



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

LNCT/AAC/2024/01

Date: 08/01/2024

ACADEMIC ADVISORY COMMITTEE

Objective/Functions:

To discuss & ensure assurance of quality delivery of education system contents pertaining to engineering the technology as per requirement of time.

Function of body:

- (a) Quality assurance of educational system of engineering and technology
- (b) Academic Progress
- (c) Smooth running of classes
- (d) Library Development
- (e) Co-curricular activities
- (f) Training & Placement Activities
- (g) Extra-curricular activities & club activities
- (h) Sports Activities
- (i) Up-gradation of existing facilities and creation of new infrastructural as per the need of the time.

Responsibility:

- (a) Assurance of delivering total quality of engineering and technology education management system and standards as required from time to time
- (b) Monitor achievements and attainments with planned aims, goals and targets
- (c) Advise on achievement and attainments of improvised growth of the College.

Compositions:

The Academic Advisory Body of the College shall consist as under:

S.No	Participation	Designation
1.	Principal	Head
2.	Advisor	Member
3.	Director Administration	Member
4.	HOD CSE/Senior Professor	Member
5.	HOD EC/Senior Professor	Member
6.	HOD EX/Senior Professor	Member
7.	HOD ME/Senior Professor	Member
8.	HOD CE/Senior Professor	Member
9.	HOD Physics/Senior Professor	Member
10.	HOD Chemistry/Senior Professor	Member
11.	HOD Mathematics/Senior Professor	Member
12.	HOD Humanities/Senior Professor	Member
13.	DSW	Member
14.	Idea lab/R&D	Member
15.	Incubation	Member
16.	Exam Section	Member
17.	T&P	Member
18.	NCC (Army)	Member
19.	NCC (Naval)	Member
20.	Hackathon Club	Member
21.	Admission	Member
22.	Librarian	Member
23.	Scholarship Section	Member

24.	Sports	Member
25.	Warden (Boys)	Member
26.	Warden (Girls)	Member

Frequency: Every Month or as decided.



Principal

Principal
Kshmi Narain College of Technology
RUDRA

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D/MBA/MCA
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/AAI/2024/01 Date: 08/01/24

Subject: AAC (Formation) - 2024

S.No	Name	Department	Signature	Remarks
1.	Dr. O.P. Rai	Advisor	O.P. Rai	
2.	Dr. Ashok Kumar Rai	Director Adm.	A.K. Rai	
3.	Dr. Prabodh S. Sene	Physics	P. S. Sene	
4.	Dr. Sadhna K. Mishra	CSE	M. S. Mishra	
5.	Dr. Sonu Chandra	EC	S. Chandra	
6.	Dr. R.K. Sakal	MATHS	R. K. Sakal	
7.	Dr. Jitendra Kishore	EXAM	J. Kishore	
8.	Damodar Singh	Admin	D. Singh	
9.	Dr. Sonu Chandra	E	S. Chandra	
10.	Amal Brijani	Library	A. Brijani	
11.	Mehar Patel	Scholarship Dept.	M. Patel	
12.	Ambakishor Singh	Admin	A. Singh	
13.	Dr. Lisha Kumari	Chemistry	L. Kumari	
14.	Dr. Surendra Kr.	Maths	S. Kr.	
15.	Mahesh Sadhira	Sports	M. Sadhira	
16.	Sangeeta Pal	Hostel	S. Pal	
17.	Gautam Rai	Hostel	G. Rai	
18.	Dr. V.K. Sahu	Principal	V. K. Sahu	
19.				
20.				
21.				
22.				
23.				
24.				
25.				

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/02

Date: 13/01/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 13/01/2024 from 03.30 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The action taken on agenda points of last AAC meeting held on 14/10/2023 was discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion:

Agenda Point No. 1: Commencement of Classes: 8th Semester classes has commenced from 15/01/2024. The last date of registration through ERP portal is 22nd January 2024. All Departments are to ensure the payment to fees & Registration on portal of students. All HODs must discuss with all the faculties and staff.

Agenda Point No. 2: 6th Semester classes are commencing from 22/01/2024: The last date of fee submission & registration is 22nd January 2024. HODs of the Department must discuss with their faculties & staff for implementation.

Agenda Point No. 3: The Classes for 4th Semester and 2nd Semester will tentatively start in last week of February 2024 & Mid-March 2024. All HODs to note.

Agenda Point No. 4: Smooth Conduction of Classes: It is to ensure that all classes are conducted regularly. No class should go empty.

Agenda Point No. 5: Faculties should prepare well for their classes.

Agenda Point No. 6: Mentor must call parents of all students at the start of session and also before mid semester examination and inform them about the attendance of their ward.

Agenda Point No. 7: It was advised to check uniform of the students regularly.

Agenda Point No. 8: It was advised to the faculties to be present in their classes at least 5 minutes before the time and should not keep on waiting for the students to comeback from the washroom etc. it was also advised for the faculties and staff who are on canteen and bus duty, to keep watch on the student and do the duty properly.

Agenda Point No. 9: Faculties and staff should always communicate and deal with the students politely.

Agenda Point No. 10: HODs should monitor the registration details of their students.

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Agenda Point No. 11: It is informed that enrollment No. is to be left blank in answer sheet during first year mid-semester examination as 1st year students have not received the same from the University.

Agenda Point No. 12: Departmental Activity: Day 4 Training of Trainers (TOT) Program:

The Department of Electrical & Electronics Engineering and LNCT Electrical Engineering Department, in collaboration with Skill India, conducted a session focused on **Programmable Logic Controller (PLC)**. The program aims to enhance trainers' skills in Electrical Engineering, providing valuable expertise in PLC technology.

Since, there were no other point. The Meeting was closed.



Principal

Principal

Lakshmi Narain College of Technology
BHOPAL

Copy to-

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Director Administration
3. Director (T & P/ R & D/ Incubation)
4. Dean Students Welfare
5. HODs (All Department), Head Hackothone Club
6. Registrar Sports, NCC (Army wing), NCC (Naval wing), NSS.
7. Scholarship, Librarian



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Commencement of 1 st Semester	All Department discussed their progress Satisfactory.
2	Induction program	All Department discussed their progress Satisfactory.
3	Progress on 7 th Semester	All Department discussed their progress Satisfactory.
4	Progress on 5 th Semester	All Department discussed their progress Satisfactory.
5	Progress on 3 rd & 5 th Semester	All Department discussed their progress Satisfactory.
6	Course file for 1 st year	HOD 1 st Year checked & confirmed implementation.
7	Sport Achievement	Discussed
8	All the faculties of 1 st year must be strictly informed mentors to follow the system which is laid since many years and to be strictly followed.	Mentor system properly followed.
9	It was advised that since the students have off on sat, all the pending work can be finished viz. filling at attendance and completion of files etc.	Implemented
10	HODs were told not to carry book in the classroom. They may carry their personal notes which can be given to the students.	Implemented
11	It is told that a strictly vigilance in the area should be carried out by our faculties so that no senior student misbehave with the 1 st year students. HODs should announce in all senior classes that we are "No Ragging Campus".	Strict vigil implemented.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

	Anyone caught included in wrong practices of Ragging will be deal with severely.	
12	Our Anti Ragging Committee and various squads monitoring the bus duties, canteen and class area should be activated.	Working well.
13	Cultural Event: LNCT Bhopal hosted an electrifying Dandiya Night at Raisen Road Campus, featuring vibrant performances and the pulsating beats of <i>Bham Lahri</i> . The event was filled with energy, enthusiasm, and unforgettable moments. Attendees enjoyed the lively Garba spirit, making it a night to remember.	Discussed

Principal
Lakshmi Narain College of Technology
Bhopal

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/03

Date: 17/02/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 17/02/2024 from 03.00 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The action taken on agenda points of last AAC meeting held on 13/01/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion

Agenda Point No. 1: 1st Semester Classes:

Smooth Running of 1st Semester Classes: HODs were asked the status of 1st year course coverage. It was confirmed by all that faculties have covered 4 Units last week and now on completion of their 5th unit.

Agenda Point No. 2: Remedial classes of 1st Semester student's weak students:

Please identify weak students plan remedial classes for them. Faculty should discuss previous years question papers also.

Agenda Point No. 3: Progress on 8th Semester class:

It was inquired about course coverage of 8th Semester. HODs confirmed completion of almost 2 units by every faculty:

Agenda Point No. 4: Registration 4th Sem. Students:

As classes of 4th Sem. Will Commence from 26/02/2024. HODs were asked to motivate students to register by due dates. Mentors should remain in touch with students for registration process.

Agenda Point No. 5: Preparation for 4th Semester:

It was inquired about preparation for 4th Semester. HOD informed that faculties were distributed subjects. They prepared their course file.

Agenda Point No. 6: Progress on 6th Sem. Classes:

HODs had informed that 6th Sem. Had started from 22/01/2024. The registration process was smoothly completed.

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Agenda Point No. 7: Discipline:

It was advised to all that everyone must keep vigil on the activities of the students. Students shall maintain discipline of the college. Faculty must monitor the same.

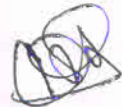
Agenda Point No. 8: Departmental Activities: **Vigyan Pakhwada Celebration – National Science Day 2024**

The **Department of Electronics & Communication Engineering**, under the **IEEE Student Branch**, is celebrating **Vigyan Pakhwada** from **6th to 28th February** in honor of **National Science Day 2024**. Supported by **NCSTC, DST, GOI & MPCST Bhopal**, the event features a **Quiz Competition** and **Science Model Exhibition** at **Lakshmi Narain College of Technology, Bhopal**.

Agenda Point No. 9: T&P Dept.: **Alumni Talk**

The **T&P Department - Corporate Club** organized an **Alumni Talk** featuring **Hitesh Sahu, Software Development Engineer at Amazon**, providing valuable insights and industry experiences.

Since, there were no other point. The Meeting was closed.



Principal

Principal

Lakshmi Narain College of Technology
Bhopal


Copy to-

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Director Administration
3. Director (T & P/ R & D/ Incubation)
4. Dean Students Welfare
5. HODs (All Department), Head Hackothone Club
6. Registrar Sports, NCC (Army wing), NCC (Naval wing), NSS.
7. Scholarship, Librarian



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Commencement of Classes 8 th Semester	Check Regularly by Department
2	Commencement of Classes 6 th Semester	HOD 1 ST Year explained with faculty fine Satisfactory.
3	The Classes for 4 th Semester and 2 nd Semester will tentatively start in last week of February 2024 & Mid-March 2024. All HODs to note	HOD 1 st Year Confirmed
4	Smooth Conduction of Classes	Departments Confirmed
5	Faculties should prepare well for their classes.	Departments Confirmed
6	Mentor must call parents of all students at the start of session and also before mid semester examination and inform them about the attendance of their ward.	Departments Confirmed
7	It was advised to check uniform of the students regularly.	Check Regularly
8	It was advised to the faculties to be present in their classes at least 5 minutes before the time and should not keep on waiting for the students to comeback from the washroom etc. it was also advised for the faculties and staff who are on canteen and bus duty, to keep watch on the student and do the duty properly.	Departments Confirmed
9	Faculties and staff should always communicate and deal with the students politely.	Followed Properly
10	HODs should monitor the registration details of their students.	Departments assures to make sure.
11	It is informed that enrollment No. is to be left blank in answer sheet during first year mid-semester examination as 1 st year students have not received the same from the University.	
12	Departmental Activity: Day 4 Training of Trainers (TOT) Program	Appreciate Work 

Principal

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/04

Date: 09/03/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 09/03/2024 from 12.30 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 17/02/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion:

Agenda Point No. 1: Commencement of 2nd Semester B.Tech: As you know that 2nd Semester B.Tech course will be commencing from 26/02/2024. Ask all faculties to complete course files properly.

Agenda Point No. 2: As discussed earlier, the file should be prepared as per defined formats.

Agenda Point No. 3: Progress on 8th Semester: HODs stated that about 60-65 classes are conducted by faculties in 8 Semester. Faculties were almost completed 3.5 to 4 Units in each subject. They were endeavoring to complete the course by due date.

Agenda Point No. 4: Sports Events: 7th Engineer's Olympic – 2024

LNCT Colleges is set to host the **7th Engineer's Olympic 2k24** from **11th to 13th April** at the LNCT Raisen Road Campus. The event will feature thrilling day and night tournaments, offering participants the chance to showcase their skills and compete for trophies and certificates. A great opportunity for engineering enthusiasts to connect and excel!

Agenda Point No. 5: Procedure for registration from to be followed for all courses properly. It is planned.

Agenda Point No. 6: Progress on 6th Semester: HODs told that about 55 Classes are taken by faculties in each subject. The course is running smoothly. About 3.5.4 Units were completed.

Agenda Point No. 7: Departmental Activity: **1. Industrial Visit to NETLINK SOFTWARES**

The Department of CSE (AIML, IoT & Cyber Security) organized an industrial visit to **NETLINK SOFTWARES, Bhopal**, providing students with valuable insights into **software development, AI, ML, IoT, and cybersecurity**. The visit enhanced their understanding of industry trends and best practices.

2. Expert Talk & Certificate Distribution Event

The Department of Electronics & Communication Engineering, under the LNCT IEEE Student

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Branch, organized an expert talk on "**Transforming India: Towards a Developed Nation @ Viksit Bharat 2047**" by **Prof. Vikas Shende, Principal Scientist, MPCST**. The event also included the **NSD-2024 certificate distribution**, sponsored by **Madhya Pradesh Council of Science and Technology, Bhopal**.

Agenda Point No. 8: Progress on 4th Semester: HODs informed that one unit was about to be completed in the semester. Classes were running smoothly. Faculties had been vigilant about discipline of the student and also checking the Uniform.

Agenda Point No. 09: Cultural Event: **LNUniVerse 2024**

LNUniVerse 2024, a grand **techno-cultural extravaganza**, will take place from **March 12th to 14th** across LNCT, LNCTU, JNCT, and RCDS campuses in Bhopal. The event will feature **exciting activities, competitions, and performances**, celebrating talent, creativity, and innovation.

Since, there were no other point. The Meeting was closed.

Copy to-

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Director Administration
3. Director (T & P/ R & D/ Incubation)
4. Dean Students Welfare
5. HODs (All Department), Head Hackathone Club
6. Registrar Sports, NCC (Army wing), NCC (Naval wing), NSS.
7. Scholarship, Librarian


Principal
Principal

Lakshmi Narain College of Technology
Bhopal



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	1 st Semester Classes	HOD 1 st year confirmed implementation.
2	Smooth Running of 1 st Semester Classes	HOD 1 st year confirmed implementation.
3	Remedial classes of 1 st Semester student's weak students	HOD all Department Confirmed
4	Progress on 8 th Semester class	HOD all Department Confirmed
5	Registration 4 th Sem. Students	HOD Implemented & confirmed
6	Preparation for 4 th Semester	Confirmed
7	Progress on 6 th Sem. Classes	Appreciate the efforts
8	Discipline	Endeavored by all
9	Departmental Activities: Vigyan Pakhwada Celebration - National Science Day 2024	Appreciate Work
10	T&P Dept.: Alumni Talk	Discussed



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/05

Date: 13/04/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 13/04/2023 from 01.30 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 09/03/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion:

Agenda Point No. 1: Ongoing Academic progress for theory and practical of all classes:

- a) 8th Semester: HODs has told that 8th Semester is about to complete in a week time. Students had prepared their projects and preparing for their semester examination. Faculties are asked to complete their balance part discuss the previous year question papers.
- b) 6th Semester: HODs had explained that 4th Units was completed and all the faculties had stated 5th Units which will be completed by end of this month. The course had been running smoothly. About 80% of the practical's are completed. The sectional work has been submitted by students.
- c) 4th Semester Classes: It was discussed that about 37-40 classes are taken by every faculty. The classes are going on smoothly. Faculties were right now teaching 3rd Unit.
- d) 2nd Semester B-Tech: HOD 1st year informed that about 18-20 classes were taken by their faculty. 2nd Unit was being taken by the faculties in every subject.

Agenda Point No. 2: It is reiterated that everyone must check the Uniform of the students.

Agenda Point No. 3: Discipline: It was emphasized that everyone is responsible to check and maintain discipline in area of their jurisdiction. Every faculty and staff must keep eye on the activities of students especially during lunch break in Canteen and start/Closure of College at College Bus stand.

Agenda Point No. 4: Anti-Ragging Vigil: Though it is the responsibility of all faculties to keep vigil over unwarranted activities of senior students and around 1st year classes, Canteen during 1st year lunch break and at Bus stop for 1st year closure of classes.

Agenda Point No. 5: Mid Semester Exam: Mid Semester examination is likely to be held in first week of 2024. The duration of Mid Semester examination 1.5 Hrs. with the maximum marks of 20. Expected number of students appearing for mid semester examination should be available and list displayed.

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Agenda Point No. 6: Special Efforts for Improvement: HODs has stated that following steps are taken to improve the academics.

- a) The students have been motivated to enhance their knowledge on technical fundamentals as well as guided to add skills on latest technologies
- b) The thrust of completion on courses has been made and followed in letter and spirit.
- c) The lab improvement work is undertaken regularly.

Agenda Point No. 7: Alumni Cell: **Silver Jubilee Reunion Announcement**

Celebrating **25 years** since the graduation of our **first batch**, marking a historic milestone! 🎉 A **Silver Jubilee Reunion** is planned to **reminisce, honor the journey, and create new memories together**. Looking forward to welcoming all alumni for this special occasion!

Agenda Point No. 8: Virtual Inauguration: **Virtual Inauguration Event – Exploration of Solar System**

Lakshmi Narain College of Technology, Bhopal, in collaboration with **ISRO and START**, is hosting a **Virtual Inauguration Event** on the theme "**Exploration of the Solar System.**"
Nodal Centre: LNCT Bhopal.

Agenda Point No. 9: Departmental Activity: **Industrial Visit to DRM Bhopal**

The **Department of Electronics & Communication**, in association with **IEEE STB 14231**, is organizing an **industrial visit to DRM Bhopal** for **EC IV semester students**, providing hands-on industry exposure and learning opportunities.

Since, there were no other point. The Meeting was closed.



Principal

Copy to:

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Director Administration
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Principal
Lakshmi Narain College of Technology
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Commencement of 2 nd Semester B.Tech	Department Confirmed
2	As discussed earlier, the file should be prepared as per defined formats.	Department Confirmed and shown faculty files
3	Progress on 8 th Semester	Department had shown initiatives.
4	Sports Events	Sports incharge says that all preparations have been done and all are satisfied
5	Procedure for registration from to be followed for all courses properly. It is planned.	Implemented
6	Progress on 6 th Semester	Departments Confirmed
7	Departmental Activity	Appreciate Work
8	Progress on 4 th Semester	Departments Initiated Confirmed
9	Cultural Event: LNUniVerse 2024	LNUniVerse related preparations have been done and all are satisfied

Principal
Lakshmi Narain College of Technology
BHOPAL

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/06

Date: 11/05/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 11/05/2023 from 03.30 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 13/04/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion:

Agenda Point No. 1: Budget allocation is made for departments for the fiscal year 2024-25. It is advised to plan the same accordingly.

Agenda Point No. 2: Faculty and lab staff is required to make sure that labs are conducted regularly and in a more elaborate manner. They need to go beyond the University Curriculum. Faculty should Endeavour to add some more experiments which are relevant to that particular course.

Agenda Point No. 3: HODs were advised for sharing official post on social media i.e. face book, watts app timeline and status for branding visibility and enhancing the activities of LNCT.

Agenda Point No. 4: Uniform: Student in proper unit should be monitored.

Agenda Point No. 5: Examination: Faculties should be told to perform exam duties seriously. They must read all the instructions carefully.

Agenda Point No. 6: Equipment Audit: All Departments should carry out audit of their equipment properly.

Agenda Point No. 7: LNCT NCC Achievement: **NCC Achievements in C & B Certificate Exams**

LNCT cadets excelled in the **C & B Certificate Exams**, **Cadet Captain Pawni Shrivastav – 2nd Rank (SW Category, C Certificate)**, **Cadet Vedant Kulshreshtha – 1st Rank (SD Category, B Certificate)**, **Cadet Deepanshu Rana – 2nd Rank (SD Category, B Certificate)**, **Cadet Arti Thakur – 1st Rank (SW Category, B Certificate)**, Their dedication and outstanding performance uphold LNCT's standards of excellence.

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Agenda Point No. 8: Departmental Activity: **Poster Making Competition – World Telecommunication & Information Society Day**

The **Department of Electronics & Communication**, in association with **IEEE STB 14281**, is organizing a **Poster Making Competition** to celebrate **World Telecommunication & Information Society Day** at **Lakshmi Narain College of Technology, Bhopal**.

Since, there were no other points. The Meeting was closed.



Principal

Copy to-

1. Office of the Chairman/Vice Chairperson/ Secretary
2. Director Administration
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4. Dean Students Welfare
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7. Scholarship, Librarian

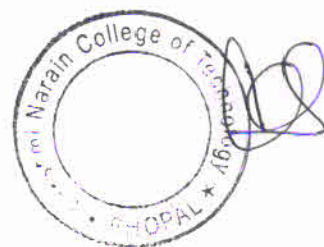
Principal
Lakshmi Narain College of Technology
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Ongoing Academic progress for theory and practical of all classes: (a) 8 th Semester (b) 6 th Semester (c) 4 th Semester Classes (d) 2 nd Semester B-Tech	HOD had confirmed the progress.
2	It is reiterated that everyone must check the Uniform of the students	HODs confirmed the checking of Uniforms
3	Discipline	Followed
4	Anti-Ragging Vigil	Anti-Ragging Incharge Confirmed
5	Mid Semester Exam	Noted
6	Special Efforts for Improvement	Appreciated the efforts
7	Alumni Cell	Appreciate Work
8	Virtual Inauguration	Appreciate Work
9	Departmental Activity	Appreciate Work



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/07

Date: 15/06/2024

The Academic Advisory Committee was held on 15/06/2024 from 03.00 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 11/05/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion:

Agenda Point No. 1: 4th Semester:

Principle told that as per our Academic Calendar, 4th Semester will be over by 15/06/2024. What about the progress in the class. All the HODs informed one by one that the faculty of their department had complete 4 units everywhere.

Agenda Point No. 2: Remedial classes in 4th Semester:

Principal discussed about weak students & low attendance students. He inquired about planning of remedial classes.

Agenda Point No. 3: Communication of Mentor with Parents:

Mentor should inform parents of 4th Semester students of the attendance of their students. They must especially talk in details of attendance of their students whose attendance is lesser than prescribed by University.

Agenda Point No. 4: 2nd Semester:

As per the Academic Calendar of 2nd Semester the last date of class is 15th June 2024. The Principal has inquired about the progress. HODs had confirmed completion of 3 units. It was inquired about attendance & discipline of these students. It was told by HOD (Chemistry) that since students had come from different back ground. Large no. of students belongs to the villages from Hindi Meadiun.

Hence delivery of Lecture had to be in mix of English & Hindi in 1st year as point was discussed in no. of occasions.

Agenda Point No. 5: Commencement of Odd Semester Academic Year 2024-25:

The Principal discussed that the new Academic Calendar 2024-25 will be starting from July 2024. 7th Sem. will commence from 31/07/2024. Please prepare for the same accordingly. Work for the best everywhere. You got 90 days for the Academic delivery of the course.

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Agenda Point No. 6: 5th / 3rd Semester:

The university examination of the third semester is going to start from 23 /07/2024 to 10/08/2024. During this time your faculty will be busy in examination duty.

Agenda Point No. 7: Closure of Faculty files:

As and when semester were completed faculties must close the file.

Agenda Point No. 8: Upkeep of Library:

During Semester closing time, it is advised to upkeep library. Placing of books, repair of books, etc. be carried out. HODs were suggested to motivate faculties & students to make full use of Library Facilities.

Agenda Point No. 9: Inaugural Ceremony:

LNCT College organized MUN 2.0, with the inaugural ceremony held at LNCT Excellence auditorium. Chief Guest Dr. Anuj Garg, National Chair of Yuva Young Indians & CII, emphasized youth engagement in global issues, promoting critical thinking and diplomacy. A video message from Tim Curtis, UNESCO New Delhi, highlighted MUN's role in peace and cooperation. The Executive Board members of UNSC, WHO, UN WOMEN, and LOK SABHA were introduced, followed by inspiring speeches from Secretary General Miss. Tanya Purohit, Deputy Secretary General Mr. Milind Pandey, and OC Head Mr. Athar Khan. The event concluded as delegates proceeded to committee sessions for discussions on global issues.

Agenda Point No. 10: T & P Activities:

It was informed that companies were visiting our campus for recruitment drive. They were doing their best to get maximum students selected.

Agenda Point No. 11: Alumni Cell activities:

Dr. Mahala informed that they are contacting on regular basis to our alumni.

Agenda Point No. 12: 04 Week Summer Internship & Certification Program:

Certification Program in Electric Vehicle Powertrain & Integration announced! Enhance your skills for the growing EV industry and advance your career. Join now to be part of the electric revolution.

Agenda Point No. 13: Yoga Day Celebration

International Yoga Day celebrated at LNCT College of Faculty, staff, and participants joined a rejuvenating Yoga session led by expert trainers. Yoga, India's emblem of soft power, promotes mental tranquility, physical vitality, and immunity. Let's continue embracing Yoga for a healthier, harmonious life.

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Since, there were no other points. The meeting ended at 05:15 pm.



Principal



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1. Office of the Chairman/Vice Chairperson/ Secretary
2. Director Administration
3. Director (T & P/ R & D/ Incubation)
4. Dean Students Welfare
5. HODs (All Department), Head Hackathone Club
6. Registrar Sports, NCC (Army wing), NCC (Naval wing), NSS.
7. Scholarship, Librarian



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Budget allocation is made for departments for the fiscal year 2024-25. It is advised to plan the same accordingly.	Noted by all. They shall utilize during financial year
2	Faculty and lab staff is required to make sure that labs are conducted regularly and in a more elaborate manner. They need to go beyond the University Curriculum. Faculty should Endeavour to add some more experiments which are relevant to that particular course.	Note and working excellently.
3	HODs were advised for sharing official post on social media i.e. face book, watts app timeline and status for branding visibility and enhancing the activities of LNCT.	Working well. Visible on Social Media platform
4	Uniform	Implemented
5	Examination	Exam Section has been working with coordination with facilities.
6	Equipment Audit	Department took actions
7	LNCT NCC Achievement	Commended by the Management & Department
8	Departmental Activity	Appreciate Work


Principal
Lakshmi Narain College of Technology
BHOPAL

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

LNCT/AAC/2024/08

Date: 04/07/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 04/07/2024 from 03.00 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 15/06/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Action Taken Report:

Discussion:

Agenda Point No. 1: Commencement of 7th Semester: The Semester classes for 7th Semester has commenced from 31/07/2024. HODs were asked to confirm the progress on registration. HODs stated that barring few students, who took our permission of deposit fees within a month time, all other students have registered for 7th Semester.

Agenda Point No. 2: Commencement of 5th Semester: The Semester had commenced from today. Registration process is on. Students are registering and getting books issued from Book Bank and libraries.

Agenda Point No. 3: Uniform of students: It is advised that all faculties must check uniform of the students.

Agenda Point No. 4: Completion of course file: HODs are advised to ask all their faculties to complete course file, fees details etc. HODs must check all of them asp.

Agenda Point No. 5: Departmental Activities:

The one-week internship program by the Mechanical Engineering Department at LNCT provided valuable practical experience, combining theory with advanced technologies like drones, CNC machining, computerized engine testing, EVs, and the Idea Lab. This holistic learning approach prepared students for the evolving engineering industry.

Agendra Point No. 6: Plantation Drive (विद्या वन अभियान)

एलएनसीटी समूह में (विद्या वन अभियान) का आठवां दिन सफलतापूर्वक संपन्न हुआ। एक पेड़ मां के नाम के तहत वृक्षारोपण कार्यक्रम में सभी ने उत्साहपूर्वक भाग लिया।

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Agenda Point No. 7: Workshops

In-House Internship: PCB Designing Workshop by IndEyes Infotech Pvt. Ltd. at LNCT College
Participants gained practical skills in PCB designing under expert guidance from IndEyes Infotech Pvt. Ltd.

Agenda Point No. 8: Activity Calendar: It should be published regularly. Prof. Vikas Kumar will compile the same
Departments are informed to send their activity date to Prof. Vikas Kumar by 25th of every month for next month activities.

Agenda Point No: 9: Faculty: Faculties are discouraged to avail LWPs during classes. Every should ensure that no class should go without faculty.


Agenda Point No. 10: Expert Lecture: It was suggested to conduct expert Lectures regularly.

Agenda Point No. 11: It was suggested to educate all our faculties to take extra care in dealing with students and always communicate with them with politeness.

Since, there were no other point. The Meeting was closed.

Copy to-

1. Office of the Chairman/Vice Chairperson/ Secretary
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4. Dean Students Welfare
5. HODs (All Department), Head Hackothone Club
6. Registrar Sports, NCC (Army wing), NCC (Naval wing), NSS.
7. Scholarship, Librarian


Principal
Principal
Lakshmi Narain College of Technology
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	4 th Semester	Noted and explained
2	Remedial classes in 4 th Semester	Department implemented
3	Communication of Mentor with Parents	Implemented & Regularly followed.
4	2 nd Semester	HODs first year understood & implemented.
5	Commencement of Odd Semester Academic Year 2024-25	Noted
6	5 th / 3 rd Semester	Noted
7	Closure of Faculty files	Departments implemented.
8	Upkeep of Library	Library Maintened.
9	Inaugural Ceremony	Appreciated Work
10	T & P Activities	Appreciated Work
11	Alumni Cell activities	Appreciated Work
12	04 Week Summer Internship & Certification Program	Happy to see their activities & coverage on social media platform
13	Yoga Day Celebration	Successfully completed



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LNCT/AAC/2024 /09

Date: 14 /08/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 14/08/2023 from 03.00 pm in the T & P Conference hall of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 04/07/2024 were discussed and their status were noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Discussion:

Agenda Point No. 1: Semester Course Coverage: About 40 days are over for running of the course. HODs are asked to apprise of the course coverage. It was stated by all that about 2.5 units are covered by everyone.

Agenda Point No. 2: Campus Preparation: 7th Semester students are trying their hard to get a good placement. Motivate the students to prepare best for their campus.

Agenda Point No. 3: 5th Semester course coverage: HODs were asked to give course coverage of 5th semester by their faculties. HODs informed that 2 units were taught by their faculties. Faculties got around 32-34 classes till date.

Agenda Point No. 4: Conference/ Workshop: Every Departments should conduct conference/workshop regularly on a short frequency.

Agenda Point No. 5: The Principal inquired the status of admissions of all the core branches and a review was given by Admission In-charge, LNCT.

Agenda Point No. 6: Departmental Activities: Anti-Ragging Week:

All Departments at LNCT College celebrated National Anti-Ragging Week with the theme "United against Ragging." Students took the Anti-Ragging Oath, reinforcing commitment to a safe and respectful environment for all.

Agenda Point No. 7: R&D: All faculties of the respective departments should be encouraged to publish patents and paper in reputed journals.

Agenda Point No. 8: Proper Uniform: All HODs must regularly ask their faculties to check their students for proper uniform.

Agenda Point No. 9: Discipline: All faculties of Departments should be asked to check their students and monitor for good discipline.

Agenda Point No. 10: Digital ads for core branches are to be released and frequently updated to highlight them. The Admission Cell was advised not to over-commit on placements and instead focus on

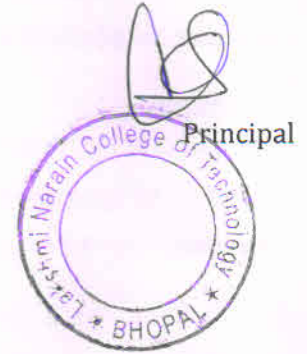
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promoting quality education, discipline, and public sector hiring opportunities. (All updates are completed.)

Agenda Point No. 11: AICTE IDEA LAB:

Dr. Garima Rohela, AICTE Director, visited AICTE-IDEA Lab at LNCT, Bhopal, on August 9, 2024. She reviewed projects, interacted with students and faculty, and emphasized enhancing creativity and practical skills. She encouraged further development of the lab to bridge the gap between theory and real-world application.

Since, there were no other point. The Meeting was closed.



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3. Director (T & P/ R & D/ Incubation)
4. Dean Students Welfare
5. HODs (All Department), Head Hackathon Club
6. Registrar Sports, NCC (Army wing), NCC (Naval wing), NSS.
7. Scholarship, Library



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Commencement of 7 th Semester	HODs presented their progress satisfactory
2	Commencement of 5 th Semester	HODs presented their progress satisfactory
3	Uniform of students	Proper checking of uniforms by faculties
4	Completion of course file	Files put up completed.
5	Departmental Activities	Appreciated work
6	Plantation Drive (विद्या वन अभियान)	Plantation drive are successfully accomplished
7	Workshops	successfully accomplished
8	Activity Calendar	Prepared regularly
9	Faculty	Education followed by faculties
10	Expert Lecture	Satisfactory work, Expert Lecture conducted and published.
11	It was suggested to educate all our faculties to take extra care in dealing with students and always communicate with them with politeness.	HODs communicated to their staffs and confirmed.



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LNCT/AAC/2024/10

Date: 05/10/2024

MINUTES OF MEETING

The Academic Advisory Committee was held on 05/10/2024 from 01.30 pm in the Board room of LNCT Bhopal. All the heads of Departments and in-charges attended the meeting.

Action Taken Report:

The actions taken on agenda points of last AAC meeting held on 14/08/2023 were discussed and their status was noted. The action taken report was prepared and enclosed with minutes. The members had shown on satisfaction on the same.

Action Taken Report:

Discussion:

Agenda Point No. 1: Commencement of 1st Semester: This time admission process of DTE way delayed and now admissions of 1st year were over. Seats are filled in our college. The tentative to start 1st semester is 18/09/2024. The session will up to January. About 90th working days will be available.

Agenda Point No. 2: Progress on 7th Semester: It was stated by HODs that about 75 classes are taught by our faculties were teaching 5th units in 7th Semester and endeavoring to complete by due date of 26/11/2024.

Agenda Point No. 3: Induction program: HOD Basic sciences should plan for induction program for 1st year as per AICTE guidelines. Please go through orders and prepare the plan accordingly including yoga, exercise, games, co-curricular constructive activities, development of Human Values etc.

Agenda Point No. 4: Progress on 5th Semester: It is on the verge of completion. 5th unit has been taught by faculties as per HODs

Agenda Point No. 5: Progress on 3rd & 5th Semester: It is told that 3rd & 5th Semester started from 02/09/2024. HOD stated that it is half way through. About 45-48 classes were conducted. Faculties have covered 2.5 plus units in the entire subject. Course is going on smoothly.

Agenda Point No. 6: Course file for 1st year: Course file should be completed in all respect and should be arranged in the following manner:

- qq) Time Table
- rr) Manual Attendance sheet should be filled.
- ss) Vision, Mission of the College.
- tt) Vision, Mission of the Department.
- uu) Academic Calendar
- vv) Marks policy.
- ww) Course Scheme.
- xx) Course content according to NBA (CCUP)

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

- (xvii) Rational
- (xviii) Curriculum
- (xix) Bloom Taxonomy
- (xx) Course Outcomes
- (xxi) Co-PO Mapping
- (xxii) CO-PO Mapping
- (xxiii) Course completion unit plan with delivery method.
- (xxiv) Assessment rubrics.
- yy) Lesson plan (CO-Based)
- zz) Course Completion Plan.
- aaa) Reference Books.
- bbb) Tutorial Sheet (CO-Based)
- ccc) Oversize/Assignment Sheet (CO-Based)
- ddd) RGPV 2-3 Question Papers.
- eee) Mid-Semester-1 Question Paper.
- fff) Mid-Semester-2 Question Paper.
- ggg) Tutorial Record & Marks.
- hhh) Quiz/Assignment Record of Marks.
- iii) End-Semester Record of Marks.
- jjj) CO & PO Attainment.
- kkk) Sectional Marks.

Agenda Point No. 7: MoU Signing:

On October 22, 2024, the Department of Civil Engineering inaugurated the Centre of Excellence for Sustainable Construction Materials. Esteemed guests, including Dr. Ashok Kumar Rai, Dr. Vinay Kumar Sahu, Dr. Sandeep Choudhary, Dr. Shubha Agarwal, Er. Hitesh Panelia, and Er. Rahul Goel, attended the event. An MoU was signed between LNCT and UltraTech Cement, marking a step toward sustainable construction practices. The event featured inspiring speeches and discussions, emphasizing a commitment to a greener future.

Agenda Point No. 8: Departmental Activities:

The Department of CSE/IoT/AI/ML/AIDS successfully conducted an Expert Lecture on Blockchain Technology and its Applications by Prof. Dr. Amrendra Singh Yadav from AVB-IIITM Gwalior. He discussed blockchain fundamentals, research objectives, and security aspects. Dr. Yadav also invited LNCT students to join ongoing research projects, including healthcare systems and IoT-enabled vehicles, at IIITM Gwalior.

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Agenda Point No. 9: All the faculties of 1st year must be strictly informed mentors to follow the system which is laid since many years and to be strictly followed.

Agenda Point No. 10: Sport Achievement:

LNCT clinched 1st place at the RGPV Nodal Badminton Championship 2024, hosted by Prestige College. An excellent display of talent and sportsmanship.

Agenda Point No. 11: It was advised that since the students have off on sat, all the pending work can be finished viz. filling at attendance and completion of files etc.

Agenda Point No. 12: HODs were told not to carry book in the classroom. They may carry their personal notes which can be given to the students.

Agenda Point No. 13: It is told that a strictly vigilance in the area should be carried out by our faculties so that no senior student misbehave with the 1st year students. HODs should announce in all senior classes that we are "No Ragging Campus". Anyone caught included in wrong practices of Ragging will be deal with severely.

Agenda Point No. 14: Our Anti Ragging Committee and various squads monitoring the bus duties, canteen and class area should be activated.

Since, there were no other points. The Meeting was closed.



Principal

Principal

Lakshmi Narain College of Technology
BHOPAL

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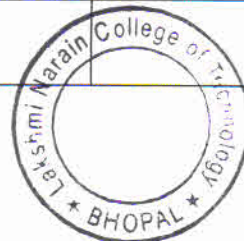
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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

Action Taken Report of AAC Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1	Semester Course Coverage	HODs explained. Files verified
2	Campus Preparation	Implemented
3	5th Semester course coverage	HODs confirmed faculty files verified
4	Conference/ Workshop	HODs discussed & assured the activity in near future.
5	The Principal inquired the status of admissions of all the core branches and a review was given by Admission In-charge, LNCT.	Implemented
6	Departmental Activities: Anti-Ragging Week	successfully accomplished
7	R&D	
8	Proper Uniform	Uniform checked
9	Discipline	Discipline monitored by team.
10	Digital ads for core branches are to be released and frequently updated to highlight them. The Admission Cell was advised not to over-commit on placements and instead focus on promoting quality education, discipline, and public sector hiring opportunities. (All updates are completed.)	
11	AICTE IDEA LAB	Appreciated work



Appreciated work