



LNCT/FIC/2025/01

Date: 09/01/2025

**FORMATION OF FINANCE & INFRASTRUCTURE COMMITTEE**

**Objectives, Functions & Responsibilities:**

The Finance & Infrastructure (Equipment, Building ETC.) Committee is a Principal Committee responsible for all matters relating to the financial affairs, Building, Equipment and other Infrastructure of the Institute encompassing the areas of strategic financial planning, resource management, financial monitoring, Equipment, Building, Infrastructure and policy related issues and to provide timely advice to Board on these areas.

In the Finance matter, it shall be responsible for formulation of the annual budget. The recommendations of the committee shall be brought before the Governing body for acceptance.

In Equipment, Building & other Infrastructure, the Committee shall deals in policy issues pertaining to equipment. It shall also be responsible for all the work relating to the construction and maintenance of the building, equipments etc.

Further to ensure that the institution is operating in a financially sustainable manner by balancing short-term and long-term obligations and goals. In order to fulfill this purpose, the board has certain role and responsibility.

To carry out the governing board's financial, equipment, building and infrastructure related advisory responsibility to ensure the institution's mission and purpose is fulfilled by.

1. Gaining an understanding of how the institution is financially supported/capitalized.
2. Assessing risks, internal and external, that may have a financial impact on the institution.

Monitoring the institution's financial efficiency.

Provide financial, equipment, building & other infrastructural guidance to the board of trustees through:

1. Assessing how to protect the institution's resources.
2. Overseeing the budgeting process to ensure that they are based on reasonable assumption, aligned with institutional goals and that they are properly mentioned.

Determine what is possible given the available resources of the institution:

1. Stay involved with other committees regarding new projects and expenditures.
2. Assist management in executing the strategic goals of the organization by:



## LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

3. Establishing guardrails for management regarding their financial decision making authority.
4. Ensuring management has the resources and skills required to facilitate proper internal controls.
5. Timely communication of all pertinent issues to the board of directors.
6. Control of Fixed Assets and Stock.

Frequency: Twice in a year.

### Composition:

On the directions of Hon'ble Chairman, the following composition is made:

S.No	Name of the Member	Designation	Function	Responsibility
1	Shri. J.N. Chouksey	Chairman	To assess, provide & control financial needs and expenses of the College and allocate funds.	To observe there is no financial crunch.
2	Smt. Poonam Chouksey	Chairperson		
3	Dr. O.P. Rai	Advisor	To provide adequate funds for infrastructural development, departmental facilities, general facilities etc.	To look into timely disbursement of salary and payment of taxes and pending bills etc.
4	Dr. Ashok Kumar Rai	Director Administration		
5	Dr. Vinay Kumar Sahu	Principal & Ex-Officio member secretary	To deal with all the policy matters related to Equipment, building and other infrastructure.	To plan and guide policy matters related to Equipment, building and other infrastructure.

Principal, LNCT

Principal  
Lakshmi Narain College of Technology  
BHOPAL

Copy to:

Office of the Chairman/ Vice Chairperson/ Secretary/Executive Directors



**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)**

**LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022**

LNCT/FIC/2025/02

Date: 21/04/2025

**FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE**

**Notice of FIC Meeting No.1 of 2025**

The meeting of FIC, Meeting No.1 of 2025 will be held on 05/05/2025 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 2 of 2024
2. Conduction of Even Semester Classes of B.Tech
3. Commencement of 07<sup>th</sup> Semester B.Tech
4. Commencement of 3<sup>rd</sup> & 5<sup>th</sup> Semester B.Tech. and 3<sup>rd</sup> Semester of M. Tech
5. Admission in 1<sup>st</sup> Year
6. Recruitment of teaching and Non-teaching Staff
7. Library Information
8. General information about infrastructural development and miscellaneous issues
  - a. Implementation of new fees structure:
  - b. Budget estimation for the year 2025-26
  - c. Renovation of Auditorium
  - d. Construction of CV Raman Building
  - e. Construction of Front Boundary wall
  - f. : Maintenance Work
  - g. : Construction of Boundary wall from Gate No. 1 to Old Canteen
  - h. Water Tank behind Central Workshop
  - i. WBM & RCC Roads around CV Raman Block
  - j. Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara
  - k. Renovation work in Sri Hanuman Mandir
  - l. Painting work in Kalyani Hostel
  - m. Construction of Raipur Hostel

9: Provision of Bus Services

Please, make it Convenient to attend the meeting



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal

Ketaki Narain College of Technology  
BHOPAI

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



LNCT/FIC/2025/03

Date: 07/05/2025

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Minutes of Meeting

A Finance & Infrastructure Committee meeting was held on 05/05/2025 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting: -

- a) Shri. J.N. Chouksey, Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 2 of 2024: Member secretary had read out the minutes of FIC meeting No. 2 of 07/10/2024. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 02: Conduction of Even Semester Classes of B.Tech. The classes of even semester, 8<sup>th</sup> Sem started from 02/01/2025 ;6<sup>th</sup> Semester from 03/02/2025; 4<sup>th</sup> & Semesters from 17/03/2025. The classes are conducted smoothly and course is being completed as per plan. 100% course coverage will be ensured by end dates of different Semesters. The point is appreciated and noted.

Item No: 03: Commencement of 07<sup>th</sup> Semester B.Tech. The semester will likely to start from second week of July 2025. The course will be planned for smooth conduction. The point is appreciated and noted.

Item No: 04: Commencement of 3<sup>rd</sup> & 5<sup>th</sup> Semester B.Tech. and 3<sup>rd</sup> Semester of M. Tech.: The semesters are likely to start from 2<sup>nd</sup> / 3<sup>rd</sup> week of Aug 2025 and 100% course coverage will be ensured by due dates. The course will be planned for smooth conduction. The point is well appreciated and noted.

Item No: 05: Admission in 1<sup>st</sup> Year. As per information received from DTE, Govt. of M. P, Online counselling for B.Tech courses for session on 2025-26 will be starting from 27/05/2025 and will continue till 14/08/2025. College had planned and prepared for admission and reporting of students as per time table of the DTE MP Govt.

Item No: 06: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Item No: 07: Library Information: Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. We had worked out requirement of books and placed orders, considering up gradation of Syllabus, addition of new books, reading materials etc. All the Members had jointly expressed that they all need to ask their faculty to promote more us of Library facilities by themselves and motivate their students also. The list of books purchased during last 6 months are read out.

Item No: 08: General information about infrastructural development and miscellaneous issues:

Item No: 8(a) Implementation of new fees structure: The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We are following the same for taking the fees from students in the current academic year.

Item No: 8(b): Budget estimation for the year 2025-26: Member secretary presented the budget for the financial year 2025-26. It was approved by the members of the Committee.

Item No: 8(c) Renovation of Auditorium: The Renovation of Auditorium work had been in full swing. The Electrification, A/C and Projectors works are in final phase. Interior work and finishing works are undertaken. Site Engineer is monitoring the work and asked to progress at faster pace. The point was noted.

Item No: 8(d) Construction of CV Raman Block: The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The structure for 5<sup>th</sup> floor is completed. The internal work is also going on side by side. The project is expected to completed by Dec 2025. The members were happy.

Item No: 8(e): Construction of Front Boundary wall: The construction of front boundary wall was completed in Jan 2025. The point was noted.

Item No: 8(f): Maintenance Work: The drainage in canteen area was completed in Oct 2024.

Item No: 8(g) : Construction of Front Boundary wall & Boundary wall from Gate No. 1 to Old Canteen: The work of front boundary started in Apr 2024 and completed in Jan 2025. Further the work

of boundary wall from Gate no. 1 started in Dec 2024 and completed in Mar 2025 successfully. The point was noted.

Item No: 8(h) Water Tank behind Central Workshop: The project has started in Dec 2024 and completed in Apr 2025 successfully. It will provide drinking water storage of 5 Lacs Liter. The members appreciated and point noted.

Item No: 8(i) WBM & RCC Roads around CV Raman Block: The construction of WBM & RCC road around CV Raman Block is planned to start in Jun 2025 and it will be expected to be completed in Oct 2025.

Item No: 8(j) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara: The steel structure work for emergency exit staircases from Prasadam and Saryupara had been completed in Dec 2024 successfully. The members were happy.

Item No: 8(k) Renovation work in Sri Hanuman Mandir: The renovation work in Mandir has started in Mar 2025 and will continue to complete number of improvements. It is expected to complete by Dec 2025. The members were happy.

Item No: 8(l) Painting work in Kalyani Hostel: The painting work in the hostel started in Sep 2024 was finished by Dec 2024. The members were happy.

Item No: 8(m) Construction of Raipur Hostel: The construction of Raipur Hostel of G+5 structure was started in Oct 2024. The probable date of completion of the project is Jul 2025. The pavers in front of Raipur Hostel are planned to start from Jun 2025 and expected to complete by Dec 2025.

Item No: 9: Provision of Bus Services: The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.

At the end, the Chairman and members expressed their happiness for the good work faculties and staffs are doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary  
K. S. Narain College of Technology  
BHO PAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal  
Jawahar Merain College of Technology  
BHOPAL



**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)**

**LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022**

LNCT/FIC/2025/03(2)

Date: 15/10/2025

**FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE**

Confirmation of minutes of FIC meeting No. 1 of 2025

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 2 of 2024: FIC were noted and confirmed.

Item No: 02: Conduction of Even Semester Classes of B.Tech. The point is appreciated and noted.

Item No: 03: Commencement of 07<sup>th</sup> Semester B.Tech. The point is appreciated and noted.

Item No: 04: Commencement of 3<sup>rd</sup> & 5<sup>th</sup> Semester B.Tech. and 3<sup>rd</sup> Semester of M. Tech.: The point is well appreciated and noted.

Item No: 05: Admission in 1<sup>st</sup> Year: The point is well appreciated and noted.

Item No: 06: Recruitment of teaching and Non-teaching Staff: Completed.

Item No: 07: Library Information: Books purchased. Completed.

Item No: 08: General information about infrastructural development and miscellaneous issues:

Item No: 8(a) Implementation of new fees structure: Implemented.

Item No: 8(b) :Budget estimation for the year 2025-26: It was approved by the members of the Committee.

Item No: 8(c) Renovation of Auditorium: The point was noted and monitored.

Item No: 8(d) Construction of CV Raman Block: Progress as per plan. Point noted and monitored.

Item No: 8(e) : Construction of Front Boundary wall: Completed.

Item No: 8(f) : Maintenance Work: Completed.

Item No: 8(g) : Construction of Front Boundary wall & Boundary wall from Gate No. 1 to Old Canteen: The point was completed.

Item No: 8(h) Water Tank behind Central Workshop: : Project completed.

Item No: 8(i) WBM & RCC Roads around CV Raman Block: The work was executed as per plan and will complete in Oct 2025.

Item No: 8(j) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara: Completed.

Item No: 8(k) Renovation work in Sri Hanuman Mandir: The renovation work in Mandir was progressing as per plan and is expected to complete by Dec 2025.

Item No: 8(l) Painting work in Kalyani Hostel: Completed.

Item No: 8(m) Construction of Raipur Hostel: The construction of Raipur Hostel of G+5 structure was completed in Jul 2025. The pavers in front of Raipur Hostel was smoothly progressing and expected to complete by Dec 2025.

Item No: 9: Provision of Bus Services: Noted.



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration

Principal  
Keshri Narain College of Technology  
BHOPAL



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal  
Keshri Narain College of Technology  
BHOPAL



**LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)**  
LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

LNCT/FIC/2025/04

Date:29/09/2025

**FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE**

**Notice of FIC Meeting No.2 of 2025**

The meeting of FIC, Meeting No.2 of 2025 will be held on 13/10/2025 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 1 of 2025
2. Gyanaarambh & Orientation Program
3. Conduct of Classes of Odd Semesters (I, II, V & VII)
4. Admission in 1<sup>st</sup> Year
5. Recruitment of teaching and Non-teaching Staff
6. Library Information
7. General information about infrastructural development and miscellaneous issues such as
  - a) Implementation of new fees structure
  - b) Budget estimation for the year 2025-26
  - c) Renovation of Auditorium
  - d) Construction of CV Raman Block
  - e) WBM & RCC Roads around CV Raman Block
  - f) Renovation work in Sri Hanuman Mandir
  - g) Construction of Raipur Hostel: The construction of Raipur Hostel of G+5 structure was started in Oct 2024. The project is completed in Jul 2025.
  - h) pavers in front of Raipur Hostel: The pavers in front of Raipur Hostel were started from Jun 2025 and expected to complete by Dec 2025.
  - i) Pavers behind Raipur Hostel and Prasadam Hostel
  - j) Provision of Bus Services

Please, make it Convenient to attend the meeting.

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal  
Lakshmi Narain College of Technology  
BHOPAL

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary  
Vishwanath Narain College of Technology  
BHO PAL



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

LNCT/FIC/2025/05

Date: 15/10/2025

## FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

### Minutes of Meeting

A Finance & Infrastructure Committee meeting was held on 13/10/2025 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting: -

- a) Shri. J.N. Chouksey, Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 1 of 2025: Member secretary had read out the minutes of FIC meeting No. 1 of 05/05/2025. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 2: Gyanaarambh & Orientation Program: The inauguration programme (Gyanaarambh-2025) was conducted for 1<sup>st</sup> year students on 22-23 Aug 2025. It was well planned and conducted with high participation of new students and their parents. The students were very much enthusiastic about their bright career. After this 03 Weeks Induction Program has been conducted for newly admitted students.

Item No: 3: Conduct of Classes of Odd Semesters (I, II, V & VII). The academic session for VII semester started from 18/07/2025, for V semester from 20/08/2025, III semester from 25/08/2025 and I semester from 22/08/2024. The classes are going on well. The strict discipline and vigil is maintained in the campus. 100% course coverage will be ensured by due date. The point is appreciated and noted. Large number of activities such as orientation program, workshop, technical and extracurricular competitions like Coding competition, poster making etc. are conducted. The list of activities are read out and enclosed a sample copy.

Item No: 4: Admission in 1<sup>st</sup> Year. The College faculty, staff and admission worked hard and shown very good team work. The admission process went on smoothly and College got good admissions.

Item No: 05: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Item No: 06: Library Information: Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. We had worked out requirement of books and placed orders, considering up gradation of Syllabus, addition of new books, reading materials etc. All the Members had jointly expressed that they all need to ask their faculty to promote more us of Library facilities by themselves and motivate their students also. The list of books purchased during last 6 months are read out.

Item No: 07: General information about infrastructural development and miscellaneous issues:

Item No: 7(a) Implementation of new fees structure: The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We are following the same for taking the fees from students in the current academic year.

Item No: 7(b): Budget estimation for the year 2025-26: Member secretary presented the budgetary provisions and their utilizations for the financial year 2025-26. It was approved by the members of the Committee.

Item No: 7(c) Renovation of Auditorium: The Renovation of Auditorium work had been in full swing. The Electrification, A/C and Projectors works are completed. Interior work and finishing works are going on well and expected to be completed by Dec 2025. Site Engineer is monitoring the work and asked to progress at faster pace. The point was noted.

Item No: 7(d) Construction of CV Raman Block: The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The structure for 7<sup>th</sup> floor is completed. The internal masonry, plumbing, tiling and finishing work are also going on side by side. The project is expected to completed by Dec 2025. The members were happy.

Item No: 7(e) WBM & RCC Roads around CV Raman Block: The construction of WBM & RCC road around CV Raman Block is started in Jun 2025 and it is final phase of completion. The members were happy.

Item No: 7(f) Renovation work in Sri Hanuman Mandir: The renovation work in Mandir has started in Mar 2025 and were taken up no. of improvements such as renovation of pillars, columns, boundary walls, singles roof, floor, main gates. More than 60% work is completed. It is expected to complete by Dec 2025. The members were happy.

Item No: 7(g) Construction of Raipur Hostel: The construction of Raipur Hostel of G+5 structure was started in Oct 2024. The project is completed in Jul 2025.

Item No: 7(h) pavers in front of Raipur Hostel: The pavers in front of Raipur Hostel were started from Jun 2025 and expected to complete by Dec 2025.

Item No: 7(i) Pavers behind Raipur Hostel and Prasadam Hostel: The paver work behind Raipur and Prasadam Hostels are planned to be started in Feb 2026 and will be completed in 2-3 months' time. The members appreciated and were happy to note.

Item No: 8: Provision of Bus Services: The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.

At the end, the Chairman and members expressed their happiness for the good work faculties and staff is doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.



Dr. V.K. Sahu

Principal

Principal & Ex-Officio Member Secretary

BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
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