

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT/FIC/2024/01

Date: 15/01/2024

FORMATION OF FINANCE & INFRASTRUCTURE COMMITTEE

Objectives, Functions & Responsibilities:

The Finance & Infrastructure (Equipment, Building ETC.) Committee is a Principal Committee responsible for all matters relating to the financial affairs, Building, Equipment and other Infrastructure of the Institute encompassing the areas of strategic financial planning, resource management, financial monitoring, Equipment, Building, Infrastructure and policy related issues and to provide timely advice to Board on these areas.

In the Finance matter, it shall be responsible for formulation of the annual budget. The recommendations of the committee shall be brought before the Governing body for acceptance.

In Equipment, Building & other Infrastructure, the Committee shall deals in policy issues pertaining to equipment. It shall also be responsible for all the work relating to the construction and maintenance of the building, equipments etc.

Further to ensure that the institution is operating in a financially sustainable manner by balancing short-term and long-term obligations and goals. In order to fulfill this purpose, the board has certain role and responsibility.

To carry out the governing board's financial, equipment, building and infrastructure related advisory responsibility to ensure the institution's mission and purpose is fulfilled by.

1. Gaining an understanding of how the institution is financially supported/capitalized.
2. Assessing risks, internal and external, that may have a financial impact on the institution.

Monitoring the institution's financial efficiency.

Provide financial, equipment, building & other infrastructural guidance to the board of trustees through:

1. Assessing how to protect the institution's resources.
2. Overseeing the budgeting process to ensure that they are based on reasonable assumption, aligned with institutional goals and that they are properly mentioned.

Determine what is possible given the available resources of the institution:

1. Stay involved with other committees regarding new projects and expenditures.
2. Assist management in executing the strategic goals of the organization by:

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

3. Establishing guardrails for management regarding their financial decision making authority.
4. Ensuring management has the resources and skills required to facilitate proper internal controls.
5. Timely communication of all pertinent issues to the board of directors.
6. Control of Fixed Assets and Stock.

Frequency: Twice in a year.

Composition:

On the directions of Hon'ble Chairman, the following composition is made:

S.No	Name of the Member	Designation	Function	Responsibility
1	Shri. J.N. Chouksey	Chairman	To assess, provide & control financial needs and expenses of the College and allocate funds.	To observe there is no financial crunch.
2	Smt. Poonam Chouksey	Chairperson		
3	Dr. O.P. Rai	Advisor		
4	Dr. Ashok Kumar Rai	Director Administration	To provide adequate funds for infrastructural development, departmental facilities, general facilities etc.	To look into timely disbursement of salary and payment of taxes and pending bills etc.
5	Dr. Vinay Kumar Sahu	Principal & Ex-Officio member secretary	To deal with all the policy matters related to Equipment, building and other infrastructure.	To plan and guide policy matters related to Equipment, building and other infrastructure.



Principal, LNCT

Principal

Lakshmi Narain College of Technology

BHOPAL

Copy to:

Office of the Chairman/ Vice Chairperson/ Secretary/Executive Directors



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

LNCT/FIC/2024/02

Date: 01/05/2024

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Notice of FIC Meeting No.1 of 2024

The meeting of FIC, Meeting No.1 of 2024 will be held on 15/05/2024 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 2 of 2023
2. Commencement of 07th Semester B.Tech
3. Commencement of 3rd & 5th Semester B.Tech. and 3rd Semester of M. Tech
4. Admission in 1st Year
5. Recruitment of teaching and Non-teaching Staff
6. Library Information
7. General information about infrastructural development and miscellaneous issues
 - a. Implementation of new fees structure:
 - b. Budget estimation for the year 2024-25
 - c. Renovation of Auditorium
 - d. Construction of CV Raman Building
 - e. Construction of Culvert on Boundary Wall
 - f. Maintenance of LNCT Building and Canteen Area
 - g. Construction of Front Boundary wall
 - h. Fabrication of Parking Shades
 - i. WBM & RCC Roads
 - j. Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara
 - k. Lab Platform at Chemistry Lab
 - l. Provision of Bus Services:

Please, make it Convenient to attend the meeting

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal

Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary
Principal

Kshatriya Narain College of Technology
BHOPAL



LNCT/FIC/2024/03

Date: 18/05/2024

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Minutes of Meeting

A Finance & Infrastructure Committee meeting was held on 15/05/2024 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting: -

- a) Shri. J.N. Chouksey, Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 2 of 2023:

Member secretary had read out the minutes of FIC meeting No. 2 of 26/09/2023. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 02: Commencement of 07th Semester B.Tech. The semester will likely to start from last week of July 2024 and 100% course coverage will be ensured by end of Nov 2024. The course conduction is planned. The point is appreciated and noted.

Item No: 03: Commencement of 3rd & 5th Semester B.Tech. And 3rd Semester of M. Tech. The semester will likely start from first week of September 2024 and 100% course coverage will be ensured by end of December 2023. The course will be planned for smooth conduction. The point is well appreciated and noted.

Item No: 04: Admission in 1st Year. As per information received from DTE, Govt. of M. P, Online counselling for B.Tech courses for session on 2024-25 will be starting from 13/06/2024 and will continue till 15/09/2024. The for the same is awaited. College had planned and prepared for reporting of students accordingly as per time table of the DTE MP Govt.

Item No: 05: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Item No: 06: Library Information: Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library

had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. We had worked out requirement of books and placed orders, considering up gradation of Syllabus, addition of new books, reading materials etc. All the Members had jointly expressed that they all need to ask their faculty to promote more us of Library facilities by themselves and motivate their students also. The list of books purchased during last 6 months are read out.

Item No: 07: General information about infrastructural development and miscellaneous issues:

Item No: 7(a) Implementation of new fees structure: The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We are following the same for taking the fees from students in the current academic year.

Item No: 7(b): Budget estimation for the year 2024-25: Member secretary presented the budget for the financial year 2024-25. It was approved by the members of the Committee.

Item No: 7(c) Renovation of Auditorium: The Renovation of Auditorium work had been in full swing. Civil work had been completed in Mar 2024 successfully. The Electrification, A/C, Projectors and other interior works are taken up now. Site Engineer is monitoring the work and asked to progress at faster pace. The point was noted.

Item No: 7(d) Construction of CV Raman Block: The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The footing work had been completed in Dec 2023. The structure of base is also completed and work for ground floor is in progress. The project is expected to completed by Dec 2025. The members were happy.

Item No: 7(e) Construction of Culvert on Boundary Wall: The construction of culvert near front boundary wall was undertaken in Mar-Apr 2024 and successfully completed.

Item No: 7(f) : Maintenance of LNCT Building and Canteen Area: The maintenance of LNCT building started from Jan 2024 to now is in finally completed within this month.

Item No: 7(g) Maintenance Work: The drainage in canteen area is planned to start in Aug to Oct 2024.

Item No: 7(h) Construction of Front Boundary wall: The construction of front boundary wall is started in Apr 2024 and is going on. It is likely to be completed by Jan 2025.

Item No: 7(i) Fabrication of Parking Shades: The parking shades of CEME Block and MCA building were completed by Jan 2024. Faculties and staff were using them for parking of their vehicles. The

tensile parking shade for management has started in Apr 2024 and will likely to be completed by Sep 2024. Members were happy.

Item No: 7(j) WBM & RCC Roads: The construction of WBM roads in CEME Block were completed in April 2024. RCC road in the block is planned between Jun-Jul 2024.

Item No: 7(k) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara: The steel structure work had started in Apr 2024 and expected to end by Dec 2024.

Item No: 7(l) Lab Platform at Chemistry Lab: Chemistry Labs platforms are planned during Aug-Sep 2024.

Item No: 8: Provision of Bus Services: The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.

At the end, the Chairman and members expressed their happiness for the good work faculties and staffs are doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal
Sardar Sarab College of Technology
BHO PAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal
Sardar Sarab College of Technology
BHO PAL

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Progress of FIC meeting No. 1 of 2024 Dated 15/05/2024

Agenda Point	Action
<p><u>Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 2 of 2023:</u> Member secretary had read out the minutes of FIC meeting No. 2 of 26/09/2023. The minutes and action taken report of the said FIC were noted and confirmed.</p>	Noted and confirmed
<p><u>Item No: 02: Commencement of 07th Semester B.Tech.</u> The semester will likely to start from last week of July 2024 and 100% course coverage will be ensured by end of Nov 2024. . The course conduction is planned. The point is appreciated and noted.</p>	Noted and confirmed
<p><u>Item No: 03: Commencement of 3rd & 5th Semester B.Tech. And 3rd Semester of M. Tech.</u> The semester will likely start from first week of September 2024 and 100% course coverage will be ensured by end of December 2023. The course will be planned for smooth conduction. The point is well appreciated and noted.</p>	Noted and confirmed
<p><u>Item No: 04: Admission in 1st Year.</u> As per information received from DTE, Govt. of M.P, Online counselling for B.Tech courses for session on 2024-25 will be starting from 13/06/2024 and will continue till 15/09/2024. The for the same is awaited. College had planned and prepared for reporting of students accordingly as per time table of the DTE MP Govt.</p>	Appreciated & Noted
<p><u>Item No: 05: Recruitment of teaching and Non-teaching Staff:</u> Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.</p>	Completed
<p><u>Item No: 06: Library Information:</u> Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. We had worked out</p>	Noted & Confirmed

<p>requirement of books and placed orders, considering up gradation of Syllabus, addition of new books, reading materials etc. All the Members had jointly expressed that they all need to ask their faculty to promote more use of Library facilities by themselves and motivate their students also. The list of books purchased during last 6 months are read out.</p>	
<p><u>Item No: 07: General information about infrastructural development and miscellaneous issues:</u> <u>Item No: 7(a) Implementation of new fees structure:</u> The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We are following the same for taking the fees from students in the current academic year.</p>	Noted & Confirmed
<p><u>Item No: 7(b) :Budget estimation for the year 2024-25:</u> Member secretary presented the budget for the financial year 2024-25. It was approved by the members of the Committee.</p>	Noted & Confirmed
<p><u>Item No: 7(c) Renovation of Auditorium:</u> The Renovation of Auditorium work had been in full swing. Civil work had been completed in Mar 2024 successfully. The Electrification, A/C, Projectors and other interior works are taken up now. Site Engineer is monitoring the work and asked to progress at faster pace. The point was noted.</p>	Work of Auditorium had progressed as per plan.
<p><u>Item No: 7(d) Construction of CV Raman Block:</u> The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The footing work had been completed in Dec 2023. The structure of base is also completed and work for ground floor is in progress. The project is expected to completed by Dec 2025. The members were happy.</p>	Work of CV Raman block had progressed as per plan.
<p><u>Item No: 7(e) Construction of Culvert on Boundary Wall:</u> The construction of culvert near front boundary wall was undertaken in Mar-Apr 2024 and successfully completed.</p>	Completed
<p><u>Item No: 7(f) : Maintenance of LNCT Building and Canteen Area:</u> The maintenance of LNCT building started from Jan 2024 and expected to complete in this month.</p>	Completed

<u>Item No: 7(g) Drainage Work:</u> The drainage in canteen area is planned to start in Aug to Oct 2024.	As per plan, will complete in Oct 2024
<u>Item No: 7(h) Construction of Front Boundary wall:</u> The construction of front boundary wall is started in Apr 2024 and is going on. It is likely to be completed by Jan 2025.	As per plan, will complete in Jan 2025 positively
<u>Item No: 7(i) Fabrication of Parking Shades:</u> The parking shades of CEME Block and MCA building were completed by Jan 2024. Faculties and staff were using them for parking of their vehicles. The tensile parking shade for management has started in Apr 2024 and will likely to be completed by Sep 2024. Members were happy.	Completed
<u>Item No: 7(j) WBM & RCC Roads:</u> The construction of WBM roads in CEME Block were completed in April 2024. RCC road in the block is planned between Jun-Jul 2024.	Completed
<u>Item No: 7(k) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara:</u> The steel structure work had started in Apr 2024 and expected to end by Dec 2024.	Progress as per plan and will complete by Dec 2024
<u>Item No: 7(l) Lab Platform at Chemistry Lab:</u> Chemistry Labs platforms are planned during Aug-Sep 2024.	Completed
<u>Item No: 8: Provision of Bus Services:</u> The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.	Noted



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Kendriya Mahila College of Technology

Copy to:

- 1) Shri. J.N. Chouksey, Chairman and Managing Trustee
- 2) Smt. Poonam Chouksey, Vice Chairperson
- 3) Dr. O.P. Rai, Advisor & Special Invitee
- 4) Dr. Ashok Kumar Rai, Director Administration



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL

LNCT/FIC/2024/04

Date: 18/09/2024

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Notice of FIC Meeting No.2 of 2024

The meeting of FIC, Meeting No.2 of 2024 will be held on 07/10/2024 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 1 of 2024
2. Gyanaarambh & Orientation Program
3. Conduct of Classes of Odd Semesters (I, II, V & VII)
4. Budget Allocation & Expenditure
5. Academic Developments in College
6. General information about infrastructural development and miscellaneous issues
 - (a) Implementation of fees structure
 - (b) Renovation of Auditorium
 - (c) Construction of CV Raman Block
 - (d) Maintenance Work in Canteen area drainage
 - (e) Construction of Front Boundary wall
 - (f) Fabrication of Parking Shades
 - (g) WBM & RCC Roads
 - (h) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara
 - (i) Lab Platform at Chemistry Lab
 - (j) Renovation of Shri Hanuman Mandir
 - (k) Painting work in Kalyani Hostel
 - (l) Construction of Raipur Hostel
 - (m) Provision of Bus Services:
7. Library Information
8. Recruitment of teaching and Non-teaching Staff

Please, make it Convenient to attend the meeting

Dr. V.K. Sahu
Principal & Ex-Officio Member Secretary

Principal
Lakshmi Narain College of Technology
Bhopal

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



Dr. V.K. Sahu
Principal & Ex-Officio Member Secretary

Principal
Jawahar Nandan College of Technology
BHOPIA



LNCT/FIC/2024/05

Date: 07/10/2024

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Minutes of Meeting

A Finance & Infrastructure Committee meeting was held on 07/10/2024 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting: -

- a) Shri. J.N. Chouksey, Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 1 of 2024:

Member secretary had read out the minutes of FIC meeting No. 1 of 01/05/2024. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 2: Gyanaarambh & Orientation Program: The inauguration programme (Gyanaarambh-2024) was conducted for 1st year students on 16-17/09/2024. It was well planned and conducted with high participation of new students and their parents. The students were very much enthusiastic about their bright career. After this 03 Weeks Induction Program has been conducted for newly admitted students.

Item No: 3: Conduct of Classes of Odd Semesters (I, II, V & VII). The academic session for VII semester started from 31/07/2024, for III & V semesters from 02/09/2024 and I semester from 18/09/2024. The classes are going on well.

Item No: 4: Budget Allocation & Expenditure:

Member secretary discussed budgetary provision for the financial year 2024-25. They were approved by the members of the Committee.

Item No: 5: Academic Developments in College: Large number of activities such as orientation program, workshop, technical and extracurricular competitions like Coding competition, poster making etc. are conducted. The list of activities are read out and enclosed a sample copy.

Item No: 6: General information about infrastructural development and miscellaneous issues:

Item No: 6: (a) Implementation of fees structure:

The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We were following the same for taking the fees from students in the current academic year.

Item No: 6: (b) Renovation of Auditorium: The Renovation of Auditorium work had been in full swing. Civil work had been completed in Mar 2024 successfully. The Electrification, A/C, Projectors and other interior works are taken up and progressing fast. Site Engineer is monitoring the work and asked to progress at faster pace. The point was noted.

Item No: 6(c) Construction of CV Raman Block: The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The footing work had been completed in Dec 2023. The structure of base is also completed and work for ground floor and first floor structure is completed. The project is expected to be completed by Dec 2025. The members were happy.

Item No: 6(d): Maintenance Work in Canteen area drainage: The drainage in canteen area is started in Aug and expected to be completed by Oct 2024.

Item No: 6(e) Construction of Front Boundary wall: The construction of front boundary wall is started in Apr 2024 and is going on. It is likely to be completed by Jan 2025.

Item No: 6(f) Fabrication of Parking Shades: The tensile parking shade for management has started in Apr 2024 and completed in Sep 2024. Members were happy.

Item No: 6(g) WBM & RCC Roads: The construction of RCC road in CEME Block started in Jun 2024 and completed by Aug 2024. Members were happy.

Item No: 6(h) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara: The steel structure work had started in Apr 2024. Speedy work is going on and expected to end by Dec 2024.

Item No: 6(i) Lab Platform at Chemistry Lab: Chemistry Labs platforms was completed during Aug-Sep 2024. Members were happy.

Item No: 6(j) Renovation of Shri Hanuman Mandir: The renovation work for Shri Hanuman Mandir including Main Gate involving Floor, shade, pillars, columns, boundary wall, roofs etc is planned and will start in early months of 2025. The members appreciated the project and were happy.

Item No: 6(k) Painting work in Kalyani Hostel: The work of painting has started last week and likely to be completed by Dec 2024. The members were happy.

Item No: 6(l) Construction of Raipur Hostel: The construction work of Raipur work is starting this month. It is G+5. It is expected to work and be completed by Jul 2025.

Item No: 7: Provision of Bus Services: The Bus services are provided to students and staff for

Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.

Item No: 8: Library Information: Member secretary apprised that Wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. Students are time and again educated not to tear pages from the books. They are also advised to return books by due dates, so that these books are available to other students also whenever they are needing them. We requested all faculties to communicate the above points in classes of their respective departments.

Item No: 9: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

At the end, the Chairman and members expressed their happiness for the good work faculties and staff is doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

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Kshmi Narain College of Technology
Bhopal

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Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal
Kshmi Narain College of Technology
BHO PAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY, BHOPAL (M.P)

LNCT Campus, Kalchuri Nagar, Raisen Road, P.O. Kolua, Bhopal – 462022

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Progress of FIC meeting No. 2 of 2024 Dated 07/10/2024

Agenda Point	Action
<u>Item no. 1: Confirmation of minutes of FIC meeting No. 1 of 2024:</u> Member secretary had read out the minutes of FIC meeting No. 1 of 01/05/2024. The minutes and action taken report of the said FIC were	Noted and confirmed
<u>Item No: 2: Gyanaarambh & Orientation Program:</u> The inauguration programme (Gyanaarambh-2024) was conducted for 1 st year students on 16-17/09/2024. It was well planned and conducted with high participation of new students and their parents. The students were very much enthusiastic about their bright career. After this 03 Weeks Induction Program has been conducted for newly admitted students.	Noted and confirmed
<u>Item No: 3: Conduct of Classes of Odd Semesters (I, II, V & VII).</u> The academic session for VII semester started from 31/07/2024, for III & V semesters from 02/09/2024 and I semester from 18/09/2024. The classes are going on well.	Noted and confirmed
<u>Item No: 4: Budget Allocation & Expenditure:</u> Member secretary discussed budgetary provision for the financial year 2024-25. They were approved by the members of the Committee.	Approved
<u>Item No: 5: Academic Developments in College:</u> Large number of activities such as orientation program, workshop, technical and extracurricular competitions like Coding competition, poster making etc. are conducted. The list of activities are read out and enclosed a sample copy.	Completed
<u>Item No: 6: General information about infrastructural development and miscellaneous issues:</u> <u>Item No: 6: (a) Implementation of fees structure:</u> The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-24, 2024-25 & 2025-26. We were following the same for taking the fees from students in the current academic year.	Noted & Confirmed

<p><u>Item No: 6: (b) Renovation of Auditorium:</u> The Renovation of Auditorium work had been in full swing. Civil work had been completed in Mar 2024 successfully. The Electrification, A/C, Projectors and other interior works are taken up and progressing fast. Site Engineer is monitoring the work and asked to progress at faster pace. The point was noted.</p>	<p>Work of auditorium had progressed as per plan</p>
<p><u>Item No: 6(c) Construction of CV Raman Block:</u> The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The footing work had been completed in Dec 2023. The structure of base is also completed and work for ground floor and first floor structure is completed. The project is expected to completed by Dec 2025. The members were happy.</p>	<p>Work of CV Raman block had progressed as per plan.</p>
<p><u>Item No: 6(d) : Maintenance Work in Canteen area drainage:</u> The drainage in canteen area is started in Aug and expected to be completed by Oct 2024.</p>	<p>Work of drainage was progressed well and will complete in Oct 2025.</p>
<p><u>Item No: 6(e) Construction of Front Boundary wall:</u> The construction of front boundary wall is started in Apr 2024 and is going on. It is likely to be completed by Jan 2025.</p>	<p>Completed.</p>
<p><u>Item No: 6(f) Fabrication of Parking Shades:</u> The tensile parking shade for management has started in Apr 2024 and completed in Sep 2024. Members were happy.</p>	<p>Completed</p>
<p><u>Item No: 6(g) WBM & RCC Roads:</u> The construction of RCC road in CEME Block started in Jun 2024 and completed by Aug 2024. Members were happy.</p>	<p>Completed</p>
<p><u>Item No: 6(h) Emergency Exit staircases in Mess building Prasadam, Hostel Saryupara:</u> The steel structure work had started in Apr 2024. Speedy work is going on and expected to end by Dec 2024.</p>	<p>Completed</p>
<p><u>Item No: 6(i) Lab Platform at Chemistry Lab:</u> Chemistry Labs platforms was completed during Aug-Sep 2024. Members were happy.</p>	<p>Completed</p>
<p><u>Item No: 6(j) Renovation of Shri Hanuman Mandir:</u> The renovation work for Shri Hanuman Mandir including Main Gate involving Floor, shade, pillars, columns, boundary wall, roofs etc is planned and will start in early months of 2025. The members appreciated the project and were happy.</p>	<p>The work was started and progressed</p>

<p><u>Item No: 6(k) Painting work in Kalyani Hostel:</u>The work of painting has started last week and likely to be completed by Dec 2024. The members were happy.</p>	<p>Completed</p>
<p><u>Item No: 6(l) Construction of Raipur Hostel:</u> The construction work of Raipur work is starting this month. It is G+5. It is expected to be completed by Jul 2025.</p>	<p>Progress as per plan</p>
<p><u>Item No: 7: Provision of Bus Services:</u> The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.</p>	<p>Confirmed</p>
<p><u>Item No: 8: Library Information:</u> Member secretary apprised that Wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. Students are time and again educated not to tear pages from the books. They are also advised to return books by due dates, so that these books are available to other students also whenever they are needing them. We requested all faculties to communicate the above points in classes of their respective departments.</p>	<p>Noted</p>
<p><u>Item No: 9: Recruitment of teaching and Non-teaching Staff:</u> Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.</p>	<p>Completed</p>



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary
Principal

Kshatri Narain College of Technology
BHOPAL

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration