&D	
4	It was emphasized that faculty from IITs, NITs, IIITs, other reputed institutions, especially Southern states colleges should be invited for expert lectures.	All HODs	
5	The Director-Administration advised to conduct a demo of NAS (Network Area Storage) to all the faculties.	IT Infra	
6	Principal LNCT, advised all HOD to follow proper format for sending the ATR. They must write name of their Department on the top and *Action Taken Report - ___ (MOM number	All HODs	

	<p>here). Further they must only write those points only which are relevant. Rest other points should be deleted.</p> <p>The report must be sent on mail to all the addressees of the Group as used by LNCT office.</p>		
7	<p>HODs (CSE/AIDS/AIML/IOTCS)-LNCT, HODs (CSE/AIML/CS)-LNCTS and HODs (CSE/AIML/DS)-LNCTE, explained their activities viz. celebration of National Science Day, Womans Day &amp; poster competition on Bal Vivah. LNCT confirmed of completing Atal FDP &amp; Crisp training. LNCTE invited ISRO Scientist on Science Day. A Faculty Development Program (FDP) was completed by Dr. Vikram Garg from MANIT.</p> <p>They have communicated to all hostel students to come in uniform to Library and for College work.</p> <p>LNCTE confirmed of projector fitting and internal audit of their Labs. Additionally, the setup of 4th-semester labs and classrooms was inspected. Furthermore, a MoU under the EDU scheme was finalized.</p> <p>It was advised to all to prepare the report with photographs and GeoTag for every activity and should be sent to all addressees of the Group on email. The reporting of the events to all addressee are strictly followed henceforth.</p>	All HODs	
8	<p>The institution secured two prizes in two different competitions and received a certificate from ISRO.</p> <p>On Startup Day, a startup poster-making competition was organized. Additionally, an industry expert conducted a session on industrial automation for 6th-semester students.</p>	HOD(EC)	
9	<p>A utility patent was submitted to the R&amp;D department, and a MoU was signed. Additionally, a hands-on workshop based on the virtual lab has been planned.</p> <p>The Science Day activities on February 28th were successfully completed. The Idea Presentation event</p>	HOD (EC) LNCTS	

	was conducted on March 4 <sup>th</sup> , along with a Bal Vivaha poster-making competition. An expert talk is scheduled for Women's Day in March. Additionally, eight faculty members registered for the UHV program, while 20 faculty members completed the ATAL FDP. The TOT program of CRISP had also been successfully completed.		
10	HOD (EX) informed that four faculty members have completed the ATAL / NPTEL courses. The timetable for the 4th semester has been finalized, and hands-on training for the 6 <sup>th</sup> semester has successfully been conducted.	HOD (EX)	
11	HOD (ME) informed that from February 19 <sup>th</sup> to March 4 <sup>th</sup> , a FDP was successfully conducted. 4 <sup>th</sup> semester timetable has been finalized. A patent with contributions from six faculty members has been published, along with an SCI paper. Additionally, five faculty members have completed the ATAL FDP. An industrial visit is planned in the upcoming week.	HOD (ME)	
12	As per HOD (CE), a workshop on Vastu Shastra has been successfully conducted. The NPTEL course has been completed, along with two ATAL FDPs. A field visit to Kolar Dam is planned within the next 15 days. Additionally, a five-day AutoCAD workshop is scheduled to take place after the commencement of 4th-semester classes. The 4 <sup>th</sup> -semester timetable has also been finalized.	HOD (CE)	
13	The ATR has been submitted, and the course file material has been completed. As part of Science Day celebrations funds of Rs.18000/- were received and three expert lectures were conducted, along with a quiz and a rangoli competition. Additionally, three NPTEL courses have been completed.	HOD (Chemistry)	
14	HOD(Mathematics) informed that National Science Day was successfully celebrated. The second phase of the UHV program has been completed. Additionally, Matra Bhasha Diwas was celebrated with various activities.	HOD (Mathematics)	

15	In the last 15 days, a workshop for the 6 <sup>th</sup> semester was successfully conducted. A herbal industry visit was organized for D. Pharma students. On Science Day, an expert lecture was delivered by a professor from MANIT. Additionally, seven faculty members have joined the NPTEL course.	HODs LNCTP	
16	In the last 15 days, Science Day was celebrated with a focus on presentation skills. A quiz competition was organized on Women's Day. Five faculty members published a design patent, and five faculty members registered for the UHV program. Additionally, five faculty members presented papers at MANIT. Training and Placement (T&P) classes have started for MCA 2nd semester and BCA 4th semester students.	HODs MCA	
17	A total of 43 patents are in progress. 18 of them are already filed. A visit to MPCST was materialized. No. of faculties have given their willingness to work for higher research work with lower teaching load. He requested for reducing the teaching load of such faculties. Hon'ble management asked HR to study the faculty load and workout additional requirement and initiate new appointment.	Director (R&D) HR	
18	An open shed is needed for the Dairy. Efforts are being made to improve student attendance. The registration process for the 4 <sup>th</sup> , 6 <sup>th</sup> , and 8 <sup>th</sup> semesters has been completed. HOD (Agri.) is requested to discuss the requirement separately with Hon'ble management. Agri (Antomology) lab technician is required.	HODs (Agri.) HR	
19	A total of 800 students have undergone mock interviews. And campus selections are currently ongoing. Registration for Infosys is in progress, along with TCS registration for Digital and Prime roles. Additionally, Wipro has invited faculty registrations for the CS domain. HODs are requested to motivate faculties for nominations.	Head T&P All HODs	

20	<p>DSW told that Activities will be conducted with starting of first year classes in April. Additionally, LN University activity is currently in the planning phase. All departments are requested to share all their activities.</p> <p>Principal LNCT reiterated that as already discussed, it is to emphasize that reports should be prepared of all the activities by all the departments and reported /shared on email to all the addressees (Used in official communication).</p>	<p>DSW All Departments</p>	
21	<p>Head-Idea Lab apprised that CRISP's drone technology training for faculty is currently going on.</p>	<p>Head-Idea Lab</p>	
22	<p>Head Alumni Cell requested for excellent PODCast setup. Quality mike are required to be procured. Requested to all departments to motivate their Alumni coordinators to share desired data.</p>	<p>Head (Alumni Cell) Head (IT Infra) Gp OSD</p>	
23	<p>HOD(Finance) requested all to submit pending bills before 25/03/2025.</p>	<p>All</p>	
24	<p>Senior Librarians informed about list of journals and requested faculties to make higher utilizations by self and by their students.</p> <p>Hon'ble management advised to share the list of journals on mail to all the faculties. Further Departments should inspire their students to make best use of these resources.</p>	<p>Librarians All Departments</p>	
25	<p>The UHV program has been completed, and NSDC registration has been successfully done across various departments, except for Agriculture. Incubation remains a key focus area; however, some students are misusing and taking advantage.</p> <p>To address this issue, a weekly report must be submitted to the HODs, detailing the ongoing activities. Hon'ble management directed that students must attend first 4 classes in Department and then go to the incubation centre for gaining their attendance.</p>	<p>Dr. Anup Chaturvedi All Departments</p>	

26	<p>It was informed that on March 6<sup>th</sup> Mr. Adarsh Mishra, Program Administrator in IIM, Bangalore delivered gave alumni talk. The research council conducted an orientation programme for MBA students to encourage research work to On March 8<sup>th</sup>; an expert talk on soft skills was conducted. Additionally, 10 MBA students participated as coordinators in the Global Investors Summit held on 24-25 Feb. 2025.</p>	HOD (MBA)	
27	<p>As per the IT Infra Head, a demo on NAS to be started soon and the entire faculty to use the same. Panels will be delivered soon, and camera installation work in the new building will commence shortly. Additionally, the demand for projectors has been fulfilled.</p> <p>The panels are ready and cameras will be ready soon and projector demand has been fulfilled. A complaint was made to the Infra Head regarding the Collar-mic not working. Additionally, it was reported that there is no designated room for ED classes in the new building. The Infra Head assured that the requirements for the new building will be addressed soon.</p>	Head (IT Infra)	
28	<p>According to HR, faculty recruitment has been completed across all departments, with two faculty members set to join the CS department soon. The Agriculture department requires a lab technician. Additionally, working on student No-Dues process to be conducted online.</p> <p>It was advised by Secretary Sir to follow the same for Faculty.</p>	HR All	
29	<p>The fees for the 6<sup>th</sup> and 8<sup>th</sup> semesters have been completed, while the fee collection for the 2<sup>nd</sup> and 4<sup>th</sup> semesters is still ongoing. All due bills and purchases should be cleared before March 25<sup>th</sup>. Additionally, the TDS process has been completed.</p>	Head-(Accounts)	
30	<p>The Head of the Library reported that e-journals for all five colleges have been completed. During</p>	Librarians/all	

	discussions, feedback was received suggesting that a list of journal subscriptions should be provided along with instructions on how to access them. Additionally, it was confirmed that book bank dates to be strictly followed.		
31	The FIC reported that timetables have been prepared and shared accordingly.	FIC	
32	Dr. Soni Changlani informed that there is requirement of expert reviewer for our upcoming IEEE Conference and requested all to help if possible.	Dr. Soni Changlani All	

The meeting was concluded at 3.30 pm.



Principal  
LNCT BHOPAL

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/MBA/MCA/R&D)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 08/03/2025 Time: 1:30pm.

S. No.	Name	College	Dept.	Signature
1.	Dr. V. K. Sahu	LNCT	Admin	
2.	Prof. Dr. A. K. Saxena	LNCTE	Admin	
3.	Dr. A. C. Sachan	LNCTV	Admin	
4.	Dr. Anjali Tiwari	LNCT	Eug. Chemistry	
5.	Dr. Sangeeta Dhote	LNCT	Eug. Chemistry	
6.	Upasana Lohy	LNCT-E	Library	
7.	Dr. Prabhata A. Saxena	LNCTE	Chemistry	
8.	Dr. Pooja Saxena	LNCT	AIIM/MS	
9.	Dr. Anamita Palodia	LNCT	FC	
10.	Dr. Megha Kamble	LNCTE	CS	
11.	Dr. Bansi Chauglan	LNCT	EC	
12.	Ms. Usha Singh	LNCTE	Admin	
13.	Dr. Sushma Jais	LNCTE	Maths	
14.	Shouen Felix	LNCT	Alumni	
15.	Dr. Jayanti Mehra	LNCT	MCA	
16.	Dr. Niketa Pershad	LNCTES	PHY	
17.	Dr. Kavita Kanathay	LNCT	MCA	
18.	Dr. Aika Gulati	LNCT	MCA	
19.	Abhishek Kumar Singh	LNCT	TQP	
20.	Dr. Anil Shrivastava	LNCT	EX	
21.	Dr. Pankaj Sharma	LNCT-MCA	MCA	
22.	Dr. Ashish K. Mishra	LNCTE	Phys	
23.	Dr. Vivek R. Chhatranya	LNCT	CSE	
24.	Prof. Abhendra Sharma	LNCTE	Hum	
25.	Dr. Bhupesh Gaur	LNCTES	CIE/SY	
26.	Dr. Jitendra Aggarwal	LNCT	Admin	
27.	Amar L. Sujana	LNCT	Librarian	
28.	Dr. Abhinav Bhargava	LNCTES	EC	
29.	Prof. Birendra Shrivastava	LNCTE	EC	
30.	Dr. Shalendra Gupta	LNCTES	AIIML	
31.	Dr. Khushboo S. Gupta	LNCTE	MBA	
32.	Dr. Smriti Gupta	LNCTE	MBA	
33.				
34.				

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 05/03/25

Time: 1:30pm

S.No.	Name	College	Dept.	Signature
1.	Dr. Ashok Kumar Raw	LNCT	Admn	[Signature]
2.	Dr. Sumit K. Singh	LNCTG	Admn	[Signature]
3.	MUKESH NARULA	LNCTG	IT/Inf	[Signature]
4.	Dr. Sanjay Bajpai	LNCT	MCA	[Signature]
5.	Dr. Arvind Singh		MBA	[Signature]
6.	Dr. Shankar Kumar	LNCT	M.E	[Signature]
7.	Dr. Sanjeet Kumar	LNCT	Matng	[Signature]
8.	Dr. Amitabh Upadhyaya	LNCTG	chem	[Signature]
9.	Dr. Anand Singh	LNCT	EX/IDP	[Signature]
10.	Dr. Naveen Asan	LNCT	EX/EE	[Signature]
11.	Dr. Neetesh Gupta	LNCTE	CEEDS	[Signature]
12.	Dr. SANDEEP CHANDRAN	LNCT	Civil	[Signature]
13.	Trilok Suryawarshi	LNCTG	Lib.	[Signature]
14.	Dr. Ajok Chandrayan	LNCTG	Chemistry	[Signature]
15.	Anoop Chaturvedi	LNCT	CS	[Signature]
16.	Sanjay Kumar Gupta	LNCTG	Acct	[Signature]
17.	Dr. Abhinav Goyal	LNCTG	R&D	[Signature]
18.	Manish Tripathi	LNCTG	PLM	[Signature]
19.	Dhanraj Singh	LNCT	Admn	[Signature]
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## **ACTION TAKEN REPORT NO. 4**

**Point discussed:**

<b>S. No.</b>	<b>Point</b>	<b>Compliance By</b>	<b>Action Taken Details</b>
1			
2	<p>Hon'ble Secretary Sir advised that NAAC preparation should be on top priority now and once the new format is received, Colleges should file the same earliest.</p> <p>Alongside this, the NAAC committee should be formed, and incharges should be appointed. They should prepare data as on date as per the existing criterias and quickly align the same to new formats, as and when received.</p>	All Colleges	2 faculties have been nominated from Humanities department (LNCT) for NAAC work.
6	<p>Principal LNCT, advised all HOD to follow proper format for sending the ATR.</p> <p>They must write name of their Department on the top and 'Action Taken Report - ___(MOM number here). Further they must only write those points only which are relevant. Rest other points should be deleted.</p> <p>The report must be sent on mail to all the addressees of the Group as used by LNCT office.</p>	All HODs	completed

The meeting was concluded at 3.30 pm.



Dr. Rajeev Sharma  
HOD Humanities



**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL**  
**DEPARTMENT OF ELECTRONICS & COMMUNICATION**

**Action Taking Report-4**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 1.30 PM onwards on 08/03/2025 (Saturday).

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
2	Hon'ble Secretary Sir advised that NAAC preparation should be on top priority now and once the new format is received, Colleges should file the same earliest. Alongside this, the NAAC committee should be formed, and incharges should be appointed. They should prepare data as on date as per the existing criterias and quickly align the same to new formats, as and when received.	All Colleges	<ul style="list-style-type: none"><li>●As per instruction team of core committee members has been formed and for assigned criteria no. 8(student outcomes)new formats are designed for smooth preparation .</li><li>●Discussion with the principal sir for criteria assigned is done for preparation</li></ul>
8	The institution secured two prizes in two different competitions and received a certificate from ISRO. On Startup Day, a startup poster-making competition was organized. Additionally, an industry expert conducted a session on industrial automation for 6th-semester students.	HOD(EC)	<ul style="list-style-type: none"><li>●All the record of activity report conducted by department is well prepared in soft and hard form</li><li>●Certificate distribution for events of ISRO START 2025 and Tanning of Trainer Sponsored by NSDC.</li></ul>
23	HOD(Finance) requested all to submit pending bills before 25/03/2025.	All	Completed

HOD  
ECE LNCT BHOPAL  
HEAD

Department of Electronics & Communication  
Lakshmi Narain College of Technology  
BHOPAL — (M. P.)

**DEPARTMENT OF CHEMISTRY, LNCT, BHOPAL**  
**ATR NO. 4**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 1.30 PM onwards on 08/03/2025 (Saturday). With reference to Ref : LNCT/ADM/2025 ATR-4 of the meeting has been prepared:

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
2	Hon'ble Secretary Sir advised that NAAC preparation should be on top priority now and once the new format is received, Colleges should file the same earliest. Alongside this, the NAAC committee should be formed, and in charges should be appointed. They should prepare data as on date as per the existing criteria's and quickly align the same to new formats, as and when received.	All Colleges	Dr. Arti Maviya and Pr. Prashant Pandey are appointed for criteria 6 from Dept of Chemistry LNCT.
4	It was emphasized that faculty from IITs, NITs, IIITs, other reputed institutions, especially Southern states colleges should be invited for expert lectures.	All HODs	Agreed
5	The Director-Administration advised to conduct a demo of NAS (Network Area Storage) to all the faculties.	IT Infra	Received and viewed
6	Principal LNCT, advised all HOD to follow proper format for sending the ATR. They must write name of their Department on the top and 'Action Taken Report - ___(MOM number here). Further they must only write those points only which are relevant. Rest other points should be deleted. The report must be sent on mail to all the addressees of the Group as used by LNCT office.	All HODs	Agreed and implemented

7	<p>HODs (CSE/AIDS/AIIML/IOTCS)-LNCT, HODs (CSE/AIIML/CS)-LNCTS and HODs (CSE/AIIML/DS)-LNCTE, explained their activities viz. celebration of National Science Day, Womans Day &amp; poster competition on BalVivah. LNCT confirmed of completing Atal FDP &amp; Crisp training.</p> <p>LNCTE invited ISRO Scientist on Science Day. A Faculty Development Program (FDP) was completed by Dr. Vikram Garg from MANIT.</p> <p>They have communicated to all hostel students to come in uniform to Library and for College work.</p> <p>LNCTE confirmed of projector fitting and internal audit of their Labs. Additionally, the setup of 4th-semester labs and classrooms was inspected. Furthermore, a MoU under the EDU scheme was finalized.</p> <p>It was advised to all to prepare the report with photographs and GeoTag for every activity and should be sent to all addressees of the Group on email. The reporting of the events to all addressee are strictly followed henceforth.</p>	All HODs	Agreed and communicated to all students come in uniform for library or college work
13	<p>The ATR has been submitted, and the course file material has been completed. As part of Science Day celebrations, three expert lectures were conducted, along with a quiz and a rangoli competition. Additionally, three NPTEL courses have been completed.</p>	HOD (Chemistry)	Agreed
20	<p>DSW told that Activities will be conducted with starting of first year classes in April. Additionally, LN University activity is currently in the planning phase. All departments are requested to share all their activities.</p> <p>Principal LNCT reiterated that as already discussed, it is to emphasize that reports should be prepared of all the activities by all the departments and reported /shared on email to all the addressees (Used in official communication).</p>	DSW All Departments	Report prepared and shared with all concern.

22	Head Alumni Cell requested for excellent PODCast setup. Quality mike are required to be procured. Requested to all departments to motivate their Alumni coordinators to share desired data.	Head (Alumni Cell) Head (IT Infra) Gp OSD	Agreed
23	HOD(Finance) requested all to submit pending bills before 25/03/2025.	All	submitted
24	Senior Librarians informed about list of journals and requested faculties to make higher utilizations by self and by their students. Hon'ble management advised to share the list of journals on mail to all the faculties. Further Departments should inspire their students to make best use of these resources.	Librarians All Departments	Agreed
25	The UHV program has been completed, and NSDC registration has been successfully done across various departments, except for Agriculture. Incubation remains a key focus area; however, some students are misusing and taking advantage. To address this issue, a weekly report must be submitted to the HODs, detailing the ongoing activities. Hon'ble management directed that students must attend first 4 classes in Department and then go to the incubation centre for gaining their attendance.	Dr. Anup Chaturvedi All Departments	Agreed

Sangeeta Dhote  
HOD  
Department of Chemistry  
LNCT BHOPAL

**Copy to:**

1. Office of The Chairman/Vice Chairperson/Secretary
2. Director (Administrtion)
3. Principal (LNCT)
4. Group OSD
5. Director (R&D)
6. Dean Student Welfare
7. Registrar LNCT



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/68

Date: 26/03/2025

## MINUTES OF MEETING NO. 5

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1:30 PM onwards on 22/03/2025 (Saturday).

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	The HOD of CSE, LNCT, shared several departmental updates. Regular departmental meetings are conducted, and faculties have attended the ATAL FDP. A NAC committee has been formed, and 20 faculty members received certification from CRISP. The department also organized a Holi Fest, which included a photography competition. Additionally, a student from heir Department secured the 36th rank in GATE, marking a significant achievement.	HODs (CSE/AIDS/AIML)- LNCT	
2	The HOD of CSE, LNCTS, shared key departmental updates. An expert lecture was conducted by Dr. Sachin, a renowned expert from the USA. Reports and photos have been uploaded on NAS, and a list of journals has been pinned on the notice board for student reference. Additionally, five faculty members successfully completed UHP certification. Furthermore, an attendance policy has been incorporated for incubation students to ensure better academic management.	HODs (CSE/AIML/ Cyber Security) LNCTS	
3	The HOD of LNCTU & E shared several important updates. The pending work of projectors in four classrooms will be completed next week. Students were informed that without uniform, they would not be allowed in the library. A webinar was conducted under IIC. Students actively participated in the MPCST	HODs (CSE/AIML/DS)- LNCTE/ Head IT Infra	

Page 1 of 6

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	National Research Meet. Additionally, 70 students successfully completed their internship under Edu Tech, and several students presented papers at a National Conference. Furthermore, a student won a prize in the E-Hackathon.		
4	The HOD of EC, LNCT, provided several important updates. The ATR has been submitted, and activity reports have been mailed. On March 17th, an industry expert conducted a hands-on training session for students. Additionally, the ATAL FDP has been submitted. NAC Criteria 8 has been assigned, formats are prepared, and shared with the respective HODs for further implementation.	HOD (EC) LNCT	
5	The HOD of EC, LNCTS, shared key updates. An expert lecture was successfully conducted, and three students presented papers at an IEEE Conference. Course files have been completed and checked. Additionally, plans are underway for an industry visit to enhance students' practical exposure.	HOD (EC) LNCTS/LNCTE	
6	The department informed that the mapping of classes has been completed on ACC. Got point 5 for NAC, and work is ongoing on the format. Planning is in progress to organize an expert lecture and an alumni talk in April. Additionally, calls are being made to students who have not yet completed their registration.	HOD (EX)	
7	The HOD of ME, LNCT, shared important updates. A patent is scheduled to be filed next week, and an expert lecture was conducted by a CI scientist. Additionally, one book chapter has been published, co-authored by four faculty members. An event is currently taking place from March 20th to March 24th. Plans are underway for an industry visit next week. Furthermore, the master timetable has been submitted to the authority, along with the ATR.	HOD (ME)	

8	The department informed that timetable mapping has been completed on ACC. Plans are in place for an expert lecture and an industry visit, while three expert lectures have already been conducted. The department has received Criteria 2 for NAC and is working on the required formats. Additionally, two faculty members attended a one-day workshop, and each faculty member has subscribed to one NPTEL course for further learning and development.	HOD (CE)	
9	The HOD of Chemistry shared important updates. The LNCT Department of Chemistry has received Criteria 6, while LNCTS has been allotted Criteria 1 and 10, and LNCTE has been given responsibility of Criteria 1. Additionally, bus and canteen duties have been allotted. Furthermore, an expert lecture has been successfully conducted.	HOD (Chemistry)	
10	The Department informed that faculties have joined the NPTEL course, and an expert lecture has been conducted. The MMTP certificate has been received, and a journal list has been shared with students. Additionally, Dr. Ashish from the department has published an SCI paper, while the HOD of LNCTE has submitted one SCI paper.	HOD (Physics)	
11	The Mathematics Department informed that the 2nd and 4th Sem course files have been completed by the faculties. Additionally, the department has received Criteria 4 for NAC and is actively working on it.	HOD (Mathematics)	
12	The HOD of LNCP, Bhopal, shared several key updates. Twelve students from the 6 <sup>th</sup> semester B.Pharm attended the Annual Techno-Pharma Conference, SPIRIT 2025, held at IIT BHU on March 21-22, 2025. Ms. Nidhi Singh, Ms. Neha	Principal/ HOD LNCP	

	<p>Singh, and Mohit Dahare secured the 1st Prize in the poster presentation (Pharmaceutical Chemistry) at IIT BHU. Additionally, two students and one faculty member participated in a Skill Development Programme on Pharmacovigilance, organized by the Indian Pharmacopoeia Commission, Ghaziabad.</p> <p>Dr. Archana Bagre has successfully published a design patent on a "Transdermal Patch for Non-Invasive Delivery of Hormonal Treatments." A utilization of journal notice has been shared with all students and faculty members. The academic calendar for B.Pharm 2nd and 4th semesters, as well as M.Pharm 2nd semester, has been prepared and shared with students. Furthermore, VI semester B.Pharm students won the 1st Prize at an International Conference organized by Oriental College of Pharmacy, Bhopal.</p>		
13	<p>The HOD of MCA shared key updates. Three faculty members have published a research paper in SCOPUS, and two faculty members attended the ATAL FDP. Additionally, a workshop has been planned for BCA students. Furthermore, an online presentation of BCA 6th semester is going on.</p>	HOD (MCA)	
14	<p>The Head of Humanities informed that timetable mapping has been completed on ACC. Additionally, two faculty members have presented papers, and one faculty member has published a paper in a UGC CARE journal.</p>	HOD(Humanities)	
15	<p>The Head of the TNP Department shared key recruitment and training updates. PWC Campus Recruitment has shortlisted 62 students from the 2026 batch for the selection process. In the Infosys HackWithInfy program, over 1,700 students from the 2026 batch have registered.</p>	Director(T&P)	

	<p>The Accenture Recruitment Process for the 2026 batch is currently in progress.</p> <p>The TCS BPS Campus Recruitment Drive for MP UG students (2025 batch) is scheduled to take place on March 26th and 27th at LNCT. Additionally, the ETA Core Company Pool Campus Recruitment Drive is set for March 28th.</p> <p>To support MBA students, TCS-specific training for final-year registered students will commence on March 24th and will continue for one week.</p>		
16	<p>The Head of Idea Lab provided key updates. The proposal for <b>ATAL FDP</b> has been submitted, and work on <b>EMFRC</b> is currently in progress. However, the <b>UGC proposal</b> needs support and coordination from various departments.</p>	Head(Idea Lab)	
17	<p>The HOD of MBA shared several important updates. On March 10, 2025, an industrial visit was organized at Development Credit Bank (DCB), MP Nagar, Bhopal, for MBA II &amp; IV semester students. On the same day, an expert talk by Dr. Paramjeet Singh, a corporate trainer, was conducted on the topic "Prospects and Opportunities in Women's Entrepreneurship" for MBA II semester students.</p> <p>Additionally, the MBA department successfully organized the 28th National Student Management Games "Chanakya", an inter-college competition for UG and PG students, which took place from March 20 to March 22, 2025.</p> <p>In faculty achievements, an Indian Design Patent on the topic "AI-Powered Influencer Marketing Platform for Targeted Audience Engagement" was published by eight faculty</p>	HOD (MBA)	

	members of the management department.		
18	The Head of Incubation has been told to submit a list of those desired students to the HODs who will be exempted for the incubation center after two lectures. Additionally, he needs to forward the progress report and attendance of these students to the respective HODs once in a week to coordinate better for the students.	Head(Incubation cell)/ HODs	
19	The Head of the Library informed that a notice for e-journals has been published. These journals can be accessed from anywhere. But students and faculty need to collect the ID and password from the library for access outside the campus.	All Head (Librarians)	

The meeting was concluded at 3.30 pm.



Principal  
LNCT BHOPAL

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/MBA/MCA/R&D)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. Guard File

# Department of Engineering Chemistry (LNCT)

Action Taken Report for MoM dated-22.03.2025

LNCT/Adm/2025/CHEM/ATR/04

Date: 9/04/2025

## ACTION TAKEN REPORT NO. 5

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1.	It was emphasized that faculty from IITs, NITS, IIITS, other reputed institutions, especially Southern states colleges should be invited for expert lectures.	All HODs	Noted
2.	The Director-Administration advised to conduct a demo of NAS (Network Area Storage) to all faculties	IT Infra	Video received
3.	Principal LNCT, advised all HOD to follow proper format for sending the ATR. They must write name of their Department on the top and 'Action Taken Report - (MOM 3 number here). Further they must only write those points only which are relevant. Rest other points should be deleted. The report must be sent on mail to all the addressees of the Group as used by LNCT office. The report must be sent on mail to all the addressees of the Group as used by LNCT office.	All HODs	Noted, Action Taken & Implemented
4.	HODS (CSE/AIML/CS)-LNCTS and HODs (CSE/AIML/DS)-LNCTE, explained their activities viz. celebration of National Science Day, Womans Day & poster competition on Bal Vivah. LNCT confirmed of completing Atal FDP & Crisp training. LNCTE invited ISRO Scientist on Science Day. A Faculty Development Program (FDP) was completed by Dr. Vikram Garg from MANIT. They have communicated to all hostel students to come in uniform to Library and for College work. LNCTE confirmed of projector fitting and internal audit of their Labs. Additionally, the setup of 4th-semester labs and classrooms was inspected. Furthermore, a MoU under the EDU scheme was finalized.	All HODs	Noted

# Department of Engineering Chemistry (LNCT)

## Action Taken Report for MoM dated-22.03.2025

	<p>It was advised to all to prepare the report with photographs and GeoTag for every activity and should be sent to all addressees of the Group on email. The reporting of the events to all addressee are strictly followed henceforth.</p>		
5.	<p>DSW told that Activities will be conducted with starting of first year classes in April. Additionally, LN University activity is currently in the planning phase. All departments are requested to share all their 5 activities. Principal LNCT reiterated that as already discussed, it is to emphasize that reports should be prepared of all the activities by all the departments and <b>reported</b> /shared on email to all the addressees (Used in official communication)</p> <p>DSW told that Activities will be conducted with starting of first year classes in April. Additionally, LN University activity is currently in the planning phase. All departments are requested to share all their 5 activities. Principal LNCT reiterated that as already discussed, it is to emphasize that reports should be prepared of all the activities by all the departments and <b>reported</b> /shared on email to all the addressees (Used in official communication)</p>	<p>DSW ALL DEPTS</p>	<p>Noted</p>
6.	<p>HOD (Finance) requested all to submit pending bills before 25/03/2025.</p>	<p>ALL</p>	<p>Noted</p>
7.	<p>Senior Librarians informed about list of journals and requested faculties to make higher utilizations by self and by their students. Hon'ble management advised to share the list of journals on mail to all the faculties. Further Departments should inspire their students to make best use of these resources.</p>	<p>LIBRARIANS ALL DEPTS</p>	<p>Noted</p>

Submitted for your kind perusal.

**Dr. Sangeeta Dhote**  
**HoD, Engineering Chemistry**



Estd. 1993 ADM/2025/103

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

Date: 23/04/25

## MINUTES OF MEETING NO. 6

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 19/04/25 (Saturday).

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	Dr. Anup and further Director Administration advised that all HODs need to coordinate with their M.Tech coordinators and report the discontinuance/cancellation of M.Tech students to Dr. Anup so that their scholarship is stopped.	HODs	
2	The Head of Department (HOD) of LNCT/LNCTS & LNCTE reported the submission of SRIJAN projects in high numbers which was well appreciated. They apprised of their activities in last 15 days. They successfully organized expert talk on SRIJAN workshop. More than 25 teams have registered for the SRIJAN competition from LNCTS and similar numbers from LNCT. Expert lecture was organized on 09.04.2025 on AI-powered Solutions and 17.04.2025 on SRIJAN. A seminar on Dimension Modeling and Data Warehouse on 11.04.2025. LNCTS planned five teams from the dept. which will represent state level Hackathon to be held in Indore/Bhopal. Planning to host seminar on Cyber Security also. LNCTU Students visited drone lab and are registered in Eduskills portal they are getting training and internships training under ICSS MOU.	HOD CSE LNCT/LNCTS /LNCTE	
3	The Head of Department (HOD) of Electronics and Communication (EC) informed that 9 projects have been submitted for the SRIJAN competition. Students won the 30,000 Rs. Cash prize in INNOMAKER product showcase competition held at RNTU on 26/03/25. On 04/04/24 in-house workshop conducted on virtual lab in association with NIT, Surathkal. IV semester students visited BSNL for the industrial tour on 15/04/25. IEEE Student branch orientation program conducted for newly joined students on 17/04/25. Expert lecture on AI & its application in electronics was delivered by Dr. Yadunath Pathak from MANIT, Bhopal on 17/04/25.	HOD EC LNCT	
4	The Head of the Department, EC LNCTS/LNCTE informed that one book has been published by a faculty member. Additionally, six student projects	HOD (EC) LNCTS / LNCTE	

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Page 1 of 4

	have been submitted for the SRIJAN competition. A two-day workshop on Virtual Lab with NITK was successfully organized by the department. Total 9 projects were submitted in SRIJAN 6 from LNCTS and 3 from LNCTE. For the upcoming 15 days, the department is planning to organize one industrial visit and one expert lecture to enhance students' practical exposure and industry interaction.		
5	The HOD(EX) LNCT informed about their expert lecture on World Quantum Day. Eight faculty members joined NPTEL courses, one expert lecture was conducted, and two IEEE conference papers were published. Another expert lecture is being planned, and an application for ATAL FDP in AI Application in EV and Drone Technology has been applied.	HOD (EX) LNCT	
6	The Head of the Civil Engineering Department informed that 10 faculties have qualified in NPTEL courses. Organized a five-day workshop on AUTOCAD to enhance students' technical knowledge. The department is now planning a road safety workshop to promote awareness about traffic rules and safe driving practices.	HOD (CE) LNCT	
7	The Head of the Chemistry Department informed that six NPTEL courses have been completed, and five faculty members have successfully completed NPTEL courses. Additionally, faculty members have attended NEP training programs, and one research paper has been submitted recently.	HOD (Chemistry)	
8	The Physics Department reported that one expert lecture was organized. Dr. Anuj Hundet, Professor from IEHE, Bhopal delivered the lecture. Three faculty members completed NPTEL certification courses. The department is actively working on NAAC-related tasks and is planning to conduct another expert lecture along with an industrial visit in the near future.	HOD (Physics)	
9	The Head of the Mathematics Department informed that ten faculty members have successfully completed NPTEL certification courses.	HOD (Maths)	
10	The Head of the Humanities Department shared that an essay competition was recently organized and one research paper has been published from the department. They are also planning to conduct an expert lecture and are currently preparing a common PowerPoint presentation for soft skills training.	HOD (Humanities)	
11	Two working models submitted and nine students participated in a competition at IIT BHU, where one student secured the first prize. The college is also planning an industrial visit to provide students with practical exposure and industry insights.	LNCP	

12	The Head of the MBA Department shared that on 28.03.2025, a Research Paper writing workshop was conducted by Dr. Rovin Tiwari, Founder and Director of Research Tech. India. FDP on 29.03.2025 by expert, Mr. Rajendra Saxena (national Corp. Trainer. On 18.04.2025 the National Seminar titled "Emerging Trends in Technology and Sustainability by Prof. Satyajit Majumdar, MD TISS Incube Foundation focusing on Business, Technology and Sustainability Faculty members have completed an FDP on communication skills. The second technical session covered "Sustainability & Agribusiness Management was conducted by Dr. S. P. Datta, Director ICAR-Indian Institute of Social Sciences. The department also organized expert talks on leadership and research writing. They are actively working on NAAC-related activities. Additionally, on 9th April, MBA students successfully hosted an event at Jehan Numa Palace, showcasing their planning and organizational skills.	MBA	
13	The Head of the MCA Department informed that a technical quiz was organized on 02.04.2025. A seminar on "Future of IOT- Connecting the World on Divided at a Time" Two teams from LNCT and LNCTU were selected for final round. One team from LNCTU got selected at JNU. One book Chapter is published in SCOPUS Journal by Dr. Jayanti Mehra and Prof. Swagatika Lenka. One patent is filed by Dr. Neelu Singh, Prof. Ashish Jain and Swagatika Lenka. The Department has planned AI Project showcase on 30.04.2025, ATAL FDP VAANI proposal to be submitted. Planned an expert lecture.	MCA	
14	The Vice Principal of Balaghat recently visited the Idea Lab. Additionally, students participated in a workshop on drone technology, and another workshop is being planned to further enhance their skills in advanced technologies.	Idea Lab	
15	Dr. Anoop Chaturvedi requested colleges to submit their institute profiles.	All	
16	The Alumni Cell Head requested to provide requested data.	HODs/Alumni Cell	
17	All components for the MST have been opened for marks filling. The HR mentioned that the sessional marks filling through AccSoft planning is currently in process.	HODs/Exam/HR	
18	Account Department stated that AFRC Data has been completed.	Accounts	
19	The Head of the Library informed that 35 books have been ordered for the Electronics and Communication Department. Additionally, it was advised to Head librarian to share information	All Librarians/HODS	

regarding the RGPV journal with all departments. All Departments are requested to disseminate such information to all students and faculties.		
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Principal  
LNCT, Bhopal

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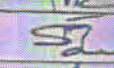









1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly meeting

Date: 19/4/2025 Time: 01:30 PM

S.No.	Name	College	Dept.	Signature
1.	Dr. V. N. Bantania	LNCTES	Admin	
2.	Dr. Arvind Singh	MBA	-	
3.	Dr. Sanjay Bajpai	MCA	MCA	
4.	Anmol Chaturvedi	LNCT	CS	
5.	Dr. R. K. Saksh	LNCT	maths	
6.	Dr. Sanjit kumar	Maths	LNCT	
7.	Dr. SANDEEP CHOUDHARY	CE	LNCT	
8.	Dr. Alok chandayan	chemis	LNCT	
9.	Dr. Anamul Singh	EX	LNCT	
10.	Dr. NAVGON Asari	EX	LNCT	
11.	Dr. Shousabh Pateltechy	Phy	LNCT	
12.	Amit Gupta	LNCT	AIC	
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 19/4/25 Time: 1:30pm

S. No.	Name	College	Dept.	Signature
1.	Dr A.K. Sachan	LNCTV		<i>[Signature]</i>
2.	Dr. Anko Saxena	LNCTE	Admin	<i>[Signature]</i>
3.	Dr. V.K. Saini	LNCT	Admin	<i>[Signature]</i>
4.	Dr. Sumit K. Singh	LNCTG	Admin	<i>[Signature]</i>
5.	Dr. A.K. ...		Admin	<i>[Signature]</i>
6.	Vishu Singh	LNCT	Adm	<i>[Signature]</i>
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 17/04/20

Time: 1:30pm

S.No.	Name	College	Dept.	Signature
1.	Hansi Tripathi	LNCTS	Hum	
2.	Dr. P.S. Paschar	LNCTS	Hum	
3.	Titendra Agarwal	LNCT	MCA	
4.	Amar L. Sujana	LNCT	Library	
5.	Dr. Sheelendra Gupta	LNCTS	CIP	
6.	Dr. Ashish Kumar Khan	LNCTS	CSE	
7.	Dr. Bhawana Pillai	LNCTS	BSE	
8.	Dr. Abhinav Bhagwan	LNCTS	BC	
9.	Rajdeep Shrivastava	LNCTE	EC	
10.	Dr. Pankaj Sharma	LNCT MBA	MBA	
11.	Dr. Krushboo S Gupta	LNCT MBA	MBA	
12.	Dr. Megha Kamble	LNCTE	CS	
13.	Dr. Pratibha A. Saxena	LNCTE	Chem	
14.	Dr. Sangeeta Dhote	LNCT	Chem	
15.	Dr. Pooja Saxena	LNCT	AM/IAS	
16.	Dr. Anurita Palradia	LNCT	ECF	
17.	Dr. Niketa Pansari	LNCTS	PHY	
18.	Dr. Smriti Gupta	LNCTE	MBA	
19.	Dr. Kavita Kanattay	LNCT	MCA	
20.	Dr. Jayant Mahan	LNCT	MCA	
21.	Dr. Govind Nayak	LNCP	PY	
22.	Dr. Milok Suryawanshi	LNCTS	Library	
23.	Dr. Prabodh S. Saxena	LNCT	Physics	
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**Lakshmi Narain College of Technology, Bhopal**  
**Department of Electrical & Electronics Engineering**  
**Department of Electrical Engineering**

LNCT/ADM/2025/EX/EE/06

Date: 30/04/2025

**ATR NO. 06**

**MINUTES OF MEETING NO. 6**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 19/04/25 (Saturday).

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
1	Dr. Anup and further Director Administration advised that all HODs need to coordinate with their M.Tech coordinators and report the discontinuance/cancellation of M.Tech students to Dr. Anup so that their scholarship is stopped.	HODs	noted
5	The HOD(EX) LNCT informed about their expert lecture on World Quantum Day. Eight faculty members joined NPTEL courses, one expert lecture was conducted, and two IEEE conference papers were published. Another expert lecture is being planned, and an application for ATAL FDP in AI Application in EV and Drone Technology has been applied.	HOD (EX) LNCT	The workshop on "Industrial Automation and IIOT 4.0" has been held on 28.04.2025, whose report and geo tagged photos have also been sent. 8 faculties have filled the exam form of NPTEL. 1 ATAL Workshop has also been applied from the department.
15	Dr. Anoop Chaturvedi requested colleges to submit their institute profiles.	All	noted
16	The Alumni Cell Head requested to provide requested data.	HODs/Alumni Cell	Some data has been sent and some is in process
17	All components for the MST have been opened for marks filling. The HR mentioned that the sessional marks filling through AccSoft planning is currently in process.	HODs/Exam/ HR	MST marks and attendance of VI Sem and VIII Sem have been uploaded on ACCSOFT
19	The Head of the Library informed that 35 books have been ordered for the Electronics and Communication Department. Additionally, it was advised to Head librarian to share information regarding the RGPV journal with all departments. All Departments are requested to disseminate such information to all students and faculties.	All Librarians/ HODS	It has been disseminated.

**DR. NAVEEN ASATI**  
**HOD EX/EE**

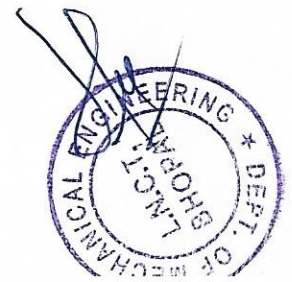
To,

The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref: LNCT/ADM/2025/] dated 23/04/2025, kindly find the responses to the points discussed in the meeting held in APJ Abdul Kalam Conference Hall, LNCT from 1.30 PM onwards on Saturday, 19<sup>th</sup> April, 2025 (Saturday) in terms of action taken report in tabulated manner below:

S. No.	Point	Compliance By	Action Taken Details
1	Dr. Anup and further Director Administration advised that all HODs need to coordinate with their M.Tech coordinators and report the discontinuance/cancellation of M.Tech students to Dr. Anup so that their scholarship is stopped.	HODs	Kindly noted
2	The Head of Department (HOD) of LNCT/LNCTS & LNCTE reported the submission of SRIJAN projects in high numbers which was well appreciated. They apprised of their activities in last 15 days. They successfully organized expert talk on SRIJAN workshop. More than 25 teams have registered for the SRIJAN competition from LNCTS and similar numbers from LNCT. Expert lecture was organized on 09.04.2025 on AI-powered Solutions and 17.04.2025 on SRIJAN. A seminar on Dimension Modeling and Data Warehouse on 11.04.2025. LNCTS planned five teams from the dept. which will represent state level Hackathon to be held in Indore/Bhopal. Planning to host seminar on Cyber Security also. LNCTU Students visited drone lab and are registered in Eduskills portal they are getting training and internships training under ICSS MOU.	HOD CSE LNCT/LNCTS /LNCTE	Not applicable



3	The Head of Department (HOD) of Electronics and Communication (EC) informed that 9 projects have been submitted for the SRIJAN competition. Students won the 30,000 Rs. Cash prize in INNOMAKER product showcase competition held at RNTU on 26/03/25. On 04/04/24 in-house workshop conducted on virtual lab in association with NIT, Surathkal. IV semester students visited BSNL for the industrial tour on 15/04/25. IEEE Student branch orientation program conducted for newly joined students on 17/04/25. Expert lecture on AI & its application in electronics was delivered by Dr. Yadunath Pathak from MANIT, Bhopal on 17/04/25.	HOD EC LNCT	Not applicable
4	The Head of the Department, EC LNCTS/LNCTE informed that one book has been published by a faculty member. Additionally, six student projects have been submitted for the SRIJAN competition. A two-day workshop on Virtual Lab with NITK was successfully organized by the department. Total 9 projects were submitted in SRIJAN 6 from LNCTS and 3 from LNCTE. For the upcoming 15 days, the department is planning to organize one industrial visit and one expert lecture to enhance students' practical exposure and industry interaction.	HOD (EC) LNCTS / LNCTE	Not applicable
5	The HOD (EX) LNCT informed about their expert lecture on World Quantum Day. Eight faculty members joined NPTEL courses, one expert lecture was conducted, and two IEEE conference papers were published. Another expert lecture is being planned, and an application for ATAL FDP in AI Application in EV and Drone Technology has been applied.	HOD (EX) LNCT	Not applicable
6	The Head, of the Civil Engineering Department informed that 10 faculties have qualified in NPTEL courses. Organized a five-day workshop on AUTOCAD to enhance students' technical knowledge. The department is now planning a road safety workshop to promote awareness about traffic rules and safe driving practices.	HOD (CE) LNCT	Not applicable
7	The Head of the Chemistry Department informed that six NPTEL courses have been completed, and five faculty members have successfully completed NPTEL courses. Additionally, faculty members have attended NEP training programs, and one research paper has been submitted recently.	HOD (Chemistry)	Not applicable

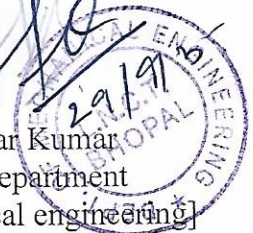


8	The Physics Department reported that one expert lecture was organized. Dr. Anuj Hundet , Professor from IEHE , Bhopal delivered the lecture. Three faculty members completed NPTEL certification courses. The department is actively working on NAAC-related tasks and is planning to conduct another expert lecture along with an industrial visit in the near future.	HOD (Physics)	Not applicable
9	The Head of the Mathematics Department informed that ten faculty members have successfully completed NPTEL certification courses.	HOD (Maths)	Not applicable
10	The Head of the Humanities Department shared that an essay competition was recently organized and one research paper has been published from the department. They are also planning to conduct an expert lecture and are currently preparing a common PowerPoint presentation for soft skills training.	HOD (Humanities)	Not applicable
11	Two working models submitted and nine students participated in a competition at IIT BHU, where one student secured the first prize. The college is also planning an industrial visit to provide students with practical exposure and industry insights.	LNCP	Not applicable
12	The Head of the MBA Department shared that on 28.03.2025, a Research Paper writing workshop was conducted by Dr. Rovin Tiwari, Founder and Director of Research Tech. India. FDP on 29.03.2025 by expert, Mr. Rajendra Saxena (national Corp. Trainer. On 18.04.2025 the National Seminar titled "Emerging Trends in Technology and Sustainability by Prof. Satyajit Majumdar, MD TISS Incube Foundation focusing on Business, Technology and Sustainability Faculty members have completed an FDP on communication skills. The second technical session covered "Sustainability & Agribusiness Management was conducted by Dr. S. P. Datta, Director ICAR-Indian Institute of Social Sciences. The department also organized expert talks on leadership and research writing. They are actively working on NAAC-related activities. Additionally, on 9th April, MBA students successfully hosted an event at Jehan Numa Palace, showcasing their planning and organizational skills.	MBA	Not applicable



13	The Head of the MCA Department informed that a technical quiz was organized on 02.04.2025. A seminar on "Future of IOT- Connecting the World on Divided at a Time" Two teams from LNCT and LNCTU were selected for final round. One team from LNCTU got selected at JNU. One book Chapter is published in SCOPUS Journal by Dr, Jayanti Mehra and Prof. Swagatika Lenka. One patent is filed by Dr. Neelu Singh, Prof. Ashish Jain and Swagatika Lenka. The Department has planned AI Project showcase on 30.04.2025, ATAL FDP VAANI proposal to be submitted. Planned an expert lecture.	MCA	Not applicable
14	The Vice Principal of Balaghat recently visited the Idea Lab. Additionally, students participated in a workshop on drone technology, and another workshop is being planned to further enhance their skills in advanced technologies.	Idea Lab	Kindly noted
15	Dr. Anoop Chaturvedi requested colleges to submit their institute profiles.	All	Kindly noted
16	The Alumni Cell Head requested to provide requested data.	HODs/Alumni Cell	Not applicable
17	All components for the MST have been opened for marks filling. The HR mentioned that the sessional marks filling through AccSoft planning is currently in process.	HODs/Exam/HR	Kindly noted
18	Account Department stated that AFRC Data has been completed.	Accounts	Kindly noted
19	The Head of the Library informed that 35 books have been ordered for the Electronics and Communication Department. Additionally, it was advised to Head librarian to share information regarding the RGPV journal with all departments. All Departments are requested to disseminate such information to all students and faculties.	All Librarians/ HODS	Kindly noted

  
 Dr. Shankar Kumar  
 Head of Department  
 [Mechanical engineering]



**Copy to: LNCT, Bhopal**

1. Office of the Secretary
2. Director Administration
3. Principal LNCT/LNCT&S/LNCTE
4. Registrar LNCT/LNCT&S/LNCTE



## MINUTES OF MEETING NO. 6

A fortnight meeting of Principals, Directors, OSDs, HODs, FICs and Librarians was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 17/05/2025 (Saturday).

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	As the MST results have been declared, a plan of action needs to be formulated to support and improve the performance of students who have scored poorly. Remedial classes, mentoring sessions, and regular monitoring should be considered as part of this initiative.	Principal LNCT	
2	An induction program needs to be planned for students returning after the semester break to help familiarize them with the college environment and ensure a smooth transition back to academic activities.	Principal, SOCST	
3	Canteen and bus duties need to be taken seriously, with proper monitoring and accountability from the assigned staff. Additionally, it is mandatory to include the Self Activity logo in all posters and materials related to entrepreneurship and research initiatives.	OSD, LNCTS	
4	The Head of the Computer Science & AIML Department, LNCT, reported that a coding competition was successfully conducted with the enthusiastic participation of 80 students. A project exhibition was organized on 14th May, showcasing innovative student projects. In the Hackathon held at JNCT, a team of two students won a prize, while another student secured a prize in the IoT category at the Cyber Mela. The department also secured first prize in an AICTE event, reflecting students' strong technical skills. Furthermore, a workshop proposal under the AICTE VAANI scheme has been submitted to promote advanced learning in emerging technologies.	HOD CS/AIML LNCT	
5	The Head of the Department, Computer Science and Engineering, LNCT&S Bhopal, shared that students		

	<p>of IV Semester attended the National Technology Day 2025 education tour on May 16, gaining valuable exposure to technological advancements. He informed that a guest lecture was organized on March 22 by Mr. Saket Singh Kaurav from the Regional Science Center, Bhopal. The department achieved notable success, including winning first prize in the Code Storm Hackathon at Mandsaur University on April 10 and the paper writing competition organized by ISEA on March 23. Students also secured second place in the Onelab AI Agent Hackathon held in Pune on March 23. He further shared that Dr. Ashish Khare received an NPTEL certificate in Computer Networks and IP Protocols on May 6, while student Prathan Nayak received an Oracle AI Certificate. Additionally, five students completed NPTEL certifications, with one earning Gold and another Silver.</p>	<p>LNCTS HOD(CSE/AI ML/CY)</p>	
6	<p>The department reported that pre-final year students presented their projects, showcasing their academic progress and innovation. An industrial visit to the Drone Lab was successfully conducted to provide practical exposure. Additionally, an IIC expert session and related activities were held to encourage innovation and entrepreneurship. The department also organized a special activity on Ambedkar Jayanti to honor Dr. B.R. Ambedkar's contributions. FDP was conducted specifically for girl students.</p>	<p>HOD CS/DS/AIML LNCTE</p>	
7	<p>The Head of the Electronics and Communication (EC) Department shared several key updates. Students from the VI semester secured the first position in the Health Science category at SRIJAN-25, organized by RGPV, Bhopal on 10-11 May 2025, and were awarded a cash prize of ₹20,000. Additionally, IV semester EC students achieved first place in a project idea submission competition at IIT Kanpur. IV semester ACT students also secured the first position and received a cash prize of ₹10,000 in a project idea competition held on National Technology Day by MPCST on 17 May 2025. Furthermore, MPCST has approved a grant proposal and sanctioned ₹53,000 for organizing a conference in the current academic session. An industrial visit to BSNL was successfully conducted for IV semester EC and ACT students on 6 May 2025. The department is actively maintaining and updating reports of all activities conducted so far. Lastly, an expert lecture and a VLSI workshop have been scheduled for the upcoming week.</p>	<p>HOD (EC) LNCT</p>	
8	<p>The Head of the EC Department, LNCTS and LNCTE, shared that seven faculty members have</p>	<p>HOD (EC) LNCTS/ LNCTE</p>	

	<p>successfully earned NPTEL certificates, marking a significant achievement in faculty development. A conference proposal titled "Next Generation Communication" has been submitted under the Vani initiative. A hands-on workshop is being planned for 4th semester students in the coming week to enhance practical skills. Additionally, an industrial visit to the Airport Authority of India is scheduled for next week to provide industry exposure. The department has also completed the submission of testimonials to the Admission Cell.</p>		
9	<p>The Head of the EX/EE Department reported that testimonials of placed students are being sent to the Director Admissions every Saturday as part of the placement documentation. A workshop proposal under the AICTE ATAL (VAANI Scheme) has been submitted to promote faculty and student development. An industrial visit is planned to Crompton Greaves to provide students with practical industry exposure. The mid-semester marks and attendance for both 4th and 2nd semester students have been successfully uploaded on AccSoft by all faculty members. Additionally, 10 faculty members have registered for NPTEL courses, with their exams scheduled for May 25, 2025.</p>	<p>HOD (EX) LNCT</p>	
10	<p>The Mechanical Engineering department has actively engaged in various academic and administrative activities recently. Two scientific research papers have been published by faculty members, contributing to the department's research profile. An industrial visit for 6th semester students has been successfully conducted, while planning is underway for a similar visit for 4th semester students. Additionally, one patent has been filed, showcasing innovation and intellectual contribution from the department. Faculty members have also participated in professional development initiatives, with the submission of an ATAL Faculty Development Program (FDP) proposal and the successful completion of NPTEL courses. In matters of student discipline, the parents of detained students have been duly informed. Furthermore, the Head of Department has briefed the faculty on the ongoing work related to NAAC accreditation:-</p>	<p>HOD ME</p>	
11	<p>The Head of the Civil Engineering Department informed that 10 faculties have qualified in NPTEL courses. Organized a five-day workshop on AUTOCAD to enhance students' technical knowledge. The department is now planning a road safety workshop to promote awareness about traffic rules and safe driving practices.</p>	<p>HOD (CE) LNCT</p>	

12	The Head of the Engg. Chemistry Department reported that MST 1 marks have been uploaded successfully. A total of 77 students from LNCT participated in the Sanskriti Gyan Pariksha, reflecting active student engagement in academic and cultural initiatives. Additionally, one book chapter has been published by faculty members from LNCTS and LNCTE, and one research paper has been published in a Scopus-indexed journal. It was also shared that Dr. Mamita Panda is scheduled to attend a conference at MANIT in collaboration with ISRO.	HOD (Chemistry)	
13	The Head of the Department of Engg. Physics shared that several faculty members have received NPTEL certificates. Additionally, the department is planning an expert lecture in the coming days to further enrich the learning experience of the students.	HOD (Physics)	
14	The Head of the Department of Engg. Mathematics shared that several faculty members have received NPTEL certificates, reflecting their continuous efforts toward academic enhancement. Additionally, the department is planning an expert lecture in the coming days to further enrich the learning experience of the students.	HOD Mathematics	
15	The Head of the Humanities Department informed that faculty members have received NITTTR certificates. Additionally, the marks feeding for MST 1 has been successfully completed by the department.	HOD Humanities	
16	The Director, LNCP, shared that Ms. Sachi Dixit and Mr. Mukesh Pawar, M. Pharm (Pharmaceutical Chemistry) students, received Gold and Silver medals respectively at the RGPV Convocation Ceremony held on 16th May 2025. Two campus placement drives were organized for core pharmaceutical companies — Felix Generics Pvt. Ltd. on 19th May and Macleod Pharmaceuticals on 20th May 2025 — with the support of the Training and Placement Department. An expert session is also planned for 21st May 2025. Additionally, Dr. Abhishek Sharma attended a PCI-organized workshop focused on reframing the curriculum for the Pharmacognosy subject, and Dr. Dilip Kumar Tiwari successfully completed an NPTEL certification course.	Director, LNCP	
17	The Head of the MBA Department shared that an expert talk on "Cooperatives and their Role in	HOD, MBA	

	<p>Business Development" was organized on April 25, 2025. The session featured Dr. Rajkumar Gangele, OSD Vigilance Officer at State Cooperative Bank Limited, Apex, Bhopal, and Dr. Ajay Kumar, Deputy Director, Institute of Cooperative, Bhopal, who provided valuable insights into cooperative structures and their impact on business. A Group Discussion Competition on Environmental Sustainability was conducted the following day, April 26, 2025, to engage students in critical thinking on pressing global issues. On May 5, 2025, the Bhopal Management Association (BMA) Chapter was officially inaugurated for the session 2025–26, with Mr. Shankar, Secretary, BMA, and Mr. Ganga Sagar, Director, Industrial Training &amp; Development Wing, BMA, as esteemed guests. Additionally, a six-day workshop on HR Analytics using Microsoft Power BI is scheduled from May 19 to 24, 2025, to enhance students' data analysis and decision-making skills.</p>		
18	<p>The Head of the MCA/BCA Department reported that an online coding competition, "Java Code Clash," was conducted on April 23, 2025, exclusively for BCA and MCA students to enhance their programming skills. On May 15, 2025, the department jointly organized a national seminar on "Current Trends in Marketing" in collaboration with the MBA Department. Students also actively participated in LN Universe, showcasing their talents in various competitions. The academic session for BCA VI and MCA IV semesters has concluded, and practical sessional marks have been submitted. As part of upcoming initiatives, the department has proposed workshops on "IoT" and "Python" to further enrich students' technical knowledge and hands-on experience.</p>	HOD, MCA	
19	<p>The Head of the Agriculture Department informed that completion of up to five units of the syllabus for 4th and 6th semester B.Sc. Agriculture and B.Tech. Ag. Engineering has been scheduled by 23rd May 2025. After the last date of teaching, all free faculty members are to report to the Admission Cell at LNCT Campus. The tentative dates for MID Exam-II are from 27th to 30th May 2025. A plan is being prepared for crops to be grown in the agricultural field during the rainy season, and a list of KVKs is being compiled where 7th semester students will undergo RAWA and AIA training. The department proudly shared that 32 students have been selected for paid internships with various agricultural companies, and 18 students have been selected for internships with KVK support. Mentors of 2nd semester students have been instructed to communicate with parents to improve student</p>	HOD Agriculture	

	attendance for the upcoming exam. Additionally, the Board of Studies (BOS) for the 6th Dean Committee syllabus is under process. Maintenance work is underway for projector repair in Room S-06, and there is a requirement for four lab technicians to support eight laboratories and one farm in the School of Agricultural Sciences (SOAS).		
20	The Head of IDEA Lab informed that a workshop on 3D Modeling was successfully conducted, providing students with hands-on experience in design and visualization tools. The presentation of the internship titled "AI Application in Healthcare Innovation and Biometric Engineering" was also completed along with project submissions. Additionally, a workshop on Drone Technology is being planned for the upcoming week to further enhance students' exposure to emerging technologies.	Idea Lab	
21	TCS campus placement drive has been successfully conducted, and as informed by the Training and Placement Head, Wipro will be conducting a campus drive specifically for diploma students.	Training and Placement	
22	The Alumni Head has informed that different departments are organizing alumni talks and submitting reports accordingly.	HODs/Alumni Cell	
23	Mid-semester marks feeding work on ACC is currently in progress.	HR & AccSoft	
24	The Accounts Head has informed that there will be a fee revision for new admissions.	Accounts	
25	Three floors of the new LNCT building are ready. Additionally, informed that there is a requirement of cameras for the Pharmacy College.	IT Infra Head	
26	LN Universe was conducted from the 3 <sup>rd</sup> to the 14 <sup>th</sup> , and the next edition is scheduled for October. The Dean of Student Welfare (DSW) has informed that club reports have not yet been submitted. The Head of Department (HOD) needs to take the status of the clubs' activities, and the club activities can only be conducted on Saturdays.	DSW	

  
 Principal <sup>23/5/25</sup>  
 LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary

2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

*Handwritten signature*  
Principal  
LNCT, Bhopal

**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL**  
**DEPARTMENT OF ELECTRONICS & COMMUNICATION**  
**Action Taking Report**

LNCT/ADM/2025

Date: 04/06/25

**MINUTES OF MEETING NO. 6**

A fortnight meeting of Principals, Directors, OSDs, HODs, FICs and Librarians was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 17/05/2025 (Saturday).

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
1	As the MST results have been declared, a plan of action needs to be formulated to support and improve the performance of students who have scored poorly. Remedial classes, mentoring sessions, and regular monitoring should be considered as part of this initiative.	Principal LNCT	<ul style="list-style-type: none"> <li>●To improve the performance of slow learner students as initiative practice questions and regular mentoring and monitoring by faculties is in progress</li> </ul>
2	An induction program needs to be planned for students returning after the semester break to help familiarize them with the college environment and ensure a smooth transition back to academic activities.	Principal, SOCST	<ul style="list-style-type: none"> <li>●In Forthcoming session commencing from July-dec 25 activites can be planned</li> </ul>
3	Canteen and bus duties need to be taken seriously, with proper monitoring and accountability from the assigned staff. Additionally, it is mandatory to include the Self Activity logo in all posters and materials related to entrepreneurship and research initiatives.	OSD, LNCTS	<ul style="list-style-type: none"> <li>●Instructed to all faculties in departmental meeting to be present on time without failure for canteen/bus duty as per the assigned duty time table</li> <li>●Logos are properly used in all the flyers of self driven activites by department regularly</li> </ul>
7	The Head of the Electronics and Communication (EC) Department shared several key updates. Students from the VI semester secured the first position in the Health Science category at SRIJAN-25, organized by RGPV, Bhopal on 10-11 May 2025, and were awarded a cash prize of ₹20,000. Additionally, IV semester EC students achieved first place in a project idea submission competition at IIT Kanpur. IV semester ACT students also secured the	HOD (EC) LNCT	<ul style="list-style-type: none"> <li>●SRIJAN-25 Best project in health science category awarded to EC ,LNCT VI semester students Report for this recognition is published on social media and</li> </ul>



## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/EX/EE/06

Date: 23/05/25

#### MINUTES OF MEETING NO. 6

A fortnight meeting of Principals, Directors, OSDs, HODs, FICs and Librarians was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 17/05/2025 (Saturday).

#### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	As the MST results have been declared, a plan of action needs to be formulated to support and improve the performance of students who have scored poorly. Remedial classes, mentoring sessions, and regular monitoring should be considered as part of this initiative.	Principal LNCT	Those students who got low marks in mid-sem test, their doubts are being cleared separately and some more focus is being given to them.
2	An induction program needs to be planned for students returning after the semester break to help familiarize them with the college environment and ensure a smooth transition back to academic activities.	Principal, SOCST	We will plan some activities from the upcoming semester
3	Canteen and bus duties need to be taken seriously, with proper monitoring and accountability from the assigned staff. Additionally, it is mandatory to include the Self Activity logo in all posters and materials related to entrepreneurship and research initiatives.	OSD, LNCTS	All faculties have been asked to reach their assigned canteen/ bus duties on time in the department meetings
9	The Head of the EX/EE Department reported that testimonials of placed students are being sent to the Director Admissions every Saturday as part of the placement documentation. A workshop proposal under the AICTE ATAL (VAANI Scheme) has been submitted to promote faculty and student development. An industrial visit is planned to Crompton Greaves to provide students with practical industry exposure. The mid-semester marks and attendance for both 4th and 2nd semester students have been successfully uploaded on AccSoft by all faculty members. Additionally, 10 faculty members have registered for NPTEL courses, with their exams scheduled for May 25, 2025.	HOD (EX) LNCT	All the 10 faculties have given their exams. The result is awaited. There is an industrial visit in HEG Mandideep, on Monday (16.06.2025) in which the students of EX/EE ,4th semester are going.
22	The Alumni Head has informed that different departments are organizing alumni talks and submitting reports accordingly.	HODs/Alumni Cell	Noted

DR. NAVEEN ASATI  
HOD EX/EE

To,  
The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref : LNCT/ADM/2025/] dated 17/05/2025, kindly find the responses to the points discussed in the meeting held in the APJ Abdul Kalam Conference Hall dated 17/05/2025 (Saturday) in terms of action taken report (ATR-6)

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
1	The Head of the Computer Science & AIML Department, LNCT, reported that a coding competition was successfully conducted with the enthusiastic participation of 80 students. A project exhibition was organized on 14th May, showcasing innovative student projects. In the Hackathon held at JNCT, a team of two students won a prize, while another student secured a prize in the IoT category at the Cyber Mela. The department also secured first prize in an AICTE event, reflecting students' strong technical skills. Furthermore, a workshop proposal under the AICTE VAANI scheme has been submitted to promote advanced learning in emerging technologies.	HOD CS/AIML LNCT	<ul style="list-style-type: none"> <li>• A Coding Competition was conducted on May 03, 2025, under LNUniverse, with participation from more than 110 students.</li> <li>• A Project Competition was also organized on May 03, 2025, under LNUniverse, in which more than 110 students participated.</li> <li>• Two student teams emerged as the winner in the Intercity Hackathon held at Jagran Lakecity University, Bhopal with the cash prize 10000/- and 15000/-.</li> <li>• A student team received the Best Stall Award in the Cyber Mela Abhiyaan 2025 Fest held at Bhopal School of Science College, Bhopal.</li> <li>• A student team participated in Generation Green Impact Story, organized by AICTE on May 22, 2025. <ul style="list-style-type: none"> <li>• One Workshop proposal submitted Under AICTE VAANI Scheme.</li> </ul> </li> <li>• Two ATAL FDP Proposal is being prepared by the department.</li> </ul>



**(Dr. Tripti Saxena)**

HoD, AIML & AIDS  
LNCT, Bhopal



**(Dr. Vivek Richhariya)**

HoD, CSE & IoT  
LNCT, Bhopal



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

Estd. 1993

LNCT/ADM/2025/1/14

Date: 19/06/25

## MINUTES OF MEETING NO. 8

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Board Room from 1.30 PM onwards on 14/06/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	The Director of Administration advised that all NAAC files be shared with the heads of various Colleges.	LNCTE	
2	The Principal of LNCTE emphasized that NAAC preparation must include provisions for wastewater management, E-waste management, rainwater harvesting, a paper recycling plant, ramps for the physically challenged, and washrooms designed for specially-abled individuals, ensuring inclusivity and sustainability.	Group OSD	
3	Director Administration advised that EL/Medical Leave (ML) should be used wisely, and Faculties must ensure proper Classes engagement during their absence.  It was also informed that salary increment points have been verified.  All faculties have been directed to complete the syllabus by 27th June.	All HoDs	
4	The Principal of LNCT suggested that the activity calendar for the upcoming session should be prepared, and proper documentation of previous years must be maintained for record and compliance purposes.	All HoDs	

5	Principal LNCT advised that points for the meeting should be communicated to faculty earmarked for noting down the points immediately during meeting itself to him/her so that minutes are prepared at the earliest.	Principal LNCT	
6	The feedbacks received in various Colleges were compiled and discussed in details in the meeting and noted for improvements by all concerned.  The summary is forwarded to the attendees.	All	
7	The Head of the CSE Department reported that two faculty members have completed ATAL FDPs. A notable achievement includes 2013 batch alumnus being selected in UPSC, and two current students have secured admission to IIMs, marking significant academic success. Additionally, it is stated to include the Self Activity logo in all posters and materials related to entrepreneurship and research initiatives.	HOD CS/AIML LNCT	
8	LNCTS HOD(CSE/AIML/Cyber) informed that an expert lecture was conducted with the guest speaker from NIT Raipur, providing valuable insights to students. On the Plastic Day, a speech and documentary presentation was organized to raise awareness about plastic pollution and sustainability.	LNCTS HOD(CSE/AI ML/Cyber)	
9	HOD CS/DS/AIML LNCTE & HOD CS/AIML LNCTU informed that the slow learner list has been prepared, and the Yukti project has been submitted. Faculty members are currently undertaking ATAL FDPs, and LNCTU–industry collaboration initiatives are in progress to strengthen practical exposure and research opportunities.	HOD CS/DS/AIML LNCTE +LNCTU	
10	HOD EC (LNCT) Told that The IoT workshop is still pending. Slow learners have been identified and exercises have been prepared for their improvement. One utility patent has been secured and two faculty members have attended the ISRO	HOD EC (LNCT)	

	symposium.		
11	<p>The Head of Department, Electronics and Communication (EC), LNCTS &amp; LNCTE shared several key departmental updates during the meeting. It was informed that one conference proposal under Vani AICTE has been approved, with a sanctioned amount of ₹2,00,000. Furthermore, an expert lecture proposal is planned to be submitted in the coming week to enhance academic engagement. In celebration of World Environment Day, a quiz competition was successfully conducted. Additionally, a two-day hands-on workshop was completed effectively, providing students with valuable practical exposure.</p> <p>The HOD also mentioned that a student-specific, subject-wise result analysis is being planned and will be prepared in the upcoming period to monitor academic performance and support continuous improvement.</p>	HOD (EC) LNCTS / LNCTE	
12	<p>The HOD of the EX Department reported the completion of a successful industrial visit for students. Faculty members have also completed ATAL FDPs, enhancing their academic competencies. On World Environment Day, an essay competition was organized to promote environmental awareness.</p>	HOD EX	
13	<p>The HOD of the Mechanical Engineering Department reported that one patent has been published and another patent reviewed. Result analysis for students has been completed. An MoU has been signed with Amity University, and the signing ceremony will be held soon. Additionally, one expert lecture is planned in the upcoming weeks.</p>	HOD ME	
14	<p>The Head of the Civil Engineering Department presented recent departmental accomplishments and activities. It was reported that two utility patents have been</p>	HOD CE	

	<p>published under the department. Furthermore, one SCIE-indexed research article has been successfully published, contributing to the department's academic reputation. In terms of student achievements, two M. Tech students have secured two-month paid internships at CSIR-CRRI, reflecting strong industry-academia linkage.</p> <p>The achievements of all faculty members from previous semesters have been compiled in hard copy for departmental records. Additionally, preparation for the activity calendar for the upcoming academic session is underway. On June 29, 2025, a road safety audit during construction was conducted along with an expert lecture by Dr. Rakesh Mehar, Associate Professor, SATI Vidisha, providing practical exposure to students.</p> <p>A field visit for 4th-semester students was successfully conducted on June 3, 2025, focusing on geological features, ancient structural techniques, and rock formations, enhancing their understanding of applied civil engineering concepts. Another planned visit to a water treatment plant had to be postponed due to ongoing student examinations, and will be rescheduled accordingly.</p>		
15	<p>The HOD of the Physics Department informed that one patent has been published, and result analysis has been completed. The department is currently working towards course completion and will soon begin work on the academic calendar.</p>	HOD Physics	
16	<p>As a part of funding by MPCST, various activities were conducted from 5th June to 14th June in LNCT, including plantation, rangoli, and quiz competitions. Prize distribution was held for the winners of these events.</p> <p>At LNCTS, a Poster Making Competition will be conducted on 22nd June in collaboration with Nature Club in celebration of International Biodiversity Day. Additionally, a Slogan Writing</p>	HOD (Chemistry)	

	<p>Competition was held on 4th June on the occasion of World Environment Day with Nature Club.</p> <p>On 29th May 2025, an Engineering Chemistry book from the department was released by the Honourable Secretary Sir and Director Administration Sir.</p> <p>On 5th June (World Environment Day), a quiz competition was also conducted in LNCTE. Individual result analysis was carried out in all the colleges afterwards.</p>		
17	Told by the Head of Maths: two faculty members have successfully completed FDPs, one patent has been published, and a book has been published by a faculty member. The result analysis for the department has also been completed.	HOD Mathematics	
18	Told by the Head of Humanities all faculty members have completed their result analysis, and NAAC-related work is currently ongoing in the department.	HOD Humanities	
19	<p>The Director of the Pharmacy Department, LNCP, Bhopal, provided an update on recent departmental developments. It was confirmed that all action points from the previous meeting have been addressed and completed. A major upcoming event was highlighted — the department is set to organize an MPCST-sponsored International Conference on June 27, 2025, preparations for which are currently underway.</p> <p>Additionally, it was reported that QCI (Quality Council of India) registration and related payments have been completed for the Undergraduate B. Pharm Program, marking a significant compliance achievement. The department also celebrated student success, as two B. Pharm second-semester students, Ms. Rupali Khakre and Ms. Priyanjali, received awards for poster presentation at the MPCST-sponsored International Conference held at Bansal College of Pharmacy on June 12, 2025.</p>	LNCP	

20	<p>The Head of the MBA Department shared key academic and training activities conducted recently. The HR Analytics Training Program was successfully conducted from May 19 to 24, 2025, offering valuable insights to participating students. On May 23, 2025, Dr. Shailendra Vishwakarma delivered an expert presentation on the topic "Selection of a Suitable Specialisation." Additionally, an online workshop on AIMA Biz-Lab Simulation was conducted by Dr. Rich Agarwal, Associate Professor at AURO University, Surat, Gujarat, from June 6 to 9, 2025.</p> <p>To commemorate World Environment Day on June 6, 2025; a slogan writing competition was organized, encouraging student participation and awareness toward environmental responsibility. The department also reported that six faculty members attended a refresher course under the Malviya Mission Teacher Training Program. Moreover, two faculty members participated in a Faculty Development Program (FDP) on Research Methodology and Multivariate Analysis held at the Indian Institute of Forest Management (IIFM) from June 2 to 14, 2025.</p> <p>A significant academic milestone was also achieved, as a utility patent was published on May 30, 2025, titled "An Intelligent and Sustainable Feedback Management System for Enhancing Customer Experience and Operational Efficiency in the Hospitality Industry," under the name of LNCTE, Bhopal.</p>	MBA	
21	<p>The Head of the MCA Department shared several academic and co-curricular activities undertaken recently. Dr. Virendra Kumar Tiwari and Prof. Pramod Saket successfully organized a one-week internship workshop on "Python and Django" from May 26 to 31, 2025, providing hands-on experience to students in full-stack development. Prof. Pragya</p>	MCA	

	<p>Shastri conducted a range of engaging events for BCA students, including Rapid Fire, Spell Bee, Swap the Mic, Mind Matters, and Question vs. Question, aimed at enhancing their communication, critical thinking, and soft skills.</p> <p>In a seminar on personality development, Prof. Priya Aher delivered a focused lecture on mastering interview skills, guiding students in personal grooming and professional preparedness. Additionally, Prof. Mansi Tripathi successfully organized TechScribe 25 – a Research Paper Presentation event for MCA students on June 5, 2025, encouraging academic research, presentation, and innovation.</p>		
22	<p>The Alumni Head reported that two alumni interactions were recently conducted. Notably, one alumnus has been selected for IIM Ranchi, marking a significant achievement.</p>	Alumni Cell	
23	<p>The Head of the Idea Lab reported the successful completion of a workshop with Droon Technology. Additionally, a 3D printing workshop is in the planning stage and will be conducted soon.</p>	HOD Idea Lab	
24	<p>Informed by HR that work is currently in progress on the appraisal form to support upcoming performance evaluations.</p>	HR	
25	<p>It was informed that 90% of proposals submitted to AICTE have been selected, reflecting strong institutional performance. All colleges were requested to prepare and apply for NAAC accreditation as soon as the application dates are announced.</p>	Dr. Anoop Chaturvedi	
26	<p>The Infrastructure Head reported that construction work for the new LNCT building is currently in progress. The facility will include four labs with 120-seat capacity, four labs with 60-seat capacity, and one dry lab with 60-seat capacity.</p>	Infra Head	

27	The Dean Student Welfare (DSW) reported that a startup event was successfully conducted from June 9 to 13, 2025, promoting innovation and entrepreneurial skills among students.	DSW	
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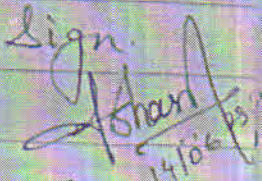



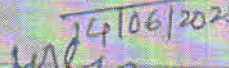
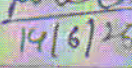






















Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

14/06/25

S.N.	Name	College	Dept.	Sign.
1.	Nagendra slame	LNCTE	Humanities	
2.	Dr. Jankoj Sharma	LNCT-MBA	MBA	
3.	Dr. Khushboo S. Gupta	LNCT-MBA	MBA	
4.	Dr. Bhanwara Pillai	LNCTS-CSF		
5.	Dr. Mikita passai	LNCTES-phy		
6.	Dr. R. K. Sakal	LNCT-maths		
7.	Dr. MUKESH NARULA	LNCTG	IT Infra	
8.	Dr. Sanjit kumar	LNCTS	Maths	
9.	Dr. Anand Singh	LNCT	EX (IDPA)	
10.	Dr. NAVEEN ASAR	LNCT	EX Lab	
11.	Dr. Alok Chandrayan	LNCTS	Chemistry	
12.	Dr. Shailendra Gupta	LNCTS	CSB-ARMU	
13.	Dr. Jangamli Mehra	LNCT	MCA	
14.	Dr. Kavita Kanathay	LNCT	MCA	
15.	Dr. Sanjay Bajpai	LNCT	MCA	
16.	Dr. Meenu Pawar	LNCP	Pharmacy	
17.	Dr. Prof. A. K. Saxena	LNCTE	Admin	
18.	Dr. A. K. Seelwan	LNCTU	Admin	
19.	Dr. V. K. Saha	LNCT	Admin	
20.	Dr. V. N. Barbaria	LNCT&S	Admin	
21.	Dr. Amitbhat Upatyaya	LNCTES	Admin	
22.	Dr. Anil-Shrivastava	LNCT	EE	
23.	Dr. Neetesh Gupta	LNCTE	CEOS	
24.	Dr. Shankar Kumar	LNCT/S/E	ME	
25.	Dr. Sanu Chhangani	LNCT	EC	
26.	Dr. Amrita Pahadia	LNCT	EC	

DIA

# LNCT GROUP OF COLLEGES Bhopal

27.	Dr. Tripti Saxena	LNCT	AIMYAIDS	Tripti
28.	Dr. Megha Kamble	LNCTE	CS	Megha
29.	Dr. Shourabh Bhalerao	LNCT	Phy	Shourabh
30.	Dr. Prabodh S. Saxena	LNCT	PHYSICS	Prabodh
31.	DR. SANDEEP CHOUHARY	LNCT	Civil ENGR	Sandeep
32.	Dr. Rahul Oshu	LNCTU	Agriculture	Rahul
33.	Dr. Venak Rithama	LNCT	CSE/IOT	Venak
34.	Dr. Bhupesh Chauhan	LNCTS	CSE, CY	Bhupesh
35.	Dr. Prem S. Parihar	LNCTE	humanities	Prem
36.	Dr. Pratibha A. Saxena	LNCTE	Chemistry	Pratibha
37.	Prof. Rajdeep shrinastane	LNCTE	EC	Rajdeep
38.	Dr. Abhinav Bhargava	LNCTS	EC	Abhinav
39.	Mr. Veerendra Pathak	LNCT	T&P	Veerendra
40.	Ms. Usha Singh	LNCTE	Admin	Usha
41.	Anmol Chatterjee	LNCT	CS	Anmol
42.	Jitendra Agrawal	LNCT	MCA	Jitendra
43.	Damayanti Singh	LNCT	Admin	Damayanti
44.	Manoj Tripathi	LNCTS	Hum.	Manoj
45.	Dr. Sunil K. Singh	LNCTG	Admin	Sunil


**ATR 8**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Board Room from 1.30 PM onwards on 14/06/25 (Saturday).

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
1	The Director of Administration advised that all NAAC files be shared with the heads of various Colleges.	LNCTE	Agreed
2	The Principal of LNCTE emphasized that NAAC preparation must include provisions for wastewater management, E-waste management, rainwater harvesting, a paper recycling plant, ramps for the physically challenged, and washrooms designed for specially-abled individuals, ensuring inclusivity and sustainability.	Group OSD	Agreed
3	Director Administration advised that EL/Medical Leave (ML) should be used wisely, and Faculties must ensure proper Classes engagement during their absence.  It was also informed that salary increment points have been verified.  All faculties have been directed to complete the syllabus by 27th June.	All HoDs	Agreed & For Syllabus completion told to all faculties.
4	The Principal of LNCT suggested that the activity calendar for the upcoming session should be prepared, and proper documentation of previous years must be maintained for record and compliance purposes.	All HoDs	Agreed
5	Principal LNCT advised that points for the meeting should be communicated to faculty earmarked for noting down the points immediately during meeting itself to him/her so that minutes are prepared at the	Principal LNCT	Agreed

	earliest.		
6	<p>The feedbacks received in various Colleges were compiled and discussed in details in the meeting and noted for improvements by all concerned.</p> <p>The summary is forwarded to the attendees.</p>	All	Got Feedback of all faculties.
16	<p>As a part of funding by MPCST, various activities were conducted from 5th June to 14th June in LNCT, including plantation, rangoli, and quiz competitions. Prize distribution was held for the winners of these events.</p> <p>At LNCTS, a Poster Making Competition will be conducted on 22nd June in collaboration with Nature Club in celebration of International Biodiversity Day. Additionally, a Slogan Writing Competition was held on 4th June on the occasion of World Environment Day with Nature Club.</p> <p>On 29th May 2025, an Engineering Chemistry book from the department was released by the Honourable Secretary Sir and Director Administration Sir.</p> <p>On 5th June (World Environment Day), a quiz competition was also conducted in LNCTE. Individual result analysis was carried out in all the colleges afterwards.</p>	HOD (Chemistry)	Environment day celebration concluded on 14 <sup>th</sup> June 25 and report submitted to all concerns

  
 HOD,  
 Engineering Chemistry  
 LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT)
3. HODs (All Departments)
4. Registrar LNCT

To,  
The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref : LNCT/ADM/2025/] dated 19/06/2025, kindly find the responses to the points discussed in the meeting held in board-room dated 14/06/2025 (Saturday) in terms of action taken report in tabulated manner below:

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	The Director of Administration advised that all NAAC files be shared with the heads of various Colleges.	LNCTE	Kindly noted
2	The Principal of LNCTE emphasized that NAAC preparation must include provisions for wastewater management, E-waste management, rainwater harvesting, a paper recycling plant, ramps for the physically challenged, and washrooms designed for specially-abled individuals, ensuring inclusivity and sustainability.	Group OSD	Kindly noted
3	Director Administration advised that EL/Medical Leave (ML) should be used wisely, and Faculties must ensure proper Classes engagement during their absence.  It was also informed that salary increment points have been verified.  All faculties have been directed to complete the syllabus by 27th June.	All HoDs	Kindly noted
4	The Principal of LNCT suggested that the activity calendar for the upcoming session should be prepared, and proper documentation of previous years must be maintained for record and compliance purposes.	All HoDs	Kindly noted



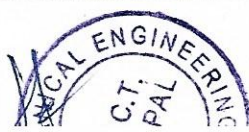
5	Principal LNCT advised that points for the meeting should be communicated to faculty earmarked for noting down the points immediately during meeting itself to him/her so that minutes are prepared at the earliest.	Principal LNCT	Kindly noted
6	The feedbacks received in various Colleges were compiled and discussed in details in the meeting and noted for improvements by all concerned.  The summary is forwarded to the attendees.	All	Kindly noted
7	The Head of the CSE Department reported that two faculty members have completed ATAL FDPs. A notable achievement includes 2013 batch alumnus being selected in UPSC, and two current students have secured admission to IIMs, marking significant academic success. Additionally, it is stated to include the Self Activity logo in all posters and materials related to entrepreneurship and research initiatives.	HOD CS/AIML LNCT	Not applicable
8	LNCT'S HOD(CSE/AIML/Cyber) informed that an expert lecture was conducted with the guest speaker from NIT Raipur, providing valuable insights to students. On the Plastic Day, a speech and documentary presentation was organized to raise awareness about plastic pollution and sustainability.	LNCT'S HOD(CSE/AI ML/Cyber)	Not applicable
9	HOD CS/DS/AIML LNCTE & HOD CS/AIML LNCTU informed that the slow learner list has been prepared, and the Yukti project has been submitted. Faculty members are currently undertaking ATAL FDPs, and LNCTU-industry collaboration initiatives are in progress to strengthen practical exposure and research opportunities.	HOD CS/DS/AIML  LNCTE +LNCTU	Not applicable
10	HOD EC (LNCT) Told that The IoT workshop is still pending.Slow learners have been identified and exercises have been prepared for their improvement. One utility patent has been secured and two faculty members have attended the ISRO	HOD EC (LNCT)	Not applicable



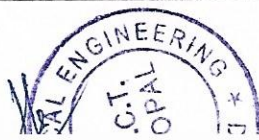
	symposium.		
11	<p>The Head of Department, Electronics and Communication (EC), LNCTS &amp; LNCTE shared several key departmental updates during the meeting. It was informed that one conference proposal under Vani AICTE has been approved, with a sanctioned amount of ₹2,00,000. Furthermore, an expert lecture proposal is planned to be submitted in the coming week to enhance academic engagement. In celebration of World Environment Day, a quiz competition was successfully conducted. Additionally, a two-day hands-on workshop was completed effectively, providing students with valuable practical exposure.</p> <p>The HOD also mentioned that a student-specific, subject-wise result analysis is being planned and will be prepared in the upcoming period to monitor academic performance and support continuous improvement.</p>	HOD (EC) LNCTS / LNCTE	Not applicable
12	<p>The HOD of the EX Department reported the completion of a successful industrial visit for students. Faculty members have also completed ATAL FDPs, enhancing their academic competencies. On World Environment Day, an essay competition was organized to promote environmental awareness.</p>	HOD EX	Not applicable
13	<p>The HOD of the Mechanical Engineering Department reported that one patent has been published and another patent reviewed. Result analysis for students has been completed. An MoU has been signed with Amity University, and the signing ceremony will be held soon. Additionally, one expert lecture is planned in the upcoming weeks.</p>	HOD ME	Expert lecture on entrepreneurship and innovation was conducted successfully on 1806/2025. Mou signing ceremony is in progress and will be held soon.
14	<p>The Head of the Civil Engineering Department presented recent departmental accomplishments and activities. It was reported that two utility patents have been</p>	HOD CE	Not applicable



	<p>published under the department. Furthermore, one SCIE-indexed research article has been successfully published, contributing to the department's academic reputation. In terms of student achievements, two M.Tech students have secured two-month paid internships at CSIR-CRRI, reflecting strong industry-academia linkage.</p> <p>The achievements of all faculty members from previous semesters have been compiled in hard copy for departmental records. Additionally, preparation for the activity calendar for the upcoming academic session is underway. On June 29, 2025, a road safety audit during construction was conducted along with an expert lecture by Dr. Rakesh Mehar, Associate Professor, SATI Vidisha, providing practical exposure to students.</p> <p>A field visit for 4th-semester students was successfully conducted on June 3, 2025, focusing on geological features, ancient structural techniques, and rock formations, enhancing their understanding of applied civil engineering concepts. Another planned visit to a water treatment plant had to be postponed due to ongoing student examinations, and will be rescheduled accordingly.</p>		
15	<p>The HOD of the Physics Department informed that one patent has been published, and result analysis has been completed. The department is currently working towards course completion and will soon begin work on the academic calendar.</p>	HOD Physics	Not applicable
16	<p>As a part of funding by MPCST, various activities were conducted from 5th June to 14th June in LNCT, including plantation, rangoli, and quiz competitions. Prize distribution was held for the winners of these events.</p> <p>At LNCTS, a Poster Making Competition will be conducted on 22nd June in collaboration with Nature Club in celebration of International Biodiversity Day. Additionally, a Slogan Writing</p>	HOD (Chemistry)	Not applicable



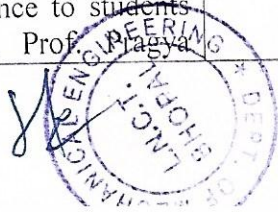
	<p>published under the department. Furthermore, one SCIE-indexed research article has been successfully published, contributing to the department's academic reputation. In terms of student achievements, two M.Tech students have secured two-month paid internships at CSIR-CRRI, reflecting strong industry-academia linkage.</p> <p>The achievements of all faculty members from previous semesters have been compiled in hard copy for departmental records. Additionally, preparation for the activity calendar for the upcoming academic session is underway. On June 29, 2025, a road safety audit during construction was conducted along with an expert lecture by Dr. Rakesh Mehar, Associate Professor, SATI Vidisha, providing practical exposure to students.</p> <p>A field visit for 4th-semester students was successfully conducted on June 3, 2025, focusing on geological features, ancient structural techniques, and rock formations, enhancing their understanding of applied civil engineering concepts. Another planned visit to a water treatment plant had to be postponed due to ongoing student examinations, and will be rescheduled accordingly.</p>		
15	<p>The HOD of the Physics Department informed that one patent has been published, and result analysis has been completed. The department is currently working towards course completion and will soon begin work on the academic calendar.</p>	HOD Physics	Not applicable
16	<p>As a part of funding by MPCST, various activities were conducted from 5th June to 14th June in LNCT, including plantation, rangoli, and quiz competitions. Prize distribution was held for the winners of these events.</p> <p>At LNCTS, a Poster Making Competition will be conducted on 22nd June in collaboration with Nature Club in celebration of International Biodiversity Day. Additionally, a Slogan Writing</p>	HOD (Chemistry)	Not applicable



	<p>Competition was held on 4th June on the occasion of World Environment Day with Nature Club.</p> <p>On 29th May 2025, an Engineering Chemistry book from the department was released by the Honourable Secretary Sir and Director Administration Sir.</p> <p>On 5th June (World Environment Day), a quiz competition was also conducted in LNCTE. Individual result analysis was carried out in all the colleges afterwards.</p>		
17	Told by the Head of Maths: two faculty members have successfully completed FDPs, one patent has been published, and a book has been published by a faculty member. The result analysis for the department has also been completed.	HOD Mathematics	Not applicable
18	Told by the Head of Humanities all faculty members have completed their result analysis, and NAAC-related work is currently ongoing in the department.	HOD Humanities	Not applicable
19	<p>The Director of the Pharmacy Department, LNCP, Bhopal, provided an update on recent departmental developments. It was confirmed that all action points from the previous meeting have been addressed and completed. A major upcoming event was highlighted — the department is set to organize an MPCST-sponsored International Conference on June 27, 2025, preparations for which are currently underway.</p> <p>Additionally, it was reported that QCI (Quality Council of India) registration and related payments have been completed for the Undergraduate B. Pharm Program, marking a significant compliance achievement. The department also celebrated student success, as two B. Pharm second-semester students, Ms. Rupali Khakre and Ms. Priyanjali, received awards for poster presentation at the MPCST-sponsored International Conference held at Bansal College of Pharmacy on June 12, 2025.</p>	LNCP	Not applicable



20	<p>The Head of the MBA Department shared key academic and training activities conducted recently. The HR Analytics Training Program was successfully conducted from May 19 to 24, 2025, offering valuable insights to participating students. On May 23, 2025, Dr. Shailendra Vishwakarma delivered an expert presentation on the topic "Selection of a Suitable Specialisation." Additionally, an online workshop on AIMA Biz-Lab Simulation was conducted by Dr. Rich Agarwal, Associate Professor at AURO University, Surat, Gujarat, from June 6 to 9, 2025.</p> <p>To commemorate World Environment Day on June 6, 2025, a slogan writing competition was organized, encouraging student participation and awareness toward environmental responsibility. The department also reported that six faculty members attended a refresher course under the Mahiya Mission Teacher Training Program. Moreover, two faculty members participated in a Faculty Development Program (FDP) on Research Methodology and Multivariate Analysis held at the Indian Institute of Forest Management (IIFM) from June 2 to 14, 2025.</p> <p>A significant academic milestone was also achieved, as a utility patent was published on May 30, 2025, titled "An Intelligent and Sustainable Feedback Management System for Enhancing Customer Experience and Operational Efficiency in the Hospitality Industry," under the name of LNCTE, Bhopal.</p>	MBA	Not applicable
21	<p>The Head of the MCA Department shared several academic and co-curricular activities undertaken recently. Dr. Virendra Kumar Tiwari and Prof. Pramod Saket successfully organized a one-week internship workshop on "Python and Django" from May 26 to 31, 2025, providing hands-on experience to students in full-stack development. Prof. Pradyumn</p>	MCA	Not applicable



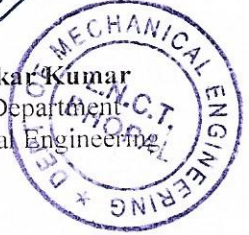
	<p>Shastri conducted a range of engaging events for BCA students, including Rapid Fire, Spell Bee, Swap the Mic, Mind Matters, and Question vs. Question, aimed at enhancing their communication, critical thinking, and soft skills.</p> <p>In a seminar on personality development, Prof. Priya Aher delivered a focused lecture on mastering interview skills, guiding students in personal grooming and professional preparedness. Additionally, Prof. Mansi Tripathi successfully organized TechScribe 25 – a Research Paper Presentation event for MCA students on June 5, 2025, encouraging academic research, presentation, and innovation.</p>		
22	The Alumni Head reported that two alumni interactions were recently conducted. Notably, one alumnus has been selected for IIM Ranchi, marking a significant achievement.	Alumni Cell	Kindly noted
23	The Head of the Idea Lab reported the successful completion of a workshop with Droon Technology. Additionally, a 3D printing workshop is in the planning stage and will be conducted soon.	HOD Idea Lab	Kindly noted
24	Informed by HR that work is currently in progress on the appraisal form to support upcoming performance evaluations.	HR	Kindly noted
25	It was informed that 90% of proposals submitted to AICTE have been selected, reflecting strong institutional performance. All colleges were requested to prepare and apply for NAAC accreditation as soon as the application dates are announced.	Dr. Anoop Chaturvedi	Kindly noted
26	The Infrastructure Head reported that construction work for the new LNCT building is currently in progress. The facility will include four labs with 120-seat capacity, four labs with 60-seat capacity, and one dry lab with 60-seat capacity.	Infra Head	Kindly noted



27	The Dean Student Welfare (DSW) reported that a startup event was successfully conducted from June 9 to 13, 2025, promoting innovation and entrepreneurial skills among students.	DSW	Kindly noted
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**Dr. Shankar Kumar**  
Head of Department  
Mechanical Engineering



Copy to: LNCT, Bhopal

1. Office of the Secretary
2. Director Administration
3. Principal LNCT/LNCT&S/LNCTE
4. Registrar LNCT/LNCT&S/LNCTE

To,  
The Principal,  
LNCT, Bhopal.

Respected Sir,

With reference to the minutes of meeting [Ref : LNCT/ADM/2025/] dated 14/06/2025, kindly find the responses to the points discussed in the meeting held in the Board Room dated 14/06/2025 (Saturday) in terms of action taken report (ATR-8)

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
3	<p>Director Administration advised that EL/Medical Leave (ML) should be used wisely, and Faculties must ensure proper Classes engagement during their absence.</p> <p>It was also informed that salary increment points have been verified.</p> <p>All faculties have been directed to complete the syllabus by 27th June.</p>	All HoDs	Point noted and informed in departmental meeting
4	The Principal of LNCT suggested that the activity calendar for the upcoming session should be prepared, and proper documentation of previous years must be maintained for record and compliance purposes.	All HoDs	Activity calendar has been prepared and submitted to Prof. Vikas Kumar
5	Principal LNCT advised that points for the meeting should be communicated to faculty earmarked for noting down the points immediately during meeting itself to him/her so that minutes are prepared at the earliest.	Principal LNCT	Point noted and will be followed
6	<p>The feedbacks received in various Colleges were compiled and discussed in details in the meeting and noted for improvements by all concerned.</p> <p>The summary is forwarded to the attendees.</p>	All	All points of feedback have been noted and required measures will be taken on all of them.

7	The Head of the CSE Department reported that two faculty members have completed ATAL FDPs. A notable achievement includes 2013 batch alumnus being selected in UPSC, and two current students have secured admission to IIMs, marking significant academic success. Additionally, it is stated to include the Self Activity logo in all posters and materials related to entrepreneurship and research initiatives.	HOD CS/AIML LNCT	As LNCT launched Linked In learning Program, from CSE/AIML/AIDS/IOT around 110 has been registered
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**(Dr. Tripti Saxena)**

HoD, AIML & AIDS  
LNCT, Bhopal



**(Dr. Vivek Richhariya)**

HoD, CSE & IoT  
LNCT, Bhopal

**Copy to:**

1. Office of the Secretary
2. Director Administration
3. Principal LNCT/LNCT&S/LNCTE
4. Registrar LNCT/LNCT&S/LNCTE



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute

Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

UG Program Accredited by NBA

Date: 28/06/25

## MINUTES OF MEETING NO. 9

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam conference Hall from 1.30 PM onwards on 28/06/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	The Director of Administration instructed that from the next semester Anti Ragging Registration No. will be added in the Registration form of the students to fill in the anti-ragging ID. HODs are required to ensure that all faculty members are properly entering MST marks and attendance. A master copy of each faculty's timetable must be submitted to the exam cell and should also be available with HODs. Patent and research work will be considered for benefit only if completed as per institution policy. Additionally, if a faculty member is on leave during class hours, their lecture must be engaged by a teacher already teaching the same class or a related subject of the same year (e.g. a faculty teaching BT-103 can be assigned to BT-103 in such cases). Finalization of the LNCTU marks scheme by the authority is also pending.	All	
2	The Principal of LNCT suggested that the activity calendar for the upcoming session should be prepared, and proper documentation of previous years must be maintained for record and compliance purposes.	All	
3	The OSD of LNCTS informed that students from the LNCT Group actively participated in the 'Youth Sansad'. Faculty members are encouraged to motivate students to register for NPTEL courses. Additionally, stricter vigilance is advised as one outsider was recently caught in the canteen.	All	
4	The Head of Department CS/AIML LNCT has informed that the 7th semester timetable has been successfully finalized. Additionally, anti-ragging forms have been collected from all students as part of institutional compliance. The	HOD CS/AIML LNCT Head Anti Ragging/HOD( ME)	

Page 1 of 4

	activity calendar for the upcoming semester has also been planned, ensuring a structured and engaging academic session ahead.		
5	LNCTS HOD(CSE/AIML/Cyber) informed that the 7th semester timetable is finalized. Anti-ragging forms are collected, and the activity calendar is planned. Two utility patents have been published, the activity calendar is completed, and alumni data has been prepared for NAAC.	LNCTS HOD(CSE/AIM L/Cyber)  Head Anti Ragging/HOD( ME)	
6	HOD CS/DS/AIML LNCTE & HOD CS/AIML LNCTU informed that the activity calendar has been prepared, anti-ragging forms submitted, and the 7th semester timetable finalized. Additionally, the LNU induction program has been introduced.	HOD CS/DS/AIML  LNCTE +LNCTU  Head Anti Ragging/HOD( ME)	
7	HOD EC (LNCT) informed that the 7th semester timetable has been prepared and uploaded on ACC. Labs have been checked for the upcoming semester, internal audit is completed, and anti-ragging forms have been filled by students. The Drug Addiction Awareness Program was successfully conducted on 26th June.	HOD EC (LNCT)  Head Anti Ragging/HOD( ME)	
8	HOD EC (LNCTS & LNCTE) informed that the work of Vani conference is in progress, faculty also presented a paper in IEEE Conference in MANIT, work of MST copies and sessional is in progress. 7 <sup>th</sup> semester timetable has been prepared and NACC work is in progress.	HOD EC  LNCTS +  LNCTE	
9	The HOD of EX at LNCT informed that NAAC preparation is currently in progress.	HOD EX	
10	The HOD of the Mechanical Engineering Department informed that the ATR has been submitted, the activity calendar is planned, and one expert lecture has been conducted. A SCI paper has been published, and a MOU signing ceremony is being planned for July 25.	HOD ME	
11	The Head of the Civil Engineering Department informed that two patents have been published	HOD CE	

	and anti-ragging forms for the 6th semester have been submitted. Course file preparation for the 7th semester is in progress, and the internal audit has been completed.		
12	The HOD of the Department of Physics at LNCT informed that the activity calendar has been prepared. LNCTS and LNCTE are also in the process of preparing theirs. One research paper has been published, and individual result analysis has been completed.	HOD Physics	
13	The HOD of Chemistry informed that one utility patent has been filed, and acceptance for one book chapter has been received. Course file preparation is currently in progress.	HOD (Chemistry)	
14	The HOD of Mathematics informed that one patent has been published and academic work has been completed.	HOD Mathematics	
15	The HOD of Humanities informed that attendance compilation has been completed and one research paper has been published by an LNCTS faculty member. Anti-ragging forms have been submitted by most students. LNCTS organized a soft skills event on 20th June. The activity calendar is yet to be finalized.	HOD Humanities	
16	The Director of the Pharmacy Department, LNCP, Bhopal, provided the details that an International Conference was conducted on 27th June and an extempore competition was held on 26th June. Result analysis and attendance compilation have been completed, MST dates have been finalized, and Yoga Day was celebrated.	LNCP	
17	The Head of the MBA Department informed that evaluation of the 2nd semester has been completed and exam form submission is in progress. UG 3rd semester classes will begin soon, timetable mapping has been done on ACC, anti-ragging forms have been submitted by students, and one utility patent has been filed.	MBA	
18	The Head of the MCA Department informed that T&P aptitude and reasoning classes have been conducted for MCA students, and Yoga Day was celebrated. A research paper has been published in IEEE, and NAAC documents have been mailed.	MCA	
19	The HOD of Agriculture informed that practical exams will begin from Monday, and 6th and	HOD Agriculture	

	7th semester classes will start from 17th July, with the 7th semester focusing on fieldwork-based classes. The timetable has been completed, and canteen and bus duties have been allotted. Course file preparation is in progress for upcoming classes. Admission-related work is ongoing, and placement data shows 24 students selected in Katyani, 20 in FRM, and 5 in Sujanta.		
20	The Head of the Idea Lab informed that the Center of Excellence has been set up for 1st and 2nd-year students. For 7th semester students, planning is underway to encourage them to work on prototypes.	HOD Idea Lab	
21	The HR department informed that interviews for CSE faculty positions are currently ongoing.	All HR	
22	Information from sports department that one student has been selected for an international competition and will be representing the institute in Germany.	Sports	



Principal  
LNCT, Bhopal

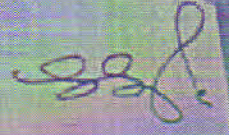
Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File


<u>Name</u>	<u>Dept.</u>	<u>Instr. Sign</u>	
Dr. V. N. Bantwani	Admin	LNCTES	<u>P</u>
V. K. Shu	"	LNCT	<u>[Signature]</u>
A. K. Rai	"	<u>shu</u>	<u>[Signature]</u>
A. K. Sankaran	"	LNCTU	<u>[Signature]</u>
Prof. A. K. Saxena	Admin	LNCTE	<u>[Signature]</u>
Dr. Abhinav Bhargava	EC	LNCTS	<u>[Signature]</u>
Veerendra Pathak	TEP	LNCT	<u>[Signature]</u>
Prof. Rajdeep Shrivastava	EC	LNCTE	<u>[Signature]</u>
Dr. Pankaj Sharma	MBA	LNCT	<u>[Signature]</u>
Dr. Khushboo Subhakar	Crypt	MBA LNCTE	<u>[Signature]</u>
Dr. V. S. Singh	Admin	LNCTE	<u>[Signature]</u>
Dr. Jitendra Agrawal		LNCT	<u>[Signature]</u>
Dr. Milata Pore		LNCTS, Engphy	<u>[Signature]</u>
Dr. A. K. Gulati		LNCT (MCA)	<u>[Signature]</u>


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FARE (DSW)

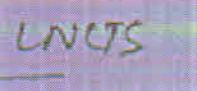
ELL: 1. Dr. Sunil K. Singh Group OSD - LNCTG 

2. Dr. Sanjay Bajpai Director LNCTMCO 

3. Dr. Anus GARG Director T & P LNCTG 


4. Dr. Ashwini Goyal Director LNCT 


5. Dr. Arvind Singh (Dep) R&D Group 


6. Dr. Sanjeet Kumar Maths  LNCT

7. Dr. Anand Singh TOFA Lab (EX) ASAN LNCT


8. Dr. NAREEN ASAN LNCT(EX) 


9. Dr. Amit Samvaran LNCT(EX) 

10) Dr. Alok Chandayan LNCT(chemistry) 

11) Dr. SANDEEP CHODHARY LNCT (CIVIL) 

12) Dr. RUPATI, LNCT (ME & HOD).

13) Dr. R.K. Sakale LNCT (maths) 

14) Dr. S. Bhalecharya LNCT, Physics. 

MISSION:

## Department of Engineering Physics (LNCT)

Action Taken Report for MoM dated-28.06.2025

LNCT/Adm/2025/ PHY/ATR/09 Date: 28/06/2025

### Action Taken Report w.r.t. MOM No. 09

Point discussed:

S.No.	Point	Compliance By	Action Taken Details
12	The HOD of Physics Department informed that the activity calendar has been prepared, One research paper has been published and individual result analysis has been done.	HoD, Physics, LNCT	Documented and maintained in repository

Submitted for your kind perusal.



Dr. S. Bhattacharya  
HoD, Engineering Physics  
Date-28/06/2025

Copy to:

1. Departmental File



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# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

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UG Program Accredited by NBA

LNCT/ADM/2025/174

Date: 17/07/25

## MINUTES OF MEETING NO. 10

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 12/07/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	<p>The Director of Administration issued several important instructions. It was directed that the timetable for final year students must be finalized at the earliest. It was also clarified that students who have already submitted earlier affidavit will not be permitted to submit another. Departments are requested to address all cases of pending registrations promptly.</p> <p>A suggestion was made to formulate a policy for GATE/CAT aspirants, under which 20 days of preparatory leave may be granted upon submission of a valid admit card.</p> <p>Regarding internships, it was instructed that all courses must follow the academic scheme related to internships. Additionally, the IT Infrastructure, Group OSD and Timetable In-Charge were advised to calculate the total requirement of furniture for all semester-wise classrooms.</p>	All Group OSD Time Table In-charge	
2	<p>The Head of Training and Placement advised that: Students must strictly adhere to T&amp;P policies to remain eligible for campus opportunities. T&amp;P Coordinators in every department are expected to be active and involved in placement activities.</p> <p>A "Single Job Policy" is in effect, wherein students are allowed to sit for interviews only for companies offering a higher package than their current offer.</p> <p>Placement data for the 2026 batch has been finalized and will not be subject to any changes.</p>	All	
3	<p>Head of admission cell has requested to actively work towards increasing admissions in MCA and MBA programs. Additionally, there is a need to reflect on and address the reasons why UG students from our own institution are not choosing to pursue their PG studies here.</p>	All	

Page 1 of 4

4	The Head of CSE LNCT informed that only regular work is currently in progress.	HOD CSE LNCT	
5	LNCTS HOD CSE informed that two utility patents from the CSE Department of LNCTS have been published by the faculty.	LNCTS HOD CSE	
6	The HODs of CSE and Data Science, LNCTE, LNCTU informed about the finalization of the academic calendar and the organization of an international conference.	HOD CS/DS/AIML, LNCTE +LNCTU	
7	The HOD of EC, LNCT, informed that two patents have been filed from the department. Alumni data has been forwarded to the concerned authorities, and the timetable for the 7th semester has been prepared.	HOD EC (LNCT)	
8	It was informed by the HOD of EC that the 7th semester timetable has been prepared, and the activity calendar has been submitted. The course file for the 7th semester is currently being prepared by the faculty, and the 4th semester practical files have been checked. Additionally, conference preparations are in progress.	HOD EC LNCTS + LNCTE	
9	The HOD of EX Department informed that the diploma scheme has been prepared, the 7th semester timetable has been finalized, and the sessional marks have been submitted.	HOD EX	
10	The HOD of ME informed that one SCI paper has been published.	HOD ME	
11	The HOD of Civil Engineering informed that the 7th semester timetable has been finalized, the 4th semester sessional marks have been submitted, and NPTEL courses have been made compulsory for faculty members	HOD CE	
12	The HOD of Physics informed that one research paper has been published in the department.	HOD Physics	
13	The Department of Chemistry reported several key activities. 3 faculties member attended a national-level chemistry conference at IISER Bhopal. Additionally, the department informed that 1 utility patent have been published. All faculty members have checked and verified their sessional and submitted to respective FIC's. The result analysis for the previous semester has been completed, and the course file preparation for the ongoing semester is	HOD (Chemistry)	

	currently in progress.		
14	The HOD of Mathematics informed that one patent has been published in LNCT, one paper has been published in an SCI journal from LNCTS, and the sessional marks have been submitted.	HOD Mathematics	
15	The HOD of Humanities informed that all faculty members have submitted the sessional marks for the 2nd semester	HOD Humanities	
16	The Pharmacy department informed that the syllabus for the 2nd and 4th semesters has been completed, mid-semester examinations have been conducted, and internal assessments have been taken from the students. Additionally, 17 students have been placed, four students secured good ranks in GPAT, and NAAC-related work is currently in progress.	LNCP	
17	The Head of MBA informed that the academic activities for the session 2024–2025 have been completed, and the new session will commence from 18th August 2025.	MBA	
18	The Head of MCA informed that a BCA 5th semester induction program was organized on 3rd and 4th July, sessional marks have been submitted, and the result analysis of the previous semester has also been submitted	MCA	
19	The HOD of Agriculture informed that the 6th semester viva has been conducted, and copy checking is currently in progress. The activity calendar for the upcoming semester is ready, course files have been completed, and sessional marks have been submitted. Students visited Rajpal Bhawan as part of their academic activity. It was also informed that no student will be sent to KBK without registration. Additionally, ISR has introduced a new syllabus for the Agriculture program	HOD Agriculture	
20	The Idea Lab team informed that planning for 7th semester activities is currently underway.	HOD Idea Lab	
21	Training and Placement (T&P) Department Update: The Head of Training and Placement shared the following key points: One faculty member participated in the TCS	Training & Placement Head All	

	<p>Faculty Development Program (FDP).  Infosys has raised concerns regarding the conversion ratio during campus placements. If targets are not met, students from LNCTS, LNCTE, and JNCT may be excluded from future hiring drives.  Since T&amp;P trainers are free for a month, they may be assigned to take UG classes at LNCT University.  Placements across the LNCT Group are in full swing. The T&amp;P Head emphasized that no errors will be tolerated in placement flyers, and suggested that appointing a dedicated designer would help maintain quality and consistency.</p>		
22	<p>The Head of Admissions informed that the admission process is currently in progress. The involvement of faculty members in the admission process has led to a noticeable increase in the number of pre-registered candidates. A new scheme has been introduced by LNCTS, offering a 50% fee discount for ME and CE students who maintain 90% attendance.</p>	<p>Head  Admission Cell  All</p>	
23	<p>It was suggested that the sports reel be promoted during the admission process to highlight the institution's extracurricular offerings and enhance student interest.</p>	<p>Sports  IT Infra  Admission Cell</p>	



Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
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4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

# ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 12/07/25

Time: 1:30

S. No.	Name	College	Dept.	Signature
1.	Dr. A. K. Sachan	LNCTC	Admin	
2.	Dr. A. K. Rai	LNCT	—	
3.	Dr. V. K. Sahu	LNCT	Admin	
4.	Dr. V. N. Bhardwaj	LNCTBS	Admin	
5.	Dr. Anus Gaba	LNCTGy	T&P	
6.	Dr. Sunil Singh	LNCTGy	Admin	
7.	Dr. Sanjay Bajpai	LNCT	MCA	
8.	Prof. Arvind Singh	LNCT	MBA	
9.	Dr. Neeraj Kumar	LNCT	Agri	
10.	Dr. Sanjit Kumar	LNCTS	Maths	
11.	Dr. Navin Asan	LNCT	EX	
12.	Dr. Amit Shrivastava	LNCT	EE	
13.	Dr. Alok Chandra	LNCTS	Chem	
14.	Dr. Neeraj Gupta	LNCTE	CSE/CS	
15.	Dr. Hitesh Kumar	LNCT	ME	
16.	Dr. Shrawan Sable	LNCT	IDEA LAD	
17.	Dr. Sandeep Choudhary	LNCT	Gen. Eng.	
18.	Dr. S. Rajesh Chandra	LNCT	Phy	
19.	Dr. Guphi Saxena	LNCT	AIM/AIS	
20.	Dr. Kavita Kanathay	LNCT	MCA	
21.	Dr. Jayanti Meher	LNCT	MCA	
22.	Dr. Sami Chaudhary	LNCT	EE	
23.	Dr. Anamika Parashar	LNCT	EC	
24.	Dr. Nikita Persai	LNCTBS	Phy	
25.	Dr. Suchma Jat	LNCTE	Maths	
26.	Dr. Bhavana Pillai	LNCTS	CSE	
27.	Dr. Bevel Rishikanya	LNCT	CSE	
28.	Prof. Rajdeep Shrivastava	LNCTE	EC	
29.	Dr. Abhinav Bhogam	LNCTS	EC	
30.	Usha Singh	LNCTE	Admin	
31.	Dr. Koopali Bafay	LNCTE	VA	
32.	Dr. Abhinav Gafal	LNCTU	R&D	
33.	Dr. Aaka Saxena	LNCTE	Admin	
34.	Pankaj Jain	LNCT	spat	

# Department of Engineering Physics (LNCT)

Action Taken Report for MoM dated-12.07.2025

LNCT/Adm/2025/ PHY/ATR/10 Date: 12/07/2025

## Action Taken Report w.r.t. MOM No. 10

Point discussed:

S.No.	Point	Compliance By	Action Taken Details
12	The HOD of Physics Department informed that one research Paper has been published from the dept.	HoD, Physics, LNCT	Documented and maintained in repository

Submitted for your kind perusal.



Dr. S. Bhattacharya HoD,  
Engineering Physics  
Date-12/07/2025

Copy to:

1. Departmental File



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

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Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

UG Program Accredited by NBA

LNCT/ADM/2025/177

Date: 22/07/2025

## MINUTES OF MEETING-11

A meeting of all Principals, Directors, Deans, OSDs and HODs was held on 19/07/2025 from 2:30 pm in Vikram Sarabhai Seminar Hall to discuss academics and other miscellaneous administrative activities. The following decisions were taken:

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	<p>VII-Semester Teaching Allocation: The most experienced and capable faculty members should be assigned teaching responsibilities to VII-Semester Classes.</p> <p>The VII-Semester timetable must be finalized and shared with the Principals and Director of Administration.</p> <p>Each class should not exceed 70 students to maintain academic quality and effectiveness</p>	All HODs	
2	<p>Competitive Exam Preparatory Policy: A policy will be framed to grant preparatory leave (may be 10-20 days) to students preparing for competitive exams (e.g., GATE, CAT, UPSC) to support their career goals on production of their admit card. All HODS are requested to discuss among themselves and suggest the same in next Saturday meeting.</p>	All HODs	
3	<p>Faculty Responsibilities and Distribution: Faculty distribution for UG and MBA courses of management and Commerce should be completed considering the profiles of the faculties, coordinated by respective Directors.</p>	MBA BBA	
4	<p>Free faculty members must report to the admission/calling team or complete any pending academic/administrative work.</p>	All	
5	<p>Registration for Next Semester: All Principals/OSDs/HODs shall visit examination halls and disseminate and suggest importance and deadlines of the registration requirements to all the students.</p>	Principals OSDs HODS	

Page 1 of 3

6	If any student cancels the admission, after DTE counseling dates are over, we must issue Transfer Certificates (TC) of our College.	Principals OSDs Registrars Office Staff	
7	Branch change forms for LNCTU should be available at the student help counters and must be completed at single window. Student should not run around.	Admission	
8	Academic Integrity & Attendance Policy: No changes shall be made to sessional marks, even if students submit affidavits. A faculty member is allowed a maximum of 5 LWP (Leave Without Pay) during teaching session. If any faculty exceeds the limit, HODs must inform HR.	All HODs HR	
9	Human Resource Coordination: Faculty requirements in each department must be intimated to HR in advance. In case any department has a free faculty in mid-session, HOD should inform HR. Subject allocation should be completed well in advance for all faculties.	All HODs HR	
10	Uniform measurement is ongoing. Faculty and students are requested to cooperate on a daily basis.	All DSW	
11	Scholar number correction will be handled centrally by one authorized person at LNCTE campus for LNCTU students.	Registrar Group OSD OSD LNCTU	
12	All faculty members must fill the PPF form shared on HODs' email without delay.	All	
13	Student Registration & Documentation: Mentors and HODs must actively track student registration status.	All HODs	
14	The Head of Training and Placement apprised that: The T&P cell will not interact directly with students. All student communication will be routed through the respective T&P coordinators of each department. The official T&P policy document has been shared with all HODs. HODs must brief their faculty	All HODs T & P	

<p>members about the T&amp;P Joining policy. Departments are responsible for explaining the T&amp;P policy to students clearly and thoroughly.</p> <p>T&amp;P Joining Criteria: In case two companies offer the same package, students must join the company that made the offer first.</p> <p>Infosys will not allow group institutions to participate. Only LNCT students will be eligible to sit for Infosys recruitment.</p> <p>Students are free to participate in off-campus drives. The institution cannot prevent them from doing so.</p> <p>Students who are preparing seriously for competitive examinations (e.g., GATE, CAT, UPSC) are advised not to fill the T&amp;P registration form, to avoid unnecessary commitment and allocation.</p> <p>Under the MOU with WIPRO, a Faculty Development Program (FDP) will be conducted. Interested faculty members are requested to express their interest in participation to benefit from this initiative.</p>		
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 Principal  
 LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: \_\_\_\_\_

Date: 19/07/25 Time: 2:30 pm

S. No.	Name	College	Dept.	Signature
1.	Usha Singh	LNCTE	Admin	[Signature]
2.	Dr. Roopali B. Jy	LNCTE	19/7/25	[Signature]
3.	Dr. A. K. Sachan	LNCTU	Admin	[Signature]
4.	Dr. Sumit K. Singh	LNCTG	Admin	[Signature]
5.	Dr. Achin V. Rai	LNCTG	Admin	[Signature]
6.	Dr. Anko Saxena	LNCTE	Admin	[Signature]
7.	Dr. V. K. Sahu	LNCT	Admin	[Signature]
8.	Dr. Surendra K. Jain	LNCP	Pharmacy	[Signature]
9.	Dr. Manoj Kumar Singh	LNCT	Admin	[Signature]
10.	Manoj Tripathi	LNCTS	Humanities	[Signature]
11.	Dr. Ashish Kumar Khare	LNCTS	CSE	[Signature]
12.	Dr. Shailendra Gupta	LNCTS	Cyber	[Signature]
13.	Dr. Sanjay Bajpai	LNCT	MCA	[Signature]
14.	Dr. Anurag Gupta	LNCT	ITP	[Signature]
15.	Dr. Anubhuti Pillai	LNCT	Admin	[Signature]
16.	Dr. Jitendra Aggarwal	LNCT	Admin	[Signature]
17.	Sanjay K. Gupta	LNCT	Act	[Signature]
18.	Dr. Pankaj Sharma	LNCT	MCA	[Signature]
19.	Dr. Abhinav Bhargava	LNCTS	FC	[Signature]
20.	Prof. Randeep Srivastava	LNCTE	EC	[Signature]
21.	Prof. Nagendra Sharma	LNCTE	Hum.	[Signature]
22.	Dr. Anika Gulati	LNCT	MCA	[Signature]
23.	Dr. Mukesh Narula	LNCT	IT/ITP	[Signature]
24.				
25.				
26.				

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: \_\_\_\_\_

Date: 19/07/15

Time: 3:30 pm

S. No.	Name	College	Dept.	Signature
1.	Dr. Nipita Purohit	LNCTS	Phy	[Signature]
2.	Dr. Arvita Parodia	LNCT	Ec	[Signature]
3.	Dr. Neha Kansle	LNCTE	CS	[Signature]
4.	Dr. Pooja Saxena	LNCT	Applications	[Signature]
5.	Dr. Sushraa Jais	LNCTE	Maths	[Signature]
6.	Dr. R. K. Sakale	LNCT	maths	[Signature]
7.	Dr. Sanjit Kumar	LNCTS	Maths	[Signature]
8.	Dr. SANDEEP CHAUDHARY	LNCT	Civil	[Signature]
9.	Dr. Shyamkar Kumar	LNCTISIL	ME	[Signature]
10.	Dr. Manish Jais	LNCT	EX	[Signature]
11.	Dr. Vinod Rishhanya	LNCT	CGE	[Signature]
12.	Pankaj Kumar Jais	LNCT	Sports	[Signature]
13.	Dr. Neelam Gupta	LNCTE	CS/DS	[Signature]
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**ATR-11**  
**DEPARTMENT OF ENGINEERING CHEMISTRY, LNCT**

A meeting of all Principals, Directors, Deans, OSDs and HODs was held on 19/07/2025 from 2:30 pm in Vikram Sarabhai Seminar Hall to discuss academics and other miscellaneous administrative activities. ATR of the above mentioned meeting

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
4	Free faculty members must report to the admission/calling team or complete any pending academic/administrative work.	All	Agreed
5	Registration for Next Semester: All Principals/OSDs/HODs shall visit examination halls and disseminate and suggest importance and deadlines of the registration requirements to all the students.	Principals OSDs HODS	Agreed
6	If any student cancels the admission, after DTE counseling dates are over, we must issue Transfer Certificates (TC) of our College.	Principals OSDs Registrars Office Staff	Agreed
8	Academic Integrity & Attendance Policy: No changes shall be made to sessional marks, even if students submit affidavits. A faculty member is allowed a maximum of 5 LWP (Leave Without Pay) during teaching session. If any faculty exceeds the limit, HODs must inform HR.	All HODs HR	Agreed & Informed
9	Human Resource Coordination: Faculty requirements in each department must be intimated to HR in advance. In case any department has a free faculty in mid-session, HOD should inform HR. Subject allocation should be completed well in advance for all faculties.	All HODs HR	Agreed
10	Uniform measurement is ongoing. Faculty and students are requested to cooperate on a daily basis.	All DSW	Agreed
11	Scholar number correction will be handled centrally by one authorized person at LNCTE campus for LNCTU students.	Registrar Group OSD OSD LNCTU	
12	All faculty members must fill the PPF form shared on HODs' email without delay.	All	submitted
13	Student Registration & Documentation: Mentors and HODs must actively track student registration status.	All HODs	Agreed



**MINUTES OF MEETING-11**

A meeting of all Principals, Directors, Deans, OSDs and HODs was held on 19/07/2025 from 2:30 pm in Vikram Sarabhai Seminar Hall to discuss academics and other miscellaneous administrative activities. The following decisions were taken:

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	<p>VII-Semester Teaching Allocation: The most experienced and capable faculty members should be assigned teaching responsibilities to VII-Semester Classes. The VII-Semester timetable must be finalized and shared with the Principals and Director of Administration. Each class should not exceed 70 students to maintain academic quality and effectiveness</p>	All HODs	
2	<p>Competitive Exam Preparatory Policy: A policy will be framed to grant preparatory leave (may be 10-20 days) to students preparing for competitive exams (e.g., GATE, CAT, UPSC) to support their career goals on production of their admit card. All HODS are requested to discuss among themselves and suggest the same in next Saturday meeting.</p>	All HODs	
3	<p>Faculty Responsibilities and Distribution: Faculty distribution for UG and MBA courses of management and Commerce should be completed considering the profiles of the faculties, coordinated by respective Directors.</p>	MBA BBA	
4	<p>Free faculty members must report to the admission/calling team or complete any pending academic/administrative work.</p>	All	
5	<p>Registration for Next Semester: All Principals/OSDs/HODs shall visit examination halls and disseminate and suggest importance and deadlines of the registration requirements to all the students.</p>	Principals OSDs HODS	

6	If any student cancels the admission, after DTE counseling dates are over, we must issue Transfer Certificates (TC) of our College.	Principals OSDs Registrars Office Staff	
7	Branch change forms for LNCTU should be available at the student help counters and must be completed at single window. Student should not run around.	Admission	
8	Academic Integrity & Attendance Policy: No changes shall be made to sessional marks, even if students submit affidavits. A faculty member is allowed a maximum of 5 LWP (Leave Without Pay) during teaching session. If any faculty exceeds the limit, HODs must inform HR.	All HODs HR	
9	Human Resource Coordination: Faculty requirements in each department must be intimated to HR in advance. In case any department has a free faculty in mid-session, HOD should inform HR. Subject allocation should be completed well in advance for all faculties.	All HODs HR	
10	Uniform measurement is ongoing. Faculty and students are requested to cooperate on a daily basis.	All DSW	
11	Scholar number correction will be handled centrally by one authorized person at LNCTE campus for LNCTU students.	Registrar Group OSD OSD LNCTU	
12	All faculty members must fill the PPF form shared on HODs' email without delay.	All	
13	Student Registration & Documentation: Mentors and HODs must actively track student registration status.	All HODs	
14	The Head of Training and Placement apprised that: The T&P cell will not interact directly with students. All student communication will be routed through the respective T&P coordinators of each department. The official T&P policy document has been shared with all HODs. HODs must brief their faculty	All HODs T & P	

<p>members about the T&amp;P Joining policy. Departments are responsible for explaining the T&amp;P policy to students clearly and thoroughly.</p> <p>T&amp;P Joining Criteria: In case two companies offer the same package, students must join the company that made the offer first.</p> <p>Infosys will not allow group institutions to participate. Only LNCT students will be eligible to sit for Infosys recruitment.</p> <p>Students are free to participate in off-campus drives. The institution cannot prevent them from doing so.</p> <p>Students who are preparing seriously for competitive examinations (e.g., GATE, CAT, UPSC) are advised not to fill the T&amp;P registration form, to avoid unnecessary commitment and allocation.</p> <p>Under the MOU with WIPRO, a Faculty Development Program (FDP) will be conducted. Interested faculty members are requested to express their interest in participation to benefit from this initiative.</p>		
--	--	--

Principal  
LNCT, Bhopal

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9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
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# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

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Estd 1997 ADM/2025/196

Date: 07/08/2025

## MINUTES OF MEETING-12

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Training and placement conference Hall from 1.30 PM onwards on 02/08/2025 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	<p>The Principal of LNCT emphasized that all course files should be aligned with the standard files prepared by LNCTE on advice from NAAC Consultant.</p> <p>Branch NAAC Coordinators must see standard file prepared by and available with Dr. Neeta Saxena, LNCTE, Mathematics Department. The mail is also sent to NAAC coordinators and HODs to understand further improvements in the course files and enhance accordingly.</p> <p>It was also advised that replies to the Minutes of Meeting (MoM) must be submitted on time, and departmental achievements should be regularly updated on the official website to highlight institutional progress. Additionally, anti-ragging forms must be collected without fail, and a report should be maintained of current status.</p>	All	
2	<p>The OSD of LNCT emphasized that the Environmental Awareness link has been shared, and everyone is encouraged to participate in the initiative.</p> <p>Additionally, faculty members should actively motivate students to enroll in NPTEL courses to enhance their knowledge and skill development through certified programs.</p>	All	
3	<p>The Faculty In-Charge (FIC) Basic Science informed that the tentative section distribution for B. Tech and other programs.</p> <p>As per the current plan, A set classes will be conducted in the LNCT new building, while B set classes will be held in the LNCT building. The date, time, and venue for the orientation program will be shared shortly on the official group. Additionally, WhatsApp groups have been created for newly admitted students to facilitate smooth communication and coordination.</p>	All FIC	
4	<p>The Heads of Department CS/AIML LNCT, informed that the seating plan for 4<sup>th</sup> and 2<sup>nd</sup> semester practical exams has been prepared. The subject allotment for 5<sup>th</sup> semester has been completed, while some registration for 7<sup>th</sup> semester</p>	HOD CS/AIML LNCT	

www.LNCT.ac.in

	is still pending.		
5	The Heads of the CSE/AIML/Cyber Departments, LNCTS, shared that the points discussed in the last meeting were reviewed within the department and report submitted. The teaching load for the upcoming semester has been finalized, and the faculty requirement process has been completed. Follow-up calls have been made to students from the new admission list to ensure timely enrollment. Faculty members have prepared their course files, and list of subject in-charges are finalized. Additionally, mentor allotment for students has also been completed.	HOD(CSE/ AIML/Cyber) LNCTS	
6	The Heads of the CS/DS/AIML Department, LNCTE, reported that the timetable for the 7 <sup>th</sup> semester has been completed. The teaching load for the 3 <sup>rd</sup> and 5 <sup>th</sup> semesters has been finalized, and timetable preparation is currently in progress. Additionally, Training and Placement (T&P) policies have been communicated to the students to ensure awareness and preparedness for placement activities.	HOD CS/DS/AIML LNCTE +LNCTU	
7	The subject allotment for 3 <sup>rd</sup> and 5 <sup>th</sup> semesters are completed. Lab manuals are updated and all the labs are updated and are in serviceable state. Books requirements are submitted. ISO internal audit is completed. 6 faculties have attended the ATAL FDP held at LNCT.	HOD EC (LNCT)	
8	The HOD of EC, LNCTS and LNCTE, informed that the preparations for the Vaani Conference are almost complete, with the event scheduled to be held from 4 <sup>th</sup> to 6 <sup>th</sup> August. The subject distribution for the 3 <sup>rd</sup> and 5 <sup>th</sup> semesters has been completed, and new mentor allotment for the 3 <sup>rd</sup> semester has also been finalized. Course file preparation is currently underway in alignment with NAAC requirements. Additionally, a WhatsApp group has been created for students to ensure smooth communication and updates.	HOD EC LNCTS + LNCTE	
9	The Head of the EX Department shared that several faculty members have received NPTEL certificates, reflecting their commitment to continuous learning. Preparations are underway for the upcoming external viva, ensuring all academic requirements are met. The faculty requirement has been submitted to the HR department, and the timetable for the 7 <sup>th</sup> semester has been prepared. Work is currently in progress on finalizing the 3 <sup>rd</sup> and 5 <sup>th</sup> semester timetables.	HOD EX	
10	The HoD of Mechanical Engineering informed that the 7 <sup>th</sup> semester timetable is ready, and a utility patent has been published. A workshop for non-teaching staff is planned, and preparations are in progress for the upcoming external viva of 4 <sup>th</sup> and 2 <sup>nd</sup> semesters.	HOD ME	

11	The HoD of Civil Engineering informed that external viva calling has been completed and load distribution for 1 <sup>st</sup> year has been finalized, and previous course files have been collected from faculty members.	HOD CE	
12	The Head of Physics informed that the load distribution has been allotted to faculty members and approved. Additionally, six faculty members attended seminar on Green Engineering Materials, and all their faculty members have enrolled in NPTEL courses. The internal audit of the department is going on, and previous suggestions have already been incorporated.	HOD Physics	
13	The HOD of Chemistry (LNCT, LNCTS and LNCTE) informed that load distribution is currently in process. Three faculty members are pursuing NEP courses, and several have registered for NPTEL courses as part of their academic development. The policy for awarding practical marks has been circulated within the department. Additionally, one patent has been filed from LNCTS, and faculty members have registered for Ecomitram and received certificates for the same.	HOD Chemistry	
14	The HoD of Mathematics informed that the 3 <sup>rd</sup> semester load has been distributed, and the load distribution for 1 <sup>st</sup> semester is currently in progress.	HOD Mathematics	
15	The HoD of Humanities informed that the 1 <sup>st</sup> year load distribution is under process, faculty allocation for 3 <sup>rd</sup> semester has been completed, and previous course files have been submitted.	HOD Humanities	
16	The Head of Pharmacy informed that the timetables for V and VII semesters have been prepared, and the course file for the VII semester is ready as per NBA guidelines. 50% of student registrations have been completed, and QCI related work is currently in progress.	LNCP	
17	The Head of MBA informed that the arrangements for the III semester have been finalized, and preparations for the 1 <sup>st</sup> semester are currently underway. The NAAC-related work at LNCTE is in progress, and orientation program preparations have begun. The specializations for MBA III students have been finalized. Most students have submitted their anti-ragging forms, and those who have not, will be required to do so during the registration process.	MBA	
18	The Head of the MCA Department informed that BCA 5th semester classes have commenced, and BCA students recently visited the IT Park for industrial exposure. Additionally, subject allocation for BCA and MCA 1 <sup>st</sup> year has been completed and distributed among the faculty.	MCA	
19	The HOD of BBA-BIA provided updates on recent and upcoming activities. A guest lecture on Data Visualization was successfully organized on 23 <sup>rd</sup> July 2025 by Mr. Lokesh	HOD BBA/BIA/ HOD UG School of	

	<p>Payasi, a data science expert. Additionally, an expert session on Security Market Awareness was conducted on 31<sup>st</sup> July 2025 by Ms. Meghana Bose, a SEBI trainer, focusing on financial planning. For the UG 3<sup>rd</sup> semester, subject allocation and timetables for BBA-BIA, BBA, B.Com, and ECRM have been completed, and the registration process is currently ongoing. Preparations are also in progress for the UG I Semester Orientation Program for new students. As part of the upcoming activities, an alumni talk on "Personal Branding and Career Development" by Mrs. Pranjali Kushal Pillai, Global Associate Advisor, is scheduled for 6<sup>th</sup> August 2025.</p>	<p>Commerce and Management LNCTU</p>	
20	<p>The UG 5th semester classes are running smoothly with a focus on maximum attendance. Preparations for the 3<sup>rd</sup> semester, including timetable, SOE, syllabus, and lecture plans, are complete, and classes will begin from 11<sup>th</sup> August 2025. Updates have been made on ACC Soft, and registrations are ongoing till 11<sup>th</sup> August. Orientation for new students is scheduled for 19<sup>th</sup>–21<sup>st</sup> August, with itinerary and schedule prepared. An industrial visit is planned for 22<sup>nd</sup> August. An expert session on financial literacy by Ms. Meghana Bose (SEBI) was conducted on 31<sup>st</sup> July. NAAC file preparation is in progress.</p>	<p>HOD BBA/BIA/ HOD UG School of Commerce and Management LNCTU</p>	
21	<p>The Head of the Library informed that the CS Department has ordered 55 books, and e-book IDs and passwords have been emailed to both students and faculty members for easy access to digital resources.</p>	<p>Library</p>	
22	<p>The Head of the AICTE IDEA Lab informed that the lab is planning to conduct an internship on Innovative Product Design for 5<sup>th</sup> semester students. Additionally, a team from Doordarshan, New Delhi, visited the lab to cover various activities and conducted interviews with students and faculty members. An enthusiastic team of students and trainers from CRISP Bhopal also visited the Drone and EV Lab, gaining exposure to the ongoing innovations and facilities.</p>	<p>HOD Idea Lab</p>	
23	<p>As per the HR, hard copies of all achievements like patents, research, FDP etc. of faculty members should be submitted to the HR office for official records. There is a faculty requirement in the EEES department. Additionally, student attendance on ACC should be updated regularly by faculty members to ensure accurate academic tracking.</p>	<p>All HR</p>	
24	<p>The T&amp;P representative shared that online mock assessments were recently conducted for the 2026 batch students to evaluate their technical proficiency. All online company tests will now be conducted within the college premises to prevent malpractices, and students involved in any malpractice will not be considered for product companies. Notably, four students have been selected for</p>	<p>Training and placement</p>	

the PwC finale round of a national-level hackathon, scheduled to be held in Bangalore on August 6<sup>th</sup> and 7<sup>th</sup> as part of the campus selection process. A ServiceNow Launching Ceremony is planned at LNCT on August 12<sup>th</sup>. Additionally, Wipro Leadership Talk and the Wipro COE Lab Inaugural Ceremony are both scheduled for August 13<sup>th</sup>. A TCS session is also planned for August 21<sup>st</sup>.



Principal  
LNCT, Bhopal

Copy to:  
Office of The Chairman/Vice Chairperson/Secretary  
Principal (LNCTS/LNCTE/LNCP)  
Director Administration  
Group OSD  
OSD (LNCTS/LNCTE)  
Director (T&P/Incubation/R&D/Infra & Services/MBA/MCA)  
Dean Student Welfare  
HODs (All Departments)  
School of Agriculture  
Registrar LNCT/LNCTS/LNCTE  
FICs & Librarians  
Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 02/02/25 Time: 1.30

S. No.	Name	College	Dept.	Signature
1.	Prof. Dr. A.K. Saxena	LNCTE	Admin	<i>[Signature]</i>
2.	Dr. A.K. Sahu	LNCTU	Admin	<i>[Signature]</i>
3.	Dr. V.K. Sahu	LNCT	Admin	<i>[Signature]</i>
4.	Dr. V.N. Bhatnagar	LNCTS	Admin	<i>[Signature]</i>
5.	Dr. Sanjay Bajpai	LNCT	MCA	<i>[Signature]</i>
6.	Dr. Abhinav Goyal	LNCT Group	R&D	<i>[Signature]</i> 2/2/25
7.	Dr. Anand Singh	LNCTMBA	-	<i>[Signature]</i>
8.	Dr. P.K. Sakale	LNCT	Maths	<i>[Signature]</i>
9.	Dr. Shankar Kumar	LNCTKIC	ME	<i>[Signature]</i>
10.	Dr. Haroon Asani	LNCT	Exec	<i>[Signature]</i>
11.	Trilok Sugawarhi	LNCTS	Library	<i>[Signature]</i>
12.	Dr. Neelesh Gupta	LNCTE	CS&DS	<i>[Signature]</i>
13.	Dr. Anand Singh	LNCT	IDEP GCEX	<i>[Signature]</i>
14.	Dr. Alok Chandra	LNCTS	Chemistry	<i>[Signature]</i>
15.	Prof. Nagesh Sharma	LNCTE	Hum.	<i>[Signature]</i>
16.	Dr. Rajeev Sharma	LNCT	Hum	<i>[Signature]</i>
17.	Dr. S. Ramesh Chandra	LNCT	Phy	<i>[Signature]</i>
18.	Rohit Pathak	LNCT	T&E	<i>[Signature]</i>
19.	Amur L. Sujana	LNCT	Library	<i>[Signature]</i>
20.	Dr. P.C. Parthasarathy	LNCTE	Hum	<i>[Signature]</i>
21.	Dr. Nikhil Prasad	LNCTS	Phy	<i>[Signature]</i>
22.	Dr. Anubhav Upadhyay	LNCTS	Admin	<i>[Signature]</i>
23.	Dr. Anjali Tiwari	LNCT	Chemistry	<i>[Signature]</i>
24.	Dr. Pratibha Saxena	LNCTU	-	<i>[Signature]</i>
25.	Mansi Tripathi	LNCTS	Hum.	<i>[Signature]</i>
26.	Jitendra Agrawal	LNCT	MCA	<i>[Signature]</i>
27.	Damanjot Singh	LNCT	Admin	<i>[Signature]</i>
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 02/10/25 Time: 1:30 pm

S. No.	Name	College	Dept.	Signature
1.	DR ROOPALI BANS	LNCT G	Mgmt.	<u>[Signature]</u> 2/8/25
2.	USHA SINGH	LNCT E	Admin	<u>[Signature]</u>
3.	Dr. Meeta Parulson D.	LNCT P	Pharmacy	<u>[Signature]</u> 02/10/25
4.	Dr. Bhupesh Gaur	LNCT S	CSE/IT	<u>[Signature]</u> 2/8/25
5.	Dr. Venek Richanya	LNCT	CSE/IT	<u>[Signature]</u> 2/8/25
6.	Dr. Shailendra Gupta	LNCT S	CSE/IT	<u>[Signature]</u>
7.	Dr. Amrita Parnadia	LNCT	EC	<u>[Signature]</u>
8.	Dr. Tripti Savani	LNCT	AIML/AIS	<u>[Signature]</u>
9.	Dr. Soumi Chavhan	LNCT	EC	<u>[Signature]</u>
10.	Dr. Sangeeta Dhale	LNCT	Chemistry	<u>[Signature]</u>
11.	Dr. Bhawana Pillai	LNCT S	CSE	<u>[Signature]</u>
12.	Dr. Jyoti Mahur	LNCT	MCA	<u>[Signature]</u>
13.	Dr. Bhupendra Tripathi	LNCT S	Master	<u>[Signature]</u>
14.	Dr. Atika Gulati	LNCT	MCA	<u>[Signature]</u>
15.	Dr. Kavita Kanathey	LNCT	MCA	<u>[Signature]</u>
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# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/229

Date: 08/09/2025

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the T & P Conference Halls from 1.30 PM onwards on 30/08/25 (Saturday).

### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1.	HODs of CSE, AIML, and AIDS LNCT informed that the ISO visit was successfully completed on 29th August 25. They further reported that course files of the 3rd and 5th semesters have been updated, along with the CO-POs of all semesters. They highlighted that the Mati-Ganesh event was organized on 26th August 2025. The department is also planning to organize a poster presentation for the 5th semester and a literature quiz on 8th September. In addition, a workshop is scheduled to be held on 11th and 12th September 25.	HOD CSE/AIML/ & AIDS LNCT	
2	HOD CSE, AIML & Cyber LNCTS informed that, as per the guidelines of NAAC, all course files of faculty members have been prepared and signed by the Principal. The department has scheduled a short-term training program from 17th to 19th September 2025. It was further shared that five faculty members have completed their training programs in various courses and have submitted their certificates. Additionally, the department has planned an industrial visit to IT Park, Bhopal, in the second week of September 25.	HODs CSE/AIML/Cyber LNCTS	
3	HOD of the CS/DS/AIML informed in the meeting that all faculty load and timetable-related work from the previous meeting has been completed. The registration process for 3rd, 5th, and 7th semesters has been completed with only 5% of cases remaining, and follow-up is being carried out. The department has successfully organized several events, including an IPR lecture by the Patent Officer from the GOI Mumbai Office, a hands-on session on Agile Methodology by Harsh Gulati, Agile Scrum Master from Gurugram, and three online sessions under the IIC program. Additionally, Yoga Day celebration activities were conducted, and six participants have submitted entries for the KAPILA initiative.	HOD CSE/DS/AIML LNCTE & LNCTU	
4	HOD EC LNCT reported that for the July–December 2025 session, classes for Ist, IIIrd, and Vth semesters have been conducted as per the academic schedule starting from 20th and 25th August 2025. All faculty members have diligently prepared their course files in compliance with NAAC	HOD EC LNCT	


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Page 1 of 4

	<p>requirements, which have been reviewed and approved by the Principal and the Head of the Department. Laboratory requirements have been fulfilled and updated to support practical learning. A successful 5G lab visit to MANIT was organized on 5th August 2025 under the Sanchar Mitra initiative by the Department of Telecommunication (DoT), Government of India, involving III and V semester students of the EC/ACT branches. Under the IEEE Student Branch, the "Component &amp; Chip Challenge – Techno ID Hunt" event is planned for 5th September 2025 for III semester students. Moreover, a two-day hands-on workshop on Python with Image Processing is scheduled for 8th and 9th September 2025, conducted by a Tech Lead from Virtusa. Faculty research efforts are commendable, with five research papers presented at the ATAL Conference held at LNCTS on 5th August 2025. An expert lecture for Vth semester students is also arranged for the upcoming week. The departmental activity report is being regularly updated to maintain records of all events conducted so far.</p>		
5	<p>HOD EC LNCTS &amp; LNCTE informed that at LNCTS and LNCTE, 100% registration has been successfully completed for both 3rd and 5th semesters, while at LNCTE only 1 student remains pending in the 5th semester and 2 students in the 3rd semester. They further shared that in the EC–ACT department of LNCTE, 100% registration has been completed for the 3rd semester, and only 1 student is pending in the 5th semester. He also highlighted that the 3-day National Conference funded by AICTE under VAANI was successfully conducted, and that course files have been completed as per NAAC requirements. Additionally, he informed that a Hands-on Workshop on Virtual Lab is planned for the first week of September, and a 6-day Boot Camp in collaboration with IIT Indore is proposed for the third week of September.</p>	HOD EC LNCTS & LNCTE	
6	<p>HOD EX LNCT informed in the meeting that one patent has been published from the EX-EE Department. He further shared that the teaching load has been distributed among all faculties, and the timetable for all faculties has been allotted on the Accsoft Portal. The registration status of 3rd and 5th semester students has also been provided.</p>	HOD LNCT EX	
7	<p>HOD of the Department of Engineering Chemistry informed that lab verification has been completed and the timetable of faculty members has been linked on Accsoft. The course file has been completed and signed by the Principal. Work related to NAAC is currently in progress. It was also shared that one patent has been published and a book has been accepted in SCOPUS.</p>	HOD Chemistry	

8	Engineering Physics Department informed that course files for the July–December 2025 session have been distributed to all faculty members as per NAAC requirements. The process of marking attendance through the student portal is being finalized. The planning and implementation of the activity calendar will be discussed in the upcoming meeting.	HOD Physics	
9	HOD of the Mathematics Department informed that one Scopus indexed paper has been published under LNCT & LNCTS. The department has also organized a one-week Anti-Ragging program, which included slogan, speech, and drama competitions. The program concluded with a pledge ceremony.	HOD Mathematics	
10	Director LNCP, Bhopal informed in the meeting that the points of the last meeting have been covered. The RGPV Diploma Pharmacy 1st and 2nd Year examinations are being conducted from 26th August to 9th September 2025. It was reported that 100% student registration has been completed for 3rd and 5th semesters, while DTE student registration and choice filling have also been completed, with reporting to the institute scheduled on 13th September 2025. The QCI form was submitted on 23rd August 2025. Individual subject-wise result analysis has been completed for 6th semester students. National Sports Day was celebrated on 29th and 30th August 2025. An expert talk was conducted on World Entrepreneur's Day (21st August 2025) on the topic "Sustainability, Social Entrepreneurship and Technological Innovation" by Mr. Akash Rai. In addition, a workshop was organized on "HPTLC: Empowering Analytical Solution for Diverse Applications."	HOD LNCP	
11	HOD BCA and MCA informed that National Anti-Ragging Week was celebrated from 12th to 18th August 2025, during which various activities such as slogan competition, poster competition, rangoli, and street theater competition were organized for BCA students. It was further shared that the Induction Program for BCA 1st semester students was conducted from 20th to 22nd August 2025. The program included lab visits, interaction with faculties, sessions on career paths, an expert lecture on youth, and a session on yoga and meditation conducted by expert Anju.	HOD BCA/MCA	
12	HOD MBA informed that an orientation program for MBA I Semester students was conducted on 21st August 2025. He further shared that on 23rd August 2025, the Active Achievers Award Ceremony was organized for the MBA/DAV Batch 2023–2025, recognizing students for their excellence in academics, co-curricular, and extra-curricular activities. He also reported that a three-day expert session on "Entrepreneurship & Industry Insights" was conducted from August 26 to 29, led by Mr. Asish Kumar Das, Entrepreneur and Social Activist. During the sessions held on August 26 and 28, students actively	HOD (MBA)	

	interacted on topics related to business opportunities and challenges, while on August 29, a total of 39 groups, each comprising 4-5 students, showcased their innovative business plans.		
13	HOD BBA-BIA informed in the meeting held on 29th August 2025 that an Alumni Talk on "Personal Branding and Career Development" was successfully organized on 6th August 2025 by Ms. Pranjali Kushal Pillai, Global Associate Advisor. He further shared that the Orientation Program for UG I Semester students was conducted from 19th to 21st August 2025, followed by a Motivational Talk by Mr. Mahendra Joshi on 20th August 2025. A Yoga Workshop was organized on 21st August 2025, and an Industrial Visit to LM Bakers (Parle G), Mandideep, was arranged on 22nd August 2025 for UG I Semester students. It was also informed that subject allocation and timetable for UG I Semester have been completed, and registration for UG I Semester is currently in process.	HOD BBA/BIA	

  
 Principal  
 LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/MBA/MCA/IT Infra)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

# Attendance of Meeting On 30/08/2025

DATE
PAGE NO.

Name	College	Dept.	Signature
Dr. Mukesh Varma	LNCT Group	IT Infra.	<i>[Signature]</i>
Dr. P. S. Parihar	LNCTB	Hum	<i>[Signature]</i>
Dr. Amitabh Bhatnagar	LNCT S	Admin (Chem)	<i>[Signature]</i>
Dr. Meena Kamble	LNCTE	CS	<i>[Signature]</i>
Dr. Neelesh Gupta	LNCTE	UeOS	<i>[Signature]</i>
Dr. Vivek Richharya	LNCT	CSE	<i>[Signature]</i>
Dr. Tipti Sareng	LNCT	AIML/AIDS	<i>[Signature]</i>
Dr. Anurag Patradia	LNCT	FC	<i>[Signature]</i>
Dr. Sonu Chhanglani	LNCT	EC	<i>[Signature]</i>
Dr. Sushma Jais	LNCTB	Maths	<i>[Signature]</i>
Dr. Bhupesh Gaur	LNCT S	CSE/CY	<i>[Signature]</i>
Dr. Shailendra Gupta	LNCT S	CSE-AI/ML	<i>[Signature]</i>

17. R&E

16. AGRIC

15. MCA

Date:11.9.25

**ATR-13**

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the T & P Conference Halls from 1.30 PM onwards on 30/08/25 (Saturday).

**Point discussed:**

S. No.	Point	Compliance By	Action Taken Details
7	HOD of the Department of Engineering Chemistry informed that lab verification has been completed and the timetable of faculty members has been linked on Accsoft. The course file has been completed and signed by the Principal. Work related to NAAC is currently in progress. It was also shared that one patent has been published and a book has been accepted in SCOPUS.	HOD Chemistry	Informed to all faculty members.



Dr. Sangeeta Dhote  
HOD  
Department of Chemistry  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT)
3. Registrar LNCT/LNCTS/LNCTE

# Department of Engineering Physics (LNCT)

## Action Taken Report for MoM dated-30.08.2025

Ref : LNCT/ADM/2025/PHY/ATR/13

Date : 08/09/2025

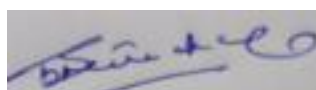
### MINUTES OF MEETING NO. 13

S.No	Point	Compliance by	Action Taken
8	Engineering Physics Department informed that course files for July-December 2025 have been distributed to all faculty members as per NAAC requirements. The process of marking attendance through student portal is being completed. The planning and implementation of the activity calendar will be taken up in upcoming meetings.	HoD, Physics, LNCT	Compliance done and noted.

#### Point discussed:

Submitted for your kind perusal.

**Dr. S.Bhattacharya**



**HoD, Engineering Physics**

Date-14/02/2025

#### Copy to:

1. Departmental File



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# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute

Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

UG Program Accredited by NBA

LNCT/ADM/2025/241

Date: 13/09/25

## MINUTES OF MEETING-15

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 13/09/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	Group OSD Dr. Sunil Singh informed that Garba events for students are scheduled to be held on the 22nd and 23rd of September.	All	
2	OSD LNCTS advised that all teachers and faculty members should conduct at least one round during lunch hours to monitor student activities. They are also advised to remain vigilant regarding any student nuisance in the upcoming days, especially during Diwali and Dussehra celebrations.	All	
3	The HOD of CSE, LNCT informed that on 5 September 2025, a poster-making competition was conducted. On 8 September, an online quiz was organized on the occasion of *International Literacy Day*. On 11th and 12th September AI workshop was conducted with 150. On 13 September, first round of the internal hackathon saw participation from 1,500 students, forming 250 teams. The next round, of Hackathon, is scheduled for 20 September. Additionally, an awareness session related to the hackathon was organized from 8 to 10 September for all LNCT group students, involving around 8,000 students.	HOD CS/AIML LNCT	
4	The HOD of LNCTE informed that the faculty meeting was conducted on Wednesday, 10-September 2025, to review academic and administrative activities. Class and mentor activities were discussed, and course files were prepared as per NAAC guidelines and signed by the HODs and Principal. Accsoft attendance was reviewed, and letters for NR student defaulters were prepared and sent to LNCTE and LNCTU. Short attendance calls were made. Six patents were submitted under the KAPILA scheme to the Institute Coordinator, and work has started for the Online ATAL FDP. The Virtual Lab nodal center renewal process is in progress, and workshops are planned. Two IIC activities	HOD CS/DS/AIML LNCTE +LNCTU	

Page 1 of 5

	were conducted, while the annual report preparation and poster design for the regional meet are ongoing. The lab has been updated with new software for the CS, DS, and AIML departments.		
5	The HOD of LNCTE and LNCTS informed that one utility patent has been sent to the R&D Director for publication. A two-day hands-on workshop on Python and Image Processing is proposed for next week, along with an industry visit. Additionally, one paper has been published and is now available on IEEE Xplore. A utility patent has also been submitted under the KAPILA scheme.	HOD (EC) LNCTS / LNCTE	
6	The HOD of Ex/EE informed that a workshop on Electrical Automation is planned next week for V semester students. The department's faculties have registered for NPTEL courses and are actively submitting assignments.	HOD EX	
7	The Head of the Civil Engineering Department reported that the department has published six utility patents, with three more patents currently under process. For skill enhancement, an AutoGate Workshop has been planned for 3rd semester students. Additionally, a field visit is scheduled for 3rd-year students to provide them with practical exposure and hands-on learning opportunities.	HOD CE	
8	One SCI paper published by the faculty member. Two utility patents published to the patent office that is filed. Two books chapter accepted and will be published in October November. 5th Semester all students are registered and one remains in the 3rd Semester.	HOD ME	
9	The HOD of Physics informed that regular classes are going on as per schedule. Attendance compilation work is in progress. Mentors are conducting introductory calls with every parent. The follow-up on course coverage is being closely monitored.	HOD Physics	
10	The HOD of the Chemistry Department of LNCT, LSNCTS, and LNCT informed that the Bhartiya Gyan Sanskriti Pariksha will be organized by Gayatri Shakti Peeth, and the notice for the same will be announced soon. Work related to NAAC accreditation is in progress, focusing on criteria 1, 6, and 10. The attendance compilation has been completed up to 12 September 2025.	HOD Chemistry	
11	The HOD of Pharmacy informed that the last meeting's points have been successfully covered. The RGPV Diploma Pharmacy 1st and 2nd-year exams were completed on 9 September 2025, and the practical exams are scheduled to be completed by 15 September 2025. Reporting for the 1st	LNCP	

	<p>round of DTE students will commence from 13 September 2025. The B.Pharm 5th semester students visited Phytodrugs at Pilukhedi, with over 50 students participating, all having attendance greater than 60%. An expert talk is being planned for the upcoming Pharmacovigilance Week. Teacher's Day was celebrated at LNCP with student participation in extracurricular activities. Additionally, classes for the 2nd year Diploma Pharmacy students will commence from 22 September 2025.</p>		
12	<p>The HOD of BBA/ BIA informed that on 9 September 2025, two guest lectures were conducted for students on Financial Awareness by Mr. Sanjeev Mangal and Goal Setting by Dr. Paramjeet Singh. Regular classes are ongoing and UG 3rd semester registration is complete. An industrial tour is planned from 6 to 10 October for 2nd and 3rd-year students. Hindi Diwas was celebrated on 12 September with a speech competition for UG 2nd-year students. An Advanced Tally Workshop will start on 18 September for 3rd and 5th semester students. Apar ID and anti-ragging guidelines are being shared with 1st semester students.</p>	HOD BBA/BIA	
13	<p>The HOD of MBA informed that on 8 September 2025, a workshop on CPR was conducted, with Mr. Prince Pandey from Nayankur Services Pvt. Ltd. as the expert. He explained the CPR procedure in cardiac emergencies and demonstrated the use of a first aid kit. On 12 September 2025, Dr. Mukesh Narula delivered an expert lecture titled "Essential Skills for Young Managers," focusing on communication, leadership, adaptability, and decision-making. Furthermore, two second-year MBA students have been selected to join the "Google Ambassadors" program. The Placement department will organize personality development classes for final-year MBA students from 15 September 2025.</p>	HOD MBA	
	<p>The HOD of MCA/BCA informed that a quiz competition titled "Crack Code of C" was conducted for MCA students on 12 September 2025 through an app developed by BCA students. BCA students also qualified for the Grand Finale of NICE 2025 organized by AICTE. Additionally, IIC-LNCT (MCA) conducted a session on "Celebrating Failure: From Vision to Challenges" under Rashtra Pratham on 12 September 2025. On 13 September 2025, 26 teams participated in the internal hackathon presentation under Smart India Hackathon (SIH).</p>	MCA	

14	<p>The HOD of Agriculture informed that a meeting was convened by the Principal of LNCT at the LNCT main building conference hall on 13 September 2025. The ongoing classes for the 3rd and 5th semester students were reviewed, and RAWE and AIA activities for 7th semester students at KVK are being conducted as per attendance. An educational visit for 3rd and 5th semester students is planned, with attendance above 60% required for participation. Orientation for 1st semester students is scheduled for 20 September 2025, and reporting of new students is progressing, with 188 already reported and others expected before 18 September. The total admission in B.Sc. Hons. Agriculture stands at 264 students. Complete calling of first semester students and their parents for orientation is underway.</p> <p>Additionally, as directed by the honorable secretary, departmental activities are being planned based on student strength and sections. Coordinators for Training &amp; Placement, exams, sections, departmental, and co-curricular activities have been assigned, and notices will be issued by the Head of Department with proper authorization. The 1st Mid-Semester exam for 5th semester students is being planned, along with communication and personality development classes for all sections of the 5th semester. An internship program in collaboration with Syngenta Fertilizer is also being organized.</p>	HOD Agriculture	
15	<p>The Head of Idea Lab informed that a 3D Painting Workshop spanning three days was successfully completed, and a Robotics Workshop is planned for next week. The B.Tech 1st Year Students' Induction Program has been successfully conducted, while the MCA Students' Induction is scheduled to begin next week. Among its achievements, the Idea Lab secured 2nd position out of 420 labs in June 2025 and is currently ranked in the Top 10 nationally.</p>	HOD Idea Lab MCA	
16	<p>The Head of the Training &amp; Placement (T &amp; P) department informed that campus placements are ongoing for final-year students, with core companies such as Schneider Electronics, JSW, and Ashok Leyland actively recruiting. All placed students have been strictly cautioned against irresponsible behavior after securing placements, as the company's decision is final and neither the T&amp;P Cell nor the college has authority to intervene. The Cognizant online test is scheduled for 25th September. Additionally, the</p>	Training & Placement All	

	training workload for Wipro has been redistributed among faculty members to ensure smooth academic functioning.		
17	The IT Infrastructure Head reported that, to address the shortage of labs, a new lab with 86 computer systems has been inaugurated in the Agriculture Building. The process is currently underway to provide systems for LNCTS CS. Additionally; the installation of cameras in the CV Raman Block has been successfully completed.	Infra Head All	
18	The DSW has informed that all club activities will commence from next week. Each department must prepare and release an activity calendar to ensure proper planning and coordination. Additionally, club activities for MBA, MCA, and B.Tech students are to be scheduled strictly on Saturdays only.	DSW All	
19	For July-Dec -25 session 1st, 3rd, 5th semester classes are being properly conducting as per schedule from 20/08/25 & 25/08/25. All faculties have prepared their course file as per the NAAC requirements and are checked by Principal Sir & HOD. Lab requirements are fulfilled and updated. A 5G lab visit to MANIT under the Sanchar Mitra initiative, Dept. of Telecommunication (DoT), Govt. of India done successfully by 3rd & 5th Sem. students of EC/ACT on 5 <sup>th</sup> August 2025. Under IEEE student branch component & chip challenge, Techno ID hunt an event has been planned on 05/09/25 for 3rd semester. Two days hands-on workshop on python with image processing has been planned on 08/09-09/09/25 for 3 <sup>rd</sup> semester students by Tech lead at Virtusa. 5 research papers were presented by faculties in ATAL conference held in LNCTS on 05/08/25. An Expert lecture for 5 <sup>th</sup> Sem. has been scheduled in upcoming week. Also, activity report of all activities conducted till date at departmental level is being updated and maintained.	HOD EC	



Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary

2. Principal (LNCTS/LNCTE/LNCP)
3. Group OSD
4. OSD (LNCTS/LNCTE)
5. Director (T&P/Incubation/R&D/IT Infra/MBA/MCA)
6. Dean Student Welfare
7. HODs (All Departments)
8. School of Agriculture
9. Registrar LNCT/LNCTS/LNCTE
10. FICs & Librarians
11. Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Evening Meeting

Date: 13/09/25 Time: 1:30 pm

S. No.	Name	College	Dept.	Signature
1.	Dr. Anika Saxena	LNCTE	Admin	[Signature]
2.	Dr. A.K. Sachan	LNCTU	Admin	[Signature]
3.	Usha Singh	LNCTE	Admin	[Signature]
4.	Dr. Meeta Parulgan D.	LNCTP	Pharm	[Signature]
5.	Dr. Roopali Bajaj	LNCTC	UG-SOCM	[Signature]
6.	Prof. Rajdeep shrivastava	LNCTE	EC	[Signature] 13/9/25
7.	Dr. Abhinav Bhargava	LNCTE	EC	[Signature] 13/9/25
8.	Dr. Anand Singh	LNCT	EX	[Signature] 13/9/25
9.	Dr. Souil Chhanglani	LNCT	EC	[Signature]
10.	Dr. Amrita Paladlia	LNCT	EC	[Signature]
11.	Dr. Sushma Jat	LNCTE	Maths	[Signature]
12.	Dr. Nikita persai	LNCTE	phy	[Signature]
13.	Dr. Sangeeta Dhate	LNCT	Chem.	[Signature] 13/9/25
14.	Dr. R.K. Sakale	LNCT	maths	[Signature]
15.	Dr. S. Bhaw chzo	LNCT	Phy	[Signature]
16.	Dr. Anjali	LNCT	ME	[Signature]
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# LNCT GROUP OF COLLEGES, Bhopal


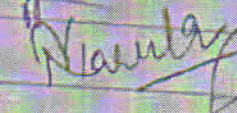
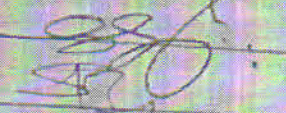



## ATTENDANCE SHEET

Meeting: Fortnight Meeting

Date: 13/09/25 Time: 4:30pm

S. No.	Name	College	Dept.	Signature
1.	Dr. MUKESH NARULA	LNCTG	IT Infra	
2.	Rohit Pathak	LNCT	T&P	
3.	Dr. Anuj Garg	LNCT	T&P	
4.	Dr. Sanjay Boppal	LNCT	MCA	
5.	Dr. Sunil K. Singh	LNCTG	Admin	
6.	Dr. Amitabh Upadhyay	LNCTG	OSD Adm	
7.	Dr. Akshay Jain	SOAG-2G	Director	
8.	Dr. N.K. Gupta	SOAG	HOA	
9.	Dr. Sanjit Kumar	LNCTS	Maths	
10.	Dr. Amit Sheenavara	LNCT	EX	
11.	DR. SANDEEP CHAUDHARY	LNCT	CE	
12.	DR. ALOK CHANDRAYAN	LNCTS	Chemistry	
13.	Dr. Vivika Gupta	LNCTE	Chemistry	
14.	Dr. Kavita Banarthy	LNCT	MCA	
15.	Dr. Jyoti Mahajan	LNCT	MCA	
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Meeting Dt. 13/09/2025

Name	Dept	Signature
① Dr. A.K. Saxena	Admin, LNCTE	
② Dr. A.K. Sachan	Admin LNCTU	
③ Dr. MDKECH NARULA	IT Infra CNCTG	
④ Dr. Sunil K. Singh	Admin LNCTG	
⑤ Dr. Sanjay Bajpai	MOA LNCT	
⑥ Dr. Anitbath Kputayya Ch	LNCTAS	



## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/

Date: 26/09/25

#### MINUTES OF MEETING-15

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 13/09/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
6	The HOD of EX/EE informed that a workshop on Electrical Automation is planned next week for V semester students. The department's faculties have registered for NPTEL courses and are actively submitting assignments.	HOD EX	A workshop on electrical automation is taking place next week. Five faculty members have submitted their exam form of NPTEL, and the exam is on the 25 <sup>th</sup> of October.

HOD EX/EE



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/261

Date: 06/10/25

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai LNCT Seminar Hall 1.30 PM onwards on 27/09/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1	It was advised that for all club activities, the respective faculty coordinators must communicate with the heads. Club activities will be conducted only on Saturdays. On Saturdays College uniform is not compulsory for club members; they may wear their club uniform. It was further emphasized that for the mid-semester, the minimum attendance criteria should not fall below 60%.	All	
2	It was suggested that the academic calendar should also be published in Hindi so that parents who cannot read English are able to understand it. This suggestion was made to ensure effective communication with all parents.	Registrar All	
3	The Faculty In-Charge (FIC) informed that one unit is completed and the second unit is scheduled to be completed by 15/10/2025.	HOD 1 <sup>st</sup> year Exam Section	
4.	The Head of the Department of CSE/AIML/AIDS of LNCT informed that an expert lecture on Blockchain is scheduled for the next week. An essay writing competition was conducted on 25th September 2025 under Sewa Pakhwada. The results of the poster-making competition have been announced. The Internal Hackathon was conducted at LNCT on 20th September 2025, with participation of over 2,200 students. An expert lecture on Cyber Security was conducted by Deputy General of Police, IPS Varun Kapoor. Additionally, students participated in Kyan Mela with Idea Lab. A planned ISRO visit on 19th September 2025 will be postponed to November 2025.	HOD CS/AIML/ AIDS LNCT	

www.lnct.ac.in

5	<p>The Head of the Department of CSE/AIML/CY, LNCTS informed that the Internal Hackathon Round 1 was conducted on 20th September 2025, with 125 teams participating, out of which 87 teams were selected for Round 2. The second round of the Internal Hackathon, held from 17th to 19th September 2025, saw participation of 87 teams, with 50 teams selected for SIH. A Short-Term Training Program (STTP) on IPR and IP Management was organized from 24th to 26th September 2025, where out of 189 students, 50 were selected and participated. Alumni interactions were conducted with Lt Pawni (2023 Batch), Lt Ayushi (2023 Batch), and Lt Suryansh (2021 Batch) on 22nd September, and with Commander Gaurav Khullar (2002 Batch) on 26th September. One project by Akash Gupta &amp; Team was selected in Vigyan Mela on 24th September 2025. Under Sewa Pakhwada, three departmental activities including a debate competition are being organized. A seminar on Technology Innovation is planned for 30th September 2025.</p>	<p>LNCTS HOD(CSE/AIML/ Cyber)</p>	
6	<p>The Head of the Department of CS/DS/AIML, LNCTE, informed that pending works from the previous meeting, including NR student letters, short attendance calling, and student feedback, have been completed. It was further informed that the review of the syllabus indicates almost 1.5 units have been completed in all semesters, and LNCTU 3rd mid-semester I papers are ready. Under events, Space Revolution Day was celebrated with activities such as poster making, space website challenge, and speech competition. The IIC annual report and yearly activity report have been submitted. Regular weekly sessions on Yoga and Mental Health have been conducted for two sessions in the LNCTU 3rd semester. SIH teams have been registered for LNCTU and are in progress for LNCTE. The HOD also shared that Prof. Satish K. Choudhary presented a research paper at MNNIT Prayagraj, and students attended an online Engineer's Day webinar addressed by the AICTE Chairman. Future activities planned include two alumni sessions and a hands-on workshop.</p>	<p>HOD CS/DS/AIML LNCTE +LNCTU</p>	
7	<p>The HOD, EC informed that a faculty meeting was conducted on 17th September 2025 to review the academic progress, wherein project and internship in-charges updated the current activities in the classes. He further informed that on the occasion of Engineers' Day, 15th September 2025, an activity titled Techno ID Hunt (spot and identify electronic component &amp; chip challenge)</p>	<p>HOD EC (LNCT)</p>	

	<p>was conducted for III semester EC/ACT students in association with the IEEE Student Branch. It was also informed that under the theme Viksit Bharat, a poster-making competition was organized on 19th September 2025. An industrial visit for V semester EC/ACT students was successfully organized to the Airport Authority of India (AAI) on 24th September 2025. Furthermore, an expert lecture on Artificial Intelligence, Machine Learning, and Data Science was conducted on 26th September 2025 for V semester EC/ACT students by Dr. Rahul Chaurasiya, Associate Professor, MANIT, Bhopal.</p>		
8	<p>The Head of the Department of Electronics and Communication Engineering, LNCTS &amp; LNCTE, informed that a two-day hands-on workshop on Image Processing by Python was successfully completed. A seminar on Principle of Agile Methodology and Design Thinking was also successfully organized. An essay writing competition on the theme Environment and Health: Two Sides of the Same Coin was conducted. Additionally, an alumni interaction on Google Cloud was held by Aman Sharma. The HOD further informed that upcoming activities include a one-day expert lecture by a MANIT Professor for III and V semester students, and a one-day industrial visit to IISER which is being planned.</p>	HOD (EC) LNCTS / LNCTE	
9	<p>The Head of the Department of EX/EE informed that four teams from the department participated in the Internal Smart India Hackathon, out of which three teams have been selected for the final round. An industrial visit is being planned at Andritz Hydro. An essay competition was organized by the department under Seva Pakhwara on 25th September 2025. It was also informed that five faculties from the department have filled the exam forms of the NPTEL course, with the exam scheduled on 25th October 2025. Furthermore, a workshop on Electrical Industrial Automation will be conducted in the first week of October 2025.</p>	HOD EX/EE	
10	<p>The Head of the Department of Mechanical Engineering informed that a Scopus paper has been published by the faculty. Four faculty members have successfully completed ATAL FDPs. The first and second units of the syllabus have been completed, and the department is planning to organize a three-day hands-on workshop in the near future. HOD also informed that a session on Career after B.Tech was conducted by the HOD himself. A quiz was organized under Sewa Pakhwada. The</p>	HOD ME	

	department is planning an upcoming industrial/educational visit to Daulat Ram in the near future.		
11	The Head of the Department of Civil Engineering informed that three utility patents have been filed. A hands-on workshop was successfully organized, and three faculty members have received NPTEL certificates. A three-day workshop was conducted for students in collaboration with the ME Department. One unit of the syllabus has been completed, and final year project distribution has been done. Additionally, the department is planning one industrial visit and one expert lecture in the near future.	HOD CE ME	
12	The Head of the Department of Physics informed that an essay competition was conducted on 26th September 2025 under the theme Viksit Bharat – Sewa Pakhwada Abhiyan, receiving around 80 entries. It was further informed that two faculties have successfully completed a four-week NPTEL SWAYAM course. Additionally, 1.5 units of the Engineering Physics syllabus have been completed across the semesters.	HOD Physics	
13	The Head of the Department of Chemistry informed that three faculties from LNCT Bhopal are attending a workshop on Science Communication at IISER Bhopal. A painting competition was organized under SEWA Pakhwada by the department of Engineering Chemistry, LNCT. The Sanskriti Gyan Pariksha is scheduled on 7th November 2025 for first-year students. Work related to NAAC accreditation is ongoing, focusing on criteria 1, 6, and 10. Additionally, patent and journal-related work is in progress, and several faculties are attending NPTEL courses.	HOD (Chemistry)	
14	The Head of the Department of Mathematics informed that one unit of the syllabus has been completed. The Quiz and Debating Club organized a club event during the month. Additionally, six faculty members have successfully completed NPTEL courses.	HOD Mathematics	
15	The Head of the Department of Humanities informed that the results for NPTEL courses have been announced for three faculty members. Additionally, three faculty members have successfully completed NITTTTR courses.	HOD Humanities	

16	The Head of the Department of Pharmacy informed that World Pharmacist Day was celebrated on 25th September 2025. On this occasion, an expert talk and a debate competition were organized. Additionally, MST question papers were prepared and coordinated as informed by the department representative.	LNCP	
17	Director UG, School of Commerce and Management, LNCT University, informed that the registration of all semesters has been completed. An expert lecture on Holistic Health was conducted on 19th September 2025 by an officer of the Narcotics Department and BK, followed by an expert lecture on AI and the Future of Work on 26th September 2025. The process of selecting Class Representatives (CRs) for the first semester has also been completed. A Tally workshop is planned to commence from 29th September 2025. Upcoming activities include an industrial visit for first semester students on 6th October 2025 and an industrial tour for III and V semester students scheduled from 6th to 10th October 2025.	UG School of Commerce and Management LNCT University	
18	HOD, MBA Department, informed that in the last 15 days, an expert talk on Personality Development through Vedas was delivered by Ms. Artee Dubey on 15th September 2025. The HR Club organized an activity on Corporate Carnival on 20th September 2025. Personality development classes were conducted by the Training and Placement Cell for MBA final year students from 15th to 19th September 2025. Upcoming activities include an expert talk on Bridging the Skill Gap by Mr. Ashwin Parage, Strategic Alliances and Growth Leader at DOMO Inc., USA; aptitude and reasoning classes planned for MBA final year students; and an industrial visit to Parle G for MBA first year students.	MBA	
19	The Head of the Department of BCA and MCA informed that a workshop for BCA students on Smart Office Skills Enhancing Data Management was organized by Dr. Anuj Hundet, HOD (Physics), IEHE, Bhopal on 15th September 2025. A two-day hands-on workshop on Image Processing and Machine Learning with Live Projects was conducted for MCA and BCA students by Mr. Pratik Mishra, Tech Head at Virtusa, on 15th and 16th September 2025. An expert lecture for MCA students on Fundamentals of Machine Learning Algorithms and Applications was organized by Dr. G. S. Thakur, MANIT, Bhopal, on 19th September 2025. MCA students also visited the Idea Lab. Additionally; Prof. Ashish Jain of the department published	HOD MCA/BCA	

	a utility patent.		
20	The Head of the Department of Agriculture informed that classes for I, III, and V semester students are ongoing. Deeksharambh (Induction cum Foundation Course) is being conducted for B.Sc. (Hons.) Agriculture first semester students. The School of Agriculture Science celebrated World Ozone Day on 16th September 2025. Geotagged photos of RAWE and AIA activities are being sent daily by VII semester students. Agricultural fields have been allotted to all faculties, who are preparing proposals for their work in the fields. The orientation program for B.Sc. (Hons.) Agriculture first semester students were successfully completed on 20th September 2025. Total admissions for B.Sc. (Hons.) Agriculture stand at 292, with 263 new students having reported, while 29 students have not yet reported. The first MID Semester Exam for V semester has been completed, and faculties will evaluate and upload marks on the online OAP portal by 1st October 2025. Additionally, mentors of III semester have been advised to call parents of students whose attendance is below 60%.	HOD Agriculture	
21	Last fortnight there were 3 Campuses for MBA, 2 for B. Tech. A training session for 5 <sup>th</sup> Semester is in progress. Communication Skill Classes are also being conducted for UG courses of LNCTU. 10 days training was attended by 2 faculties by Wipro at Chennai. And Wipro Salesforce training is under way.	Training & Placement All	
22	The Dean of Student Welfare (DSW) informed that club activities will be organized only on Saturdays. He further informed that Heartful Meditation Organization has conducted two sessions. Additionally, the Oracle Club of MBA organized an inter-club activity; the names of student coordinators for the participating clubs are yet to be received.	DSW All	



Principal  
LNCT, Bhopal

Copy to:







1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Director Administration

4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/MBA/MCA/IT Infra)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 22/09/25 Time: 1:30

S. No.	Name	College	Dept.	Signature
1.	Dr. Hemant Kumar	LNCTE	MBA	
2.	Dr. Pankaj Sharma	LNCT	MBA	
3.	Dr. Akshay Jain	LNCTU	Ag	
4.	Dr. V. N. Bhatnagar	LNCTES	Admin	
5.	Dr. Anil Saxena	LNCTE	Admin	
6.	Dr. Sunil K. Singh	LNCTG	Admin	
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Castro Meeting

Date: 27/09/25 Time: 1:30 pm

No.	Name	College	Dept.	Signature
1	Dr. Abhinav Singh	LNCTU	R&D	[Signature]
2	Dr. R.K. Sakale	LNCT	Maths	[Signature]
3	Dr. Sanjit Kumar	LNCTS	Maths	[Signature]
4	Dr. Prabhakar S. Sathar	LNCT	PHY	[Signature]
5	Dr. Anil Shrivastava	LNCT	DE	[Signature]
6	Dr. S. Bhattacharya	LNCT	PHY	[Signature]
7	Dr. Sandeep Choudhary	LNCT	CE	[Signature]
8	Dr. Alok Chandrayan	LNCTS	Chemistry	[Signature]
9	Dr. Rajeev Sharma	LNCT	MURD	[Signature]
10	Dr. Vivek Gupta	LNCTE	Chemistry	Vivek
11	Prof. Nagendra Sharma	LNCTE	Humanities	[Signature]
12	Dr. Neeraj Kumar Gupta	LNCTU	Agri.	[Signature]
13	Dr. Abhinav Bhargava	LNCTS	ECE	[Signature]
14	Prof. Rajdeep Srivastava	LNCTE	EC	[Signature]
15	Dr. Neelish Gupta	LNCTE	CCPS	[Signature]
16	Dr. Shankar Kumar	LNCTS/	ME	[Signature]
17	Dr. Hareem Asati	LNCT	EX	[Signature]
18	Manvi Tripathi	LNCTS	Humanities	[Signature]
19	Dr. V.K. Sahu	LNCT	Admin	[Signature]
20	Dr. Anil Sacha	LNCTU	adm	[Signature]
21	Dr. Usual Singh	LNCTE	Admin	[Signature]
22	Dr. Anubrata Singh	LNCTS	Admin	[Signature]
23	Dr. Roopali Bhatt	LNCTU	UG	[Signature]
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fortnightly Meeting

Date: 27/09/25 Time: 1:30 pm

S. No.	Name	College	Dept.	Signature
1.	Dr. Megha Kamble	LNCT BOS		
2.	Dr. Sauri Chougale	LNCT EC		
3.	Dr. Aika Gulati	LNCT MCA	MCA	
4.	Dr. Anvita Parabolia	LNCT	EC	
5.	Dr. Kavita Kanathay	LNCT	MCA	
6.	Dr. Bhupesh Gaur	LNCT AS	CIE	
7.	Dr. Tripti Sorens	LNCT	AIML/AIDS	
8.	Dr. Sushma Jat	LNCT	Maths	
9.	Dr. Vinod Richhanya	LNCT	CSE	
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## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/

Date: 10/10/25

#### MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1.30 PM onwards on 27/09/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
8	The Head of the Department of EX/EE informed that four teams from the department participated in the Internal Smart India Hackathon, out of which three teams have been selected for the final round. An industrial visit is being planned at Andritz Hydro. An essay competition was organized by the department under Seva Pakhwara on 25 <sup>th</sup> September 2025. It was also informed that five faculties from the department have filled the exam forms of the NPTEL course, with the exam scheduled on 25 <sup>th</sup> October 2025. Furthermore, a workshop on Electrical Industrial Automation will be conducted in the first week of October 2025.	HOD EX	Selected 3 teams have uploaded their PPT and details on Smart India Hackathon Portal. The dates for the industrial visit have been finalized for next month. Essay competition report and Geo-tagged photos were submitted. The workshop on Electrical control panel and VFD motors was held on 06 October 2025.

HOD EX/EE



Estd. 2006

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY & SCIENCE

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

LNCTS/ADM/2025/168

Date: 27/10/2025

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs along with other members was conducted in the APJ Abdul Kalam Conference Halls from 12.00 Noon onwards on 18/10/25 (Saturday). The following are the minutes of the meeting:


S. No.	Point	Compliance By	Action Taken Details
1.	The Director Administration informed that enrollment forms will be filled only after student profiles on AccSoft are updated. Free faculty members are required to report to HR. Due to upcoming festivals, many students may miss MST-I, so, faculty members need to be careful while awarding sessional marks.	All HODs	
2.	The Principal, LNCTE, suggested providing AccSoft access to department heads so that they can monitor the update status of faculty profiles.	HR	
3.	The Head CSE/AIML, LNCT reported that an industrial visit was organized on 8 <sup>th</sup> October 2025, followed by an expert talk on 10 <sup>th</sup> October 2025 and an alumni talk on 13 <sup>th</sup> October 2025. Additionally, an expert lecture was conducted by D.G. Jail. In SISTEC, students participated in a Hackathon.	HOD CSE/AIML/IOT & AIDS LNCT	
4.	The Head, CSE/AIML, LNCTS reported that on 4th October 2025, Eureka Zonals 2025 – IIT Bombay was held in Delhi on the theme “Entrepreneurship Exposure”, in which three CSE students participated. On 9th–10th October 2025, the National Hackathon 2K25 was conducted. The department is organizing a one-day workshop on “Data Structures and Algorithms with Problem Solving” for B.Tech CSE 3rd semester students on 11th October 2025, to be delivered by Dr. Akhtar Rasool, Associate Professor, MANIT Bhopal. A seminar on Cyber Security by Manisha Sen is planned on 31st October 2025.	HOD CSE/AIML LNCTS	
5.	The Head CS/DS/AIML, LNCTE reported on ongoing class and mentor activities, IIC initiatives, student and faculty achievements, SIRO documentation, feedback collection, and course coverage. Action was taken to inform all faculty members that club activities will be conducted on Saturdays, and the 60% attendance criteria are being maintained. Detained student calling has been completed. NAAC work is in progress for both LNCTU and LNCTE. An MoU	HOD CSE/DS/AIML LNCTE &LNCTU	

	<p>with ICSS International Cyber Security Schools has been finalized. Under activities, an IEEE student activity—a one-day workshop on Gen AI in collaboration with industry—was successfully conducted. An industry visit to STPI was organized, and in association with the R&amp;D Cell, a Research Awareness Session was held on 11th October 2025, led by Dr. Amit Bhagat, Professor, MANIT, focusing on research capacity building with participation from UG, PG students, and faculty. LNCTU also hosted the NASA Space App Challenge, a two-day app development event on 4th–5th October 2025, with 120 participants from across Madhya Pradesh.</p> <p>The future activities include Cyber Security Training under the MOU and an Alumni Session on Cloud Computing Practice for LNCTU. For LNCTE, a Research Conclave under CSI is scheduled for the second week of November, the E-Cell LNCTE Summit will be organized by the Department of DS, and a Solana Block Chain Expert Session is planned for 29th October 2025.</p>		
6	<p>The Head, Electronics and Communication Engineering, LNCT presented the departmental report highlighting that a meeting was conducted to review the academic progress and syllabus status of III and V semesters. Faculty members shared syllabus completion updates for the upcoming MST-1. Departmental responsibilities were restructured for smooth functioning, and EC/ACT in-charges were assigned as per AICTE intake. Attendance compilation and lab requirement submissions were completed by all faculty members. Necessary lab maintenance was done by the Sciencetech technician. A one-day educational tour was also organized on 10/10/2025 to IISER, Bhopal, providing students with valuable academic exposure.</p>	HOD EC	
7	<p>The Head, EC, LNCTS &amp; LNCTE reported that two patents have been filed — one from LNCTS and one from LNCTE Department. It was informed that 20% lab updation will be completed in the next month. Additionally, within the next 15 days, one workshop and one expert lecture are planned to be conducted. An industrial visit is also scheduled in the upcoming week.</p>	HOD EC LNCTS & LNCTE	
8	<p>The Head, EX reported that an industrial visit is being planned to Andritz Hydro and Central Power Research Institute after the Diwali vacation and Mid-Semester Examination. A total of six faculty members from the EX/EE Department have registered for the NPTEL course titled “A Basic Course of Electric and Magnetic Circuit”, with the exam scheduled on 25th October 2025. A workshop on Electrical Control Panel and VFD Motors was successfully conducted on 6th October 2025.</p>	HOD EX	

9	<p>The Head, Chemistry reported that certificates were distributed to winners and participants of the Poster Competition under Sewa Pakhwada Abhiyan. Over 100 students from 1st year LNCT, LNCTS, and LNCTE have registered for the Sanskriti Gyan Pariksha, which was initially scheduled for 7th November 2025 but has now been postponed to 21st November 2025. The Mid-Semester paper checking is currently under process.</p> <p>The Engineering Chemistry Department, LNCTS, is working on one patent, and one research paper has been submitted. Additionally, five NPTEL certificates have been awarded to faculty members of the Chemistry Department, LNCT.</p>	HOD Chemistry	
10	<p>The Head, Physics reported that the answer scripts of the Mid-Sem IAs have been collected by faculty members and are currently under evaluation, with marks to be updated on AccSoft within the stipulated time. Additionally, IEER Bhopal Science Communication Workshop was conducted at LNCTS, and one paper and one patent have been submitted from LNCTS.</p>	HOD Physics	
11	<p>The Head, Mathematics informed that one patent has been published and seven faculty members have successfully completed NPTEL certifications.</p>	HOD Mathematics	
12	<p>The Head, Humanities reported that two units have been completed and the third unit is ongoing in BT-103. Additionally, one paper has been published in a Scopus-indexed journal, and one event has been organized by Mystic Ink.</p>	HOD Humanities	
13	<p>Head MCA reported that a two-day workshop on “Java, MERN, and Flutter” was organized on 6th and 7th October 2025. An expert lecture on “How to Crack Interviews” by Prof. Mansi Tripathi was organized on 10th October 2025. Another expert lecture on “Cyber Security – Trends, Threats, and Prevention” was conducted by Mr. Saurabh Khare, Consultant IT Trainer, CRISP Bhopal, on 15th October 2025. An essay competition on “The Festival of Lights: A Celebration of Hope and Joy” was held on 16th October 2025. An industrial tour was also organized to Ypsilon IT Solutions Pvt. Ltd., Indore.</p> <p>In the area of research and innovation, three patents were filed by the following faculty members: Dr. Swagatika Lenka, Dr. Kavita Kanathey, and Dr. Alka Gulati; Dr. Swagatika Lenka and Dr. Neelu Singh; and Dr. Virendra Tiwari and Dr. Sanjay Bajpai.</p>	HOD BCA/MCA	
14	<p>The HOD, Agriculture Department, presented the departmental report highlighting that several important events were celebrated, including National Women Farmer’s Day (15 October), World Food Day (16 October), and International Poverty Eradication Day (17 October). Classes for I, III, and V semesters are ongoing. The V semester midterm (main/ex) examination has been completed, with marks entry</p>	HOD Agriculture	

	<p>mostly done and results published. Seventh semester students (RAWE) are sending Geo-tagged photographs from different KVKs. Field preparation, sowing, and transplanting activities are in progress under SOAS. Lab manual preparation for laboratory records is underway. For B.Sc. (Hons) Agriculture Semester I (Batch 2025–26), a total of 297 students were admitted, of which 286 reported and 11 did not report. The HOD also informed that an educational tour will be planned after Diwali as per the syllabus.</p>		
15	<p>Head MBA reported that an Expert Talk on “Bridging the Skill Gap: What IT and Business Employers Look for in Graduates” was organized on 29th September 2025. The session was delivered by Mr. Ashwin Pagare, Strategic Alliance &amp; Growth Leader – APAC, DOMO INC., USA. The talk aimed to help students understand the essential skills sought by IT and business employers to enhance their overall employability.</p> <p>On 30th September 2025, a workshop on “Leveraging Agentic AI: Propelling Career Choices and Career Growth – Career Preparation with AI” was conducted by Mr. Amit Kumar Gupta, Founder of Eklavya Career Initiative. The session emphasized the practical use of AI tools for resume building, job description analysis, ATS shortlisting, and interview preparation.</p> <p>An industrial visit was organized for MBA I-year students of Sections A, B, E, and F to LM Bakers, Mandideep, on 14th October 2025, providing them with hands-on exposure to manufacturing operations and industrial processes.</p> <p>A Faculty Development Programme (FDP) on “Sustainable Ecosystem for Outcome-Based Education” was held on 15th October 2025, conducted by Prof. R.K. Khandal, Director–Technology and Innovation, Premier Green Innovations Pvt. Ltd. The FDP focused on integrating sustainability and innovation into academic practices. On the same day, Prof. Khandal also delivered a motivational talk for students on global developments and emerging opportunities for Indian youth.</p>	HOD (MBA)	
16	<p>Head UG reported that an industry visit was conducted on 6th October 2025 at LM Bakers for the 1st semester students. An educational tour was organized from 6th to 10th October 2025 for the UG 5th and 3rd semester students at Aryabhata Research Centre, Jim Corbett, and IIM Kashipur. Additionally, an educational visit was held at the Tribal Museum/Manav Sangrahalaya on 10th October 2025 for the UG 1st semester students. The mid-semester examination for the 3rd semester was conducted on 13th and 14th October 2025, and the marks have been uploaded on AccSoft. NAAC preparation work is currently in progress.</p> <p>The upcoming events include an expert lecture on “AI and Future</p>	HOD BBA/BIA	

	Trends” scheduled for 28th October 2025 for the UG 3rd semester students, and another expert lecture on “Tally” planned for 30th October 2025 for the 1st and 3rd semester students. The mid-semester examination for the 5th and 1st semesters is planned for the first week of November 2025. In addition, special classes for the 5th semester students are scheduled from 27th October to 3rd November 2025.		
17	The FIC clarified that for club activities, it should be clearly specified whether they are for 1st-year students or not. It was also requested to pre-inform the names of the faculties for Mentors of First Year.	All HODs	
18	T&P reported that placement activities for the 2026 batch are in progress. Interviews for PwC, Capgemini, and LTIMindtree are currently being conducted for B.Tech and MCA students. Similarly, LTIMindtree and Cognizant interviews are ongoing for BCA, BBA, and B.Com students. IT training classes for 5th semester students are being conducted as part of the placement preparation process. The Wipro training has been successfully completed.	T&P	
19	The Head, Idea Lab reported that the following activities have been conducted: a 3D workshop for interns, an IoT workshop for 2nd-year students, progress review of ongoing lab projects, and an IPR expert session sponsored by MSME, Government of India. The upcoming planned activities include a Robotics workshop for 2nd-year students, another IoT workshop, and a 3D workshop.	Head Idea Lab	
20	The HR informed that recruitment processes are ongoing, and only 70% of students have completed their AccSoft profiles.	HR	
21	The DSW informed that no registration fees should be collected for club activities. If clubs require certificates or trophies, they must inform at least 10 days in advance. All club activities should be shared with the DSW to ensure proper circulation. It was noted that the clubs have not yet shared their activity calendar.	All HODs	
22	Head, ME informed that three SCI Papers in Q1 Journals and two Scopus papers in Q2 are published. One Scopus book Chapter is published. Two Patents are filed as LNCT applicant only. One visit to Manjeet Industries was organized and one visit is proposed. Three labs 1. Material 2. Instrumentation Lab and 3. CAD Lab updation will be planned.	ME	

  
 Principal  
 LNCTS, Bhopal

- Copy to:
1. Office of The Chairman/Vice Chairperson/Secretary
  2. Principal (LNCT/LNCTE/LNCP)
  3. Director Administration

4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/IT Infra/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File



Principal  
LNCTS, Bhopal

Meeting: Constituent Meeting

Date: 13/10/21 Time: 17:30

S.No.	Name	ID	College	Dept.	Signature
1.	Dr. V-N. Bhatnagar	101	LNCTS	Admin	[Signature]
2.	Dr. Anil Saxena	152	LNCTE	Admin	[Signature]
3.	Dr. Anil Kumar Upadhyay	726	LNCTS	Admin	[Signature]
4.	Dr. Khushi K. Gupta	4121	LNCT Group	R.D.	[Signature]
5.	Dr. Shyam Lal	603	LNCTE	IT	[Signature]
6.	Dr. Neeraj Kumar Gupta	4020	LNCT Ag	Admin	[Signature]
7.	Dr. S. P. Chaudhary	1166	LNCT	Phy	[Signature]
8.	Dr. A.K. Mishra	23114	LNCTE	Phy	[Signature]
9.	Dr. Prabodh S. Saxena	435	LNCT	Phy	[Signature]
10.	Dr. Alok Chandrayan	730	LNCTS	Chem	[Signature]
11.	Dr. Sanjit Kumar	203	LNCTS	Maths	[Signature]
12.	Dr. Rajesh Sharma	004	LNCT	HUM	[Signature]
13.	Dr. R.K. Sakshi	311	LNCT	Admin	[Signature]
14.	Dr. Anand Singh	999	LNCT	IDEAL	[Signature]
15.	Dr. Sonu Chandra	658	LNCT	EC	[Signature]
16.	Dr. Vinay K. Pathak	729	LNCTS	Chem	[Signature]
17.	Dr. Nikhil Datta	2405	LNCTE	Phy	[Signature]
18.	Dr. Anvita Parodiya	27027	LNCT	EC	[Signature]
19.	Dr. Sangeta Dhatu	1088	LNCT	Engg. Chem	[Signature]
20.	Dr. Anjali Tiwari	186	LNCT	Chemistry	[Signature]
21.	Dr. Anil Sonant	7	LNCT	Admin	[Signature]
22.	Dr. Bhupendra Tiwari	12	LNCTE	CSE/IT	[Signature]
23.	Dr. Abhinav Prasad	343	LNCTS	EC	[Signature]
24.	Prof. Rajdeep Chandra	344	LNCTE	EC	[Signature]
25.	Dr. Anil Kumar	232	LNCT	EE	[Signature]
26.	Dr. Rupal Bhatnagar	2255	LNCTU	UG	[Signature]
27.	Dr. Suresh Bhatnagar	3114	LNCT	(ECON) MCA	[Signature]
28.	Dr. Preeti S. Pandey	24033	LNCTS	HUM.	[Signature]
29.	Prof. Mani Tripathi	24050	LNCTS	HUM	[Signature]
30.	Dr. Prabhata A. Saxena	4055	LNCTU	Chem	[Signature]
31.	Ms. Usha Singh	461	LNCTE	Admin	[Signature]
32.	Dr. Tanuja Bhatnagar	851	LNCT	Admin	[Signature]
33.	Dr. Kavita Khatwani	846	LNCT	MCA	[Signature]
34.	Dr. Anjali Mishra	241	LNCT	MCA	[Signature]

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET


Meeting: Fortnight Meeting Date: 18/10/25 Time: 12:00

S. No.	Name	ID	College	Dept.	Signature
1.	Dr. Aika Gulati	849	LNCT	MCA	[Signature]
2.	Dr. Megha Kamble	09	LNCTE	CS	[Signature]
3.	Dr. Neelesh Gupta	495	LNCTE	AIML	[Signature]
4.	Dr. Pankaj Sharma	83	LNCT	MBA	[Signature]
5.	Dr. Smriti Gupta	4020	LNCT	MBA	[Signature]
6.	Dr. Sushma Jais	712	LNCTE	Mech	[Signature]
7.	Dr. Khushboo S. Gupta	1784	LNCTE	MBA	[Signature]
8.	Dr. A.K. Pan				[Signature]
9.	Dr. Sunil K. Singh	11	LNCTA	Admin	[Signature]
10.	Dr. Anand Singh	4038		MBA	[Signature]
11.	Dr. Vivek Gupta	LNCTE 24018	LNCTE	Chem	[Signature]
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ACTION TAKING REPORT

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Halls from 12.00 Noon onwards on 18/10/25(Saturday). The action taking report for above mentioned meeting:

S. No.	Point	Compliance By	Action Taken Details
1.	The Director Administration informed that enrollment forms will be filled only after student profiles on Acc Soft are updated. Free faculty members are required to report to HR. Due to upcoming festivals, many students may miss MST-1, so faculty members need to be careful while awarding sessional marks.	All HODs	Informed to faculties.
9	The Head, Chemistry reported that certificates were distributed to winners and participants of the Poster Competition under Sewa Pakhwada Abhiyan. Over 100 students from 1st year LNCT, LNCTS, and LNCTE have registered for the Sanskriti Gyan Pariksha, which was initially scheduled for 7th November 2025 but has now been postponed to 21st November 2025. The Mid-Semester paper checking is currently under process. The Engineering Chemistry Department, LNCTS, is working on one patent, and one research paper has been submitted. Additionally, five NPTEL certificates have been awarded to faculty members of the Chemistry Department, LNCT.	HOD Chemistry	Informed to faculties.
17	The FIC clarified that for club activities, it should be clearly specified whether they are for 1st-year students or not	FIC	Informed to faculties.
20	The HR informed that recruitment processes are ongoing, and only 70% of students have completed their Acc Soft profiles.	HR	Informed to faculties.
21	The DSW informed that no registration fees should be collected for club activities. If clubs require certificates or trophies, they must inform at least 10 days in advance. All club activities should be shared with the DSW to ensure proper circulation. It was noted that the clubs have not yet shared their activity calendar.	DSW	Informed to faculties.

  
 Dr. Sangeeta Dhote  
 HOD  
 Department of Engg. Chemistry  
 LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal LNCT
3. Principal LNCTS
4. Director Administration
5. Registrar LNCT



## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/

Date: 28/10/2025

#### MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Halls from 12.00 Noon onwards on 18/10/25(Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
8	The HOD EX reported that an industrial visit is being planned to Andritz Hydro and Central Power Research Institute after the Diwali vacation and Mid-Semester Examination. A total of six faculty members from the EX/EE Department have registered for the NPTEL course titled "A Basic Course of Electric and Magnetic Circuit", with the exam scheduled on 25th October 2025. A workshop on Electrical Control Panel and VFD Motors was successfully conducted on 6th October 2025.	HOD EX	Industrial visit in Andritz hydro will be held in November 1st week.  6 faculties gave the exam of NPTEL and the result was awaited.  Workshop on Electrical Control Panel and VFD Motors report has been submitted.

HOD EX/EE



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/285

Date: 06/11/2025

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in Vikram Sarabhai Seminar Halls from 1.30 PM onwards on 1/11/25 (Saturday).

Point discussed:

S. No.	Points	Compliance By	Action Taken Details
1.	Director Administration informed that college buses will not run on Saturdays from next Saturday onwards.	All	
2.	As informed by the Principal, every member should be added to the HoD WhatsApp group and must be present in the fortnight meetings held on Saturdays. Prior information should be given in case of absence from the meeting. The purpose of these meetings is to bridge communication gaps and ensure that correct and precise information is passed to everyone. The importance of mid-semester examinations must be clearly conveyed to students. A survey link by National Task Force on the mental health of students has been shared to collect data on the causes of suicidal tendencies; it should be circulated among students, and they should be encouraged to fill it sincerely. The collected data must be preserved and shared with DSW/concerned OSDs for onward sharing to Dr. Anoop Chaturvedi. All students must duly fill out the Anti-Ragging Form. HoDs and Mentors must ensure 100% completion of this task. The number generated upon submission of the anti-ragging form must be updated by students on ACC, and the concerned authority should verify it. Students are also required to forward a soft copy of the filled form to their respective HoD or mentor for record-keeping. The short break must be fixed during the classes by the mutual discussions amongst HODs and FICs. The issues related to mentor classes and break timings are to be addressed and resolved before the next meeting. Additionally, first-year mark sheets should be published at the earliest.	All	
3.	The HOD CSE, AIML, IOT & AIDS informed that the RGPV student attendance entry has been completed. An expert lecture by Ms. Ayushi Jain, IAS Officer and 2014 pass-out, is scheduled to be held in the first week of November. A one-day workshop on Artificial Intelligence for faculty members is being planned. The HOD further informed that a practical session of sixth PU was organized on 1st November 2025, and instructions have been given	HOD CSE/AIML/ IOT & AIDS LNCT	

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Page 1 of 6

	for the preparation of mid-semester papers for seventh semester students.		
4.	<p>The HOD CSE, LNCTS, informed that the department has successfully completed the submission of attendance records for III and V semester students on the RGPV portal within the stipulated timeline. An expert lecture on “Digital Literacy and Career in Cyber Security and Forensic” was organized on 31st October 2025, with Mr. Kuldeep Verma as the guest speaker. The session provided valuable insights into digital literacy fundamentals, the growing scope of cyber security, and forensic career opportunities for students.</p> <p>The HOD further informed that an industrial visit for III and V semester students has been planned to be conducted in the next two weeks to enhance students’ industrial exposure and practical understanding of emerging technologies. Faculty achievement was also highlighted, as Mr. Madhav Sahu received a Certificate of Achievement from the Digital Skill Readiness Program – Wipro, recognizing him as a certified faculty in project-based learning in database solutions.</p> <p>Additionally, project presentations for final-year students are being conducted every Saturday in online mode to assess project progress and provide continuous guidance for improving research and development outcomes.</p>	HOD CSE/AIML, LNCTS	
5.	<p>The HOD informed that all MID semester Marks has submitted and Attendance has filled on RGPV portal. One Expert Session has conducted on Solana Block Chain on 29 Oct 2025. Many Faculties and the students have Attended the Orientation webinar of IIC 8.0 and IIC R&amp;D activity. The IEEE conference Proceeding has published in IEEE xplorer. CSI Research Conclave is planned under IEEE Student Branch will be organized on 21-22 November 2025. IIC R&amp;D cell setup and new calendar activities council meeting Project Presentation. NAAC work is in Progress.</p>	HOD CSE/DS/AI ML LNCTE & LNCTU	
6.	<p>The HOD EC informed that the review of academic progress of III and V semester students, mentor work, project reports, and internship records of VII semester students has been completed. Attendance records of III and V semester EC/ACT students have been submitted on the RGPV portal. Result analysis of II semester students has been completed by all mentors, and mentor files have been updated accordingly. MST-1 mark sheets of III and V semester EC/ACT students have been verified by all mentors and published. The record of slow learners has been prepared by the subject faculties. Lab requirements have also been compiled and approved. The HOD further informed that a one-day workshop on Digital Circuit Simulation Using Virtual Lab Environment has been planned for III semester students on 4th November 2025, and an industrial visit to</p>	HOD EC LNCT	

	HEG Limited, Mandideep, is scheduled for III semester students.		
7.	The HOD EC informed that an expert talk on “Design, Modelling, and Performance Analysis of CMOS Oscillator Circuits Using Cadence EDA Tool” was conducted by Dr. Sangeeta Nakhate, Professor, MANIT, Bhopal. A one-day in-house hands-on workshop on “Simulation of Digital Circuits Using Virtual Lab Environment” was also organized successfully. The HOD further informed that an industrial visit is planned in the upcoming weeks, and club activities are also being scheduled for the next week.	HOD EC LNCTS & LNCTE	
8.	The HOD Electrical & Electronics Engineering informed that one utility patent titled “An AI Driven Dynamic Voltage Regulation and Stability Enhancement Framework for Renewable Energy” has been published from the EX/EE Department. A seminar on the topic “Automation Edge: Powering Your Career in Industry 4.0” by expert Mr. Chetan Chauhan from CRISP is scheduled to be organized next week. An Alumni Interaction session with Er. Satish Chandra Tiwari, Assistant Manager, MPMKVCL Bhopal (2010 pass-out, EX Branch), will be conducted on 6th November 2025. Additionally, an industrial visit to CPRI for V Semester students is planned for the upcoming week.	HOD EX/EE	
9.	The HOD Mechanical Engineering informed that one SCI paper, one SCOPUS-indexed paper, and two book chapters (published with Taylor & Francis) have been published by the department. Parents of students detained in the Mid-Semester examinations have been informed accordingly. An expert lecture and an industrial visit for 5th semester students are proposed to be conducted in the upcoming week. Additionally, the attendance of students from 1st July 2025 to 15th October 2025 has been successfully uploaded on the RGPV portal.	HOD ME	
10.	The HOD Civil Engineering, LNCT, informed that the result analysis for II and IV semester students has been completed. Attendance of III and V semester students of LNCT and LNCTS has been uploaded on the RGPV portal. Four research papers have been accepted for presentation in a Scopus-indexed conference. An in-house field visit for V semester students was conducted at the Civil Engineering Faculty Quarters located behind the LNCT canteen. Faculty members have registered for online ATAL FDPs, with two registrations each. An expert lecture on Tender and Construction Activities was successfully conducted. The mid-semester examination for VII semester students has been completed. The HOD further informed that lab faculty in-charges have been assigned, and regular monitoring of laboratory instruments and their functioning will be carried out.	HOD Civil	

11.	The HOD Chemistry informed that the result analysis of the last semester has been completed. Copies of the first MST have been evaluated, and component marks have been updated. The HOD further informed that faculty members from LNCTS and LNCTE are actively working on utility patent submissions, and research papers are under progress from both campuses.	HOD Chemistry	
12.	The HOD Physics informed that eight faculties have attended a one-week Faculty Development Program on Quantum Mechanics and Quantum Computing conducted in online mode from 21st to 25th October 2025. The HOD further informed that the mid-semester I marks and attendance have been uploaded on the ACC portal and verified.	HOD Physics	
13.	The HOD Mathematics informed that Ms. Shivangi Dangi, Department of Engineering Mathematics, LNCTE, has published a book chapter entitled "Optimal Homotopy Analysis Method for Sine-Gordon Equation" in De Gruyter (Scopus Indexed). Additionally, one Utility Patent has been published by the faculty members of the Mathematics Department, LNCT.	HOD Mathematics	
14.	HOD Humanities informed that II-Semester result analysis is done by the faculty and mark sheets of Mid-Sem Exam. Are verified and marks & attendance are checked by all the faculties.	HOD Humanities	
15.	Director LNCP informed that B. Pharm II Semester result declared. Overall 69.03% out of 113 students 78 students got cleared and 68 students got more than 75% marks. The orientation program of I-Sem 2025 batch conducted on 25th Oct in presence of respected Anupam Sir and respected Rai Sir. Admission process is over and got full admission in B. Pharm and in M. Pharm. Two book chapters were written by B. Pharm. VII Sem. students along with two faculty members. Four international papers were published by faculties in last one month. One expert talk on mental health was conducted for the students of Pharmacy. In Nov Third week planning to celebrate the 64th National Pharmacy week. PCI SIF submitted successfully for extension of approval for all five courses.	Pharmacy	
16.	The HOD MCA informed that mid-semester copies of MCA I semester have been evaluated, and the marks have been entered in ACC Soft. An activity has been proposed for MCA I semester students — Mock Parliament and Mock Interview sessions by Prof. Mansi Tripathi, scheduled on 13th & 14th November 2025. The internship of BCA V semester students has been completed, and their presentations are scheduled.	HOD BCA/MCA	
17.	The HOD Agriculture informed that classes of B.Sc. (Hons.) Agriculture 1st, 3rd, and 5th semesters are ongoing. The MID-I results of the 3rd semester have been published. Geotagged photographs are being submitted by 7th semester students under the	Director Agriculture	

	<p>RAWE program. The 3rd semester students visited Kanhasaiya Nursery on 29th November 2025 for an educational trip, and the visit report has been submitted. Seeds have been sown in all agricultural fields, and germination has begun. Skill development classes for agriculture students are being conducted by the Training &amp; Placement Department. Information regarding the convocation has been conveyed to all pass-out students. Preparation of lab manuals for laboratory records is in progress. For B.Sc. (Hons.) Agriculture Semester-I (Batch 2025-2026), out of a total of 315 students, 297 have reported, while 18 students are non-reporting. Planning for the MID Semester Exam-II of 5th semester students is also underway.</p>		
18.	<p>The HOD BBA/BIA informed that an expert lecture on AI and Recent Trends was delivered by Mr. Ekansh, RHLF Expert, on 28th October 2025, during which e-certificates were also given to B.Com ECRM and BIA students. Another lecture was organized by Mr. Sandeep and Mr. Chandrakant from Tally Solutions on 30th October 2025 on the topic Basics of Tally. Special classes for fifth semester students are ongoing till 3rd November, and parents of detained students are being called. NAAC preparation work is also in progress, and convocation programming is being carried out simultaneously.</p> <p>The HOD further informed that the mid-semester examination for fifth semester students is planned from 10th to 12th November 2025, and for first semester students from 6th to 7th November 2025. An expert lecture for BBA and B.Com students on AI and its Role in Future and Employability Tools by Mr. Nikhil Sewaramani is scheduled on 11th November 2025.</p>	HOD BBA/BIA	
19.	<p>The Director R&amp;D informed that NAAC data collection, verification, and validation processes are currently in progress. It was also mentioned that the listing of faculty members under certain schools requires internal deliberation before finalization. Patent data has been sent to Dr. Anoop Chaturvedi for submission under the Kapila Scheme. The bills related to patents have been forwarded to the accounts department, and input from accounts is presently under process.</p>	R&D	
20.	<p>Head, Training &amp; Placement Department informed Students' registration for the TCS priority college campus drive has been completed. A pre-placement talk by TCS is scheduled on 7th November, and the exact count of participating students will be shared soon. Information about upcoming campus drives has been communicated to all concerned. The final interview for PwC is scheduled on 10th November. Cognizant campus drive will be conducted on 5th and 7th November for BCA, BBA, and B.Com students of the 2026 batch. Additionally, TCS BPS campus drive will be organized on 6th November for BBA and B.Com 2026 batch students.</p>	T&P	

21.	The Head IDEA Lab informed that a group of talented students from the LNCT Group of Colleges attended the Drone Workshop & Expo 2025 organized by MPCST and MPSEDC on 30th and 31st October 2025. The event was graced by the Hon'ble Chief Minister, who appreciated the students' innovative work and dedication to drone technology. The event was coordinated at the college level by Dr. Anand Singh and Prof. Siju George. The Head further informed that girl students from LNCT University were given comprehensive information about the EV Centre of Excellence during their visit. Idea Lab Head insisted that all newly joined faculty members and students should visit the Idea Lab to get acquainted with the major equipment available.	Head Idea Lab	
22.	DSW informed that activities for students are being scheduled on Saturdays as per the given directions. Activities for the upcoming two weeks have been planned, and concerned faculty members are requested to duly submit their respective reports.	DSW	
23.	Library head informed that 350 new books have been purchased.	Library	
24.	Accounts informed that the work on the finalization of Balance Sheet for the financial year 2024-2025 is in progress.	Accounts	
25.	HR informed that faculties going for FDPs, Work Shops, ODs etc. must upload selfie from the venue for attendance. Students and Faculties going on tour to submit the undertaking.	All	



Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/IT Infra/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting: Fast Track Meeting

Date: 01/11/2020 Time: 1:30pm

Bhopal

S. No.	Name	ID	College	Dept.	Signature
1	Prof. (Dr) Rajeev K. Yadav	LNCTGA 25138	LNCT	MBA	[Signature]
2	Dr. Surendra Kumar Jain	LNCR 21068	LNCP	Pharm.	[Signature]
3	Dr. Abhinav Goyal	4121	LNCTGP	RD	[Signature]
4	Dr. Sanjay Bhattar	844	LNCT	MCA	[Signature]
5	Prof. Dr. Anurag Saxena	152	LNCTE	Admin	[Signature]
6	Dr. A. K. Sachan	4201	LNCTU	Adm	[Signature]
7	Dr. V. N. Bhatnagar	101	LNCTS	Adm	[Signature]
8	Dr. Vivek Rishhanya	CSE 203	LNCT	CSE	[Signature]
9	Dr. Sanjit Kumar	MATHS	LNCTS	MATHS	[Signature]
10	Dr. N. K. Gupta	4020	LNCTU-AG	Agri.	[Signature]
11	Dr. S. Bhalla Chugh	1166	LNCT	Phy	[Signature]
12	Dr. Prabodh S. Saxena	403	LNCT	PM	[Signature]
13	Dr. Amit Shrivastava	232	LNCT	EE	[Signature]
14	Dr. Shankar Kumar	603	LNCT	ML	[Signature]
15	Dr. SANDEEP CHOUDHARY	24024	LNCT	CE	[Signature]
16	Prof. Rajdeep Shrivastava	344	LNCTE	EC	[Signature]
17	Dr. Abhinav Bhargava	343	LNCTS	EC	[Signature]
18	Dr. Akshay Jain	4022	LNCTU	Ag	[Signature]
19	Dr. Alok Chandrayan	730	LNCTS	Chemistry	[Signature]
20	Dr. Vivek Gupta	LNCR24 015	LNCTE	Chemistry	[Signature]
21	Dr. Rajesh Sharma	504	LNCT	HUM	[Signature]
22	Prof. Nagesh Sharma	23106	LNCTE	HUM	[Signature]
23	Rohit Pathak	933	LNCT	T&P	[Signature]
24	Anmol Chaturvedi	845	LNCT	CS	[Signature]
25	Dr. Vasmata Parmar	720	LNCTS	Chemistry	[Signature]
26	Dr. Sangeeta Kapoor	723	"	Phy	[Signature]
27	Dr. Shivani Pansal	LNCR 24022	LNCTS	Physics	[Signature]
28	Dr. Sangeeta Dhale	1086	LNCT	Chemistry	[Signature]
29	Dr. Anjali Tiwari	186	LNCT	-	[Signature]
30	Dr. Jyoti Maham	245	LNCT	MCA	[Signature]
31	Dr. Kavita Kanthay	846	LNCT	MCA	[Signature]
32	Dr. Aika Gulati	849	LNCT	MCA	[Signature]
33	Upasana Dubey	810	LNCTE	Library	[Signature]
34	Dr. Amrita Pabodia	LNCR 23028	LNCT	EC	[Signature]

**ATTENDANCE SHEET**

Meeting: Fastnight meeting Date: 01/11/2025 Time: 1:30

S. No.	Name	ID	College	Dept.	Signature
1.	Dr Sushma Jais	712	LNCTB	Maths	<i>[Signature]</i>
2.	Dr. Pratibha A. Saxena	4055	LNCTU	Chem	<i>[Signature]</i>
3.	Dr Roopali Bajaj	25053	LNCTU	SocM	<i>[Signature]</i>
4.	Usha Sinsh	4061	LNCTE	Admin	<i>[Signature]</i>
5.	Dr Sunil K. Singh	436	LNCTG	Admin	<i>[Signature]</i>
6.	Dr Ar. K. Rao				<i>[Signature]</i>
7.	Dr. V. K. Sahu		LNCT	Admin	<i>[Signature]</i>
8.	Ashmita Jain	25061	LNCT	Hum	<i>[Signature]</i>
9.	Damayanti Singh	878	LNCT	Admin	<i>[Signature]</i>
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Fastnight Meeting

Date: 01/11/2025 Time: 1:30

No.	Name	ID	College	Dept.	Signature
1	Dr. Sharadendra Gupta	716	LNCTS	CSE	[Signature]
2	Dr. Ashish Kumar Khare	695	LNCTS	AZML	[Signature]
3	Dr. Neelash Gupta	495	LNCTE	CSE	[Signature]
4	Dr. R.K. Sakak	311	LNCT	Library	[Signature]
5	Amar L. Sonane	126	LNCT	Maths	[Signature]
6	Dr. Hareem Asati	743	LNCT	Ex	[Signature]
7	Jyoti Karmar Gupta	907	LNCT	Acad	[Signature]
8	Trilok Singh	912	LNCTS	Library	[Signature]
9	Dr. Jitendra Appaloo	851	LNCT	Acad	[Signature]
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## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/

Date: 14/11/2025

#### MINUTES OF MEETING (ATR)

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 1:30 PM onwards on 01/11/2025 (Saturday).

#### Point discussed:

S. No.	Point	Compliance By	Action Taken Details
8	The HOD Electrical & Electronics Engineering informed that one utility patent " An AI driven Dynamic voltage regulation and Stability Enhancement framework for Renewable Energy" has been published from the EX/EE department. A seminar on topic " Automation Edge : Powering Your Career in Industry 4.0 " by expert Mr. Chetan Chauhan from CRISP will be organised next week. An Alumni Interaction session by Er. Satish Chandra Tiwari Assistant Manager MPMKVCL Bhopal ( 2010 Passout EX Branch) will be held on 6th November. Additionally, an industrial visit to CPRI for V semester students is planned for the upcoming week.	HOD EX	All the faculties who published the patent have applied on the ACCSOFT portal. Seminar on the topic" Automation Edge: Powering your career in Industry 4.0" Postponed due to unavailability of experts, will now be held next month. Alumni Interaction cum Expert Lecture by Er. Satish Chandra Tiwari was held on 6th November, the geo-tagged photo and report of which has been sent. Industrial visit in CPRI is on 20.11.2025 in which 3rd year students will go.

HOD EX/EE





Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/292

Date:19/11/2025

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in APJ Abdul Kalam Conference Halls from 1.30 PM onwards on 15/11/25(Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1.	The Principal stated that NAAC coordinators from LNCT and LNCTS must coordinate with the LNCTE coordinators and ensure that all NAAC-related work is kept fully updated, maintaining the same standards and progress.	All	
2.	OSD LNCTS informed regarding the Run Bhopal Run event and emphasised on maximum registration from students. It was also pointed out that students are leaving classes after the first lecture on the pretext of filling water bottles. It was advised that no faculty should allow students to leave the class before time, and classroom discipline must be ensured.	All	
3.	HOD CSE LNCT informed that AI Workshop for faculties was held on 15.11.2025. An Alumni interaction is planned for next week. Interactive hands-on training on GPU was conducted on 01.11.2025. 22 teams have been selected for Hackathon 2025 and 6 teams from LNCTU as well were selected. Students won 40000/- from SISTEC Hackathon and also student team won 2100/- in Yukti Competition.	HOD CSE/AIML/ IOT & AIDS LNCT	
4.	HOD CSE LNCTS informed that faculty feedback for 3rd and 5th semesters have been completed. Students participated in the Agro Smart Conference, submitted a model, and also won. In SIH, four teams reached the finals. Alumni interaction sessions were conducted by Mr. Neeraj and Ms. Komal. Isha Baraskar was selected as Mayor in the National Youth Festival and was also one of the finalists. The LNCT Group won the Nodal level competition at the state level, led by Anushka Yadav (LNCTS). In the drama competition, the team won two gold medals at the nodal level. Mudit won in Judo at RGVB. Major Project presentations are in progress. One book has been published by Dr. Ruchi and Dr. Sunil. An NPTEL certificate with Silver Medal was achieved by Dr. Ashish Antra secured 3rd prize in the Environmental Day Quiz Competition, and she also completed her CISCO certification.	HOD CSE/AIML LNCTS	
5.	The HOD CS/DS/AIML reported that anti-ragging forms data has been compiled and class as well as campus discipline has been communicated to all faculties. The importance of mid-sem	HOD CSE/DS/AIML	

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	<p>examinations has been conveyed to students. The NTF Mental Health Awareness Survey has been completed by both faculties and students. The Vande Mataram Day celebration, including the address, mass singing, and video uploading, has been successfully completed. LNU 5th and 7th semester exam activities are in progress along with ongoing NAAC work and mentoring of SIH teams. Major project presentations have been conducted in both LNU and LNCTE. Students secured prizes in classical singing and dancing at the RGPV Nodal, nodal-level, and state-level competitions. Upcoming activities include the initiation of IIC 2025–26 calendar tasks with the council meeting and organizing a one-day workshop on Multimedia Analysis using Python.</p>	LNCTE & LNCTU	
6.	<p>HOD EC informed that the two-day AICTE VAANI conference is scheduled on 21st and 22nd November 2025 by the EC Department, LNCT. The department has received recognition from NIT Surathkal as an Active Nodal Centre for Virtual Lab 2025. The National Task Force survey has been completed, and the report has been submitted. An EC–ACT V Semester student secured the 1st prize in the solo classical dance category at the RGPV Nodal AIU Youth Festival 2025. A robotics workshop was successfully organized on 08/11/2025 by the Robotics Club of EC, LNCT. On 14/11/2025, EC students and a faculty coordinator attended the BSNL Sanchar Mitra Orientation Program organized by DoT, Government of India, at the BSNL Office, Bhopal. An industrial visit to HEG, Mandideep has been planned for 20/11/2025 for III Semester students, and two faculty members have successfully completed NPTEL courses.</p>	HOD EC LNCT	
7.	<p>The HOD EC reported that 8 NPTEL certification courses have been successfully completed by faculty members of LNCTS and LNCTE. One industrial visit to CPRI has been conducted. An expert lecture was delivered by Arist-Automation, and a one-day workshop on Robotics has also been completed. Additionally, one team has been selected for the Hackathon. An expert lecture is planned for next week.</p>	HOD EC LNCTS & LNCTE	
8.	<p>HOD EX/EE informed that NPTEL certificates of 2 faculty members have arrived, while results of 4 are still awaited. An expert lecture cum alumni interaction by Er. Satish Chandra Tiwari (Manager, MPMKVVCL) was conducted on 6th November, and the report along with the geo-tagged photograph has been submitted. A utility patent titled “A Cloud-Integrated IoT Energy Management System for Smart Homes and Smart Cities with Adaptive Demand Response” has been published from the EX/EE Department. An industrial visit to CPRI is planned on 20 November 2025 for V Semester EX/EE students.</p>	HOD EX/EE	
9.	<p>HOD Mechanical Engineering informed that one research paper has been published in an SCI journal, and two utility patents have been published by the department faculty. Two faculty members are participating in an online ATAL FDP, while three faculty members have successfully obtained NPTEL certificates. An industrial visit for 5th semester students is proposed for next week. Additionally, the</p>	HOD ME	

	syllabus for Diploma Mechanical Engineering for LNCTU students has been prepared.		
10.	HOD of the Civil Engineering Department reported significant academic and research achievements. Faculty members presented research papers at major conferences, Oriental Conference Race2k25 on the topic "Investigating Lake Sediment and Watershed Erosion Using Remote Sensing and GIS" authored by Bikram Prasad, H. L. Tiwari, Ashish Kumar Gupta, Parul Omare and Sunil Vishwakarma, Two papers were presented by Dr. A. K. Jha. One paper was presented by Dr. Sandeep Choudhary. SEMCE International Conference 2025 held where the work "Seismic Analysis of a Multi-storey Structure Using Infill Masonry Bare Frame and Steel Bracing System (IN-BF-SBS)" was presented by Sunil Kumar Vishwakarma, Ashish Kumar Gupta, Bikram Prasad and Parul Omare. Dr. Bikram Prasad completed. Two NPTEL both Elite +Silver courses in Fluid Mechanics and Remote Sensing Applications & Principle. Additionally, several research papers were reviewed by Dr. Bikram, Dr. Sandeep Choudhary and Dr. A. K. Jha, An expert talk was delivered by Dr. Anudeep Nema Five faculties have completed Atal FDPs. The department has a future plan of conduct expert lecture by Dr. R. K. Jaiswal, Scientist F, NIH on Friday, 21.11.2025. 2 NPTEL result are awaited. A field visit to UltraTech Plant and a FDP is planned.	HOD Civil	
11.	HOD chemistry informed a book chapter has been published in Springer, and one utility patent has been published from LNCTE. Faculties are actively involved in journal writing, and four NPTEL certifications have been completed. A poster competition on "Futuristic Aspect of Green Chemistry" was organized on 07 November 2025. A total of 117 students have registered for the Sanskriti Gyan Pariksha, scheduled for 21 November 2025. Registrations for "Run Bhopal Run" are currently in process. Vande Mataram song celebration was conducted by the Department of Chemistry, LNCT, with first-year students.	HOD Chemistry	
12	HOD Physics informed that Dr. Surendra Kumar Singh has successfully completed an 8-week NPTEL course. Result analysis of the previous year's RGPV examination has been completed by all faculty members. Faculty members have also been advised to conduct course pre-analysis surveys, course exit surveys, identify slow and fast learners, and take necessary actions to enhance overall learning outcomes.	HOD Physics	
13	HOD Mathematics informed that three NPTEL certificates have been achieved by faculty members. The 150 <sup>th</sup> celebration of Vande Mataram was conducted successfully, and faculty feedback has been completed.	HOD Mathematics	
14	HOD Humanities informed that Three NPTEL certificates have been achieved by faculty members. One utility patent has been published, and an expert lecture for 3rd semester students was conducted by Prof. Nagendra Sharma.	HOD Humanities	

15	<p>Director LNCP, informed that regular classes for the First Semester are ongoing with more than 95% attendance. On 13th November 2025, two IIC events were conducted for B.Pharm students. The first was on "Entrepreneurship and Innovation as a Career Opportunity", delivered by Mr. Ankit Jain, CEO and Partner of Pharmacious, a consultancy startup assisting in establishing pharma manufacturing units. An MoU with him is planned, through which LNCP students will receive internship and campus placement opportunities. The second event featured a success story session by Mr. Yadvendra Singh Rajput, a pharma graduate and founder of Mukta Herbals, whose 90 herbal products are exported to the UAE and Middle East.</p> <p>On 14th November, an educational visit was organized for V Semester students to MPCST, where they visited the Analytical Lab and Tissue Culture Lab. A meeting with M.Pharm III Semester students and their guides was held on 15th November to finalize topics for minor and major projects. Pre-submission viva voce for six M.Pharm IV Semester students has been completed, and they have been permitted to submit their theses; the final viva is scheduled in the next 15 days.</p> <p>Four NPTEL courses were successfully completed: three by Dr. Dinesh Kumar Tiwari (Pharmaceutical Dosage Forms, Pharmacognosy &amp; Phytochemistry, Pharmacology &amp; Toxicological Screening Methods) and one by Dr. Ashish Chourasia and Ms. Kajal Sharma on Pharmacological &amp; Toxicological Screening Methods. An educational visit for B.Pharm students to advanced labs and the Animal House of IISER Bhopal is also planned.</p> <p>As part of the 64th National Pharmacy Week celebrations, three activities are planned over the next 15 days. On 19th November, a workshop on "Use of AI in Pharma Industry and Academics" will be conducted by an external expert. On 20th November, social work, awareness rallies, and Nukkad Natak activities will be held in a nearby village near the Bhojpur Temple. On 21st November, cultural and sports events will be organized for the students and by the students.</p>	Pharmacy	
16	<p>HOD MCA/BCA informed that a quiz competition on "C and Data Structures" was conducted on 12th November 2025 for MCA I Semester students, along with a motivational expert session by Prof. Sabhakant Dwivedi from IEHE, Bhopal. A Mock Interview and Mock Parliament event was organized on 13th and 14th November. The IIC-MCA cell also conducted a poster-making competition on National Education Day. One utility patent was published by Dr. Akansha Sharma, Dr. Virendra Tiwari and Dr. Sanjay Bajpai, and Dr. Alka Gulati completed an NPTEL certification. Mid-semester marksheets of MCA/BCA programs were published, and the result analysis of MCA II Semester was completed. Additionally, Kavyanshi Yadav from BCA-AIDA I Semester secured the second position in the Solo Instrumental Competition organized by Oriental-IIT BHU Zonal.</p>	HOD BCA/MCA	
17	<p>HOD Agriculture informed that National Education Day and World Diabetes Day were celebrated on 11 November. The RAWE program for 7th semester B.Sc. Agriculture students is ongoing with the</p>	HOD Agriculture	

	<p>allotted KVKs. Regular classes for 1st, 3rd, and 5th semesters are in progress, and sowing has been completed in all agricultural fields. The MID-II examination schedule for B.Sc. (Hons.) Agriculture 5th semester has been announced. Vegetables harvested from the fields are being sold at the LNCT reception.</p> <p>For B.Sc. (Hons.) Agriculture Semester-I (Batch 2025–2026), out of 315 students, 312 have reported and 3 are non-reporting. Skill development classes are being conducted by the T&amp;P Department, and convocation-related communication to students has been completed. Additionally, the pre-result seminars of three Ph.D. students were successfully conducted.</p>		
18	<p>It was informed that the Faculty of Management and Commerce, LNCT Group of Colleges organized a financial quiz in collaboration with Zerodha Varsity on 10th November 2025 at the Raisen Road campus. The quiz focused on money, wealth, business, and investing, with participation from 138 teams across various colleges from Bhopal. The winners were Ankit Singh, Mimansa Saxena, and Harsh Somani from Jagran Lakecity University (₹12,000 – First Prize); Krishna Swami and Vedant Ghodki from LNCT (₹9,000 – Second Prize); and Adarsh Kanjia, Raj Verma, and Harsh Chingariya from LNCT (₹3,000 – Third Prize).</p> <p>It was further informed that an industrial tour was organized for MBA I Semester students from 6th to 8th November 2025, with 93 students visiting the Amul Dairy and Chocolate plants, ISRO, MICA, and the Entrepreneurship Development Institute of India in Ahmedabad. A Professional Talk on “Functioning of Banks” was conducted on 13th and 14th November 2025 by Mr. P.K. Agarwal, former Chief Manager, Punjab National Bank. Additionally, a Confluence event was held on 14th November 2025, featuring working and non-working models, best-out-of-waste exhibits, and a business pitch competition, with participation from 70 teams.</p>	Director MBA, FMC	
19	<p>HOD informed that the Mid-Sem Exam of 5th Semester was conducted from 10th to 13th November, and the evaluation is in process and will be uploaded today. The 1st Semester Mid-Sem Exam was held on 6th–7th November, and marks have been uploaded on ACC Soft and published. The 3rd Semester mid-sem analysis has been completed. Anti-ragging IDs have been sent, and the mental health awareness forms filled by students have been compiled and forwarded. Final exam forms of 4th, 5th, and 6th Semesters were thoroughly checked, verified, and forwarded. A revised timetable will be followed from 17th November with lunch timing changed to 12:10 PM to 1:00 PM as per Director Administration’s instructions. Course completion work for 1st and 3rd Semester students is ongoing, and employability enhancement classes for 3rd Semester are in progress. NAAC preparation is underway, and one faculty member has completed NPTEL certification. An online expert talk by Dr. Roopali Bajaj at NITTR on Digital Supply Chain Management was attended, and she also participated in the Board of Studies at RGPV Bhopal in the</p>	Director UG FMC	

	Management Department. Upcoming activities include an expert lecture for UG and PG students on 17th November by Home Guard personnel under Disaster Management, an expert lecture for BBA 3rd, BCom, and ECRM 3rd Semester students on 21st November by Mr. Nikhil Sewaramani (rescheduled due to mid-sem), and an industrial visit to Amul Plant, Mandideep for BCom 3rd Semester ECRM students on 18th October 2025.		
20	FIC informed that the feedback report has been shared and the result analysis has been completed.	FIC	
21	T&P informed that an MoU has been signed with Artech Infosystems CoE for student training and recruitment in collaboration with JNCTPU, LNCTU, and LNCT Group. Recent campus activities included Cognizant and Mindtree drives for BCA, BCom, and BBA students, the TCS NQT online test for BTech, MTech, and MCA, and recruitment drives by Hike Education and Truhome Finance for UG and MBA students. A total of 10 students received offers of 6.6 LPA, and final interviews for HSBC and PWC were conducted for BTech students. Upcoming campuses include Jade Global for BCA on 26th November and Indiamart for MBA on 17th November. In TCS Codevita, one student secured 3rd rank, and 226 students have been shortlisted for Round 2 across batches (2026-164, 2027-56, 2028-28). Codevita Round 2 is scheduled for 21st November at 3 PM with a 24-hour window.	T&P	
22	Head, IDEA Lab informed that students have achieved notable wins, including ₹40,000 in the SISTec Hackathon and ₹2,100 at the Yukti Circuit Innovators event at Prestige College. A KiCAD workshop focusing on PCB prototyping was also conducted. Upcoming activities include a Workshop on IoT and a Workshop on Robotics.	Idea Lab	
23	HR informed that faculty requirements for the next semester must be submitted, and also updated that the ACC portal is now being handled by Abhishek Dubey.	HR	



Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)

9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File



Principal  
LNCT, Bhopal





# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Event: Fullnight Meeting

Date: 15/10/2025 Time: 1:25 pm

No.	Name	ID	College	Dept.	Signature
1	Dr. V.K. Sahu		LNCT	Principal	
2	Dr. V.W. Bantania	101	LNCTAS	Principal	
3	Rohit Pathak	933	LNCT	ASS. Dir HF	
4	Dr. Anil Shekhar Singh	232	LNCT	Dean	
5	Dr. Amitbhadh Upadhyaya	726	LNCTAS	Admin	
6	Dr. Rajesh K. Yadav	138	LNCT MBA	Director	
7	Dr. Shankar Kumar	603	LNCT KJ	MR	
8	Dr. Bakram Bano	4126	LNCT	MOD	
9	Dr. Surendra Kumar Jain	65028	LNCP	Director	
10	Dr. Asmita K. Mishra	93114	LNCTE	PHY.	
11	Dr. Vivek Gupta	LNCR 24018	LNCTE CH	Chemistry	
12	Dr. Alok Chandayan	936	LNCTE	Chemistry	
13	Prof. Nagmeesha Sharma	93106	LNCTE	Hum.	
14	Dr. Sanjit Kumar	203	LNCTE	Maths	
15	Dr. Akshay Jain	4022	SOAGI	SOAGI	
16	Dr. Anand Singh	229	LNCT	IDEA/EX	
17	Dr. Naveen Asari	743	LNCT	EX	
18	Tanvi K. Suryawanshi	962	LNCTE	Library	
19	Dr. Prabodh S. Sarew	435	LNCT	PHY	
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ACTION TAKING REPORT

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Halls from 10.30 onwards on 15/11/25(Saturday). The action taking report for above mentioned meeting:

S.No.	Points	Compliance By	Action Taken Details
1.	The Principal stated that NNAC coordinators from LNCT and LNCTS must co ordinate with LNCTE coordinators and ensure that all NNAC-related work is kept fully updated, maintaining the same standards and progress.	All	Informed to faculties and coordinators.
2.	OSD LNCTS informed regarding the Run Bhopal Run event and emphasized on maximum registration from students. It was also pointed out that students are leaving classes after the first lecture on the pretext of filling water bottles. It was advised that no faculty should allow students to leave the class before time and classroom discipline must be ensured.	All	Informed to all faculties
3	HOD chemistry informed a book chapter has been published in Springer, and one utility patent has been published from LNCTE. Faculties are actively involved in journal writing and 4 NPTEL certification have been completed. A poster competition on “futuristic aspect of Green Chemistry” was organized on 7 <sup>th</sup> November 2025. A total of 117 students have registered for Sanskriti Gyan Pariksha , scheduled for 21 <sup>st</sup> November 2025. Registration for “Run Bhopal Run are currently in progress .Vande Mataram “ song celebration was conducted by the department of Chemistry, LNCT with first year students.	HOD Chemistry	Informed to all faculties.
4.	FIC informed that the feedback report has been shared and the result analysis has been compiled	FIC	Informed to all faculties.
5.	HR informed that faculty requirement for the next semester must be submitted, and	HR	Informed to all faculties.

	also updated that the ACC portal is now being handled by Abhishek Dubey.		
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Dr. Sangeeta Dhoté  
HOD  
Department of Engg. Chemistry  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal LNCT
3. Principal LNCTS
4. Director Administration
5. Registrar LNCT



## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/292

Date: 22/11/2025

#### MINUTES OF MEETING (ATR)

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Hall from 1:30 PM onwards on 15/11/2025 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
8	HOD EX/EE informed that NPTEL certificates of 2 faculty members have arrived, while results of 4 are still awaited. An expert lecture cum alumni interaction by Er. Satish Chandra Tiwari (Manager, MPMKVCL) was conducted on 6 <sup>th</sup> November, and the report along with the geo-tagged photograph has been submitted. A utility patent titled "A Cloud-Integrated IoT Energy Management System for Smart Homes and Smart Cities with Adaptive Demand Response" has been published from EX/EE Department. An Industrial visit to CPRI is planned on 20 November 2025 for V semester EX/EE students.	HOD EX	The NPTEL exam results of 4 more faculties have come, the report of which has been sent. The report of the Utility patent which was published has been sent and all the faculties have also uploaded it on the Accsoft portal. The industrial visit of EX/EE 5th semester students was successfully completed on 20 <sup>th</sup> of November 2025.

HOD EX/EE



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

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Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/307

Date: 04/12/2025

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in Vikram Sarabhai Seminar Hall from 11.00 AM onwards on 29/11/25 (Saturday).

Point discussed:

S. No.	Points	Compliance By	Action Taken Details
1.	Director Admin. Informed that Faculty feedback is to be conducted and submitted at the earliest. It is requested to all to cooperate amongst all heads to maintain discipline. It was also informed that HOD's should randomly check the Practical File evaluated by the faculties and should advise them for the corrective measures for improvement academics.	All	
2.	OSD LNCTS Informed that Run Bhopal Run (RBR) target of 1500 students was set and has been able to achieve 1469 students. A joint effort from all is need to cover the numbers. Bus routes will be soon declared.	All	
3.	It was informed that VII Sem. Sessionals have been prepared and uploaded. Students and faculties are participating in RBR in good numbers. Survey has been completed on Mental Health. 10 faculties have done NPTEL certification. Many faculties have attended ATAL FDP. Many students have registered for Idea Lab Internship. Hackathon will be conducted on 8-9Dec, preparations are on and 21 teams will participate in the institution as LNCT is the Nodel center.	HOD CSE/AIML/ IOT & AIDS LNCT	
4.	The HOD LNCTS, CSE, AIML, and Cyber Security informed that an IEEE paper has been published by Dr. Bhawna Pillai, Prof. Manish, and Prof. Ankita. One industrial visit for CSE 5th semester students was successfully conducted at CRISP. Hackathon teams are currently preparing their projects for the next level. Additionally, Prof. Monika has completed her NPTEL certification in Machine Learning with a score of 77% marks.	HOD CSE/AIML/ CY LNCTS	
5.	The HOD CS/DS/AIML, reported that all Sessional Marks of the 7th Semester have been filled on the RGPV portal. Registration for the "Run Bhopal Run" event has been completed for all participating students, and the registration fees have been submitted to the Accounts Section. The department successfully organized the Research Conclave 2025 on 21-22 November 2025, in which 27 teams participated. Additionally, a Hands-on Workshop on	HOD CSE/DS/AI ML LNCTE &LNCTU	

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	<p>“Multimedia Data Handling with Python” was conducted on 28 November 2025, with Dr. Manish Kashyap from MANIT, Bhopal serving as the resource person. One student, Ms. Arkaja Gour from Data Science (7th Semester), has been shortlisted to attend the IIC Regional Meet 2025 on 2 December 2025 at Indore. NAAC-related work is currently in progress. An industrial visit to STPI, Bhopal has been scheduled for 2 December for 3rd Semester students, and preparation for the ATAL FDP (Online) is also underway.</p>		
6.	<p>It was informed by HOD EC that academic progress review was taken from all faculties and fortnight calling to parents of students having attendance less than 60% has been completed. LNCT is awarded as Section best student branch (STB-14281) by IEEE M.P. VII semester sessional marks feeding on the portal completed. Industrial visit to HEG Mandideep successfully completed on dated 20/11/25. National task force survey report submitted of more than 600 students. Two days AICTE VAANI workshop successfully organized and conducted by Department on 21-22/11/25. Run Bhopal Run registration of all faculties and students completed.</p>	HOD EC	
7.	<p>The HOD EC, LNCTS and LNCTE reported that three NPTEL certificate courses have been completed by faculty members of both institutes. One expert talk by a faculty member from NITTTR has been successfully conducted. Additionally, one patent has been submitted by LNCTS faculty members. An industrial visit is planned for the upcoming week. The feeding of 7th semester sessional marks has also been completed.</p>	HOD EC LNCTS & LNCTE	
8.	<p>It was informed by the HGOD Ex that 4 certificates have arrived and result of 3 faculties is yet to be declared. An Industrial visit to Andritz Hydro will be organized for the III-Sem. Student on 6th Dec. 2025 and on 20 Nov. 2025 to CPRI was organized. 2 faculties have completed ATAL FDP.</p>	HOD EX & EE	
9.	<p>The HOD Mechanical Engineering reported that two faculty members have completed the ATAL FDP (Online). The SAE Club construction work is currently in progress. All sessional marks have been uploaded on the RGPV portal. Two research papers in SCI and two in Scopus have been communicated by the faculty members. The practical notebooks of 3rd and 5th semester students have been checked by the HOD. An industrial visit has also been planned for 5th December.</p>	HOD ME	
10.	<p>The HOD CE reported that three NPTEL courses have been completed and one ATAL FDP has been successfully conducted. A field visit for 3rd semester students was organized to UltraTech RMC Plant, Fanda, Sehore Road on 24th November. An expert lecture on “Application of RS &amp; GIS for Water Resource Management” was delivered by Dr. R.K. Jaiswal, Scientist-F, NIH Bhopal, on 28th</p>	HOD Civil	

	November. A total of four research papers have been reviewed. Additionally, two faculty members have been awarded PhD degrees.		
11.	The HOD Chemistry reported that Run Bhopal Run registration from LNCT A-Set was completed by 71 students. Sanskriti Gyan Pariksha was conducted on 21/11/2025, in which 92 students appeared. Mental health form filling and survey data were collected from each student. One patent was filed from LNCTS, and work on a research paper is currently in progress.	HOD Chemistry & FICs	
12.	HOD Physics informed that RBR data has been sent. \$TH Unit is near completion and 5 <sup>th</sup> Unit will be started soon. Dr. S. K. Singh and Prof Arvind Bhargava have completed 12 week NPTEL course successfully. A Mental Health survey undertaken by the faculty members of the dept.	HOD Physics	
13.	HOD Humanities informed that 4 Units of Syllabus BT-03 have been completed. Prof. Mansi Tripathi has won the Silver Medal in NEPTEL. Assessment files have been submitted to the concerning authorities.	HOD Hum.	
14.	The Director Pharmacy reported that Regular Classes of First, Third and Fifth Semester are running with good attendance, and one-to-one meetings with subject in-charges for course completion have been conducted. An educational visit for B. Pharm students was organized to IISER Bhopal, where students explored the sophisticated instrumentation lab and the animal house facility. An expert session was conducted by IPA MP State Branch and MP PCI, delivered by the Chairman of PCI, MP State Branch, on the theme "Role of Registered Pharmacist in Modern Health Care System." The final Viva Voce of four M. Pharm (IV Semester) students was also conducted. Five students from B. Pharm V Semester attended an international conference at Lloyd University, Noida, and presented their research and review work in poster form. On 19th November, a workshop on "Use of AI in Pharma Industry and Academics" was conducted for B. Pharm students by an external expert. On 20th November, students participated in social work, an awareness rally, and a Nukkad Natak in the nearby village of Bhojpur Mandir. On 21st November, cultural and sports activities were organized for the students and by the students.	Director Pharmacy	
15.	The HOD MCA/BCA reported that six faculty members presented papers at the "4th International Conference on Recent Trends in Advanced Science and Computing" held at VIT Bhopal. All students have been informed to fill out the enrollment form. One faculty member, Dr. Akansha Sharma, has published a research paper in a Scopus-indexed journal. The BCA 5th Semester theory examinations have been completed, and the practical examinations were also conducted, with all marks successfully submitted.	HOD BCA/MCA	

16.	The Director MBA reported that LNCT-MBA, in collaboration with Karunadham Ashram, organized an expert talk on November 17, 2025, on the topic "AI in Finance," delivered by Mr. Shreansh Vats, B.Tech IIT Kharagpur and Credit Trader at Deutsche Bank, Sydney. A workshop on the Security Market, conducted by NISM, is being organized from 17 November to 8 December 2025. An industrial visit was conducted on 18 November 2025 for MBA I Semester students to the Parle G plant at Mandideep. Another expert talk was organized on November 27, 2025, on the theme "Chance, Choice & Change: The Making of an Entrepreneur," delivered by Mr. Aditya Upadhyay, Founder & CEO, Inventor's Den Pvt. Ltd.	Director (MBA)	
17.	The Director BBA and BIA informed that an expert lecture for UG and PG students was conducted on 17 November by Home Guard personnel as part of Disaster Management activities, followed by another expert lecture on 21 November for BBA 3rd semester, B.Com, and ECRM 3rd semester students delivered by Mr. Nikhil Sewaramani, an alumnus of IIM Bangalore. An industrial visit to the Amul Plant, Mandideep was organized on 18 November for B.Com 3rd semester and ECRM students, and another visit for BIA 3rd semester students was conducted on 28 November 2025. The Mid-Semester Examination for 5th semester students was held from 10th to 13th November, with evaluation completed and marks uploaded as per NEP guidelines, while evaluation of final answer sheets is underway. Course completion for 1st and 3rd semester students is nearing completion, and Employability Enhancement Classes for 3rd semester were successfully completed on 28 November. HR consultancy work by Dr. Roopali Bajaj for MPCON has also been completed and the certificate received. Upcoming activities include ongoing NISM Certification with UG exams scheduled for 8th and 9th December 2025, internal examinations for BBA and B.Com on 6th and 8th December 2025, and faculty feedback compilation, which will be completed by the end of this week.	Director BBA/BIA	
18.	Director IT Infra informed that there should be only one social media group of each branch.	All	
19.	Librarian informed that 15 books were purchased for each college.	Librarians	



Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/IT Infra/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File



Principal  
LNCT, Bhopal

# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting Agenda: Mass Maintenance Committee Date: 29/11/25 Time: 6:30

S.No.	Name	ID	College	Dept.	Signature
1.	Prof Dr. Anika Saxena				
2.	Dr. V. N. Bantana	152	LNCT	Admin	<i>[Signature]</i>
3.	Dr. Sanjay Bhojraj	101	LNCT	Admin	<i>[Signature]</i>
4.	Prof (Dr.) Rakesh K. Yadav	844	LNCT	MCA	<i>[Signature]</i>
5.	Vilash Kumar Singh	138	LNCT	MBA	<i>[Signature]</i>
6.	Dr. Surendra Kr. Srivastava	155	LNCT	CE	<i>[Signature]</i>
7.	Shreed Kulkarni Pandey	1065	LNCT	Maths	<i>[Signature]</i>
8.	Dr. Neejay Shivhase	23118	LNCT	Admin	<i>[Signature]</i>
9.	Dr. Pratibha A. Saxena	174	LNCT	Maths	<i>[Signature]</i>
10.	Komal Pandey	4055	LNCT	Chem	<i>[Signature]</i>
11.	Dr. Anubodh H. Prasad	4134	LNCT	CSE	<i>[Signature]</i>
12.	MS Usha Singh	726	LNCT	Ch.	<i>[Signature]</i>
13.	Shubham Chaturvedi	461	LNCT	Admin	<i>[Signature]</i>
14.	Rajendra V. Shrivastava		LNCT	Admin	<i>[Signature]</i>
15.	MUKESH GARGAL	25037	LNCT	Hostel	<i>[Signature]</i>
16.	Ajay Cothi	917		Assist	<i>[Signature]</i>
17.	Jitendra B. Bhojraj	2502		Assist	<i>[Signature]</i>
18.	Dr. V.K. Sahu	108	LNCT	Asst	<i>[Signature]</i>
19.	Dr. Anil Shekhar	232	LNCT	Bean	<i>[Signature]</i>
20.	Dr. Anand Singh	4038	LNCT		<i>[Signature]</i>
21.	Suman Singh	705	LNCT	CSE	<i>[Signature]</i>
22.	Sangeeta	992	Hostel	Girls	<i>[Signature]</i>
23.	Chitra Akhatar	1611	HOSTEL	Girls	<i>[Signature]</i>
24.	NEHA BHADOORIYA	25125	HOSTEL	Girls	<i>[Signature]</i>
25.	SANIYA YADAV	LNCT 25122	HOSTEL	Girls	<i>[Signature]</i>
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## ATTENDANCE SHEET

Meeting Agenda: Fortnight Meeting

Date: 29/11/2025 Time:           

S. No.	Name	ID	College	Dept.	Signature
1.	Arvind Singh	4038		MBA	
2.	Prof (Dr) Rajesh K. Yadav	138	LNCT	MBA	
3.	Dr. Sumit K. Singh	436	LNCTG	Admin	
4.	Dr. Mukesh Narula	421	LNCTG	Admin/IT Infra.	
5.	Dr. Anil-Shrivastava	232	LNCTG	Dean	
6.	Dr. Rupal Bajaj	25053	LNCTG	SOCM	
7.	Ms. Usha Singh	461	LNCTE	Admin	
8.	Dr. Pratibha A. Saxena	4055	LNCTO	Chemistry	
9.	Dr. Anjali Tiwari	186	LNCT	Chemistry	
10.	Dr. Muskan Jai	712	LNCTE	Maths	
11.	Dr. Sangeeta Dhali	1086	LNCT	Chemistry	
12.	Dr. Sanjit Kumar	203	LNCTS	Maths	
13.	Dr. Bhupesh Gaur	12	LNCTS	CSE, cy	
14.	Dr. Venek Richharya	682	LNCT	CSE	
15.	Dr. Sharadha Gupta	216	LNCTS	Admin	
16.	Dr. Naveen Asari	743	LNCT	Ex	
17.	Dr. Shankar Kumar	603	LNCT/SE	MB	
18.	Sumangit Singh	878	LNCT	Admin	
19.	Dr. A.K. Rai	—	—	Admin	
20.	Dr. V.K. Shriv	—	LNCT	—	
21.	Dr. Sanjay Bajpai	844	LNCT	PhD	
22.	Dr. Tirth Sankar	7	LNCT	AIMS/DS	
23.	Dr. R.K. Sakale	911	LNCT	Math	
24.	Dr. Neelesh Gupta	495	LNCTE	AIIML	
25.	Dr. Abhinav Bhargava	343	LNCTS	EC	
26.	Prof. Rajdeep Shrivastava	344	LNCTE	EC	
27.	Dr. Surendra K. Jain	25068	LNCTP	Ph	
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ACTION TAKING REPORT-20

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam Conference Halls from 11.00 AM onwards on 15/11/25(Saturday). The action taking report for above mentioned meeting:

S.No.	Points	Compliance By	Action Taken Details
1.	Director Administration Informed that Faculty feedback is to be conducted and submitted at the earliest. It is requested to all to cooperate amongst all heads to maintain discipline. It was also informed that HOD's should randomly check the Practical File evaluated by the faculties and should advise them for the corrective measures for improvement academics.	All	Informed to faculty
2	OSD LNCTS Informed that Run Bhopal Run (RBR) target of 1500 students was set and has been able to achieve 1469 students. A joint effort from all is need to covert the numbers. Bus routes will-be soon declared.	All	Informed to faculty
11.	The HOD chemistry reported that Run Bhopal Run registration from LNCT A-Set was completed by 71 students. Sanskriti Gyan Pariksha was conducted on 21/11/2025, in which 92 students appeared. Mental health form filling and survey data were collected from each student. One patent was filed from LNCTS ,and work on a research Paper is currently in progress.	HOD Chemistry &FIC	Informed to faculty
18.	Director IT Infra informed that there should be only one social media group of each branch.	All	Informed to faculty



Dr. Sangeeta Dhote  
HOD  
Department of Engg. Chemistry

LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal LNCT
3. Principal LNCTS
4. Director Administration
5. Registrar LNCT



## Lakshmi Narain College of Technology, Bhopal

### Department of Electrical & Electronics Engineering Department of Electrical Engineering

LNCT/ADM/2025/292

Date: 11/12/2025

#### MINUTES OF MEETING (ATR)

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the Vikram Sarabhai Seminar Hall from 11:00 AM onwards on 29/11/2025 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
8	It was informed by the HOD EX/EE that 4 certificates have arrived and result of 3 faculties is yet to be declared. An industrial visit to Andritz Hydro will be organized for the III SEM students on 6 <sup>th</sup> December 2025 and on 20 November 2025 to CPRI was organized. 2 faculties have completed ATAL FDP.	HOD EX & EE	The NPTEL exam results of 4 more faculties have come, and Exams for 3 faculties are on 13 <sup>th</sup> December. Industrial Visit of CPRI report and geo-tag photos submitted. The industrial visit of EX/EE 5 <sup>th</sup> semester students was successfully completed on 6 <sup>th</sup> of Decemeber2025.

HOD EX/EE



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2025/337

Date: 17/12/25

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in The Board Room, LNCT from 1:30 PM onwards on 13/12/25 (Saturday).

Point discussed:

S. No.	Point	Compliance By	Action Taken Details
1.	Dr. Anup Chaturvedi informed that the details of GATE Students are to be shared to him.	All	
2.	HOD CSE informed that Grand Finale Hackathon was conducted successfully. 21 teams came from across 10 states, 16 teams from LNCT went to different states in which 3 teams (LNCT-AIML, LNCTS-CSE AND LNCTU-CSE) won in Software edition 3teams (LNCT CSE, & EC-ACT and LNCTU CSE) won. Practical Exams were conducted successfully for the 7 <sup>th</sup> Sem. Remedial Classes are in organized for 5 <sup>th</sup> Sem.	HOD CSE/AIML/ IOT & AIDS LNCT	
3.	The HOD, LNCTS CSE/CY/AIML informed that MST-II question papers have been prepared and 7th semester practical viva is currently going on. One student team has won a prize in the Hackathon. Remedial classes are being conducted regularly. The department team visited Indore to participate in the UKTI event. Registration for 8th semester students is in progress. On 3rd December, the department organized a debate competition and a Nukkad Natak to mark the Bhopal Gas Tragedy Day.	HOD CSE/AIML/ CY LNCTS	
4.	The HOD, CSE/DS/AIML, LNCTE & LNCTU informed that attendance compilation for 5th semester has been completed, the remedial classes' timetable has been shared, and students have started attending the classes. NAAC-related work on student lists is in progress. IIC calendar activities are being planned, and meetings along with related work are ongoing. Faculty member Dr. Sakēt Jain along with the IIC student team attended a one-day regional meet at Indore and secured first prize at the regional MP level for Yukti nomination. LNU 3rd semester examinations have ended, while LNU 5th and 7th semester examination activities and planning for the new session are in progress. A one-day hands-on workshop was conducted by Dr. Manish Kashyap from MANIT. Preparations for ATAL FDP are also underway. As part of future activities, two IIC calendar activity online sessions are planned in the last week of December, participation in the IIT KGP Kshitij Coding Contest is scheduled on 20th December, and an STPI industrial visit for Data Science students has been conducted. Additionally, on 3rd December, on	HOD CSE/DS/AI ML LNCTE &LNCTU	


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	the occasion of the Bhopal Gas Tragedy, a speech competition titled "Tribute to Humanity" was organized, in which 27 students participated.		
5.	EC HOD Informed that 5 <sup>th</sup> Sem. Attendance compilation completed by all the faculties. Remedial Classes scheduled from 11.12.25 for the 5 <sup>th</sup> Sem. Students having less attendance. SIH-2025 in Hardware edition category EC-ACT students won the cash prize of Rs.1,50,000/-. Fund allocation by IEEE MP Section to LNCT students branch STB-14281 announces for excellence in Vtool software activity. A project demonstration and exhibition is planned for EC- ACT 3 <sup>rd</sup> & 5 <sup>th</sup> Sem. Students on Saturday 13.12.2025 sponsored by IEEE MP Section.	HOD EC	
6.	The HOD EC informed that the IISER industrial visit has been completed. Laboratory kits have been received, and the demonstration of these kits will be conducted shortly. The 7th semester practical viva is currently in progress, and 7th semester project submission is also underway. Remedial classes for 5th semester students are being conducted regularly.	HOD EC LNCTS & LNCTE	
7.	The HOD, Mechanical Engineering informed that one utility patent has been filed with LNCT Bhopal as the first applicant. An expert lecture was delivered by Dr. Prashant Baredar, Professor, Department of Energy, MANIT, Bhopal. He also reported that three research papers were presented in an international conference and have been accepted for publication in a Scopus-indexed journal. Third semester students visited Daulat Ram Engineering on 13/12/2025. In addition, one fifth semester student won a Gold Medal in the 84+ category at the RGPV State Karate Tournament 2025-26 organized at Rama Krishna College of Technology, Satna.	HOD ME	
8.	The HOD, Civil Engineering informed that from 29.11.2025 to 12.12.2025, the department achieved significant academic and research milestones. One utility patent has been published and one utility patent has been filed. One faculty member has been recognized as an NPTEL Star-Believer, while eight faculty members successfully completed ATAL FDP. Additionally, two student ideas have been accepted under Sampark Bharat, and eight more students are participating in a three-day boot camp at IIT Gandhinagar. During this period, two research papers were also reviewed by faculty members.	HOD Civil	
9.	The HOD, EX Department informed that an industrial visit to ANDRITZ HYDRO was organized for III semester EX students on 06 December 2025. He also reported that one team from the EX/EE department won the first prize in the SIH Hardware Edition held at IIT Kharagpur on 12 December 2025.	HOD EX	
10.	The HOD, Physics informed that the course has been completed for B. Tech 1st semester students at LNCT. The course exit survey and curriculum feedback processes are currently under progress. He also reported that Dr. Devendra Bajpai has successfully completed a one-	HOD Physics	

	week ATAL course on Cyber Security. Additionally, for LNCTE/LNCTS Physics, 95% of the course has been completed.		
11.	HOD Chemistry informed that one book chapter is published in Taylor & Francis by LNCT. One utility Patent and one research paper has been submitted by LNCTE and Last unit is in progress and about to get completed.	HOD Chemistry	
12.	Dr. Akansha Mishra and Prof. Riyu Malviya of Math's Dept. has presented a research paper in the international Conference held on 5, 6 <sup>th</sup> Dec. '25.in MANIT, Bhopal. LNCTS Math's Dept. has organized Nukkad Natak on the Gas Tragedy Theme in the canteen to mark the 'Bhopal Gas Tragedy Day' Every Saturday the classes of Advanced Mathematics for M. Tech-I Semester are going on.	HOD Mathematics	
13.	The HOD, Humanities informed that about 95% of the course for the 1st and 3rd semester has been completed. Lab sessionals and course assignments have been completed by most of the students. All faculties have finished the prescribed lab-related contents.	HOD Humanities	
14.	The Director, Pharmacy informed that regular classes of First, III and V semesters are running with good attendance, and one-to-one meetings with subject in-charges have been conducted for course completion. The B. Pharm VII Semester university examination has been completed, followed by a meeting with students to brief them about registration, project distribution, placement classes, and career guidance. An expert session was conducted by AOCG, UK for B. Pharm VII Semester students on international education awareness, covering opportunities in different countries, admission patterns, required funding, and job prospects after course completion. Routine feedback from B. Pharm I Semester students has been collected and shared with the concerned faculty members. A total of 24 poster presentation topics have been submitted by B. Pharm V Semester students for the 14th International SFE Conference to be held at NIPER, Mohali in December 2026, and 15 poster topics are being submitted by B. Pharm III Semester students for the 15th NIPICON Conference to be organized by Nirma University in January 2026. Additionally, five B. Pharm VII Semester students will be undertaking onsite internship training during the semester break at two companies based in Indore. The viva voce examination of six M. Pharm. IV Semester students has been conducted for the award of their M. Pharm degree. Further, the IAEC and CCSCA (Animal House) meeting is in progress today in the presence of the committee nominated by MOFA, New Delhi, for approval of animal experiments for research and practical purposes.	Director Pharmacy	

15.	The HOD, MCA/BCA informed that on account of the Bhopal Gas Tragedy, a Nukkad Natak and Debate Competition was organized on 3rd December 2025. A quiz competition on "C" was conducted on 8th December 2025 for BCA students. The list of corrections in Hindi names for Convocation 2024 has been sent to the organizing team. All registered students have been informed that the convocation for the 2025 batch has been postponed. The session for BCA 3rd semester and MCA First semester (RGPV) is over and remedial classes for the same are currently in progress.	HOD BCA/MCA	
16.	The HOD, Agriculture informed that the 5th semester final examinations are ongoing and the RAWE program of 7th semester B.Sc. Agriculture students is almost completed. National Milk Day was celebrated on 26 November, and the MID Exam-II of 3rd semester was successfully conducted with evaluation work almost completed. Agriculture Education Day was celebrated on 03 December, and the MID-I examination date for B.Sc. (Hons.) Agriculture 1st semester has been announced. Vegetables produced by the department are being kept for sale at the LNCT reception, and World Soil Day was celebrated on 05 December. The 1st semester students also visited CIAE, Bhopal to gain exposure to various agricultural startup units. Three utility patents have been published by the faculties of the Agriculture Department, and information regarding convocation has been shared with students. The mushroom production unit is running successfully, and seminar topics have been shared with M.Sc. Agriculture students of all branches.	HOD Agriculture	
17.	The Director, MBA informed that LNCT-MBA organized multiple student-centric activities on 3 December 2025, including a speech competition, debate competition, poster-making session, open mic event, and a Nukkad Natak to commemorate the Bhopal Gas Tragedy, for which a detailed report has been attached. Further, an expert lecture titled "Career Planning and Emotional Intelligence: Building Future-Ready Professionals" was successfully conducted by Dr. Rupali Bajaj on 4 December 2025. In addition, a workshop on "Managerial Skill Exploration in Practical Aspects" was organized on 8 December 2025 in association with BMA and TV 27 News, providing practical managerial insights to students.	Director (MBA)	
18.	The Director, BBA/BIA informed that the NISM certification for UG students of 1st and 3rd semester is scheduled on 8th and 9th December 2025. Internal practical examinations for BIA 5th semester will be held on 8th December 2025, while the internal practical exams for BBA, B Com, and ECRM are scheduled on 13th December 2025. A session on corporate domains with AI and ML was conducted by Ms. Kanak Dubey. Examination form forwarding for 3rd semester students is ongoing. A Nukkad Natak and speech competition was organized on 3rd December 2025 for UG students. Regarding upcoming activities, the second mid-semester examinations	Director BBA/BIA	

	for UG students are planned on 15th and 16th December 2025. The internal practical examination for BIA 3rd semester is scheduled on 17th December 2025 and again on 23rd December 2025. The second mid-semester examinations for 1st semester students will be conducted on 19th and 22nd December 2025. The end-term examinations for 3rd semester students are scheduled from 23rd December 2025 to 9th January 2026, and subject allocation for the even semester will also be carried out.		
19.	The Training and Placement representative informed that multiple campus recruitment activities are scheduled in December. Tudip Technologies campus drive will be held on 12th and 13th December. India Mart and Livegaga campuses are scheduled on 15th December. NETLINK interviews will be conducted at the company office on 16th December. The remaining students' TCS NQT test and DSE Technologies campus will take place on 17th December 2025. Sonalika Tractors campus drive is planned for 18th and 19th December, followed by the Comfonomics campus on 19th and 20th December. Accenture campus recruitment will be conducted through an online test on 22nd December.	T&P	
20.	The DSW informed that club activity reports have not yet been submitted by some members and emphasized that all concerned must ensure timely submission. It was directed that the club activity calendar for the next semester should be prepared only after the academic calendar is released. A notice must be circulated in all student groups clearly stating that there is no membership fee for club activities. Each club is required to conduct at least one club activity meeting every month. It was also instructed that before planning any cultural or student activity, any group-level cultural event should be discussed with DSW and permission be obtained through a proper note-sheet. Flash mobs for the promotion of any club activity are permitted only in the main canteen and must be conducted strictly under the supervision of faculty club coordinators; no flash mob is allowed in the LNCTE Open Theatre. Additionally, all club activity requirements must be submitted at least seven days before the event, and all preparation for club activities shall be carried out only on Saturdays.	DSW	

  
 Principal 7.11/25  
 LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. OSD (LNCTS/LNCTE)

6. Director (T&P/Incubation/R&D/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File

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17/11/25

## ATTENDANCE SHEET

Meeting Agenda: Miss Monitoring

Date: 13/12/25 Time: 2:58

S. No.	Name	ID	College	Dept.	Signature
1.	Prof (Dr) Rajesh K. Yadav	138	LNCT	MBA	[Signature]
2.	Prof. Vikash Kumar Singh	155	LNCT	CE	[Signature]
3.	Dr. Prabodh S. Saxena	435	LNCT	PHY	[Signature]
4.	S. K. Pandey	2311B	LNCT	Admin	[Signature]
5.	Dr. Pratibha A. Saxena	4055	LNCTU	Chemistry	[Signature]
6.	Sonalini Jain	705	LNCT	CSE	[Signature]
7.	Komal Pandey	4124	LNCT	CSE	[Signature]
8.	Dr. Roopali Bhatnagar	25053	LNCTU	Socsci	[Signature]
9.	Ms. Usha Singh	2161	LNCTU	Admin	[Signature]
10.	Dr. Amit Shrivastava	232	LNCT	Chem	[Signature]
11.	Dr. Sanjay Bhatnagar	844	LNCT	Med	[Signature]
12.	Dr. V. K. Sahu		LNCT	Admin	[Signature]
13.	Dr. Anubodh Upadhyay	726	LNCT	Admin	[Signature]
14.	Jhondra Agrawal	851	LNCT	Admin	[Signature]
15.	Ramendra Mishra	25057	LNCTE	Hostel	[Signature]
16.	Shubham Chaturvedi		LNCTE	Hostel	[Signature]
17.	Gudrun Rai	916	LNCTE	Hostel	[Signature]
18.	Ajay Lodhi	2502	LNCT	Hostel	[Signature]
19.	Mukesh Garg	919	LNCT	Hostel	[Signature]
20.	SONIYA YADAV	LNCR25122	LNCT	Hostel	[Signature]
21.	Smriti Rai	992	LNCT	Hostel	[Signature]
22.	Neha Bhadouriya	LNCR25125	LNCT	Hostel	[Signature]
23.	CHETNA DHAKAR	1611	LNCTE	Hostel	[Signature]
24.	Prof. Dr. Anil K. Saxena	152	LNCTE	Admin	[Signature]
25.	Dr. A. K. Sachan		LNCTU	Admin	[Signature]
26.	Dr. Sunil K. Singh	436	LNCTG	Admin	[Signature]
27.	Damanjeet Singh	878	LNCT	Admin	[Signature]
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# LNCT GROUP OF COLLEGES, Bhopal

## ATTENDANCE SHEET

Meeting Agenda: Fortnight Meeting

Date: 13/12/20 Time: 1:30

S. No.	Name	ID	College	Dept.	Signature
1.	Dr. V.K. Sahu		LNCT	Admin	
2.	Dr. A.C. Sacha		LNCTV	Act	
3.	Prof. Dr. A.K. Saxena	152	LNCTE	Admin	
4.	Prof (Dr) Rakesh K. Yadav	138	LNCTMBM	MBA	
5.	Dr. Deepali Bajaj	25053	LNCT-U	SOCN	
6.	Ms. Usha Singh	461	LNCTE	Admin	
7.	Dr. Sanjit Kumar	203	LNCTS	Maths	
8.	Dr. Alok Chandayan	730	LNCTS	Chemist	
9.	Dr. R.K. Sakshi	311	LNCT	Maths	
10.	Dr. Vanisha Parmar	729	LNCTS	Chemistry	
11.	Dr. Neeraj Kumar Gupta	4020	AGRI	Agriculture	
12.	Dr. AKSHAY JAIN	4022	AGRI	Agriculture	
13.	Vandana Pathak	934	LNCT	T&D	
14.	Dr. Vivek Gupta	LNCT 240	LNCTE	Chemist	
15.	Dr. Nishu Trakash Jain	LNCT 24113	LNCP	Pharmacy	
16.	Tarlok Suryanarshi	Lib 957	LNCT	Library	
17.	Dr. Sangay Bajpai	844	LNCT	MCA	
18.	Dr. Anika Gulati	849	LNCT	MCA	
19.	Prof. Nagendra Sharma	23106	LNCTE	HM	
20.	Dr. Pooja Saxena	7	LNCT	AIML/AOS	
21.	Dr. Kavita Kanakhey	846	LNCT	MCA	
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Meeting Agenda: Fortnight Meeting Date: 13/12/25 Time: 1:30

S. No.	Name	ID	College	Dept.	Signature
1.	Anoop Chaturvedi	845	LNCT	CS	[Signature]
2.	Dr. Bhupesh Gaur	12	LNCT	CL, CP	[Signature]
3.	Dr. Amit Shrivastava	232	LNCT	EE	[Signature]
4.	Dr. Bikram Prasad	4126	LNCT	CE	[Signature]
5.	Dr. Shankar Kumar	603	LNCT/SE	MR	[Signature]
6.	Dr. Pralmbha A. Saxena	4055	LNCTO	Chem	[Signature]
7.	Dr. Sangeeta Kapoor	736	LNCT/RS	Phy	[Signature]
8.	Dr. Sangeeta Dhote	1086	LNCT	Chem	[Signature]
9.	Dr. Angali Tiwari	186	LNCT	Chem	[Signature]
10.	Dr. P. S. Parihar	089	LNCT/SE	Hum	[Signature]
11.	Sanjay K. Gupta	909	LNCT	Acad.	[Signature]
12.	Anu L. Sanyal	926	LNCT	Library	[Signature]
13.	Prof. Randeep Srivastava	344	LNCT/SE	EC	[Signature]
14.	Dr. Abhinav Bhargava	343	LNCT/RS	EC	[Signature]
15.	Dr. Jagdeep Mehta	343	LNCT	MCA	[Signature]
16.	Dr. Prabodh S. Saxena	435	LNCT	Phy	[Signature]
17.	Dr. S. Bhalechandra	1166	LNCT	Phy	[Signature]
18.	Dr. Naveen Asan	743	LNCT	Ex	[Signature]
19.	Dr. Anurag Hpathyaya	726	LNCT/RS	Chem	[Signature]
20.	Jitendra Agarwal	851	LNCT	MCA	[Signature]
21.	Dr. Megha Kamble	09	LNCT/SE	CC	[Signature]
22.	Dr. Neelesh Gupta	195	LNCT/SE	ASML	[Signature]
23.	Dr. Amrita Sahadig	23028	LNCT	EC	[Signature]
24.	Ashmita Jain	91061	LNCT	Hum	[Signature]
25.	Devesh Chandra	287	LNCT	Adm.	[Signature]
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Date: 7/01/2025

### ACTION TAKING REPORT-22

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdul Kalam conference hall at 1.30 pm onwards on 27/12/25 (Saturday). The action taking report for above mentioned meeting:

S. No.	Point	Compliance By	Action Taken Details
1.	It was suggested that each department should brief all members about the outcomes of the last 15 days, present a clear plan for the next 15 days, and also share long-term planning, such as joint initiatives involving two or three departments (for example, organizing a conference). Additionally, every department must update everyone on the key points and decisions taken in their departmental meetings.	All	Informed to all faculty.
2.	Also, it was suggested that Departmental concluding remarks should focus on future planning toward organizational growth and include something interesting or impact full for all, along with sharing of problems and challenges. To ensure clarity and effectiveness, discussions should remain structured, meaningful, and aligned with institutional goals.	All	Agreed
3.	OSD, LNCTS informed that LNCT Group has achieved very good results in NPTEL courses, with 375 faculty members in LNCT receiving certificates, 250 faculties from LNCTS and 60–70 faculties from LNCTE. In view of this encouraging performance, all faculty members are advised to enroll in NPTEL courses for the January 2026 session. Faculty members are also advised to clearly explain the benefits of NPTEL to students and motivate them to register in large numbers. It was further highlighted that if students choose a faculty member as their mentor, the concerned faculty will also be eligible to receive an NPTEL certificate.	All	Informed to all faculty.
4	The group OSD, emphasized that information shared in HOD groups must be communicated properly and systematically. Also, it was stressed that collective efforts are needed to promote LNCT on social media platforms to enhance institutional visibility and outreach.	All	Agreed
13	The HOD, Chemistry informed that the evaluation of the 2nd MST answer copies has been completed. One book chapter authored by the department faculty has been published in Taylor & Francis, reflecting the department's research contribution.	Chemistry	Informed to all faculties.

22	Faculty In-Charge, A-Set, LNCT informed that remedial classes have been continuing from 22/12/2025, and the mark-sheets of the II MST have been published today.	FIC	Informed to faculty
23	Director R&D informed that all faculty members are required to refer to the Research and Development Policy Handbook (Chapter 3) and ensure the use of the correct institutional affiliation in all types of publications and patents. Compliance with this instruction is mandatory to maintain uniformity and institutional accuracy.	All	Agreed
24	The DSW informed that activities for the next semester will commence as per the upcoming academic schedule.	All	Agreed
25	Librarian informed that journal renewals are due shortly, and departments are requested to communicate their requirements in advance. Departments are also expected to submit the list of new books for renewal/purchase at the earliest. In addition, clarification was sought regarding the timeline for shifting the library to the C. V. Raman Block.	All	Informed to faculty



Dr. Sangeeta Dhote  
HOD  
Department of Engg. Chemistry  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal LNCT
3. Director Administration
4. Registrar LNCT



Estd. 1993

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute  
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)  
UG Program Accredited by NBA

LNCT/ADM/2026/00L

Date: 01/01/2026

## MINUTES OF MEETING

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in APJ Abdul Kalam Conference Hall from 1:30 PM onwards on 27/12/25 (Saturday) and the following points were discussed:

S. No.	Point	Compliance By	Action Taken Details
1.	It was suggested that each department should brief all members about the outcomes of the last 15 days, present a clear plan for the next 15 days, and also share long-term planning, such as joint initiatives involving two or three departments (for example, organizing a conference). Additionally, every department must update everyone on the key points and decisions taken in their departmental meetings.	All	
2.	Also, it was suggested that Departmental concluding remarks should focus on future planning toward organizational growth and include something interesting or impactful for all, along with sharing of problems and challenges. To ensure clarity and effectiveness, discussions should remain structured, meaningful, and aligned with institutional goals.	All	
3.	OSD, LNCTS informed that LNCT Group has achieved very good results in NPTEL courses, with 375 faculty members in LNCT receiving certificates, 250 faculties from LNCTS and 60-70 faculties from LNCTE. In view of this encouraging performance, all faculty members are advised to enroll in NPTEL courses for the January 2026 session. Faculty members are also advised to clearly explain the benefits of NPTEL to students and motivate them to register in large numbers. It was further highlighted that if students choose a faculty member as their mentor, the concerned faculty will also be eligible to receive an NPTEL certificate.	All	
4.	The group OSD emphasized that information shared in HOD groups must be communicated properly and systematically. Also, it was stressed that collective efforts are needed to promote LNCT on social media platforms to enhance institutional visibility and outreach.	All	
5.	The HOD-LNCT, CSE/AIIML/AIDS informed that the V semester practical and sessional preparation has been completed as per the new marks policy. The activity calendar has been prepared and forwarded, while remedial classes for III semester students are currently running. The V semester form forwarding process has been completed, and faculty requirements for the upcoming semester have been shared with the HR. NBA-related work committees have been constituted, III semester marks have been uploaded on the ACC Soft portal, and faculties have been communicated to upload their research achievements on ACC Soft.	All, CSE/AIIML/ IOT & AIDS LNCT	

Page 1 of 7

6	<p>The Department of CSE/AIML/CY, LNCTS reported that faculty members actively participated in academic and research activities during the session. Two research papers were presented by Prof. Neeraj Dubey and Prof. Vijendra at an IEEE conference organized by Acropolis Institute, Indore. Faculty members also successfully completed NPTEL certification courses. Academically, the 5th semester MST mark-sheets have been published, the evaluation of 3rd semester answer copies has been completed, marks are currently being uploaded on the ACC Soft portal, and the preparation of 5th semester sessional marks is in progress as per the new marks policy.</p>	<p>All, CSE/AIML/ CY LNCTS</p>	
7	<p>The HOD, LNCTE CSE/DS/AIML informed that the correction work of 3rd and 5th semester mark sheet generation has been completed. Remedial classes are being regularly monitored, parents of short-attendance students have been contacted, and students have been counseled to maintain regularity. The IIT, Kharagpur, Kshitij coding round was successfully conducted on Saturday, 20 December. Approval for the Virtual Lab Nodal Centre has been received for both LNCTE and LNCTU, and Cyber Security and IoT lab sessions were conducted through Virtual Labs as an academic initiative. The first ATAL FDP on Applied Generative AI, sanctioned by AICTE, was conducted in online mode with contributions from 10 resource persons from industry, IITs, NITs and Tashkent Inha University, in which around 300 approved candidates participated and completed the FDP. Upcoming activities include IIC lectures on Innovation with the Principal of Government Engineering College, Jalgaon, and a research cell activity session by Dr. Snehlata Barde from Parul University. For LNCTU, new session planning has started with lab up-gradation and preparation of new course manuals for LNCTU. The Convocation of Batch 2024 was conducted in which 30 B. Tech students received felicitation, and a Dubai-based Estrel AI Wiiz platform agentic AI internship is currently ongoing for LNCTU AIML 6th semester students from 20 December to 5 January 2026.</p>	<p>CSE/DS/AIML LNCTE &amp;LNCTU</p>	
8	<p>The HOD, Electronics &amp; Communication informed that a departmental meeting was held on 15/12/2025 to review academic activities, during which all faculty members were instructed to complete course file documentation for the 3rd, 5th, and 7th semesters. A Project Exhibition and Appreciation Ceremony for III/V semester EC/ACT students were successfully organized on 13/12/2025, sponsored by the IEEE, MP Section. To support academically weak students, remedial/make-up classes have been conducted since 24/12/2025 for 3rd semester students with attendance below 60%. The department has submitted its library requirements for the coming session, and three students were selected under the Sanchar Mitra Campaign by the Department of Telecommunications (DoT), Government of India, and have been offered six weeks of training at Dehradun. The HOD also shared that a National Conference is planned for February 2026, sponsored by MPCST, Bhopal, and that partial laboratory requirements for the upcoming session are being completed. Additionally, as per</p>	<p>LNCT EC</p>	

	instructions, the NBA-2026 departmental committee has been formed, and responsibilities for each criterion have been communicated to all faculty members.		
9	The HOD, EC informed that all activities of the current session, including expert talks and industrial visits, have been successfully completed. He further stated that the academic calendar for the upcoming session is almost prepared and will be shared with the concerned authorities once finalized. Remedial classes for the 5th semester are currently ongoing, and the second mid-semester mark sheet of the 5th semester has been published on the ACC portal. In addition, sessional preparation work for the 3rd and 5th semesters is in progress.	LNCTS & LNCTE (EC)	
10	The HOD, Mechanical informed that two research papers have been published in SCI journals, one in Q1 and the other in Q2 category. Three additional research papers have been communicated, and the 5th semester second mid-semester mark sheets have been published. One paper has also been communicated as a book chapter with Taylor and Francis. Additionally, proposals for two research laboratories have been prepared by the department.	ME	
11	The HOD, Civil Engineering informed that one patent has been filed by the department and an MoU has been signed with Kuldeep Singh Sethi & Gagan Goyal, Bhopal for material testing and staff training. He further reported that a consultancy project worth ₹30,000 has been accepted and a promotional event for the Jal Shakti Hackathon was organized under the Bharat WIN (Water Innovation Network) Mission launched by the Ministry of Jal Shakti and implemented by NIH, Roorkee. 15 students successfully completed a boot camp at IIT Gandhinagar, one faculty member completed a one-month certificate course in Master class on ESG, and three FDPs were completed by faculty members. Remedial classes for 3rd semester students are currently in progress.	Civil	
12	The HOD, EX informed that one copyright has been registered from the EX Department by Dr. Anand Singh. One faculty members of the EX Department have received a total of 8 Swayam/NPTEL certificates during the July-December semester. In addition, three faculty members have attended and successfully completed an ATAL FDP.	EX	
13	The HOD, Chemistry informed that the evaluation of the 2nd MST answer copies has been completed. One book-chapter authored by the department faculty has been published in Taylor & Francis, reflecting the department's research contribution.	Chemistry	
14	The HOD, Physics reported that remedial classes are currently going on. The MST-2 answer copies have been evaluated, course file completion is in progress, NBA-related work is underway in LNCT, and a new sessional format has been prepared for implementation.	Physics	
15	The HOD, Humanities informed that a SCOPUS-indexed research paper has been published by Dr. Prem Singh Parihar. He further reported that the mid-semester marks and attendance of the I-Semester have been verified.	Humanities	

Details of NPTEL/SWAYAM faculty certifications have been sent to Dr. Amitbodh Upadhyay. Faculties have been instructed to complete their course files, and all faculty members have been informed to upload their R&D data on ACC Soft. The Humanities Department (LNCTS) expressed the need for an independent lab similar to LNCT (G-14 & G-15), where they may expect maximum outcome from the faculties of the department; currently, there are seven licenses of English software available at the Raisen campus.

The HOD, Mathematics informed that the Department of Mathematics, LNCT and LNCTE, Bhopal organized National Mathematics Day on 22 December 2025, sponsored by MPCST, Bhopal, during which an expert lecture, online quiz, poster-making, and model presentation activities were conducted. He further reported that remedial classes for B.Tech I and III semester students are currently ongoing, and the mid-semester test answer copies of B.Tech I and III-semesters have been evaluated, with marks successfully filled in the ACC Soft portal. Dr. Sanjit Kumar, Professor and Head, Department of Mathematics (LNCTS), delivered an invited talk on the occasion of National Mathematics Day 2025. The topic of his lecture was "The Contribution of Srinivasa Ramanujan and Other Ancient Indian Mathematicians to the Indian Knowledge Tradition." The event was sponsored by MPCST, Bhopal, and organized by Government Geetanjali Girls PG Autonomous College, Bhopal (M.P.). Dr. Sanjit Kumar has also published a research paper titled "An Inventory Modeling for Decaying Items with Price, Stock and Reliability-Dependent Demand under Memory Effects" in the journal Reliability: Theory & Applications, Volume 20, Issue 4, pages 51-57, ISSN 1932-2321, December 2025, which is indexed in Scopus.

16

Mathematics

The Director, LNCP informed that regular classes of the first semester are running with good attendance and planning for their first mid-semester examinations has been completed. Enrollment forms for B. Pharm and M. Pharm have been completed in all respects and will be submitted to the university on Monday. The second mid-semester examinations for III and V-semesters have been completed, and III semester students have proceeded on preparation leave after completion of their syllabus. An expert session for LNCP faculty members was conducted on 19th December 2025 by Dr. Abhineet Goyal, Director (R&D), LNCT. A fresher (welcome) party was organized on 20th December 2025 by B. Pharm III-semester students along with the LNCP event team for B. Pharm, I-semester students. B. Pharm I-semester students attended a workshop on National Mathematics Day on 22nd December 2025 in which one student secured first prize in the quiz competition. Four M. Pharm IV semester viva-voce examinations were conducted for the award of the M. Pharm degree. The IAEC, CCSCA (Animal House) meeting was held on 13th December 2025 for approval of 16 animal-related projects. Compliance for renewal of NBA approval of LNCP is planned to be submitted in the first

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Pharmacy

	<p>week of January, as the current NBA approval is valid till June 2026. Additionally, an in-house two-day workshop for B. Pharm III-semester students on "Personality Development, Resume Writing, and Preparation for Classroom to Career Development" has been planned for 29th and 30th December 2025, with 46 students registered out of 100.</p>		
18	<p>The HOD, MCA informed that the mark sheets of MCA III-Semester (LNCTU &amp; RGPV) have been published, and sessional preparation for MCA and BCA III-Semester is currently in progress. The exam forms for LNCTU MCA and BCA I-Semester have been forwarded, and students with low attendance have been instructed to report along with their parents. Additionally, a two-day seminar on "Mathematics for AI" was successfully organized on 22nd and 23rd December 2025, with support from MPCST. It was also informed that Dr. Jayanti Mehra and Ms. Seema Joshi presented a research paper at an international conference, contributing to the department's research activities.</p>	BCA/MCA	
19	<p>The HOD Agriculture informed that B.Sc. (Hons.) Agriculture I-Semester classes are ongoing. The V-Semester B.Sc. (Hons.) Agriculture final examination has been completed, and the practical examination will commence from 29/12/2025. The RAWE reports of 7-Semester B.Sc. Agriculture students have been checked by internal faculty and will be reviewed up to 12/01/2025. National Farmers Day was celebrated on 23 December 2025, and on the same day I-Semester students visited the International Van Mela, Bhopal. The MID-I result of first semester and MID-II result of III-Semester have been published. LNCT University and JNCT Professional University set up stalls at the International Conference/Agriculture Fair held at ICAR-CIAE, Bhopal from 26 to 28 December 2025. The comprehensive paper timetable and seminar topics for M.Sc. Agriculture (all branches) have been delivered to students, and the academic calendar has been distributed to 6-Semester B.Sc. (Hons.) Agriculture students.</p>	Agriculture	
20	<p>The Director, MBA informed that the class teaching of I-Semester students concluded on 12th December 2025. Subject allocation for the upcoming even semester has been completed. The Faculty of Management and Commerce is organizing a Techno-Management Fest scheduled for 27 December 2025.</p>	MBA	
21	<p>The Director, BBA/BIA informed that the II mid-semester examinations for UG students were conducted on 15th and 16th December 2025, and the mark sheets have been published. The practical internal examination for BIA 3rd semester was held on 17th December 2025, while the practical internal examination for BIA 1st semester was conducted on 19th December 2025. The second mid-semester examination for 1st semester students was conducted on 22nd and 23rd December 2025, and marks uploading are currently in process. End-term examinations for the 3rd semester commenced from 23rd December 2025 and will continue till 9th January 2026. End-term examinations for the 1st semester are scheduled</p>	BBA/BIA	

	from 10th January to 27th January 2026, and exam form forwarding for eligible students is in process. Classes for the 4th semester will commence from 19th January 2026. The examination timetable has been prepared, answer sheet evaluation is in progress, and registration for the 6th semester is currently ongoing.		
22	Faculty In-Charge, A-Set, LNCT informed that remedial classes have been continuing from 22/12/2025, and the mark-sheets of the II MST have been published today.	FIC	
23	Director R&D informed that all faculty members are required to refer to the Research and Development Policy Handbook (Chapter 3) and ensure the use of the correct institutional affiliation in all types of publications and patents. Compliance with this instruction is mandatory to maintain uniformity and institutional accuracy.	All	
24	The DSW informed that activities for the next semester will commence as per the upcoming academic schedule.	All	
25	Librarian informed that journal renewals are due shortly, and departments are requested to communicate their requirements in advance. Departments are also expected to submit the list of new books for renewal/purchase at the earliest. In addition, clarification was sought regarding the timeline for shifting the library to the C. V. Raman Block.	All	
26	The Head, Idea Lab highlighted that promotion of IEEE projects and Idea Lab initiatives in CBSE schools is also very important. Such outreach activities will help create early awareness among school students, encourage innovation, and strengthen the institution's academic and research visibility.	All	
27	It was informed by Director, IT Infra, that the CV Raman Lab will start from the next semester with 500 PCs, and during ESP examinations there is a daily footfall of around 500, which can be effectively utilized for promotion. For better visibility, each department was asked to share its best two achievements, which can be displayed in galleries to attract attention. It was assured that departmental requirements will be fulfilled on priority. Departments were encouraged to propose and share interdisciplinary activities, along with short- and long-term goals, to support overall organizational growth.	All	



Principal  
LNCT, Bhopal

Copy to:

1. Office of The Chairman/Vice Chairperson/Secretary
2. Principal (LNCTS/LNCTE/LNCP)
3. Director Administration

4. Group OSD
5. OSD (LNCTS/LNCTE)
6. Director (T&P/Incubation/R&D/MBA/MCA)
7. Dean Student Welfare
8. HODs (All Departments)
9. School of Agriculture
10. Registrar LNCT/LNCTS/LNCTE
11. FICs & Librarians
12. Guard File



Principal  
LNCT, Bhopal



## FORTNIGHT SATURDAY MEETING - 2025

Date: 27/12/2025

Time: 1:30 PM to 2:30 PM

S.No	Name	Designation	College	Signature
01	Dr. V. N. Bantania	Principal	LNCTGS	
02	Dr. MUKESH NARWA	Director - IT Infra	LNCT Group	
03	Dr. Abhinav Gopal	Group Director	RFD	
04	Dr. Sanjay Bajpai	Director	LNCT-MCA	
05	Dr. Neeraj Kumar Gupta	HOD	LNCT-PPPT	
06	Dr. Anil Shrivastava	Dean	LNCT	
07	Dr. S. Pradeep Chandra	HOD	LNCT (Phy)	
08	Dr. Pradeep S. Sora	FDC	LNCT	
09	Prof. (Dr.) Rajesh K. Yadav	Director	LNCT MBA	
10	Dr. Sanjit Kumar	HOD (maths)	LNCTS	
11	Dr. Alok Chandra	HOD (chemistry)	LNCTI	
12	Dr. Govind Nayak	pharmacy	LNCP	
13	Trilok Sugawanti	Librarian	LNCTS	
14	Dr. Pratibha A. Saxena	Asst. Prof.	LNCTU	
15	Dr. Rajeev Sharma	professor	LNCT	
16	Dr. Rajesh Kulkarni	prof (maths)	LNCT	





Date: 7/01/2025

ACTION TAKING REPORT-22

A fortnight meeting of Principals, Directors, OSDs, HODs and FICs was conducted in the APJ Abdulalam conference hall at 1.30 pm onwards on 27/12/25 (Saturday). The action taking report for above mentioned meeting:

S. No.	Point	Compliance By	Action Taken Details
1.	It was suggested that each department should brief all members about the outcomes of the last 15 days, present a clear plan for the next 15 days, and also share long-term planning, such as joint initiatives involving two or three departments (for example, organizing a conference). Additionally, every department must update everyone on the key points and decisions taken in their departmental meetings.	All	Informed to all faculty.
2.	Also, it was suggested that Departmental concluding remarks should focus on future planning toward organizational growth and include something interesting or impact full for all, along with sharing of problems and challenges. To ensure clarity and effectiveness, discussions should remain structured, meaningful, and aligned with institutional goals.	All	Agreed
3.	OSD, LNCTS informed that LNCT Group has achieved very good results in NPTEL courses, with 375 faculty members in LNCT receiving certificates, 250 faculties from LNCTS and 60-70 faculties from LNCTE. In view of this encouraging performance, all faculty members are advised to enroll in NPTEL courses for the January 2026 session. Faculty members are also advised to clearly explain the benefits of NPTEL to students and motivate them to register in large numbers. It was further highlighted that if students choose a faculty member as their mentor, the concerned faculty will also be eligible to receive an NPTEL certificate.	All	Informed to all faculty.
4	The group OSD, emphasized that information shared in HOD groups must be communicated properly and systematically. Also, it was stressed that collective efforts are needed to promote LNCT on social media platforms to enhance institutional visibility and outreach.	All	Agreed
13	The HOD, Chemistry informed that the evaluation of the 2nd MST answer copies has been completed. One book chapter authored by the department faculty has been published in Taylor & Francis, reflecting the department's research contribution.	Chemistry	Informed to all faculties.

22	Faculty In-Charge, A-Set, LNCT informed that remedial classes have been continuing from 22/12/2025, and the mark-sheets of the II MST have been published today.	FIC	Informed to faculty
23	Director R&D informed that all faculty members are required to refer to the Research and Development Policy Handbook (Chapter 3) and ensure the use of the correct institutional affiliation in all types of publications and patents. Compliance with this instruction is mandatory to maintain uniformity and institutional accuracy.	All	Agreed
24	The DSW informed that activities for the next semester will commence as per the upcoming academic schedule.	All	Agreed
25	Librarian informed that journal renewals are due shortly, and departments are requested to communicate their requirements in advance. Departments are also expected to submit the list of new books for renewal/purchase at the earliest. In addition, clarification was sought regarding the timeline for shifting the library to the C. V. Raman Block.	All	Informed to faculty

*Sangeeta*

Dr. Sangeeta Dhote  
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