



LNCT/FIC/2023/01

Date: 07/01/2023

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Objectives, Functions & Responsibilities:

The Finance & Infrastructure (Equipment, Building ETC.) Committee is a Principal Committee responsible for all matters relating to the financial affairs, Building, Equipment and other Infrastructure of the Institute encompassing the areas of strategic financial planning, resource management, financial monitoring, Equipment, Building, Infrastructure and policy related issues and to provide timely advice to Board on these areas.

In the Finance matter, it shall be responsible for formulation of the annual budget. The recommendations of the committee shall be brought before the Governing body for acceptance.

In Equipment, Building & other Infrastructure, the Committee shall deals in policy issues pertaining to equipment. It shall also be responsible for all the work relating to the construction and maintenance of the building, equipments etc.

Further to ensure that the institution is operating in a financially sustainable manner by balancing short-term and long-term obligations and goals. In order to fulfill this purpose, the board has certain role and responsibility.

To carry out the governing board's financial, equipment, building and infrastructure related advisory responsibility to ensure the institution's mission and purpose is fulfilled by.

1. Gaining an understanding of how the institution is financially supported/capitalized.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

2. Assessing risks, internal and external, that may have a financial impact on the institution.

Monitoring the institution's financial efficiency.

Provide financial, equipment, building & other infrastructural guidance to the board of trustees through:

1. Assessing how to protect the institution's resources.
2. Overseeing the budgeting process to ensure that they are based on reasonable assumption, aligned with institutional goals and that they are properly mentioned.

Determine what is possible given the available resources of the institution:

1. Stay involved with other committees regarding new projects and expenditures.
2. Assist management in executing the strategic goals of the organization by:
3. Establishing guardrails for management regarding their financial decision making authority.
4. Ensuring management has the resources and skills required to facilitate proper internal controls.
5. Timely communication of all pertinent issues to the board of directors.
6. Control of Fixed Assets and Stock.

Frequency: Twice in a year.



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Composition:

On the directions of Hon'ble Chairman, the following composition is made:

S.No	Name of the Member	Designation	Function	Responsibility
1	Shri. J.N. Chouksey	Chairman	To assess, provide & control financial needs and expenses of the College and allocate funds.	To observe there is no financial crunch.
2	Smt. Poonam Chouksey	Chairperson		
3	Dr. O.P. Rai	Advisor		
4	Dr. Ashok Kumar Rai	Director Administration		
5	Dr. V.K. Sahu	Principal & Ex-Officio member secretary	To provide adequate funds for infrastructural development, departmental facilities, general facilities etc. To deal with all the policy matters related to Equipment, building and other infrastructure.	To look into timely disbursement of salary and payment of taxes and pending bills etc. To plan and guide policy matters related to Equipment, building and other infrastructure.

Principal
Principal

Lakshmi Narain College of Technology
BHOPAL

Copy to:

Office of the Chairman/ Vice Chairperson/ Secretary/ Executive Directors



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LNCT/FIC/2023/02

Date: 10/04/2023

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Notice of FIC Meeting No.1 of 2023

The meeting of FIC, Meeting No.1 of 2023 will be held on 01/05/2023 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 2 of 2022
2. Commencement of 07th Semester B.Tech
3. Commencement of 3rd & 5th Semester B.Tech. and 3rd Semester of M. Tech
4. Admission in 1st Year
5. Recruitment of teaching and Non-teaching Staff
6. Tie-up with Coursera & Cisco for Advance Courses of Students
7. Library Information
8. General information about infrastructural development and miscellaneous issues
 - (a) Implementation of new fees structure:
 - (b) Budget estimation for the year 2023-24
 - (c) Construction of Building
 - (d) Provision of Bus Services:
 - (e) Battery operated Cart:
 - (f) Renovation of Auditorium
 - (g) Procurement of Kiosk Machines

Please make it Convenient to attend the meeting

Dr. V.K. Sahu
Principal

Principal & Ex-Officio Member Secretary
Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LNCT/FIC/2023/03

Date: 01/05/2023

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Minutes of Meeting

A Finance & Infrastructure Committee meeting was held on 01/05/2023 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu has welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting:-

- a) Shri. J.N. Chouksey , Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 2 of 2022:

Member secretary had read out the minutes of FIC meeting No. 2 of 12/11/2022. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 02: Commencement of 07th Semester B.Tech. The semester will likely to start from first week of July and 100% course coverage will be ensured by first week of Nov. The course conduction was planned. The point is appreciated and noted.

Item No: 03: Commencement of 3rd & 5th Semester B.Tech. and 3rd Semester of M. Tech. The semester will star likely from first week of August and 100% course coverage will be ensured by first week of December 2023. The course was planned for smooth conduction. The point is well appreciated and noted.

Item No: 04: Admission in 1st Year. As per information received from DTE, Govt. of M.P, Online counselling for B.Tech courses for session on 2023-24 will be starting from 15/06/2023 and will continue till 15/09/2023. The time table for the same is awaited. College had planned and prepared for reporting of students accordingly.

Item No: 05: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Item No: 06: Tie-up with Coursera & Cisco for Advance Courses of Students: The College has tied up with Coursera & Cisco which are internationally acclaimed training Institutes. The



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advance courses which are industry friendly and helping the students in placements in industries are offered by these training institutes for the students on Concessional fees.

Item No: 07: Library Information:

Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. We had worked out requirement of books and placed orders, considering introduction of new subjects branches, up gradation of Syllabus, addition of new books, reading materials etc. All the Members had jointly expressed that they all need to ask their faculty to promote more us of Library facilities by themselves and motivate their students also. The list of books purchased during last 6 months are read out.

Item No. 8: General information about infrastructural development and miscellaneous issues:

8 (a) Implementation of new fees structure:

The Fees structure for various B.Tech and M.Tech courses has been received from AFRC order dated 12/09/2022. In this letter fee regulation for students admitted in Academic session 2023-24 & 2024-25 is mentioned. We will follow the same for taking the fees from the students.

8 (b) Budget estimation for the year 2023-24:

Member secretary presented the budget for the financial year 2023-24. It is approved by the members of the Committee.

8 (c) Construction of Building: The Construction of Hostel building and another building for class rooms has already started last year in November 2022. It is under progress right now. The budget allocated for these project last year was approximately 6 Cr. each out of the total of 16 Cr. allocation for building construction and maintenance.

8 (d) Provision of Bus Services: The Bus services are provided to students and staff for Coming to the College and going back home in Bhopal and also to and fro from nearby places like Sehore, Vidisha & Raisen.



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8 (e) Battery operated Cart: Battery operated Carts are operational inside the LNCT

Campus for movement of staff, faculty and visitors.

8 (f) Renovation of Auditorium: The renovation of Auditorium building to enhance the capacity and facilities such as audio, light & AC arrangement has started in 2022 with Allocation of approximately 3 Cr. The work is under progress.

8 (g) Procurement of Kiosk Machines: 02 Kiosk Machines are procured for facilitating the Registration process of the students.

At the end, the Chairman and members expressed their happiness for the good work faculties and staffs are doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.

Dr. V.K. Sahu
Principal

Principal & Ex-Officio Member Secretary
Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LNCT/FIC/2023/04

Date: 26/09/2023

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Notice of FIC Meeting No.2 of 2023

The meeting of FIC, Meeting No.2 of 2023 will be held on 09/10/2023 (Monday) in the Board Room of the College at 11 a.m.

1. Confirmation of minutes of FIC meeting No. 1 of 2023
2. Orientation and fresher Party
3. Commencement of Even Semester (II, IV, VI and VIII)
4. Budget Allocation & Expenditure
5. Academic Developments in College
6. General information about infrastructural development and miscellaneous issues
 - (a) Implementation of fees structure
 - (b) Renovation of Auditorium
 - (c) Bus Service
 - (d) LNCT Building, Classes rooms Maintenance
 - (e) Equipment & Accessory Procurement for Idea Lab
 - (f) Shaded Area from LNCT to Canteen
 - (g) Construction of Boys Hotel Building
 - (h) Additional Vehicle Parking
7. Library Information
8. Recruitment of teaching and Non-teaching Staff

Please, make it Convenient to attend the meeting

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Director Administration



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

LNCT/FIC/2023/05

Date: 12/10/2023

FINANCE & INFRASTRUCTURE (EQUIPMENT, BUILDING ETC.) COMMITTEE

Minutes of Meeting

A Finance & Infrastructure Committee meeting was held on 09/10/2023 (Monday) at 11 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting: -

- a) Shri. J.N. Chouksey, Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Director Administration

Agenda Item No. 1. Confirmation of minutes of FIC meeting No. 1 of 2023:

Member secretary had read out the minutes of FIC meeting No. 1 of 01/05/2023. The minutes and action taken report of the said FIC were noted and confirmed.

Item No: 2: Gyanaarambh & Orientation Program: The inauguration program (Gyanaarambh-2023) was conducted for 1st year students on 18/09/2023 & 19/09/2023. It was well planned and conducted with high participation of new students and their parents. The students were very much enthusiastic about their bright career. After this 03 Weeks Induction Program has been conducted for newly admitted students.

Item No: 3: Conduct of Classes of Odd Semesters (I, II, V & VII). The academic session for VII semester started from 10/07/2023, for III & V semesters from 10/08/2023 and I semester from 18/09/2023. The classes are going on well.

Item No: 4: Budget Allocation & Expenditure: Member secretary discussed budgetary provision for the financial year 2023-24. They were approved by the members of the Committee.

Item No: 5: Academic Developments in College: Large number of activities such as orientation program, workshop, technical and extracurricular competitions like Coding competition, poster making etc. are conducted. The list of activities is read out and enclosed a sample copy.

Item No: 6: General information about infrastructural development and miscellaneous issues:

Item No: 6: (a) Implementation of fees structure: The fees structure was received in year 2023 and implementation from therein for 3 years. In this letter, fees regulation for student's admitted in 2023-



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24, 2024-25 & 2025-26. We were following the same for taking the fees from students in the current academic year.

Item No: 6: (b) Renovation of Auditorium:

The Renovation of Auditorium work was in full swing. The work had been delayed due to Covid-19 lockdown and observance of Covid protocols during 2020 & 2021. Construction, and fabrication had been in full swing. The civil work is likely to be completed in another 5-6 months' time. Site Engineer was monitoring the work and was asked to progress at faster pace. The point was noted.

Item No: 6: (c) Bus Service: The Bus service for the students was smooth working. The point was noted.

Item No: 6: (d) LNCT Building, Classes rooms Maintenance: It was apprised that all the maintenance work required on the building, windows, and class rooms was completed. The point was noted.

Item No: 6: (e) Equipment & Accessory Procurement for Idea Lab: The Idea Lab team had been working under Continuous guidance & directions of AICTE. Our nodal officer with team were working excellently. In this, training cadres in various fields were organized for participants. Point was noted.

Item No: 6: (f) Shaded Area from LNCT to Canteen: The proposed shade work from LNCT to Canteen had been completed.

Item No: 6: (g) Construction of Boys Hotel Building: The construction of Boys Hostel Building in the vicinity of existing hostels had been on full swing. The members were happy.

Item No: 6: (h) Construction of CV Raman Block: The construction of CV Raman Block has started in Aug 2023 on warfooting. It has basement and 7 floors. The footing work had started and will be completed in Dec 2023. The project is expected to be completed by Dec 2025. The members were happy.

Item No: 6: (i) WBM Road Work: The WBM road work has started behind IT Block in Sep 2023 and likely to be completed by Nov 2023. The WBM roads in front of CEME building, MCA block will start in early 2024. The members were happy.

Item No: 6: (j) Additional Vehicle Parking: It was informed that a project on additional vehicle parking in front of TnP was undertaken in phase 1 completed in Jul 2023 and then phase 2 and also CEME Building were undertaken in Jul 2023 and expected to be completed at end of current month. The vehicle parking shade at MCA building has started in Jul 2023 and expected to be completed by Jan 2024. It will let people park vehicle very orderly. The faculty will have more satisfaction by parking their vehicles in shade. The members expressed satisfaction on the work.



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Item No: 7: Library Information: Member secretary apprised that Wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. Students are time and again educated not to tear pages from the books. They are also advised to return books by due dates, so that these books are available to other students also whenever they are needing them. We requested all faculties to communicate the above points in classes of their respective departments. It was stated by member secretary that they had worked out requirement of books and placed orders, considering introduction of new subject's branches, up gradation of Syllabus, addition of new books, reading materials etc. The List of books procured in last year are produced herewith. All are requested to kindly peruse through it. Departments had confirmed the satisfactory level of books available in the library.

Further Departments had adequate reference books available in their departmental libraries which were made use of by their faculties. All faculties were time and again requested to motivate students to read English newspapers daily. Those interested in research shall be motivated to use research journals. Students shall be repeatedly made educated to handle books carefully and return in time. All the Members had jointly expressed that they all need to ask their faculty to promote more of Library facilities by themselves and motivate their students also.

Item No: 8: Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

At the end, the Chairman and members expressed their happiness for the good work faculties and staff is doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.


Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Lakshmi Narain College of Technology
Bhopal

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Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal
Lakshmi Narain College of Technology