



STAFF SELECTION COMMITTEE

LNCT/SSC/2026/01

Date: 02/01/2026

Objective/Functions:

The main objective of the Staff Selection Committee is to evaluate the requirement of teaching staff for the college and plan accordingly to recruit adequate qualitative faculty on merit.

1. Understand the significance of education is general and higher education in particular, in the global and Indian contexts.
2. Understand the linkages between education and economic and socio-economic democracy, secularism and social equity are the basic tenets of society.
3. Acquire and improve basic skills of teaching at the College/University level to achieve goals of higher education.
4. Understand the organization and management of a College/University and to perceive the role of teachers in the total system.

Role & Responsibility:

1. The Committee is in charge of recruitment process including the recruitment seminar and it makes recommendations to the chairman about the recruitment of individual faculty members.
2. To determine way and means to stimulate, support and improve continuing faculty intellectual development and renewal, and faculty involvement in academic and professional organization.
3. To develop the policies and practices needed to0. conduct annual monitoring of faculty intellectual contributions to ensure that consistency and continuity of effort which occurs in areas appropriate to the mission of the College.
4. To develop criteria that assure those faculty members that possesses sufficient academic and professional qualifications.
5. To review and improve the orientation and mentoring program for new faculty.

Composition:

S.No	Name	Designation	Department
1	Dr. Vinay Kumar Sahu	Principal (Chairman)	ME
2	Dr. O.P. Rai	Advisor	Admin
3	Dr. Ashok Kumar Rai	Director Administrator	Admin
4	Dr. Jitendra Agrawal	HR	Admin
5	Dr. Sangeeta Dhote	Prof. (Member)	Chemistry
6	Dr. Anjali Tiwari	Prof. (Member)	Chemistry
7	Dr. Vivek Richhariya	Prof. (Member)	CSE
8	Dr. Bikram Prasad	Prof. (Member)	CE
9	Dr. Sadhna Mishra	Prof. (Member)	CSE
10	Dr. Amrita Pahadia	Prof. (Member)	EC
11	Prof. Monika Kapoor	Prof. (Member)	EC
12	Dr. Amit Shrivastava	Prof. (Member)	EE
13	Dr. Naveen Asati	Prof. (Member)	EX
14	Dr. Rajeev Kumar Sharma	Prof. (Member)	Humanities
15	Dr. Rajesh Shakle	Prof. (Member)	Mathematics
16	Dr. Arti Malviya	Prof. (Member)	Chemistry
17	Dr. Shankar Kumar	Prof. (Member)	ME
18	Dr. Neeraj Dubey	Prof. (Member)	ME
19	Prof. Sourabh Bhattacharya	Asso. Prof. (Member)	Physics
20	Dr. Prabodh Shahi Saxena	Prof. (Member)	Physics
21	Dr. M. Zahid Alam	Prof. (Member)	EC
22	Dr. M.M. Sahu	Prof. (Member)	ME

Principal & Ex-Officio Member Secretary

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director (T&P/Incubation/R&D/ITInfra)
4. Dean Student Welfare
5. HODs (All Departments)
6. Registrar LNCT
7. Notice Board
8. Guard File

Principal
Keshav Narain College of Technology
GHOPI



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: L/NCT/SSC/2026/01 Date: 02/01/26

Subject: Formation of SSC - 2026

S.No	Name	Department	Signature	Remarks
1.	Dr. M.M. Sahu	ME		
2.	Dr. Shanker Kumar	ME		
3.	Dr. Jitendra Appaiah	Admin		
4.	Dr. Ashi Malviya	Chem.		
5.	Dr. R.K. Sakale	Maths		
6.	Dr. Sadma K. Mishra	CSE		
7.	Dr. Venk. Rishabh	CSE		
8.	Dr. Anjali Tiwari	Chem		
9.	Dr. Sangeeta Dhole	Chemistry		
10.	Dr. Shrawan Bhatnagar	Physic		
11.	Dr. Manika Kapoor	EC		
12.	Dr. Anurita Sahasrini	EC		
13.	Dr. M. Zahid Alam	EC		
14.	Dr. Baksem Bared	CE		
15.	Dr. Neeraj Dahiya	ME		
16.	Dr. Manveen Asan	EX		
17.	Dr. Prabhakar S. Sahu	PHY		
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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

LNCT/SSC/2026/0 ✓

Date: 08/01/2026

To,

The Members of SSC

LNCT Bhopal,

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDA FOR SSC MEETING

1. The Staff Selection Committee (SSC) meeting is being conducted on 09/01/2026 (Friday) at 03.30 PM in the Board Room of LNCT College.
2. The Agenda for the meeting is appended below:
 - Introduction of SSC members in 2026,
 - Objectives of SSC
 - Function of SSC
 - General Discussion.
 - Recruitment Procedures, Experience, Educational Background, Job announcement “what is it for you” Category, Advertising Positions, Final Selection and Recommendations
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.

Looking forward to your presence in the meeting.

Yours sincerely

Chairman (SSC)

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar
8. Library



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCJ/SSC/2026/02 Date: 08/01/26

Subject: Minutes of Agenda of MoM (SSC) - 2026

S.No	Name	Department	Signature	Remarks
1.	Dr. M. M. Sahu	MIS		
2.	Dr. Amrita Palanis	ECE		
3.	Dr. Arti Malviya	Chem		
4.	Dr. Shankar Kumar	MIF		
5.	Dr. Jitendra Agrawal	Admin		
6.	Dr. Sadhna K. Mishra	CSE		
7.	Dr. R. K. Salkale	Maths		
8.	Dr. Anjali Tiwari	Chem.		
9.	Dr. Sangeeta Dhole	Chemistry		
10.	Dr. S. Bharti Chugh	Phy		
11.	Dr. Monika Kapoor	EC		
12.	Dr. Vivek Richhari	CSE		
13.	Dr. M. Zahid Alam	EC		
14.	Dr. Birendra Beraud	CE		
15.	Dr. Neeraj Duly	ME		
16.	Dr. NAVEEN ASH	EX		
17.	Dr. Prabodh S. Saper	phy		
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LNCT/SSC/2026/03

Date: 12/01/2026

Minutes of Meeting

A meeting was organized at 03.30 PM on 09/01/2026 (Friday) in Board Room of LNCT College for SSC. The Chairman read out the agenda and objectives of the Committee. As even semester classes were starting. Chairman advised all the members to discuss the faculty strength in their respective Departments and follow the selection process for new faculty & staff always keeping in mind the quality requirement along with many other factors which goes in proper and capable faculty & staff selections.

The members also opinioned and confirmed about knowing the procedure. They assured that they will take work on this procedure while going through the process of selection.

Discussion:

1. Recruitment Procedures: The committee is responsible for developing and establishing procedures for recruiting and selecting faculty and staff positions within the college. This includes defining job roles, qualifications, selection criteria, and recruitment timelines.
2. Experience: Merging and simplifying years of experience to better reflect the desired attributes of executive level management experience and progressive responsibility in education or related field.
3. Educational Background: Ensuring the background was inclusive but not too broad to attract the desired candidate pool (acknowledging the getting the desired candidate pool would necessarily also requires vetting).
4. Job announcement “what is it for you” Category: Make this section stronger by highlight the autonomy and ability to influence and to shape the organization.
5. Advertising Positions: The committee coordinates the advertising of job vacancies internally and externally. It ensures that job postings are widely circulated through appropriate channels, such as the college website, job boards, professional networks, and academic publications.
6. Final Selection and Recommendations: Based on interview assessments, the committee discussed and identified the most suitable candidates for the roles. Recommendations were documented for approval.

In discussion, members mentioned that it may be possible to incorporate some measures of staff attitude through understanding from those staff leaving the organizations. The understanding of such kind may also provide useful information on general themes helping the selection of staff in much effective manner and there may therefore, be an opportunity to incorporate some standard practices in the selection process. There were no other points and hence meeting was closed at 4.30 pm.



Chairman (SSC)

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar
8. Library



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/SSC/2026/03

Date: 09/01/26

Subject: MOM (SSC) - 2026

S.No	Name	Department	Signature	Remarks
1.	Dr. Shankar Kumar	ME		
2.	Dr. Anurita Patra	ECE		
3.	Dr. Jitendra Agrawal	Automation		
4.	As. Sadhna K. Mishra	CSE		
5.	Dr. Arti Malviya	chem		
6.	Dr. Saugata Dhole	Chem		
7.	Dr. R.K. Sakal	Maths		
8.	Dr. Venkatesh Richhans	CSE		
9.	Dr. Anjali Tilwari	Chemistry		
10.	Dr. S. Brajesh	Physics		
11.	Dr. Monika Kapoor	EC		
12.	Dr. M. Zahid Alam	EC		
13.	Dr. Subramanian Basud	CE		
14.	Dr. NEERAJ DUBAY	ME		
15.	Dr. NAVEEN ASHAI	EX		
16.	Dr. Prabodh Saxena	PHY		
17.	Dr. M. M. Sahu	ME		
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