



LNCT/ICC/2026/01

Date: 10/01/2026

FORMATION OF INTERNAL COMPLAINT COMMITTEE (ICC)

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL is committed to provide safe academic and working environment to all girl students and its women employees.

As per AICTE Guidelines on Gender Sensitization, Prevention, and Prohibition of Sexual Harassment in Technical Institutions, 2016), an Internal Complaint Committee (ICC) and a special cell is operational in the College.

This committee provides a platform to express their grievances freely without any fear of being victimized. The women employees/ students can raise their grievances through SMS/Call/Email/Letter/ Website. This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

Functions:

The functions of the Internal Complaint Committee (ICC) are as follows:

1. To honor the act and maintain a safe working environment for female employees and female students.
2. To constitute and maintain a cell to deal with the issue of gender-based violence to conduct gender sensitization program.
3. To develop a policy against sexual harassment of women at the Institute.
4. To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
5. To promote gender equality and women empowerment in the College.
6. To uphold the commitment of the Institute to provide an environment free of gender-based discrimination.
7. To create a secure physical and social environment to deter any act of sexual harassment.
8. To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
9. To conduct periodical programs on women empowerment and awareness.

Role & Responsibilities:

1. Prevent discrimination and sexual harassment, by promoting gender amity among students and employees.
2. Make recommendations to the management for changes/elaborations in the Rules for students.
3. Deal with cases of discrimination and sexual harassment against women, aiming at ensuring support services to the victimized and termination of the harassment;

Recommend appropriate punitive action against the guilty party to the Management.

The following behaviors are not accepted:

- a) Physical contact and advances;
 - b) Demand or request for sexual favors;
 - c) Sexually colored remarks;
 - d) Showing pornography;
4. The following is also sexual harassment and is covered by the committee:
- Eve-teasing
 - Unsavory remarks,
 - Jokes causing or likely to cause awkwardness or embarrassment,
 - Innuendos and taunts,
 - Gender based insults or sexist remarks,
 - Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like,
 - Touching or brushing against any part of the body and the like,
 - Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings,
 - Forcible physical touch or molestation and
 - Physical confinement against one's will and any other act likely to violate one's privacy.
 - The Committee shall meet as often as may be needed and appropriate.

The Internal Complaint Committee (ICC) consists of the following members:

S. No	Name of Department	Designation	Department	Mobile No	Mail Id
1	Dr. Monika Kapoor	Presiding Officer	Electronics & Communication Engineering	9893656454	monikak@lnct.ac.in
2	Dr. Manju Khare	Member (Faculty)	Electrical & Electronic Engineering	8349153354	manjuk@lnct.ac.in
3	Dr. Prashant Pandey	Member (Faculty)	Chemistry	9926509108	prashantp@lnct.ac.in
4	Mrs. Rekha Nigam	Member (Social Rep.)	External Member	8989541400	rekhanigam110@gmail.com
5	Mrs. Meenu Gupta	Non-Teaching Staff	Administration	9009300766	meenu.lnct@gmail.com
6	Mrs. Sonali Soni	Non-Teaching Staff	Computer Science Engineering	8982304884	sonalis@lnct.ac.in
7	Bhumi Bansal	Member (Student)	CSE	9407544909	Bhumi.bansal.0720@gmail.com
8	Sanjoli Deshpande	Member (Student)	EC	9589473470	deshpandesanjoli@gmail.com

Principal (LNCT)

Principal
Vivek Narain College of Technology
BICPAI

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director (T&P/Incubation/R&D/ITInfra)
4. Dean Student Welfare
5. HODs (All Departments)
6. Registrar LNCT
7. Notice Board
8. Guard File



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

Ref No: LNCT/ICC/2026/01 Date: 10/01/26

Subject: Notification of Formation (ICC) - 2026

S.No	Name	Department	Signature	Remarks
1.	—	—	—	—
2.	Dr. Mr. Sonali Soni	CSE		
3.	Dr Prashant Pandey	Ergy. Chem.		
4.	Dr. Monika Kapse	FL		
5.	Meenu Gupta	Admin		
6.	Dr. Manoj khar	EX		
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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P

INTERNAL COMPLAINT COMMITTEE

LNCT/ICC/2026/02

Date: 20/04/2026

To,

The Members of ICC

LNCT Bhopal,

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDRA FOR ICC MEETINGS.

1. The Internal Complaint Committee (ICC) meeting is being conducted on 25/04/2026 (Saturday) at 10.30 PM in the Seminar hall of EC Department.
2. The Agenda for the meeting is appended below:
 - Introduction of ICC members in 2026,
 - Objectives of ICC
 - Function of ICC
 - General Discussion. .
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.

Looking forward to your presence in the meeting.



Yours sincerely

(Prof. Monika Kapoor)
Chairperson



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal - 462022

Internal Complaint Committee (ICC) Attendance List - 2026

Ref No: LNCT/ICC/2026/02 Date: 20/04/2026

Subject: Notice and agenda for ICC Meeting - 2026

S.No	Name	Department	Signature	Remarks
1.	Dr. Monika Kapoor	FC		
2.	Sanali Soni	CSE		
3.	Meenu Gupta	Admin		
4.	Dr. Manjushree	Ex		
5.	Dr. Prashant Pandey	Chem.		
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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL, M.P

INTERNAL COMPLAINT COMMITTEE

LNCT/ICC/2026/03

Date: 27/04/2026

Internal Complaints Committee (ICC) & Special Cell

Minutes of Meeting

A meeting was organized at 12.30 PM on 25/04/2026 (Saturday) in Seminar hall of EC Department for ICC & Special Cell. The presiding member read out the agenda and objectives of the Committee.

The members confirmed that there is very congenial atmosphere in College for female students and female staff. There are equal opportunities made available to students and staff. There are equal opportunities to everyone here irrespective of gender, caste and religion.

8th Semester B.Tech. semester started from 12/01/2026 and course will be completed by 02/05/2026.

6th Semester B.Tech. semester started from 09/02/2026 and course will be completed by 30/05/2026.

4th Semester B.Tech. semester will start from 18/03/2026 and course will be completed by 07/07/2026.

2nd Semester B.Tech. semester will start from 16/03/2026 and course will be completed by 04/07/2026.

The Chairperson advised all members to remain alert against any untoward activity. She advised all the members to remain vigilant about any untoward activities. The committee should visit classes and speak to girls about their well-being and safety. The committee should keep checking from mentors about safety and well-being of girl students under their mentorship and report any untoward incident or adverse report immediately to the chairperson so that immediate remedial measures can be instituted.

The chairperson again requested all to spread the spirit of women empowerment at all levels and maintain vigilance in their College in general and in Department in particular in respect woman/girl's safety, security and empowerment.

The meeting was closed at 1.30 PM

Chairperson

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director (T&P/Incubation/R&D/ITInfra)
4. Dean Student Welfare
5. HODs (All Departments)
6. Registrar LNCT
7. Notice Board
8. Guard File



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

Internal Complaint Committee (ICC) Attendance List - 2026

Ref No: LNCT/ICC/2026/03 ----- Date: 25/04/2026 -----

Subject: ICC Committee- Minutes of Meeting - 2026 -----

S.No	Name	Department	Signature	Remarks
1.	Dr. Monika Kapse	FC		
2.	Ms. Sarali Sani	CSE		
3.	Dr. Prashant Pandey	chem.		
4.	Bhumi Benseal	CSE(S)		
5.	Meenu Gupta	Admin		
6.	Dr. Manoj Kumar	Ex		
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