



LNCT/FIC/2026/e 1

Date: 12/01/2026

## FORMATION OF FINANCE & INFRASTRUCTURE COMMITTEE

### Objectives, Functions & Responsibilities:

The Finance & Infrastructure (Equipment, Building ETC.) Committee is a Principal Committee responsible for all matters relating to the financial affairs, Building, Equipment and other Infrastructure of the Institute encompassing the areas of strategic financial planning, resource management, financial monitoring, Equipment, Building, Infrastructure and policy related issues and to provide timely advice to Board on these areas.

In the Finance matter, it shall be responsible for formulation of the annual budget. The recommendations of the committee shall be brought before the Governing body for acceptance.

In Equipment, Building & other Infrastructure, the Committee shall deal in policy issues pertaining to equipment. It shall also be responsible for all the work relating to the construction and maintenance of the building, equipment's etc.

Further to ensure that the institution is operating in a financially sustainable manner by balancing short-term and long-term obligations and goals. In order to fulfill this purpose, the board has certain role and responsibility.

To carry out the governing board's financial, equipment, building and infrastructure related advisory responsibility to ensure the institution's mission and purpose is fulfilled by.

1. Gaining an understanding of how the institution is financially supported/capitalized.
2. Assessing risks, internal and external, that may have a financial impact on the institution.

Monitoring the institution's financial efficiency.

Provide financial, equipment, building & other infrastructural guidance to the board of trustees through:

1. Assessing how to protect the institution's resources.
2. Overseeing the budgeting process to ensure that they are based on reasonable assumption, aligned with institutional goals and that they are properly mentioned.

Determine what is possible given the available resources of the institution:

1. Stay involved with other committees regarding new projects and expenditures.
2. Assist management in executing the strategic goals of the organization by:
3. Establishing guardrails for management regarding their financial decision-making authority.
4. Ensuring management has the resources and skills required to facilitate proper internal controls.
5. Timely communication of all pertinent issues to the board of directors.
6. Control of Fixed Assets and Stock.

Frequency: Twice in a year.

**Composition:**

On the directions of Hon'ble Chairman, the following composition is made:

S. No	Name of the Member	Designation	Function	Responsibility
1	Shri. J.N. Chouksey	Chairman	To assess, provide & control financial needs and expenses of the College and allocate funds.	To observe there is no financial crunch.
2	Smt. Poonam Chouksey	Chairperson		
3	Dr. O.P. Rai	Advisor	To provide adequate funds for infrastructural development, departmental facilities, general facilities etc.	To look into timely disbursement of salary and payment of taxes and pending bills etc.
4	Dr. Ashok Kumar Rai	Director Administration		
5	Dr. Vinay Kumar Sahu	Principal & Ex-Officio member secretary		



Principal, LNCT  
Principal  
Kshatriya Narain College of Technology  
BHOPAL

Copy to:

Office of the Chairman/ Vice Chairperson/ Secretary/Executive Directors



**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)**

**LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022**

LNCT/FIC/2026/02

Date:13/04/2026

**FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE**

**Notice of FIC Meeting No.1 of 2026**

The meeting of FIC, Meeting No.1 of 2026 will be held on 27/04/2026 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 2 of 2025
2. Conduct of Classes of Even Semesters (II, IV, VI & VIII)
3. Recruitment of teaching and Non-teaching Staff
4. Library Information
5. General information about infrastructural development and miscellaneous issues such as
  - a) Implementation of new fees structure
  - b) Budget estimation for the year 2026-27
  - c) Renovation of Auditorium
  - d) Construction of CV Raman Block
  - e) WBM & RCC Roads around CV Raman Block
  - f) Renovation work in Sri Hanuman Mandir
  - g) Pavers in front of Raipur Hostel
  - h) Pavers behind Raipur Hostel and Prasadam Hostel
  - i) Net fitment in the balcony of Boys & Girl's Hostel
  - j) Provision of Bus Services

Please, make it Convenient to attend the meeting.

Dr. V.K. Sahu  
Principal

Principal & Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



Dr. V.K. Sahu

Narain College of Technology  
Principal & Ex-Officio Member Secretary



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

## Finance & Infrastructure Committee Attendance – 2026

Ref No: LNCT/FIC/2026/02 Date: 13/04/2026

Subject: Notice of FIC Meeting No.1-2026 Venue: Board Room (LNCT Bhopal)

S.No	Name	Department	Signature	Remark
1.	Shri J. N. Chouksey	Chairman		
2.	Smt. Poonam Chouksey	Chairperson		
3.	Dr. O. P. Rai	Advisor		
4.	Dr. Vinay Kumar Sahu	Principal		
5.	Dr. Ashok Kumar Rai	Director Administration		



LNCT/FIC/2026/03

Date: 28/04/2026

**FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE**

**Minutes of Meeting**

A Finance & Infrastructure Committee meeting was held on 27/04/2026 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting: -

- a) Shri. J.N. Chouksey, Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 2 of 2025: Member secretary had read out the minutes of FIC meeting No. 2 of 13/10/2025. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 2: Conduct of Classes of Even Semesters (II, IV, VI & VIII): The academic session for VIII semester started from 12/01/2026, for VI semester from 09/02/2026, IV semester from 18/03/2026 and II semester from 16/03/2026. The classes are going on well. The strict discipline and vigil is maintained in the campus. 100% course coverage will be ensured by due date. The point is appreciated and noted. Large number of activities such as orientation program, workshop, technical and extracurricular competitions like Coding competition, poster making etc. are conducted. The list of activities are read out and enclosed a sample copy.

Item No: 03: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Item No: 04: Library Information: Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students

adjacent as per their requirement and convenience in evening time. We had worked out requirement of books and placed orders, considering up gradation of Syllabus, addition of new books, reading materials etc. All the Members had jointly expressed that they all need to ask their faculty to promote more use of Library facilities by themselves and motivate their students also. The list of books purchased during last 6 months are read out.

Item No: 05: General information about infrastructural development and miscellaneous issues:

Item No: 5(a): Implementation of new fees structure: The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We are following the same for taking the fees from students in the current academic year. We shall be receiving the fee structure for academic session 2026-27 and onwards from AFRC in next months.

Item No: 5(b): Budget estimation for the year 2026-27: Member secretary presented the budgetary provisions for the new financial year 2026-27 for perusal and approval. It was approved by the members of the Committee.

Item No: 5(c) Renovation of Auditorium: The Renovation of Auditorium work had been successfully completed and events are organized by departments. A/Cs are effective and lighting work is quite effective. The auditorium has come up well as had expectations. The point was noted.

Item No: 5(d) Construction of CV Raman Block: The construction of CV Raman Block had completed as per plan and classes had started there. Some finishing work on upper floor, computer labs and their fitment is underway. It would be completed by Jun 2026. The members were happy.

Item No: 5(e) WBM & RCC Roads around CV Raman Block: The work is completed in Feb 2026. The members were happy.

Item No: 5(f) Renovation work in Sri Hanuman Mandir: The renovation work in Mandir had completed in early 2026 and it is aesthetically come up well to our expectations. The members had expressed deep appreciation for the work.

Item No: 5(g) pavers in front of Raipur Hostel: The work was completed in early this year. Point was noted.

Item No: 5(h) Pavers behind Raipur Hostel and Prasadam Hostel: The paver work behind Raipur and Prasadam Hostels going on as per plan and shall be completed by May 2026 positively. The members were happy to note.

Item No: 5(i) Net fitments in balconies of hostels: Students staying in boy's as well girl's hostels reported nuisance from monkeys. All the balconies are therefore fenced with steel mess. Work shall be completed by May 2026 on war-footing.

Item No: 5(j) Earth filling in front of mandir: For making broad pathway for movement of students and staff, the road in front of mandir is planned to be broadened and approval sought. The project is planned to be completed by Jun 2026. The members were happy to approve.

Item No: 5(k): Provision of Bus Services: The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.

At the end, the Chairman and members expressed their happiness for the good work faculties and staff is doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.

Dr. V.K. Sahu  
Principal

Lakshmi Narayan College of Technology  
Principal & Ex-Officio Member Secretary  
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

## Finance & Infrastructure Committee Attendance – 2026

Ref No: LNCT/IFIC/2026/08 Date: 27/04/2026

Subject: Minutes of Meeting (FIC) -2026 Venue: Board Room (LNCT BPL)

S.No	Name	Department	Signature	Remark
1.	Shri J. N. Chouksey	Chairman		
2.	Smt. Poonam Chouksey	Chairperson		
3.	Dr. O. P. Rai	Adviser		
4.	Dr. Vinay Kumar Sahu	Principal		
5.	Dr. Ashok Kumar Rai	Director Administration		



## LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

### FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

#### Confirmation of minutes of FIC meeting No. 2 of 2025

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 1 of 2025 were noted and confirmed.

Item No: 2: Gyanaarambh & Orientation Program: The point is appreciated and noted.

Item No: 3: Conduct of Classes of Odd Semesters (I, III, V & VII): The point is appreciated and noted.

Item No: 4: Admission in 1<sup>st</sup> Year.: The point is well appreciated and noted.

Item No: 05: Recruitment of teaching and Non-teaching Staff: The point is noted.

Item No: 06: Library Information: The point is appreciated and noted.

Item No: 07: General information about infrastructural development and miscellaneous issues:

Item No: 7(a) Implementation of new fees structure: Implemented.

Item No: 7(b): Budget estimation & expenditure for the year 2025-26: The committee expressed satisfaction on the utilization.

Item No: 7(c) Renovation of Auditorium: Expressed satisfaction on good work done.

Item No: 7(d) Construction of CV Raman Block: The members were happy to note the progress.

Item No: 7(e) WBM & RCC Roads around CV Raman Block: Completed. The members were happy.

Item No: 7(f) Renovation work in Sri Hanuman Mandir: Completed. The members were happy.

Item No: 7(g) Construction of Raipur Hostel: Expressed satisfaction on good work done.

Item No: 7(h) pavers in front of Raipur Hostel: Completed. The members were happy.

Item No: 7(i) Pavers behind Raipur Hostel and Prasadam Hostel: Completed. The members appreciated and were happy to note.

Item No: 8: Provision of Bus Services: Members appreciated the good work.



Dr. V.K. Sahu

Principal

Principal & Ex-Officio Member Secretary

BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration

Dr. V.K. Sahu

Lakshmi Narain College of Technology  
Principal & Ex-Officio Member Secretary

BHOPAL