



LNCT/LC/2025/ 01

Date: 11/01/2025

LIBRARY COMMITTEE

Objectives/Functions:

The Library Committee provides a forum for open discussion of matters relating to the Library and its services.

The major objectives are give below:

1. The Library Committee is a standing committee of the Academic Council.
2. To develop collection of reading material useful for various courses.
3. To provide full information support to the teaching-learning process in the college.
4. To provide various library services and facilities to the readers.
5. To support research activity for its progress and qualitative development.
6. To exchange information about the library and information requirements of the academic community of departments, centers and students.
7. The committee also looks into student's complaints, if any.
8. To discuss the need of budget, rules and regulations of the library.

Role & Responsibilities:

The duties and function of the Library Committee shall be:

1. To frame general rules for the management of the Library.
2. To prepare the annual budget estimates of the Library.
3. To allocate funds, from the sanctioned annual budget of the library, for the purchase of books, journals and periodicals.
4. To arrange for the stock taking of the library.
5. To advise the Librarian regarding general library development.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P.)

Composition:

S.No	Name	Department	Designation
1	Dr. Sushil Kumar	CSE	Chairman
2	Dr. Vivek Richhariya	CSE	Member
3	Dr. Amrita Pahadia	EC	Member
4	Dr. Shankar Kumar	ME	Member
5	Dr. Naveen Asati	EX	Member
6	Dr. Tripti Saxena	AIML/AIDS	Member
7	Dr. Kamna Mishra	EC	Member
8	Mr. Devendra Bisen	EE	Member
9	Ms. Neetu Singh	ME	Member
10	Dr. Santosh Jain	Physics	Member
11	Dr. Arti Malviya	Chemistry	Member
12	Dr. Madhu Singh	Mathematics	Member
13	Prof. Pragya Shastri	Humanities	Member
14	Mr. Amar Lal Sujane	Librarian	Member

Principal LNCT

Principal

**Lakshmi Narain College of Technology
BHOPAL**

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar
8. Library



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LIBRARY COMMITTEE

LNCT/LC/2025/02

Date: 07/02/2025

INFORMATION AND AGENDA OF MEETING NO. 01 OF 2025

The meeting of Library Committee will be held on 08/02/2025 (Saturday) at 10.30 am in the Board Room of the LNCT College.

The agenda points are as under:

1. Confirmation of minutes of Library Committee meeting No. 2 of 2024
2. Facilities in Library premises
3. Working Timing
4. Procurement of Books

Please make it convenient for your-self to attend the meeting.

Chairman (Library Committee)



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/LC/2025/02

Date: 07/02/2025

Subject: Agenda and Information of Library Committee

S.No	Name	Department	Signature	Remarks
1.	Dr. Kamna Mishra	CE		
2.	Dr. Navgen Asahi	EX		
3.	Dr. Shankar Kumar	ME		
4.	Devendra Bisen	EE		
5.	Dr. Sushil Kumar	CSE		
6.	Dr. Tripti Saneer	CSE		
7.	Dr. Amrita Paladia	EC		
8.	Neltnu Singh	ME		
9.	Dr. Santosh Jadhav	Physics		
10.	Prof. Pragya Shastri	Humanities		
11.	Dr. Verish Richhony	CSE		
12.	Dr. Madhu Singh	Maths		
13.	Dr. Arti Mehra	chem.		
14.	Amar Lal Sujane	Library		
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LIBRARY COMMITTEE

LNCT/LC/2025/03

Date: 08/02/2025

Minutes of Meeting

A Meeting of Library Committee was held on 08/02/2025 (Saturday) in Board Room of LNCT College from 10:30 am.

Confirmation of Minute of Library Committee Meeting No. 02 of 2024 and progress there in the librarian states that demands which were put up by Departments for new subjects as well as for Upgraded versions of the books had been processed. The books had been received. The college library had functioned till late evening, as per the discussions in last meeting. The students were facilitated to use best use of library.

Discussions

1. Librarian Shri Amar Lal Sujane had apprised the committee that timing of the Library had been from 09 am to 08 pm. The students from hostels and colleges neighborhood are making full use of the extended timings of the Library.
2. Librarian Mr. Amar further requested all the members to communicate the above points in classes of their respective departments.
3. Prof. Sushil Kumar brought out that 6th Semester ^{will} start in 1st week of 03rd February 2025. The 2nd & 4th Semester would start in March 2025. Please do equip our library with sufficient books of these courses accordingly. So we need to prepare accordingly for 1st year and also for senior classes.
4. Students are time and again educated not to tear pages from the books. They are also advised to return books by due dates, so that these books are available to other students also whenever they are needing them.
5. Librarian Mr. Amar stated that respective Departments had requisitioned required books on time to time. The books are made available to them. The List of books procured in last year is produced herewith. All are requested to kindly peruse through it.
6. The senior member Dr. Amrita Pahadia & Dr. Vivek Richhariya has reiterated that they had sufficient and satisfactory level of books available in the library. Further they have adequate reference books available in their departmental libraries which are made use of by their faculties.
7. Members are requested to discuss in their Departments about further requirement of the books and put-up their demands.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LIBRARY COMMITTEE

8. It was discussed that all faculties shall motivate students to read English news papers daily. Those interested in research shall be motivated to use research journals. Students shall be repeatedly made educated to handle books carefully and return in time.

After this meeting ended at about 11:30 am.

A handwritten signature in blue ink, consisting of a large, stylized initial 'S' followed by a horizontal line and a small flourish.

Chairman (Library Committee)



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCIT/46/2025/03

Date: 08/02/2025

Subject: Minutes of Meeting of Library Committee.

S.No	Name	Department	Signature	Remarks
1.	Dr. Sushil kumar	CSE		
2.	Dr. Anamita Palsodig	EC		
3.	Dr. Kamna Mishra	EE		
4.	Dr. Naveen Asari	EX		
5.	Dr. Shankar kumar	ME		
6.	Dr. Tripti Saini	CSE		
7.	Prof. Pragya Shastri	Humanities		
8.	Dr. Venk Richharya	CSE		
9.	Devendra Bisen	EE		
10.	Dr. Santosh Jau	PHY		
11.	Neetu Singh	ME		
12.	Dr. Madhu Singh	Maths		
13.	Dr. Arti Malviya	Chem.		
14.	Ameeral Bujane	library		
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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LIBRARY COMMITTEE

LNCT/LC/2025/04

Date: 28/06/2025

INFORMATION AND AGENDA OF MEETING OF 2025

The meeting of Library Committee will be held on 30/06/2025 (Monday) at 10:30 AM in the Board Room of the LNCT College.

The agenda points are as under:

1. Confirmation of minutes of Library Committee meeting 2025
2. Facilities in Library premises
3. Working Timing
4. Procurement of Books

Please make it convenient for your-self to attend the meeting.

Chairman (Library Committee)



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNCT/LC/2025/04

Date: 28/06/25

Subject: Information and Agenda of Meeting

S.No	Name	Department	Signature	Remarks
1.	Dr. Jushil Kumar	CSE		
2.	Dr. Tripti Saxena	CSE		
3.	Dr. Shankar Kumar	MIT		
4.	Dr. Santosh Jain	Engg. Pby		
5.	Dr. Arti Malviya	Engg. chem		
6.	Dr. Veer Richhey	CSE		
7.	Dr. Madhu Singh	Mathematics		
8.	Dr. Neetu Singh	ME		
9.	Prof. Pragya Shastri	HUM.		
10.	Dr. Amrita Pahadia	ECE		
11.	Dr. Navin Asan	EX		
12.	Dr. Kamna Mishra	CE		
13.	Devendra Bisen	EX		
14.	Amur L. Srijana	AI Library		
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LIBRARY COMMITTEE

LNCT/LC/2025/05

Date: 30/06/2025

Minutes of Meeting

A Meeting of Library Committee was held on 30/06/2025 (Monday) in Board Room of LNCT College from 10:30 AM.

Confirmation of Minute of Library Committee Meeting of 2025 and progress there in the librarian states that demands which were put up by Departments for new subjects as well as for Upgraded versions of the books had been processed. The books had been received. The college library had functioned till late evening, as per the discussions in last meeting. The students were facilitated to use best use of library.

Discussions

1. Librarian Shri Amar Lal Sujane had apprised the committee that timing of the Library had been from 09 am to 08 pm. The students from hostels and colleges neighborhood are making full use of the extended timings of the Library.
2. Students are time and again educated not to tear pages from the books. They are also advised to return books by due dates, so that these books are available to other students also whenever they are needing them.
3. Librarian Mr. Amar further requested all the members to communicate the above points in classes of their respective departments.
4. Prof. Sushil Kumar brought out that 7th Semester is likely to start in 3rd week of 18th July 2025. The 3rd & 4th Semester would start in August 2025. Admission will likely to go to Aug/Sep 2025 this year. Please do equip our library with sufficient books of these courses accordingly. So we need to prepare accordingly for 1st year and also for senior classes.
5. Librarian Mr. Amar stated that respective Departments had requisitioned required books on time to time. The books are made available to them. The List of books procured in last year are produced herewith. All are requested to kindly peruse through it.
6. Members are requested to discuss in their Departments about further requirement of the books and put-up their demands.
7. The senior member Dr. Tripti Saxena & Dr. Amrita Pahadia has reiterated that they had sufficient and satisfactory level of books available in the library. Further they have adequate reference books available in their departmental libraries which are made use of by their faculties.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LIBRARY COMMITTEE

8. It was discussed that all faculties shall motivate students to read English news papers daily. Those interested in research shall be motivated to use research journals. Students shall be repeatedly made educated to handle books carefully and return in time.

After this meeting ended at about 11.15 AM.

A handwritten signature in black ink, consisting of a large, stylized letter 'A' with a horizontal line extending to the right.

Chairman (Library Committee)



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P.

Ref No: LNC/TC/2025/05 Date: 30/06/25

Subject: Minutes of Meeting - 2025

S.No	Name	Department	Signature	Remarks
1.	Dr. Sushil Kumar	CSE		
2.	Dr. Vinod Rishhaya	CSE		
3.	Dr. Santosh Jaen	Engg. Phy		
4.	Dr. Madhusudan	Maths		
5.	Dr. Neetu Singh	ME		
6.	Dr. Arti Malviya	Engg. chem		
7.	Dr. Amrita Pabotia	ECE		
8.	Prof. Pragya Shastri	HUM.		
9.	Dr. Shankar Kumar	MCA		
10.	Dr. Kamna Mishra	EE		
11.	Amur L. Srijana	Library		
12.	Dr. Navin Asan	EX		
13.	Dr. Triph Sapena	CSE		
14.	Devendra Bisen	EX		
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