



STAFF SELECTION COMMITTEE

LNCT/SSC/2025/ \

Date: 13/01/2025

Objective/Functions:

The main objective of the Staff Selection Committee is to evaluate the requirement of teaching staff for the college and plan accordingly to recruit adequate qualitative faculty on merit.

1. Understand the significance of education is general and higher education in particular, in the global and Indian contexts.
2. Understand the linkages between education and economic and socio-economic democracy, secularism and social equity are the basic tenets of society.
3. Acquire and improve basic skills of teaching at the College/University level to achieve goals of higher education.
4. Understand the organization and management of a College/University and to perceive the role of teachers in the total system.

Role & Responsibility:

1. The Committee is in charge of recruitment process including the recruitment seminar and it makes recommendations to the chairman about the recruitment of individual faculty members.
2. To determine way and means to stimulate, support and improve continuing faculty intellectual development and renewal, and faculty involvement in academic and professional organization.
3. To develop the policies and practices needed to conduct annual monitoring of faculty intellectual contributions to ensure that consistency and continuity of effort which occurs in areas appropriate to the mission of the College.
4. To develop criteria that assure those faculty members that possesses sufficient academic and professional qualifications.
5. To review and improve the orientation and mentoring program for new faculty.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

Composition:

S.No	Name	Designation	Department
1	Dr. Vinay Kumar Sahu	Principal (Chairman)	ME
2	Dr. O.P. Rai	Advisor	Admin
3	Dr. Ashok Kumar Rai	Director Administrator	Admin
4	Dr. Jitendra Agrawal	HR	Admin
4	Dr. Lisa Kurup	Prof. (Member)	Chemistry
5	Dr. Anjali Tiwari	Prof. (Member)	Chemistry
6	Dr. Vivek Richariya	Prof. (Member)	CSE
7	Dr. Sandeep Chaudhary	Prof. (Member)	CE
8	Dr. Sadhna Mishra	Prof. (Member)	CSE
9	Dr. Soni Changlani	Prof. (Member)	EC
10	Prof. Monika Kapoor	Prof. (Member)	EC
11	Dr. Amit Shrivastava	Prof. (Member)	EE
12	Dr. Naveen Asati	Prof. (Member)	EX
13	Dr. Rajeev Kumar Sharma	Prof. (Member)	Humanities
14	Dr. Sushil Kumar	Prof. (Member)	CSE
15	Dr. Rajesh Shakle	Prof. (Member)	Mathematics
16	Dr. Arti Malviya	Prof. (Member)	Chemistry
17	Dr. Shankar Kumar	Prof. (Member)	ME
18	Dr. Neeraj Dubey	Prof. (Member)	ME
19	Prof. Sourabh Bhattacharya	Asso. Prof. (Member)	Physics
20	Dr. Prabodh Shahi Saxena	Prof. (Member)	Physics
21	Dr. M. Zahid Alam	Prof. (Member)	EC
22	Dr. M.M. Sahu	Prof. (Member)	ME


Principal

& Ex-Officio Member Secretary

Principal

Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director (T&P/Incubation/R&D/ITInfra)
4. Dean Student Welfare
5. HODs (All Departments)
6. Registrar LNCT
7. Notice Board
8. Guard File



LNCT/SSC/2025/ 02

Date: 14/01/2025

To,

The Members of SSC

LNCT Bhopal,

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDA FOR SSC MEETING

1. The Staff Selection Committee (SSC) meeting is being conducted on 17/01/2025 (Friday) at 03.30 PM in the Board Room of LNCT College.
2. The Agenda for the meeting is appended below:
 - Introduction of SSC members in 2025,
 - Objectives of SSC
 - Function of SSC
 - General Discussion.
 - Recruitment Procedures, Experience, Educational Background, Job announcement "what is it for you" Category, Advertising Positions, Final Selection and Recommendations
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.

Looking forward to your presence in the meeting.

Yours sincerely


Chairman (SSC)

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar
8. Library



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/ssc/2025/02 Date: 14/01/2025

Subject: Notice and Agenda of Staff Selection Committee

S.No	Name	Department	Signature	Remarks
1.	Dr. Soni Chandra	EC		
2.	Dr. Saethna K. Mishra	CSE		
3.	Dr. Anand Sirohi	EX		
4.	Dr. Ashok K. Rai	Director Adm.		
5.	Dr. Veerendra Roshni	CSE		
6.	Dr. Sushil Kumar	CSE		
7.	Dr. Monika Kapoor	EC		
8.	Dr. Lisha Kulkarni	Engg Chem.		
9.	Dr. NEERAJ DUBAY	ME		
10.	Dr R. K. Sakshi	maths		
11.	Dr. V. K. Sahu	ME (Principal)		
12.	Dr O.P Rai	Advisor		
13.	Dr. Anjali Tiwari	Engg. Chemistry		
14.	Dr. Arti Malviya	Engg - chem.		
15.	Dr. M. Zahid Khan	EC		
16.	Dr Prashant Sakshi Saxena	Engg Phy		
17.	Dr. Shrawan Bhatnagar	Engg Phy		
18.	Dr. MARGEN ASAN	EX		
19.	Dr. Shankar Kumar	ME		
20.	Dr. M. M. Sahu	ME		
21.	Dr. Jitendra Purohit	HR		
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LNCT/SSC/2025/03

Date: 17/01/2025

Minutes of Meeting

A meeting was organized at 03.30 PM on 17/01/2025 (Friday) in Board Room of LNCT College for SSC. The Chairman read out the agenda and objectives of the Committee. As even semester classes were starting. Chairman advised all the members to discuss the faculty strength in their respective Departments and follow the selection process for new faculty & staff always keeping in mind the quality requirement along with many other factors which goes in proper and capable faculty & staff selections.

The members also opinioned and confirmed about knowing the procedure. They assured that they will take work on this procedure while going through the process of selection.

Discussion:

1. Recruitment Procedures: The committee is responsible for developing and establishing procedures for recruiting and selecting faculty and staff positions within the college. This includes defining job roles, qualifications, selection criteria, and recruitment timelines.
2. Experience: Merging and simplifying years of experience to better reflect the desired attributes of executive level management experience and progressive responsibility in education or related field.
3. Educational Background: Ensuring the background was inclusive but not too broad to attract the desired candidate pool (acknowledging the getting the desired candidate pool would necessarily also requires vetting).
4. Job announcement "what is it for you" Category: Make this section stronger by highlight the autonomy and ability to influence and to shape the organization.
5. Advertising Positions: The committee coordinates the advertising of job vacancies internally and externally. It ensures that job postings are widely circulated through appropriate channels, such as the college website, job boards, professional networks, and academic publications.
6. Final Selection and Recommendations: Based on interview assessments, the committee discussed and identified the most suitable candidates for the roles. Recommendations were documented for approval.

In discussion, members mentioned that it may be possible to incorporate some measures of staff attitude through understanding from those staff leaving the organizations. The understanding of such kind may also provide useful information on general themes helping the selection of staff in much



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

effective manner and there may therefore, be an opportunity to incorporate some standard practices in the selection process. There were no other points and hence meeting was closed at 4.30 pm.

Chairman (SSC)

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar
8. Library



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/SSC/2025/03

Date: 17/01/2025

Subject: Staff Selection Committee (MOM)

S.No	Name	Department	Signature	Remarks
1.	Dr. Soni Chaugla	EC		
2.	Dr. V.K. Sahu	Principal		
3.	Dr. Sadhna K. Mishra	CSE		
4.	Dr. Vivek R. Chhaya	CSE		
5.	Dr. Anjali Tirani	Engg. Chemistry		
6.	Dr. Anand Singh	EX		
7.	Dr. O.P. Raj	Adviser		
8.	Dr. Sushil Kumar	CSE		
9.	Dr. Monika Kapoor	FC		
10.	Dr. Hisha Kulkarni	Engg Chem.		
11.	Dr. NEERAJ DUSAY	ME		
12.	Dr. R. K. Sakale	maths		
13.	Dr. V.K. Sahu	Principal		
14.	Dr. Ashok K. Rai	Administration		
15.	Dr. Arti Malviya	Engg. chem.		
16.	Dr. M. Zahid Alam	EC		
17.	Dr. Prashant S. Saxena	Engg Phy		
18.	Dr. S. Bhelle charya	Engg Phy		
19.	Dr. Navin Asari	EX		
20.	Dr. Shaunik Kumar	ME		
21.	Dr. M. M. Sahu	ME		
22.	Dr. Jitendra Pappal	AR		
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LNCT/SSC/2025/04

Date: 01/07/2025

To,

The Members of SSC

LNCT Bhopal,

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDA FOR SSC MEETING

1. The Staff Selection Committee (SSC) meeting is being conducted on 04/07/2025 (Friday) at 03.30 PM in the Board Room of LNCT College.
2. The Agenda for the meeting is appended below:
 - Introduction of SSC members in 2025,
 - Objectives of SSC
 - Function of SSC
 - General Discussion.
 - Recruitment Procedures, Experience, Educational Background, Job announcement "what is it for you" Category, Advertising Positions, Final Selection and Recommendations
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.

Looking forward to your presence in the meeting.

Yours sincerely

Chairman (SSC)

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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Attendance Staff Selection Committee - 2025

Ref No: LNCT/ISSC/2025/08 Date: 01/07/25

Subject: Notice and Agenda for Notice Meeting - 2025

S.No	Name	Department	Signature	Remarks
1.	Dr. V. K. Sahu	Principal		
2.	Dr. Ashok K. Rai	Director Admin		
3.	Dr. Shankar Kumar	MIA		
4.	Dr. S. Balesh Chy	Phy		
5.	Dr. Sangeeta Dhole	Eugg. Chemistry		
6.	DV Amrita Pabadi	ECE		
7.	Dr. Vivek Richey	CSE		
8.	Dr. Rajesh Kumar Sharma	Humanities		
9.	Dr. R. K. Sakale	Maths		
10.	Dr. M. Zahid Alam	EC		
11.	Dr. Monika Kapore	EC		
12.	Dr. Sachin K. Mishra	CSE		
13.	Dr. NAVAGAN Asak	EX		
14.	Dr. Neelg. Dahi	ME		
15.	Dr. M. M. Sahu	ME		
16.	Dr. Bikram Prasad	CE		
17.	Dr. Jitendra Agarwal	Admin		
18.	Dr. Prabhakar S. Saha	Phy		
19.	Dr. Arti Malviya	Eugs. Chem		
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LNCT/SSC/2025/ 05

Date: 05/07/2025

Minutes of Meeting

A meeting was organized at 03.30 PM on 04/07/2025 (Friday) in Board Room of LNCT College for SSC. The Chairman read out the agenda and objectives of the Committee. As Odd semester classes were starting, Chairman advised all the members to discuss the faculty strength in their respective Departments and follow the selection process for new faculty & staff always keeping in mind the quality requirement along with many other factors which goes in proper and capable faculty & staff selections.

The members also opinioned and confirmed about knowing the procedure. They assured that they will take work on this procedure while going through the process of selection.

Discussion:

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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

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Chairman (SSC)

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7. Registrar
8. Library



Attendance of SSC (Meeting) - 2025

Ref No: LNCT/SSC/2025/05 Date: 04/07/2025

Subject: Minutes of Meeting of SSC (Meeting) - 2025

S.No	Name	Department	Signature	Remarks
1.	Dr. V. K. Sahu	Principal		
2.	Dr. Ashok K. Rai	Director Admin		
3.	Dr. Sangeeta Dhole	Dept. of Chemistry Professor		
4.	Dr. Anurita Patra	ECE		
5.	Dr. Sadhna K. Mishra	CSE		
6.	Dr. Jyoti K. Chandra	Humanities		
7.	Dr. R. K. Sankh	Mathematics		
8.	Dr. M. Zahid Khan	EC		
9.	Dr. Manika Kapoor	EC		
10.	Dr. S. Pooja Singh	Phy		
11.	Dr. NAVEEN ASAN	EX		
12.	Dr. Neeraj Dubey	MC		
13.	Dr. Shantanu Kumar	MP		
14.	Dr. M. M. Sahu	ME		
15.	Dr. Vande Rishabh	CSE		
16.	Dr. Bikram Baid	CE		
17.	Dr. Jitendra Agrawal	Admin		
18.	Dr. Prabhakar Saxena	Phy		
19.	Dr. Arti Malviya	Egt. Chem		
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