

Lakshmi Narain College of Technology, Bhopal

Raisen Road, Kalchuri Nagar, Bhopal, Madhya Pradesh- 462022

LNCT/2023/023

Dated: 12/01/2023

CONSTITUTION OF PROCTORIAL BOARD

The Proctorial Board is constituted as per composition and function given in succeeding paragraphs.

Objective/Function:

It will look into the following:

1. The acts of indiscipline among the students.
2. Acts of indiscipline of faculty and staff.
3. Any other matter forwarded to Proctorial Board.

Responsibilities of Proctorial Committee:

Some specific responsibilities of the Proctorial Board are as follows:

- a) To maintain discipline in the college and to ensure that college rules are understood and followed.
- b) To keep an eye on the general moral behavior of the students.
- c) To prevent students from disturbing the peaceful atmosphere of the college.
- d) To prevent students from indulging in any political activities on college premises.
- e) To ensure that each student prominently displays her identity card during her stay in college premises.

The proceedings of Proctorial Board should be prepared along with findings and recommendations. The same should be apprised to the undersigned and case should be closed.

Depending upon the location of the occurrence of incidence the additional members are required to attend the meeting of proctorial board.

Composition:

The composition of the board shall be as follow:

1. Chairman
2. Member: All HODs
3. Additional Members

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Following are the members of the Proctorial Board:

S.No	Responsibility	Name with Designation
1	Chairman	Dr. Vineet Richhariya, HOD, CSE
2	Member	Dr. Sadhna Mishra CSE
3	Member	Dr. Soni Changlani, HOD, EC
4	Member	Dr. Manju Khare, HOD, EX
5	Member	Dr. Shailendra Dwivedi, HOD, ME
6	Member	Dr. Rajeev Singh Parihar, HOD, CE
7	Member	Dr. Meetoo Singh, HOD, Basic Science
8	Member	Dr. Sushil Kumar, IT
9	Member	Dr. Lisha Kurup, Chimestry
10	Additional Member	Dr. Anuj Garg
11	Additional Member	Mr. Pankaj Jain, Sports
12	Additional Member	Mr. Prasant Chaturvedi, Warden
13	Additional Member	Mrs. Sangeeta Pal, Warden
14	Additional Member	Mr. Amar L. Sujane, Librarian


Principal
Principal

Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Office of Chairman/Vice-Chairperson/Secretary
2. Director Administration
3. Director (Academics/T&P/R&D)
4. Dean Student Welfare
5. HODs (All Department)
6. All Concerned
7. Registrar
8. Sport Officer
9. All Notice boards and Website
10. Guard File